

**Royal Borough of Kensington and Chelsea
KALC Programme Board Meeting**

MINUTES/ACTION PLAN

Tuesday 13th November 2012, 11:30 – 1:30pm, KTH, Committee Room F

Present: Present: Rama Venchard (TRIBAL), Peter Wright (RBKC, Capital Projects), Christopher Allen (RBKC Leisure), Laura Johnson (RBKC Director of Housing (SRO), Elizabeth Anderson (Aldridge Foundation), James McCool (RBKC Transport Planner), Shelley Gittens (RBKC, KALC Programme Manager), Ullash Karia (RBKC Leisure & Parks, David Walker, (RBKC Legal), Ian Turner (RBKC Education)

#	Agenda Item – Issues, Updates and Action	By
1.	Introductions and Apologies: <ul style="list-style-type: none"> Apologies: Steve Bell (RBKC, Capital Projects), Penelope Tollitt (RBKC, Planning), Paul Snoddy (RBKC, Capital Projects), Edward George (RBKC, Planning) Emma Strugnell (RBKC Communications), 	
3.	Minutes and matters arising <ul style="list-style-type: none"> Title will be lead on by Ian Turner, as the insurance is required by the Foundation. 	Ian Turner
5.	Public Art <ul style="list-style-type: none"> Ann Elliott gave a brief of what previous work she had done around public art, as a public art consultant for the Borough and the work that she was just finishing with Chelsea Academy. Consultation for this piece of art involved children from the academy, their parents and the principal. This is the expectation for the public are piece for KALC. When choosing art for the public realm, a number of considerations need to be addressed and these will be raised and considered within discussion within the public art strategy group. 	
6.	Legal Update <ul style="list-style-type: none"> Ownership of the land has been confirmed by RBKC. Trust lawyers are undertaking searches to draft their Title Report but have requested that RBKC obtain title indemnity insurance to protect against restrictive covenants. The Development Agreement is also being followed up for final sign off. The development agreement has not been agreed as yet and the Trust lawyers are working with Sharpe Pritchard regarding this. 	

**Royal Borough of Kensington and Chelsea
KALC Programme Board Meeting**

<p>7.</p>	<p>Education Update - Update on the Principal Designate recruitment</p> <ul style="list-style-type: none"> • 20 applications were received. All key people have reviewed the applications and short-listed this down to 10 candidates. • Interviews are set for the 20th November 2012. • Godolphin and Latimer may host the interviews. Awaiting a response. • Of the 10, it is expected that the candidates will be whittled down to 3-4 candidates • The Aldridge foundation continue to look at student engagement • Working with Ian Turner to review the sports offer across the 2 facilities 	
<p>9.</p>	<p>Property Services Update</p> <p>Construction Update</p> <ul style="list-style-type: none"> • Contractors are investigating the soil and whether there is any asbestos on the site. • Work is being done around pre-demolition • Taking a paper to cabinet to enter into contracting with Leadbitter, the contract was due to start at the end of the month. <p>Arches Update</p> <ul style="list-style-type: none"> • A positive meeting was held with TfL. PW to provide summary of TfL meeting. • Stan had further discussions with Peabody who confirmed that Peabody will have use of the empty arches during the period they carry out their development, then TfL will take them back and refurbish them at their expense in preparation to let them to some commercial interests. The same commercial interests may well be interested in the Latimer arches, which is consistent with what Peter and Stan were told at the TfL meeting, this may be an opportunity that TfL may be interested in, to carry out a refurbish of the arches adjacent to KALC to bring in cleaner businesses and subsequently open up their land to give a public right of way. <p>Public right of way Update</p> <ul style="list-style-type: none"> • Discussions are progressing with the objector; however no withdrawal of the objection to the public right of way has taken place as yet. If the objector does not withdraw, then we may have to write to the secretary of state to overturn the objection. • Funding from central government has been received and the section 106 has been signed and agreed. • Works on site have begun 	<p>PW</p> <p>PW</p>
	<p>Leisure Update</p>	

Royal Borough of Kensington and Chelsea KALC Programme Board Meeting

	<p>Enabling works</p> <p>Sewers</p> <ul style="list-style-type: none"> The sewer diversion works require 2x 5 metre man holes; one of these holes is being obstructed by some cables. Leadbitter are working with Thames Water and the sewer sub-contractor regarding how to navigate around this. It is likely that the works will be delayed. <p>Street Lighting</p> <ul style="list-style-type: none"> Who will take responsibility of repairs for the street lighting around the site? Leisure are not responsible for this and therefore a decision needs to be made around who will lead on this. The question is being raised to ask whether the lights need to be repaired with the works that need to take place for the enabling works. The pathway will be occupied for a short period of time, to enable works to the sewer diversion to take place. The lights along this pathway will not require repairs. PW to speak to LB regarding occupying the site. <p>2nd Drop-in session</p> <ul style="list-style-type: none"> Monday 19th November 18:30 – 21:30 Still looking into alternative leisure options. The demobilisation plan is a working plan and will be forwarded to PW. Secured permanent members of staff within other GLL sites All sports youth classes and active life classes have been re-provided Most classes will be moved to Chelsea There are still some outstanding areas that are being worked through at the moment <p>Swimming Club Update</p> <ul style="list-style-type: none"> This is to be taken forward by Ian Turner in the next couple of weeks, as no news has been received as yet. The delay is due to Holland Park opening to students this week. 	
	<p>Housing Update</p> <p>Pool flats –</p> <ul style="list-style-type: none"> PW has been liaising with property services colleagues to ensure that the flats are secure once they receive the keys from FCS colleagues The flats are linked to SITA and the alarms are linked to their offices. The lighting is also linked. 	

Royal Borough of Kensington and Chelsea KALC Programme Board Meeting

	<ul style="list-style-type: none"> It has been agreed that the power remains on to until the SITA has moved out. The electricity that is generated by SITA after January will be paid from the KALC budget, as the leisure centre has historically paid these bills. 	
	<p>Communication Update</p> <p>A plan of the available routes that can be used during the construction should be publicised.</p> <ul style="list-style-type: none"> Hoardings - this month ES is going to meet with Leadbitter's/designers on site to discuss which hoardings on which streets should be branded. Next newsletter - will be issued in January. Please can the group email ES any themes which should be included <p>Grenfell tower –</p> <ul style="list-style-type: none"> A press release was issued for the successful planning application KALC/Grenfell will feature in a special regeneration booklet in December's Royal Borough newspaper. 	
	Any Other Business	

Next Meeting: Tuesday 18th December 2012, 2 – 4pm – 2nd Floor, Room TBC, Kensington Town Hall