

LEIGHTON HOUSE MUSEUM

Hire Charges

Exhibitions per week	£ 2,250
Private Views 6.30pm – 9.00pm	£ 600
Second Private View 6.30pm – 9.00pm	£ 1,500
Lectures/Meetings 6.30pm - 9.30pm	£ 650
Concerts (no catering) 6.30pm - 10.00pm Weekdays	£ 750
Cocktail Parties (Monday – Saturday) 6.30pm – 9.00pm	£ 1,800
Seated Dinners (Monday – Saturday) 6.30pm – 11.00pm	£ 3,250
Arab Hall Cocktail party (Monday – Saturday) 6.30pm – 9.00pm	£ 1,450
Filming/TV/Photographic shoots Separate charges available on application	

With effect from 1 April 2011 – 31 March 2012

Insurance

Clients must be aware that the above hire charges do not include insurance. All events must be insured before they take place. The insurance charge is 9 per cent of the hire fee plus 5 per cent premium tax. **This fee will automatically be added to the hire fee and will be clearly stated on the booking form.**

Over-run

Please note an excess charge of £200 per 15 minutes is made for over-running the agreed time.

There is a 5 per cent discount for bookings made by Patrons of Leighton House.

Please note that Leighton House is closed to the public during the day on Tuesdays, but evening events take place in the normal way. Although open on Sundays and Bank Holiday Mondays during the day, there are no evening events.