

Kensington Academy and Leisure Centre Working Group

Town Hall Room NG07

11th July 2011


Notes

Attendance:

- Laura Johnson, Head of Housing (Chair)
- Shelley Gittens, Programme Management (Minutes)
- Steve Bell – Head of Asset Management & Capital Projects, Corporate Property
- Peter Wright– Senior Project Manager, Corporate Property
- Martin Fitzpatrick, Head of Media and Communications
- Peter Ramage, Director of Waste Management, Culture, and Leisure
- Baiba Upmale, London Communications Agency
- Jane Trethewey, Housing Regeneration Manager
- Jane Battye, Head of Library Services
- Penelope Tollitt, Head of Policy and Design
- Rama Venchard, Tribal Group
- Peter Bradbury, Project Manager, FCS
- Ullash Karia, Head of Leisure
- David Walker, Principal Solicitor
- James Masini, Planning Officer , Strategic Developments

1. Apologies	Actions
<ul style="list-style-type: none"> - Jonathan Bore, Executive Director of Planning and Borough Development 	
2. Previous Minutes and matters arising	
<ul style="list-style-type: none"> • The minutes of the last meeting were agreed. <p>Matters Arising & Actions:</p> <ul style="list-style-type: none"> • DW sent draft lease to Property Services to action. • Title documents incomplete on small pieces of the land on the site designated for KALC. Legal to action and resolve. 	DW
3. Academy Update	
<ul style="list-style-type: none"> • Please find the update attached. <div data-bbox="292 1601 355 1664" data-label="Image"> </div> <p>KAA report KALC July meeting.docx</p> <ul style="list-style-type: none"> • The funding agreement is between the government and the Academy trust sponsor is still out for comment. The process should be finished by the end of July. • There are still discussions to be had around available funding that can be accessed from the Aldridge Foundation. This will be discussed further on the 12th July 2011 and will be resolved some time in spring 2012. • There is growing interest of those that wish to be involved in the Sponsor Partnership Group. The Aldridge Foundation will be leading on this. A targeted group has been identified for this process. This will initially focus on 	PB

<p>professionals and groups will be invited at a later stage. Some people involved within this group, are likely to end up on the board of governors. Feedback regarding this will be brought back to this meeting.</p> <ul style="list-style-type: none"> • The document has been signed to establish the trust. This then will be added to the funding agreement. 	
4.SPD	
<p>Location of Facilities on-site</p> <ul style="list-style-type: none"> - The discussion was opened up again regarding the rationale behind the proposed locations of the Academy and Leisure Centre provision. The reasons for this decision is set below: <ul style="list-style-type: none"> ○ The plans were initially put together on the basis of time and risk of the Academy not opening on time. ○ The Leisure Centre plans are not finalised, nor are they certain at present. The decision of whether to proceed with the proposed plans for the Leisure Centre will be taken to December's Cabinet meeting. ○ If the plans are changed from the existing proposal, this will further delay the process, as consultation will need to be re-visited. ○ The road is part of the Core Strategy of the proposal and therefore must be factored within the final plans. The road is to connect the two sites and wider links to Lancaster Road (as stated in the May 2009 Cabinet paper) - 	
5. Feedback from Design Officer Group	
<ul style="list-style-type: none"> - A meeting was held on the 20th June and representatives from this meeting looked at the requirements for the Leisure Centre and the Academy. Leisure operator GLL was also in attendance. - Terms of Reference for this group will be produced. - The SPD is the main driver for the Design officer group in relation to the sites. - The key issues/action from the meeting were: <ul style="list-style-type: none"> ○ Open space ○ Shared facilities ○ Parking ○ Tensions with the leisure group and the potential closure of the facility for a period of time, whilst works may go ahead. - Shelley Gittens is to be invited to all future design user group meetings on behalf of Laura Johnson, to feed into the programme management of this programme. 	<p>PW</p> <p>PW/UK</p>
6. Feedback Property Services	

<ul style="list-style-type: none"> - Tenders are out for the design and client side of the programme. The submission deadline for this is the 10th August 2011. - A bidder's day is being held on Tuesday 12th July 2011 from 10:30 – 11:30, after a site walk-around. This is an opportunity for short listed bidders to challenge and ask questions about the proposals. - The evaluation process will be in 3 parts; <ul style="list-style-type: none"> o Costed element o Design solution o Technical questions - A representative from each service area will be present. - The tender will be weighted 70% Quality and 30% Cost. - Of the quality weighting, 50% of this will be apportioned to the submission and the remaining 50% will be based upon the presentations of the Architects. - The tender appraisal panel (TAP), will consist of lead Councillors for each stakeholder within the Council and a Lead Sponsor. - TAP members are: <ul style="list-style-type: none"> o The Leader o Cllr Coleridge o Cllr Paget-Brown o Cllr Campbell o Rod Aldridge/Sally Lawson-Ritchie - All council TAP members will have an officer advisor from their respective portfolios, and also from Planning for the Design Champion function. - RIBA Stage B will be completed and costed elements will be presented to Cabinet in December 2011. This will show the outline drawings for the winning tender. - A further evaluation of how the shortlisted bidders were derived at will be conducted. Findings will be brought to a future meeting. 	SB/PW
7. Consultation and Communication	
<ul style="list-style-type: none"> - The latest newsletter was sent out last week in hard copy and is also available on the council's website. - The current distribution list for circulation is: <ul style="list-style-type: none"> o All residents and tenants associations in the Norland and Notting Barns wards o North Kensington Library Kensington Leisure Centres o Primary Schools within the Borough - The resident panel should feed into the design assessment panel, as well as the successful architect. A specimen term of reference for the residents design panel used for Chelsea Academy is attached. <div style="text-align: center;">  <p>Residents Forum ToR.doc</p> </div> <ul style="list-style-type: none"> - Cllr Gardner has requested a meeting with residents to discuss the proposals. - Once the panel is established, they will be asked if they would like independent architect advice on the plans, in addition to any advice that they are already receiving. - Additional newsletters will be produced to keep residents and stakeholders abreast of the programme. Newsletter will be produced in September/October, to include information about the award of contract to the architects and key headlines and also one produced for Dec/Jan 	PR/UK

<p>after the Cabinet decision on KALC.</p> <ul style="list-style-type: none"> - An exhibition will be organised for the 1st week in December to inform residents of how the designs are progressing, Q&A etc. 	
8. Library	
<ul style="list-style-type: none"> - A meeting took place with the Weston Foundation regarding whether a contribution could be made to aid the relocation of North Kensington Library to the new Academy site. - The contribution from the foundation will not cover the costs of the relocation and this is being further explored. - There may be a risk to the timescales and costs to the wider project if the proposal for the library goes ahead. - Further discussion around this will be taken to Libby Blake around the proposal for a dual-use library in the Academy proposal. 	
9. AOB	
<ul style="list-style-type: none"> • None. 	
10. Future dates	
<ul style="list-style-type: none"> - 16th August 11-1pm, Committee Room 2 - 13th September 2.30-4.30pm, Committee Room 1 - 18th October 1-3pm, Committee Room 2 - 17th November 2-4pm, Committee Room 1 - 16th December 2.30-4.30pm, Committee Room 2 	