



Corporate Services Small Grant Fund 2014-15

Application Information and Criteria



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

It takes all of us



This guide has been produced by the **Community Engagement Team** in the Royal Borough of Kensington and Chelsea.

For more information, contact:

Online: www.rbkc.gov.uk/communityfunding

Email: communityengagement@rbkc.gov.uk

Tel: **020 7598 4633**

Corporate Services Small Grant Fund Eligibility and Grant Criteria

Eligibility

1. For organisations based in Kensington and Chelsea which primarily benefit its residents.
2. For voluntary and community organisations with charitable objectives working in the Royal Borough which meet or contribute to Corporate Services grant priorities (included).
3. Corporate Services is unable to provide a small grant to organisations, services or projects which would ordinarily be funded by Adult Social Care or Family and Children's Services

Criteria

Normally grants can be awarded for only one of the following:

1. Items of equipment
2. To provide some of the costs for community events, outings and festivals
3. To produce publicity material or meet the costs of taking part in funding/information events which publicise the organisation's services;
4. Volunteer expenses and training for volunteers including Management Committee members;
5. Small scale building work that supports the sustainability of an organisation, improves access, facilitates efficient usage, improves the security of Community Centres, and other buildings;
6. Unexpected one-off costs that support the sustainability of an organisation which the organisation cannot meet. This does not include meeting known budgetary deficits or funding shortfalls, which will not be met.

How to apply

1. Go to **www.rbkc.gov.uk/communityfunding** to download an application form or contact the **Community Engagement Team**, on **020 7598 4633**.
2. Complete the application form and send via post to the **Community Engagement Team, Kensington Town Hall, Hornton Street, London W8 7NX**.

or

Email to **communityengagement@rbkc.gov.uk** Remember to

- post any supporting evidence that cannot be supplied via email and,
- post those pages which require a signature (pages 1 and 5)

You will be contacted if there is insufficient information to consider an application. You should allow four weeks for the application to be considered and a decision made.

Considering an application

When considering an application the Royal Borough will take into account:

1. Whether or not the organisation meets the eligibility and funding criteria
2. Has supporting evidence of costs been supplied, are costs reasonable?
3. Whether the organisation is financially secure.

Corporate Services Funding Priorities 2014/15

Corporate Services wishes to support voluntary and community organisations that meet at least one of the following priorities:

1) Information and Advice

Aims:

- The provision of high quality general information and advice services.
- To help people to get the advice and information they need to tackle challenges in their lives.

2) Community Engagement

Aims:

- To support neighbourhood community centres to provide a range of services which respond to and meet local need and demand;
- To support marginalised adults to engage with the wider community by providing advice, awareness raising, social opportunities and one-to-one or group support.
- To ensure an appropriate geographical spread of services across the whole Borough and avoid duplication.
- To support community organisations that assist those who find it hardest to be heard, get involved or get organised.

3) Infrastructure and Capacity Building

Aims:

- To ensure a successful voluntary sector by: increasing the level of governance/management, financial planning and service delivery capability in the sector.
- To ensure that leadership and strategic direction is available to the voluntary sector and that the sector is successfully represented at partnership and other meetings.
- To increase the quantity and quality of information about volunteering and to maximise the number of people living or working in Kensington and Chelsea who volunteer.

English

Information from this document can be made available in alternative formats and in different languages. If you require further assistance please use the contact details below.

Arabic

يمكن توفير المعلومات التي وردت في هذا المستند بصيغ بديلة ولغات أخرى. إذا كنت في حاجة إلى مزيد من المساعدة، الرجاء استخدام بيانات الاتصال الواردة أدناه.

Farsi

اطلاعات حاوی در این مدارک به صورتهای دیگر و به زبانهای مختلف در دسترس می باشد. در صورت نیاز به کمک بیشتر لطفاً از جزئیات تماس ذکر شده در ذیل استفاده کنید.

French

Les informations présentées dans ce document peuvent vous être fournies dans d'autres formats et d'autres langues. Si vous avez besoin d'une aide complémentaire, veuillez utiliser les coordonnées ci-dessous.

Portuguese

A informação presente neste documento pode ser disponibilizada em formatos alternativos e em línguas diferentes. Se desejar mais assistência, use por favor os contactos fornecidos abaixo.

Somali

Macluumaadka dokumentigan waxaa lagu heli karaa qaabab kale iyo luuqado kala duwan. Haddii aad u baahan tahay caawinaad intaas dhaafsiisan fadlan isticmaal xiriirka faahfaahinta hoose.

Spanish

La información en este documento puede facilitarse en formatos alternativos y en diferentes idiomas. Si necesita más ayuda por favor utilice la siguiente información de contacto.

FREEPOST

RBKC Community Engagement Team

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