

The Kensington & Chelsea Partnership

Minutes of the meeting of the Partnership Steering Group
held at 6.00 p.m. on Wednesday 20th March 2002
at the Isaac Newton Professional Development Centre,
108a Lancaster Road, London W11

PRESENT

Members of the Steering Group

Cllr. Nicholas Paget-Brown - Cabinet Member for Regeneration, Community Safety & External Relations (RBK&C) (in the Chair)
Cllr. Thomas Fairhead - Cabinet Member for Housing (RBK&C)
Razmi Farook – substituting for Zrinka Bralo, Voluntary Organisations Forum (VOF) representative for Education & Employment
Paul Haigh - Chief Executive, K&C Primary Care Group
Dez O' Neill - Representative for Children and Young People (VOF)
Susie Parsons - Acting Director, Notting Hill Social Council
Robin Price - The Kensington and Chelsea Societies
Ch. Supt. Moir Stewart – Borough Commander, Metropolitan Police.
Karin Woodley - Representative for Arts and Culture (VOF)

Others in attendance

Derek Myers - Town Clerk & Chief Executive (RBK&C)
Similola Towry-Coker - Notting Hill Social Council
Liz Walton - Government Office for London
Colin Richardson - Head of Economic Development & Strategic Partnerships (RBK&C)
Shirley Fryer - Policy & Partnerships (RBK&C)
Ali Khan - Governance Services (RBK&C)

A G E N D A

1. STEERING GROUP MEMBERSHIP

The Steering Group noted its current membership, and after discussion:

- (i) it was noted that the Royal Borough's Cabinet would reconsider, following the 2nd May Borough Elections, the Minority Party's request for a place on the Steering Group;
- (ii) it was agreed that the business vacancy be filled by Malcolm Spalding, nominee from the local Chamber of Commerce;
- (iii) it was agreed, in the light of the imminent merger of the two local social councils, that one of their current two Steering Group places be filled by a representative from Action Disability Kensington & Chelsea; and

- (iv) it was agreed that the vacancy reserved for a representative of a local higher education provider be filled by Don McBean of the Learning & Skills Council.

Action by: Shirley Fryer

[See also Minute 13 below, in relation to residents' representation on the Steering Group.]

2. APOLOGIES FOR ABSENCE

Apologies were received from Kate Aldous (Chelsea Social Council), Zrinka Bralo (Voluntary Organisations Forum), Cllr. Merrick Cockell (RBK&C) and Rev. John E. Davis (Forum of Faiths).

3. MINUTES OF THE MEETING HELD ON 22ND JANUARY 2002

The Minutes of the meeting held on 22nd January 2002 were confirmed as a correct record and signed by the Chairman.

4. LAUNCHING THE WIDER PARTNERSHIP

RESOLVED -

That the recommendation be adopted.

Action by: Shirley Fryer

5. PLANNING THE BOROUGH CONFERENCE FOR 2002

The following points were made and it was agreed that these and any others suggestions received in the coming weeks be explored further prior to the next Steering Group meeting, at which a more detailed proposal for the Borough Conference would be discussed:

- (i) that as quite significant numbers of parents worked at the weekend, a Saturday event might not be as convenient as it initially appeared and that some preliminary event(s) might be run in the week running up to the Conference itself;
- (ii) that a crèche facility should be provided at the Conference venue, if at all possible; and
- (iii) that the possibilities for private sector sponsorship of the event be further explored.

Subject to the above, the report was received and noted.

Action by: Mark Beauchamp/Shirley Fryer

6. TERMS OF REFERENCE AND GOVERNANCE ARRANGEMENTS

RESOLVED -

That the contents of the report be approved, subject to the following:

Members Arrangements

- (i) that, in relation to item 2, page 2, a one-stop right of appeal be provided for, and that officers develop an appropriate mechanism for this, possibly using a sub-group of Steering Group members not involved in the initial exclusion decision;
- (ii) that whilst electronic means of communication be used for the dissemination of information to the 'wider partnership' (item 5, page 2), hardcopies of agenda papers for Steering Group meetings should continue to be made available in the Borough's main public libraries;

Terms of Reference

- (iii) that the words 'on issues concerning the Partnership' be added at the end of item 2.10, page 3;

