

**ASSETS OF COMMUNITY VALUE**

**EXPRESSION OF INTEREST/INTENTION TO BID FORM**

Completed intention to bid forms should be submitted by e-mail to [acvplanning@rbkc.gov.uk](mailto:acvplanning@rbkc.gov.uk) or by post to Planning Policy, Planning and Place, Royal Borough of Kensington & Chelsea, Town Hall, Hornton Street, London, W8 7NX. There is no fee.

Please read the [accompanying guidance](https://www.rbkc.gov.uk/planning-and-building-control/neighbourhood-planning/assets-community-value) when completing this form. If you have any queries, please contact [acvplanning@rbkc.gov.uk](mailto:acvplanning@rbkc.gov.uk) or ring our planning enquiry line on 020 7361 3012.

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| **ABOUT YOU** | | |
| Your title (eg Mr, Mrs etc) |  | |
| Your full name |  | |
| The address where we may contact you, including your postcode |  | |
| Your telephone number |  | |
| Your e-mail address |  | |
| Your role within the nominating organisation |  | |
| Two further names and telephone numbers (in case you are not available) |  |  |

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| **ABOUT YOUR ORGANISATION** | | |
| **Name of organisation** |  | |
| **Type of Organisation (tick where applicable)** | | |
| Neighbourhood Forum | |  |
| Charity (include Charity registration number) | |  |
| Company limited by guarantee that is non profit distributing (include registration no.) | |  |
| Community interest group | |  |
| Industrial and provident society that is non profit distributing | |  |
| An unincorporated body (with at least 21 members and is non profit distributing) | |  |

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| **ABOUT YOUR ORGANISATION: SUPPORTING EVIDENCE** | |
| **Please provide a the following where relevant to your organisation** | |
| Memorandum of Association |  |
| Articles of Association |  |
| Companies House return and details of current directors and secretary |  |
| Constitution/ Terms of Reference |  |
| Standing Orders |  |
| Registration form and Interest statement for community interest company |  |

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| **ABOUT YOUR ORGANISATION: QUALIFYING CRITERIA** | |
| **Local Connection**  Please provide evidence that your body’s activities are wholly or partly concerned with The Royal Borough of Kensington and Chelsea or with a neighbouring authority’s area. |  |
| **Distribution of surplus funds**  For organisations other than Town and Parish Councils, please confirm and provide evidence that any surplus made by the group is wholly or partly applied for the benefit of the area covered by the Royal Borough of Kensington and Chelsea or a neighbouring London borough. |  |

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| **ABOUT THE NOMINATED ASSET** | |
| **Name of asset** |  |
| **Address of asset,** including post code | (please provide an Ordinance Survey plan if possible) |

By submitting this form we understand that we are requesting that our group be treated as a potential bidder in relation to this asset and this may trigger the full moratorium period under Section 95 of the [Localism Act 2011.](http://www.legislation.gov.uk/ukpga/2011/20/pdfs/ukpga_20110020_en.pdf)

Your Signature ………………………………………………………………

Date …………………………………………………………