Royal Borough of Kensington and Chelsea
KALC Programme Board Meeting

MINUTES/ACTION PLAN

Tuesday 15th January 2013, 11:30am – 1:30pm, KTH, Second Floor

Present: Laura Johnson (Chair & SRO), Shelley Gittens (RBKC), Rama Venchard (Tribal), Christopher Allen (RBKC ELRS), Peter Wright (RBKC), Ian Turner (FCS), Elizabeth Anderson (Aldridge Foundation), David Walker (Legal), Emma Strugnell (RBKC Coms)

Item No	Agenda Item – Issues, Updates and Action	By
1.	**Introductions and Apologies** • Edward George (RBKC), • Ullash Karia (RBKC),	
2.	**Minutes and matters arising**	
3	**Legal Update** • Rama to forward summary of information required from by Trusts from the Councils legal team. This is: o Still awaiting the final title documentation o Still awaiting a land registry compliant survey plan of the rights of way for the completed site and the rights of way for the academy. **By the next meeting, the plan will be agreed and the rights of way will be clear** • An agreement for leisure will be given to GLL for the new building. GLL's lease will run until the contract ends in 2017	**DW/RV**
4.	**Education Update** • 2 candidates have been shortlisted, however one has fallen ill. The role is going to be re-advertised • Student engagement starts again. Dates are to be set up for the new year • Wider conversations within design team meetings need to take place on ventilation for tennis table within the academy. • A PSG meeting will take place later today, where the communication strategy will be signed off and then will be shared. **A copy will be sent to ES to review.** • The Silchester regeneration programme is coming online September 2014. Consideration should be given to those families that may want to refer their children to the Academy. They may miss the opportunity to gain admission to the Academy. Allocations are not made so far in advance for information to be given prior to the allocations process. • If information can be provided regarding the mix of tenure and what is going to be delivered by September 2014 then	**EA**

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	a number may be able to be held back within the allocations process for the academy. • Pool (Holland Park) - Tony parker will ring David Chapel to discuss the notion of using the pool and for meetings to be progressed with IT and UK.	**TP**
5.	**Leisure Update** • Emails have been received from Cllr Blakeman regarding community use of the Holland Park pool. CA has sent a holding response to this, whilst other discussions are being progressed. • Some emails and enquiries have been received and these are being forwarded to the school • The centre is closed and was handed over on 7th January 2013 • Most of the equipment was able to be recycled. • It is anticipated that there will be some enquiries over the next few weeks regarding the closure of the leisure centre. • The handover to Leadbitter has gone well. • Public realm is as it was. Now going though VE (to be confirmed for the DUG meetings).	
6.	**Property Services and Planning Update** • **Public Rights of way** - the objector has withdrawn his objection, however the temporary stopping up orders have not been agreed for these areas as yet. **Progress on site** • Early works agreements are in place • Piling due to start by the end of the month • The depot has been instructed and Sita will be moved, pending terms and conditions being agreed. **Discussions need to be had between Cathy May and to discuss the type of tenancy.** • Pre-commencement additions have been submitted, waiting on Planning. • Sewer works have been instructed • Parking restrictions have been instructed • Results from surveys have revealed that: o The water level was lower than usual o Less asbestos than was expected • Summary of BREEAM excellent has come back for the Academy. We are now being informed that we can only reach BREEAM very good. This is yet to be confirmed. • The project will stay on target for the delivery date and discussions will be had regarding wider issue within VE meetings	**UK/CA**

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	• Max Fordums are looking at how the project can move from Very good to Excellent. • The GLA would like to be updated with regard to energy efficiency and how this is being addressed within the project.	
7.	**Communication Update** **Hoardings** • The estimated costs for the hoardings are reasonable. 200m needs to be branded around the leisure centre and along Silchester Road • Laminated panels will be made up to provide some information on the leisure Centre closure and to inform local residents about what is happening • Information to be finalised once agreement is given around the go ahead of the hoardings, then a discussion on what will go on there will take place. • A photographer is needed to document the progress of the work and this can provide a catalogue of pictures for Coms	
8.	**AOB**	

Next Meeting: Friday 12th February 2013, 11:30pm – 1:30pm, KTH, Second Floor

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