

Appendix A

The Kensington and Chelsea Partnership Steering Group

Accreditation submission 2003/04

Introduction

Where we were

The Kensington and Chelsea Partnership (KCP) Steering Group was accredited by the Government Office for London in February 2002 on the basis of its 2002/03 accreditation action plan. In this action plan the KCP Steering Group set out a range of actions to address its perceived development needs at that time. These were mainly 'process' based, dealing with issues such as the Steering Group membership, terms of reference, consultation frameworks and the development of the Community and Neighbourhood Renewal Strategies

Where we are now

The KCP Steering Group has travelled a considerable distance during 2002. It has largely addressed the issues outlined in the original accreditation action plan, and has undertaken further work in light of new developments over the year. Initial feedback from GOL at the start of the 2002/03 accreditation process was positive about the progress made by the partnership

However, at the Steering Group's recent away day, it was recognised that there was now further work to be done to build on these early successes. The focus for the next year will be on turning the aspirations in the Community and Neighbourhood Renewal Strategies into action on the ground.

Format of this document

This document is the KCP Steering Group's accreditation submission for 2003/04. Against the 6 accreditation criteria it outlines:

- Progress made over the past year.
- Areas for further development.
- Action the Steering Group will take in 2003/04 to address development needs.
- Other longer term activities that the Steering Group may want to consider in future action plans.

Monitoring delivery of this Action Plan

Delivery of this action plan will be monitored by the KCP support officer. A mid-year progress report will be brought to the Steering Group in September 2003.

The Kensington and Chelsea Partnership Steering Group

Accreditation submission 2003/04

The action plan

1. STRATEGIC
Progress made
<ul style="list-style-type: none">• Considerable effort has been made over the past year to strengthen the membership of the KCP Steering Group.• The KCP Steering Group is now more representative with a good mix of partners from the public, community, voluntary and private sectors.• Membership of the KCP Steering Group is at a sufficiently senior level for decision-making.• A presentation from the Chief Executive of the Primary Care Trust signalled an early effort to move from process to delivery.• Whilst the Council has been the main contributor, all partners have been willing to commit resources and time to developing the KCP.• The KCP Steering Group has jointly developed initial terms of reference for itself and the wider partnership.• Complementary Community and Neighbourhood Renewal Strategies have been prepared and published, following extensive consultation.
Areas for further development
<ol style="list-style-type: none">1. Communications<ul style="list-style-type: none">• The KCP Steering Group now needs to take a rounded look at how it communicates and engages with the local community and involves them in the delivery of its strategic objectives. There may be an opportunity to learn from others about innovative approaches to engagement with hard to reach groups.2. Implementing the strategies<ul style="list-style-type: none">• There is a strong desire amongst KCP Steering Group members to influence activity on the ground. The KCP Steering Group now needs to focus on a delivery mechanism for the Community and Neighbourhood Renewal Strategies. In doing this they will need to consider how the local community, voluntary and business sectors link in. They will also need to select some priority projects on which to focus.3. Equalities<ul style="list-style-type: none">• The KCP Steering Group's work needs to reflect the diversity of the local community. Many organisations are currently facing the challenge of developing effective equalities schemes. The original accreditation action plan included a plan to undertake a race equality audit of the KCP Steering Group's work. The recent Borough Conference was used to develop baseline information around equalities. The KCP Steering Group now needs to develop an effective means to identify and address equalities issues arising from its work.4. Terms of Reference<ul style="list-style-type: none">• As and when the delivery arrangements for the Community and Neighbourhood Renewal Strategies are agreed, the Partnership's terms of reference may need to be updated to take account of these.

Action for 2003/04

1. Communications

- *Communications Sub-Group to be established by February 2003.*
- *Communications Sub-Group to decide whether any consultation events (e.g. a further Borough Conference) should take place during 2003 by February 2003.*
- *Communications Sub-Group to make recommendations about how the KCP Steering Group can more broadly engage the community, including hard to reach groups, in the work of the partnership by May 2003.*
- *In future at least 50% of meetings to be located away from the town hall annually. Alternative venues to be found and booked by March 2003.*

2. Implementing the strategies

- *KCP Steering Group to nominate 'champions' for each of the key Community Strategy and Neighbourhood Renewal Strategy themes or 'clusters' by March 2003.*
- *Title and function of the Neighbourhood Renewal Steering Group to be amended to become the 'Strategies Implementation Group' (an officer level body supporting cluster champions in their work) by March 2003. For a full description of how implementation of the Community and Neighbourhood Renewal Strategies will be progressed and monitored, see **appendix 1**. [This is currently in draft form for discussion at the Steering Group meeting on 21/01/03]*
- *Selection of priority projects is covered in section 3: 'Action Focused'.*

