

**OPERATIONAL REQUIREMENTS – WASTE COLLECTION, RECYCLING,  
AND CLEANSING IN THE MARKET STREETS**

1. The requirements of the waste collection, recycling, and street cleansing specifications apply in all respects to the Royal Borough's two Market Streets and to its isolated street trading pitches. However the particular difficulties associated with waste management on these streets are set out below together with requirements that are over and above those set out in other specifications.
2. The Market Streets are on Portobello Road and Golborne Road. The location of the market stalls – approximately 300 as at April 2011 - is set out in Appendix A.
3. The Portobello Road Market Street shall also include for the purpose of this part of the specification the areas known as 'the Canopy' (just west of Portobello Road and between Cambridge Gardens and the Westway bridge) and the part of Acklam Road fronting the toilets located under the Westway. However the Contractor will only be responsible for cleansing this area on Mondays, Tuesdays, and Wednesdays of each week (the work is done by the Westway Development Trust's contractor on Thursdays, Fridays, Saturdays and Sundays when they operate a private Market at this location).
4. A number of isolated street trading pitches are located around the Royal Borough. The locations and type of these isolated sites are set out in Appendix B. These locations may change from time to time, but their number and distribution is likely to be broadly similar to that set out in Appendix B throughout the life of the Contract.
5. The Markets are under the Control of the Council's Markets Manager who is based at the Street Trading Office at Tavistock Road Depot. The Contractor and its staff are strictly prohibited from any involvement in any aspect of street trading administration and must not seek or accept any payment in money, goods or kind from street traders in relation to any service. The Contractor shall ensure that no person with an interest in a street trading licence issued by the Royal Borough is to be employed on Market cleansing work.
6. Portobello Road is a one-way street north-bound, except the section between Golborne Road and Oxford Gardens which is south-bound. The



Contractor's attention is drawn to the great difficulties vehicles experience in moving in and around the Market Streets on trading days, and the Contractor's operational plans shall take full account of such difficulties when scheduling work.

7. Vehicle access to Tavistock Road Depot is restricted to the Portobello Road entrance. In extreme cases of congestion the eastern gate may be used for access and egress.

### **HOURS OF TRADING**

8. The Contractor shall take account of the permitted hours of trading in the two Markets Streets as follows:
  - Monday 08:00 – 19:00
  - Tuesday 08:00 – 19:00
  - Wednesday 08:00 – 19:00
  - Thursday 08:00 – 13:00
  - Friday 08:00 – 19:00
  - Saturday 08:00 – 19:00
9. Market traders set up their stalls as early as 06:00 and the exact hours of trading will vary from day-to-day, depending on the season, the weather, and the state of trading. Traders are licensed to trade until 19:00 and are expected to be clear of the market by 19:30. The Contractor should note the prevalence of forecourt trading to varying degrees throughout the whole week.
10. Some isolated pitches trade until 21:00 Monday to Wednesday, 19:00 on Thursdays, and 21:00 Fridays to Sundays, and the Contractor shall arrange refuse and recycling collections to coincide with the closing times of each pitch.

### **BANK HOLIDAYS**

11. The Market will operate until 19:00 on the previous day.



### **SUPPLEMENTARY OPERATIONAL REQUIREMENTS - WASTE COLLECTION**

- 12a. The Contractor shall ensure a continuous waste collection and disposal service on the Market Streets during trading hours. The Contractor will collect pink transparent bags marked 'Street Traders' waste', green transparent bags marked 'Portobello and Golborne Road householders only', blue commercial waste bags and orange transparent recycling bags (both commercial and domestic). In addition the Contractor will collect any additional bags as directed by the Authorised Officer and note them on the Contractor's vehicle log sheets.
- 12b. The Contractor shall collect waste and recyclable material daily from each isolated trading pitch.

