

# **THE KENSINGTON AND CHELSEA PARTNERSHIP STEERING GROUP MEETING – 20<sup>TH</sup> MARCH 2002**

## **PLANNING THE BOROUGH CONFERENCE FOR 2002**

### **1. INTRODUCTION**

1.1 The steering group has previously agreed that a Borough Conference will be an annual event. This paper outlines some initial thoughts for the 2002 conference.

### **2. WHERE AND WHEN**

2.2 It is proposed that the 2002 Borough Conference is held on Saturday November 2<sup>nd</sup>, during the daytime and probably from 11am until 4pm. Feedback at the last conference was that it should be held on a Saturday to enable those who work during the week to attend.

2.3 The main and small halls at Kensington Town hall are available on that day and have been provisionally booked.

### **3. PURPOSE OF THE CONFERENCE**

3.1 There are a number of things that the conference will aim to achieve:

- The partnership and partnership 'bubbles' presenting their work and progress in achieving the strategies.
- The opportunity for local residents and members of the wider partnership to hold the partnership to account through discussion and debate.
- The opportunity to launch and publicise new initiatives or plans and provide information about local services.
- To promote the many forums and consultation groups that exist and through which people can get involved in specific areas of work.

### **4. PLANNING THE CONFERENCE**

4.1 While a detailed plan for the day is still to be drawn up, at this early stage the Steering Group may wish to consider the following things. That:

- the conference is planned and promoted as a cross agency event to reflect the importance of partnership working.
- a broad and open invitation (through the press, website etc.) is extended to encourage all people who are interested to attend.
- the conference is organised around a series of events, workshops and presentations some of which will be themed around topics, eg. transport or environmental issues, and some around geographical areas, eg. Worlds End or the Neighbourhood Renewal wards.
- the Steering Group may wish to hold a question and answer session

- people who may find it hard to participate are encouraged to do so by careful planning, for example, the use of interpreters, provision of accessible transport etc.
- that the conference can be meaningful for those who wish to attend for a part of the day as well as those who attend all day.

## **5. NEXT STEPS**

5.1 It is proposed that a more detailed proposal for the Borough Conference is presented to the May meeting of the Steering Group.

5.3 The Steering Group at this early stage may wish to give some consideration to the costs involved in running such as an event and how these will be met. It is likely that a conference attended by between 300 and 400 people will cost approximately £10,000.

5.2 The steering group is asked to note the proposed date of the conference.

### **For discussion**

Contact officer

Mark Beauchamp, Research and Consultation Manager

Telephone 020 7361 2402

E-mail [mark.beauchamp@rbkc.gov.uk](mailto:mark.beauchamp@rbkc.gov.uk)