

AUDIT AND TRANSPARENCY COMMITTEE

FORWARD PROGRAMME 2024-25

Key:

* Mandatory

+Good Practice

| Meeting date | Item and source | Author/contact |
|---|--|-------------------------------|
| Monday 23 September 2024 | <i>Private pre-meeting with the Committee and External Auditor (no officers present)</i> | Grant Thornton and Yusuf Olow |
| <u>Deadline for reports – Monday 9 September</u> | External Audit Annual Report 2023/24* | Grant Thornton |
| | Local Code of Corporate Governance | David Hughes/LeVerne Parker |
| | Final Statement of Accounts and Annual Governance Statement 2023/24* | Lisa Taylor/Shiheena Kabir |
| | Procurement Update | David Hughes |
| | Progress on Internal Audit Work 2024/25 | Moira Mackie |
| | Strategic Risk Register | David Hughes |
| | Global Internal Audit Standards Update | David Hughes |
| | Committee Work Programme and Action Tracker | Yusuf Olow |
| Monday 9 December 2024 | Annual Health and Safety Report | Ian Kimmett |
| <u>Deadline for reports – Monday 25 November</u> | Mid-Year Outturn Report | Patrick Rowe |
| | Progress on Internal Audit Work | Moira Mackie |
| | Review of Effectiveness (Internal Audit and Audit and Transparency Committee)+ | Moira Mackie |
| | Internal Audit Charter and Strategy | Moira Mackie |
| | Forward Programme and Action Tracker+ | Yusuf Olow |
| Monday 17 March 2025 | Progress on Internal Audit Work 2024/25 | Moira Mackie |
| <u>Deadline for reports – Monday 3 March</u> | Half-yearly Progress on Fraud Work 2024/25 | Andrew Hyatt |
| | Procurement Update | David Hughes |
| | Internal Audit Plan 2024/25* | David Hughes/Moira Mackie |

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| | Forward Programme and Action Tracker+ | Yusuf Olow |
| Monday 23rd June 2025 | Chairman's Annual Report (2024/25)+ | Yusuf Olow and David Hughes |
| <u>Deadline for reports – Monday 9 June</u> | Head Of Internal Audit's Annual Report And Opinion 2024/25* | Moira Mackie |
| | Strategic Risk Register | David Hughes |
| | Forward Programme and Action Tracker+ | Yusuf Olow |

| Explanation of the basis for reports being presented to Committee: | |
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| Name of the Report | Mandatory/Good Practice Rationale |
| Informing Audit Risks 2023/24* | Code of Audit Practice published by National Audit Office |
| External Audit Plan* | |
| External Audit Annual Report 2023/24* | |
| Value For Money report* | |
| Draft Annual Accounts and Annual Governance Statement* | Accounts and Audit Regulations Act 2016 |
| Final Statement of Accounts and Annual Governance Statement 2023/24* | |
| Local Code of Corporate Governance+ | CIPFA/Solace Good Governance Framework |
| Oracle Project | Quarterly Updates- dates to be confirmed |
| Review of Internal Audit Charter and Strategy* | Public Sector Internal Audit Standards |
| Internal Audit Plan 2025/26* | |
| Head Of Internal Audit's Annual Report and Opinion 2023/24* | |
| Forward Programme and Action Tracker+ | CIPFA Toolkit for Effective Audit Committees and CIPFA Statement on Audit Committees |
| Review of Effectiveness (Internal Audit and Audit and Transparency Committee)+ | |
| Chairman's Annual Report (2023/24)+ | |
| Data Protection Report* | General Data Protection Regulations 2019 |