

**THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA
AUDIT AND TRANSPARENCY COMMITTEE – 27 JULY 2024
REPORT BY THE HEAD OF GOVERNANCE & MAYORALTY
THE COMMITTEE’S ACTION TRACKER & FORWARD PROGRAMME**

The purpose of this report is to advise the committee of progress against actions agreed at previous meetings

FOR INFORMATION

1. ACTION TRACKER

- 1.1 Appendix 1 shows actions arising/requested at recent meetings together with progress or proposed reporting timetable on these as of 12 July 2024.
- 1.2 Actions in Table 1 in Appendix 1 are marked in traffic light colours to illustrate to the committee the progress status of each action since the last meeting on 18 June 2024.
- 1.3 Table 2 Appendix 1 shows actions that the Committee deemed, on 18 June 2024, to be completed. These actions will be removed from the action tracker after this meeting but will be kept on record by the Governance Team.
- 1.4 There are, as of 12 July 2024, seven outstanding actions and all are in the process of being completed.

2. FORWARD PROGRAMME

- 2.1 The Forward Programme shows the Committee’s programme of work for the remainder of the municipal year 2024/25 and is subject to change.

FOR INFORMATION

Robert Sheppard
Head of Governance & Mayoralty

Background papers: None other than previously published minutes, reports etc.

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Appendix 1 Action Tracker as of 12 July 2024
Appendix 2 Forward Programme as of 12 July 2024