Accountability

- (iv) that officers clarify at the next meeting whether Steering Group members are to be collectively or individually accountable (item 3.3, page 4);

Membership

- (v) that, in relation to item 4.4, page 4, no formal provision be made for substitution arrangements (on the basis that the Steering Group needs continuity so as to maintain an ethic of close teamwork), but that on those rare occasions where a member is unable to attend and wishes to send a substitute, they should only do this having notified the Chairman in advance of the date of the meeting;
- (vi) that suggestions for more business representation and some health (patient-side) representation on the Steering Group be revisited, along with other membership issues, in due course;

Equality of Opportunity

- (vii) that Karin Woodley's offer to provide a more sensitive and suitable wording for item 5.1, page 5, be accepted;

Decision-making

- (viii) that, in relation to item 6.2, page 5, both pecuniary **and non-pecuniary** interests should be declared, although the latter would not normally bar a member from taking part in the business being transacted;
- (ix) that a further item be added under section 6 to explain that the Steering Group is not an executive decision-making forum and that

any proposals (other than those involving monies already allocated to the Steering Group by way of an operating budget) would require approval through the relevant decision mechanisms of any partner organisation(s) which is/are, or whose services are, in any way the subject of such proposal; and

Financial Implications

- (x) that all Steering Group members consider with the relevant committee etc. of their nominating organisation and/or partnership cluster the proposal that partner groups contribute to the Partnership's budget on a pro-rata basis and that a further report be made to the next Steering Group meeting.

***Action by:** Shirley Fryer/Karin Woodley*

7. CONSULTATION ON THE DRAFT STRATEGIES

The Steering Group thanked Mark Beauchamp, Consultation & Research Manager (RBK&C), for all his work on this consultation exercise.

Subject to the above, the report was received and noted.

8. 'THE FUTURE OF OUR COMMUNITY' - REVISED DRAFT COMMUNITY STRATEGY

RESOLVED -

That the recommendations be adopted.

***Action by:** Shirley Fryer*

9. RESPONDING TO THE COMMUNITY STRATEGY

Paul Haigh suggested that as one way to demonstrate the added value of the Partnership he was willing to work on the environment and transport areas to feed in the health perspective and explore some new initiatives. He also suggested that the Partnership would need to be able to measure the success of the Community Strategy in a meaningful way which could be understood externally: he therefore proposed to develop some success factors for the health and well-being section of the Strategy.

This was welcomed by the Steering Group.

***Action by:** Shirley Fryer/Colin Richardson*

10. NEIGHBOURHOOD RENEWAL STRATEGY - TIMETABLE AND PROGRESS

RESOLVED –

That the recommendations be adopted.

Action by: Colin Richardson

11. NEIGHBOURHOOD RENEWAL FUNDING

Voluntary sector representatives on the Steering Group expressed the view that the initiatives itemised at the appended 'Sheet 1' had not been the subject of adequate consultation and did not include sufficient involvement from the voluntary sector.

RESOLVED -

- (i) That officers arrange a meeting* to consult further with voluntary sector representatives on the Steering Group and that, if appropriate, the spending programme be revised;
- (iii) That, prior to the above meeting, the above representatives consult with their constituent groups as necessary; and
- (ii) That a further report be submitted, for information, to the next meeting of the Steering Group.

*[*This meeting subsequently arranged for 11th April 2002.]*

Action by: Graham Taylor

12. CHECKLIST OF PROGRESS WITH ITEMS FROM THE ACCREDITATION ACTION PLAN

The report was received and noted.

13. REPRESENTATION OF RESIDENTS' ASSOCIATIONS ON THE PARTNERSHIP STEERING GROUP

RESOLVED -

That Kensington & Chelsea Residents' Association be approached to nominate the second residents' representative on the Steering Group.

Action by: Mark Beauchamp

14. DATES OF FUTURE MEETINGS

The Steering Group noted the following dates for future meetings (all with a 6.00 p.m. start time):

Thursday 23rd May 2002

Wednesday 17th July 2002

Tuesday 24th September 2002

Tuesday 3rd December 2002 (**Note:** changed from 26th November subsequent to the meeting)

Tuesday 21st January 2003 (**Note:** *changed from 23rd January subsequent to the meeting*)

The meeting ended at 8.50 p.m.

Chairman

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