3. Equalities

- *Social Council to lead on a project that will identify any equalities issues arising from the work of the KCP Steering Group and make recommendations back to the group by end December 2003.*

4. Terms of Reference

- *KCP Steering Group to update the Terms of Reference for the Partnership to ensure that they take account of developments in the way that the partnership works by September 2003.*

Future considerations

- *Assess extent to which Partnership organisations are fulfilling the requirements of the Disability Discrimination Act.*

2. INCLUSIVE

Progress made

- Enhancements to community and voluntary sector membership have enabled the KCP Steering Group to better reflect local diversity.
- A 'buddying' scheme has been established to help all KCP Steering Group members to participate fully at meetings.
- Officer roles have been explained and they have increasingly taken a 'back seat' at meetings so that the focus is on what the members of the KCP Steering Group has to say.
- Interactive and participative consultation techniques have been employed in developing and feeding back on the Community and Neighbourhood Renewal Strategies.
- All of the key agencies represented on the partnership have signed up to the Voluntary Sector Compact, developed codes of good practice for funding and consultation and are currently working on further codes for working with BME and small community groups.
- A website and e-mail alert system have been established as a framework for communicating with Stakeholders.
- A Borough Conference was held in November 2002. This was a good starting point for community engagement in the work of the Partnership.

Areas for further development

1. Membership
 - The KCP Steering Group has agreed to consider including Housing Association or Trust in its membership.
2. Website improvements
 - The readability of some of the information on the website could be improved and there may be other ways of providing information for the visually impaired.
3. Community Cohesion
 - Part two of the Neighbourhood Renewal Action Plan includes a commitment to sharing skills and knowledge to encourage community cohesion.

Action for 2003/04

1. Membership
 - *KCP Steering Group to agree whether to include a Housing Association or Trust in its membership by May 2003.*
 - *KCP Steering Group to nominate its chairman by May 2003, as stated in its Terms of Reference.*
2. Website improvements
 - *KCP Steering Group to draw up a set of core standards for all material posted on the website, identify parts of the website where readability could be improved and amend these accordingly by September 2003.*
3. Community Cohesion
 - *Implement part two of the Neighbourhood Renewal Action Plan: Skills and Knowledge around Community Cohesion by March 2004 and ongoing.*

Future considerations

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3. ACTION FOCUSED

Progress made

- KCP Steering Group members have jointly overseen the production of the Community and Neighbourhood Renewal Strategies.
- The Community Strategy sets the broad vision against a set of core themes and contains a clear programme of action.
- The Neighbourhood Renewal Strategy incorporates:
 1. A Summary of Progress setting out the KCP Steering Group's approach, its Neighbourhood Renewal objectives and identifying the priority areas.
 2. Area Profiles, outlining priorities and opportunities throughout the Borough. These were well received and provide a useful platform from which to move forward.
 3. Action Plans covering the two priority wards, the Skills and Knowledge programme and the Neighbourhood Renewal Fund.
- In developing the strategies there has been an analysis of regeneration funding going into North Kensington and a survey of how resources are currently allocated.
- The KCP Steering Group is encouraging all partners and service providers to identify further actions to help address the issues identified.
- KCP Steering Group members have jointly agreed a plan for the use of this year's Neighbourhood Renewal Fund allocation.

Areas for further development

1. Influencing activity on the ground
 - Actions from the Community and Neighbourhood Renewal Strategies should be collated by cluster in order to assist cluster champions and co-ordinators to track and facilitate implementation.

Action for 2003/04

1. Influencing activity on the ground
 - *Using a risk assessment methodology, Cluster Champions to identify a set of key Neighbourhood Renewal Projects that they will champion in 2003/04 by March 2003. For a provisional list, see **appendix 2**.*
 - *KCP Steering Group to agree and monitor an implementation plan for the Community and Neighbourhood Renewal Strategies that collates all action by cluster by March 2003. For the draft implementation plan please see **appendix 3**. [This will be circulated at the Steering Group meeting on 21/01/03 or is available on request from Justine Dougall tel: 020 7361 3174]*

Future considerations

- Full review of Community Strategy to be completed by July 2005.
- Full review of Neighbourhood Renewal Strategy to be completed by September 2005.