### **SUPPLEMENTARY OPERATIONAL REQUIREMENTS – PROVISION OF ADDITIONAL LITTER BINS**

13. The Contractor shall provide eight additional litter bins in the market streets on Fridays and Saturdays. This will be subject to regular review with regard to number and location. The Contractor shall:
- a) move these bins from their overnight storage area in Tavistock Road Depot before trading commences, and in any event no later than 06.30, and place them out on to the street at locations specified by the Authorised Officer.
  - b) ensure all bins are frequently and regularly emptied throughout and immediately after trading hours.
  - c) return all bins empty to the storage area in Tavistock Road Depot once trading has ceased.
  - d) steam clean all bins on a weekly basis.
14. [Not used]

### **SUPPLEMENTARY OPERATIONAL REQUIREMENTS - RECYCLING**

15. The Contractor shall use all reasonable endeavours to reclaim all cardboard presented by the market traders and frontagers on the Market Streets. Where necessary, the frontagers should have commercial waste contracts for the removal of these recyclables. Such contracts do not have to be with the Council, and the Contractor is only obliged to collect materials from



those frontagers who do have contracts with the Council. The Contractor may deploy the necessary vehicles for this purpose while the Markets are in operation.

16. The Contractor may at any time submit proposals to the Authorised Officer for, or the Council may at any time require the Contractor to ensure, the efficient and economic separation and reclamation of organic waste generated in the fruit and vegetable sections of the Market Streets. (Any such activity would require the active support of the traders and the provision of a suitable outlet and processing capacity by the Waste Disposal Authority.)

### **SUPPLEMENTARY OPERATIONAL REQUIREMENTS – CLEANSING OF MARKET STREETS AND ADJOINING STREETS**

17. Both Market Streets are designated as Z-zones. The normal requirement in relation to side-streets adjoining a Z-zone shall be varied as follows. The Contractor shall ensure that the first thirty metres of the following side-streets from their intersection with either Portobello Road or Golborne Road shall be treated as being in a Z-zone:

- Lonsdale Road
- Colville Terrace
- Elgin Crescent
- Talbot Road
- Dunworth Mews
- Westbourne Park Road
- Haydens Place/Tavistock Mews
- Vernon's Yard
- Alba Place
- Lancaster Road
- Tavistock Road
- Cambridge Road
- Acklam Road
- Oxford Gardens
- Raddington Road
- Golborne Mews
- Blenheim Crescent
- Wornington Road
- Bevington Road
- St Ervan's Road
- Swinbrook Road



Wornington Road

18. In addition to the response time required by the Market Streets' Z-zone status, the Contractor shall ensure that during trading hours spillages of liquids or other materials that could cause a tripping or slipping hazard, fly-tipping, and defecation by dogs are cleansed immediately upon observation or notification by any person.
19. A Traffic Management Order was implemented in mid-2004 preventing motor vehicles from using that stretch of Portobello Road between Colville Road and Lancaster Road between the hours of 19:30 and 20:00 on Fridays and Saturdays. For such period as this Traffic Management Order, or any similar permanent Order is in place, the Contractor shall ensure that traffic cones are placed out across Portobello Road as directed by the Authorised Officer to prevent or discourage vehicle access and shall ensure that the pavement, carriageway, and channels are thoroughly cleansed by sweeping, removal of all waste, and washing during the traffic exclusion period. The Contractor shall ensure that traffic cones are removed as soon as the street or section of street is cleansed and stored in the Tavistock Road Depot.
20. The Contractor shall cleanse all gullies in the Market Streets (about forty-five in total) each Sunday morning.
21. Between 1st May and 30th September inclusive of each year the Contractor shall flush all the Market Streets each Sunday morning.
22. The Contractor shall cleanse each isolated trading pitch and its surrounding area daily at the close of trading.

**SUPPLEMENTARY OPERATIONAL REQUIREMENTS - MARKET TRADERS' STORES**

23. The Council lets out stores to Market Traders at four locations:
  - (a) Haydens Place
  - (b) Lonsdale Mews (restricted access)
  - (c) Munro Mews
  - (d) Dunworth Mews
24. It is possible during the life of the Contract that the Lonsdale Mews stores may be re-located to a new development near Portobello Road. Any such



re-location shall not be treated as a Service Change.

25. The Contractor shall promptly remove and dispose of any items or debris left behind when any such store is vacated.
26. The Contractor shall remove daily all litter, waste and other items (excluding traders' stalls, carts or vehicles) that may have been deposited outside the stores.
27. The Contractor shall remove any abandoned traders' receptacles and place them in storage as directed by the Authorised Officer.