

**PLANNING SERVICES**  
**SCHEDULE OF CHARGES 2014/15 (as from 1<sup>st</sup> April 2014)**

<b>General copy document services</b>	
Photocopying A4 documents in person from hard copies (for face to face customers who wait and search files themselves)	15p per page
Photocopying A3 documents in person from hard copies (for face to face customers who wait and search files themselves)	55p per page
Photocopying A0 drawings from hard copy (whether requested in person or by telephone / post)	£5.00 per page
Printing A4 or A3 documents from electronic images or microfiche	£2.50 per page
Printing A0 drawings from electronic images (whether requested in person or by telephone / post)	£7.50 per page
<b>Research and refined information requests</b>	
Photocopying A4 or A3 documentation, or printing such documentation from microfiche, in response to telephone or written requests which require research and collation into a refined format before dispatch by post. Requests will be charged <b>per document</b> even if received on the same letter/fax. <b>Payment is required in advance.</b>	£17 per document including postage and packaging.
Reply letters	£53
Conservation Area Proposal Statements, Planning Briefs and Supplementary Planning Guidance	
- Residents' Association	£6
- Commercial Organisations	£12
Unitary Development Plan	N/A
No longer available – superseded by Core Strategy	
Core Strategy Proposals Map	£15
Core Strategy on CD	£50 (tbc)
<b>Street Naming and Numbering</b>	
Naming or renaming of a building	£265
Numbering or re-numbering of a building	
One single unit	£103
Multiple units between 2 and 19 <sup>1</sup>	Additional £25 per extra unit
Multiple units 20+	Additional £20 per extra unit
Naming or renaming of a road	£795
Historic research (chargeable in 15 minute units)	£85 per hour or part hour
Confirmation of address validity	£80
<b>Land Charges</b>	
<b>Personal Searches</b>	
Standard (response within 20 working days)	Free
Expedited (response within 5 working days)	£25.00
<b>Full Searches of the Land Charges Register</b>	
Standard Search Fee	£257.50
Additional Parcels	£44.00
Optional additional printed enquiries / Supplementary questions	£55.00
Copy Searches	£32.00
Copy Miscellaneous Documents	£16.50
LLC1 Search	£27.50
Con29R Unofficial answers	£17.00

<sup>1</sup> EG A development of 6 units would therefore be charged at £100 plus 5 x £25 = £225. A development of 25 units would be charged at £100 plus 24 x £20 = £580

<b>Development Management</b>	
Requests to confirm compliance with an Enforcement Notice – no meeting	£295
Requests to confirm compliance with an Enforcement Notice – one hour meeting included	£380
Requests to withdraw an Enforcement Notice – no meeting	£495
Requests to withdraw an Enforcement Notice – one hour meeting included	£580
Consideration of clauses in a S106 obligation	£380
Confirmation of compliance with clauses in a S106 – no meeting	£405
Confirmation of compliance with clauses in a S106 – with one hour meeting	£490
Deciding whether minor amendments to approved listed building consent requires a further LBC	£145
Miscellaneous meeting – one hour (at the HoDM's discretion)	£635
Miscellaneous meeting – two hours (at the HoDM's discretion)	£1,070
Planning Performance Agreements – charged at hourly rates dependent upon the staff involved. Please contact us.	

### Pre application advice fees for 2014-15

	Level 1	Level 2	Level 2 follow up	Level 3	Level 3 follow up
	Inc VAT	Inc VAT	Inc VAT	Inc VAT	Inc VAT
Householder not including subterranean	£400.00	£400.00	£270.00	£490.00	£360.00
Householder including subterranean	£530.00	£780.00	£565.00	£870.00	£650.00
Local community groups	£230.00	£230.00	£230.00	£320.00	£320.00
Advertisements	£400.00	£400.00	£270.00	£490.00	£360.00
Telecommunications	£415.00	£415.00	£285.00	£505.00	£370.00
Details required by condition	Not available	£315.00	£270.00	£405.00	£360.00
<b>Listed Building advice</b>					
Internal alterations to listed buildings where planning permission not required	Not available	£400.00	£315.00	£490.00	£400.00
<b>Residential, including changes of use and conversions</b>					
1 - 4 units	£795.00	£795.00	£535.00	£880.00	£620.00
5-9 units	£2,145.00	£2,145.00	£1,580.00	£2,250.00	£1,700.00
10-49 units	£2,845.00	£3,615.00	£2,490.00	£3,725.00	£2,690.00
50-199 units	£4,750.00	£5,520.00	£4,115.00	£5,960.00	£4,560.00
200+ units	£8,850.00	£9,620.00	£6,590.00	£10,225.00	£7,200.00
<b>Non-residential, including changes of use</b>					
Less than 100m <sup>2</sup> floorspace	£330.00	£330.00	£240.00	£415.00	£330.00
100-499m <sup>2</sup> floorspace	£795.00	£795.00	£535.00	£880.00	£620.00
500-999m <sup>2</sup> floorspace	£2,145.00	£2,145.00	£1,580.00	£2,250.00	£1,700.00
1000-4999m <sup>2</sup> floorspace	£2,845.00	£3,615.00	£2,490.00	£3,725.00	£2,690.00
5000-9999m <sup>2</sup> floorspace	£4,750.00	£5,520.00	£4,115.00	£5,960.00	£4,560.00
10000m <sup>2</sup> + floorspace	£8,850.00	£9,620.00	£6,590.00	£10,225.00	£7,200.00
Where retrospective advice provided, at HoDM discretion to charge site specific full cost recovery					

For fees in relation to getting advice before making an application or for help with the details required by conditions, please see our guidance leaflet on our [Planning Advice webpage](#)