4. PERFORMANCE MANAGED

Progress made

- In its strategies the KCP Steering Group has set targets, and timescales for their achievement.
- There are clear linkages between the performance indicators and targets in the Community Strategy, the Local Neighbourhood Renewal Strategy and the Local Public Service Agreement.
- The KCP Steering Group is now committed to developing a delivery mechanism for its strategies (see 'action focused' above).
- The Neighbourhood Renewal Steering Group has built bridges between public services, North Kensington regeneration partnerships, voluntary sector organisations and the KCP Steering Group.
- A review of regeneration and 2 major SRB reviews also underway. These will help inform the first annual review of the Community Strategy and Neighbourhood Renewal Strategy.

Areas for further development

1. Monitoring delivery
 - As well as establishing a delivery mechanism the KCP Steering Group recognises the need to set up systems to monitor progress.
 - Where appropriate it will be useful to elicit from partners local performance measures against Neighbourhood Renewal Activities linked to national floor targets, local targets to which mainstream services and partnerships are working and targets contained in the Local Public Service Agreement.

Action for 2003/04

1. Monitoring delivery
 - *Membership of the Neighbourhood Renewal Steering Group to be reviewed when it becomes the Strategies Implementation Group to ensure that it continues to reflect a cross-section of community and partner interests by March 2003.*
 - *Progress against the targets in the Community Strategy to be reviewed by July 2003.*
 - *Progress against the targets in the Neighbourhood Renewal Strategy to be reviewed by September 2003.*

Future considerations

- *Statutory organisations to consider how they might align performance management objectives.*
- *KCP Steering Group to consider how it can rationalise and join up existing work and partnerships, especially around cross-cutting issues.*

5. EFFICIENT

Progress made

- The KCP Steering Group has been praised by the Government Office for London for its comprehensive, clear and timely responses to their requirements.
- In an effort to avoid duplication the KCP Steering Group is committed to combining its action planning and accreditation processes.
- The KCP Steering Group has avoided the tendency of some LSPs to develop a weighty sub-structure.

Areas for further development

1. Maximising efficiency of Steering Group meetings
 - The KCP Steering Group needs to ensure that their meetings support and add value to cluster level activity.
2. Building on existing action planning activity
 - The KCP Steering Group will need to ensure that its plans and priorities reflect and build on the actions to which the Steering Group is already committed.

Action for 2003/04

1. Maximising efficiency of Steering Group meetings
 - *Agenda Planning sub-group to be established by March 2003.*
2. Building on existing action planning activity
 - *Ensure that this action plan, and any activity arising from it, is consistent with the objectives and priorities contained in the Community and Neighbourhood Renewal Strategies. Ongoing.*

Future considerations

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6. LEARNING AND DEVELOPING

Progress made

- The Neighbourhood Renewal Strategy contains a comprehensive skills and knowledge plan outlining work to build capacity across a range of partner organisations.
- KCP Steering Group members are committed to building relationships with one another and with the wider community. A number of new alliances have developed as a result of KCP Steering Group networking. For example the PCT is now working more closely with a number of Voluntary Sector organisations.
- KCP Steering Group members have participated in a development process culminating in an away day in September 2002.
- Many of the ideas developed at the away day have been incorporated into this action plan.
- Some KCP Steering Group members have attended workshops and seminars run by GOL and other regional and national organisations.
- The Regeneration Exchange brings together local service providers across the partnership to share best practice and learn from one another.

Areas for further development

1. Delivery of the Skills and Knowledge Action Plan
 - A number of actions in the Skills and Knowledge Action Plan will need to be implemented during 2003.
2. External learning
 - The KCP Steering Group will need to consider whether it needs any assistance from GOL or other external agencies to deliver its ambitions for 2003/04.
 - The KCP Steering Group may be able to learn from the work of other LSPs and regeneration partnerships.
 - The regeneration exchange will need to continue as a forum for inter-agency working on the partnership's key issues.

Action for 2003/04

1. Delivery of the Skills and Knowledge Action Plan
 - *Ensure that the Skills and Knowledge Action Plan is delivered by December 2003.*
 - *All partners to contribute to the Royal Borough Review of Economic Development and Regeneration by March 2003.*
 - *Publicise activities and achievements of the Partnership and member organisations. Ongoing.*
2. External learning
 - *KCP Steering Group to identify any development areas that they would like GOL or other external agencies to advise them on by May 2003.*
 - *KCP Steering Group (or a sub-group) to organise at least one visit to another LSP and report back to the rest of the group by July 2003.*
 - *Regeneration Exchange meetings to continue. Three events to be held in 2003/04.*

Future considerations

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