

The Kensington and Chelsea Partnership

PARTNERSHIP PLAN 2004/05

Acronyms: KCP = Kensington and Chelsea Partnership
SG = Steering group
CS = Community Strategy
NRS = Neighbourhood Renewal Strategy
VOF = Voluntary Organisations Forum

1. Strategic

Planned Action agreed April 2004	Current Situation	Lead contact/organisation	Due date
<p>Community Strategy (CS) sub-group to oversee production of new Community Strategy, incorporating the LNRS.</p> <p>The CS Project Plan will incorporate processes to:</p> <ul style="list-style-type: none"> • redefine the aims of the partnership • reshape the Terms of Reference • revisit how the steering group is connected to the partner organisations it represents and to 'Friends of the Royal Borough, etc • consider how cross-cutting objectives can be incorporated • Improve robustness of indicators 	<p>For TOR: Continue to use present version but update factually to include addition of RSL Housing representative and the addition of the post of vice-chair.</p> <p>Compact approved in draft form in March 04. Final version will need to reflect updated TOR. (also see Learning and Development' section*)</p>	<p>Community Strategy sub-group.</p> <p>RBKC Officers: Tony Redpath, Helen Kay and Ellie Hobart</p>	<p>CS Project Plan to be considered by Community Strategy sub-group July 2004.</p> <p>New CS due July 2005</p>
<p>CS sub-group to lead on Communications and Consultation.</p> <p>The CS Project Plan will incorporate processes to:</p> <ul style="list-style-type: none"> • Consider how the KCP can more broadly engage the community, including hard to reach groups • Involve the wider partnership in long-term planning (& visioning) at an appropriate level • Pay attention to new initiatives arising from consultation (that are not already in partners plans) • Secure 'buy-in' for the new CS and its ambitions 		<p>Community Strategy sub-group.</p> <p>RBKC Officers: Tony Redpath, Helen Kay and Ellie Hobart</p>	ditto
At least 50% of meetings to be located away from the town hall annually. Alternative venues to be	Continues with present policy	RBKC Officers: Helen Kay and Ainsley Walcroft	End March 2005

found and booked. To advertise meetings locally			
Delivery: Review membership and function of Strategies Implementation Group	SIG well established and meeting regularly, but needs have changed with forward plan for new CS and NRF programme manager in place.	RBKC Officers: Tony Redpath, Christine Lawrence, Helen Kay	July/August 2004
Equalities: Ensure that equalities issues arising from the work of KCP SG are identified and make recommendations back to the group (see also part 6 on Learning)	Cross borough meeting of Equalities officers from all organisations have met	Karin Woodley and Zrinka Bralo KCSC officer: Simi Towry-Coker	Ongoing
Disabilities: Assess extent to which Partnership organisations are fulfilling the requirements of the Disability Discrimination Act. (see also part 6 on Learning)	Major piece of work being undertaken by ADKC which is looking (inter alia) at access issues throughout the Royal Borough. Funded by NRF	Menghi Mulchandani	Ongoing

2.Inclusive

Planned Action agreed April 2004	Current Situation	Lead contact/organisation	Due date
Website: Continue to ensure that website allows access to all. Includes key papers etc.		RBKC (as server host)	Review once a year. Next review: August/September 2004
CEN meetings to have standing item on LSP business. (from Protocol)		KCSC officer: Simi Towry-Coker	Ongoing
Sub-groups of Partnership to have at least one third representatives from voluntary and community sector. (from Protocol)	Currently this is the case.		ongoing
Draft agendas to be circulated to Agenda Planning sub-group for final agreement 2 weeks in advance of meeting (from Protocol)		RBKC: Helen Kay	Start with July 2004 meeting
Forward Programme of SG meetings to be developed to encourage people to come to meetings	No official forward programme	Agenda Planning sub-group RBKC officer: Helen Kay	From September 2004 meeting

3. Action Focused

Planned Action agreed April 2004	Current Situation	Lead contact/organisation	Due date
KCP steering group to annually review the Action plans for the Community and Neighbourhood Renewal Strategies by cluster. .	All strategies and actions collated by cluster into 'Progress Trackers'. Monitored by Cluster Co-ordinators as part of the Review in April and May 2004.	RBKC: Partnership Support Officer	Review annually in March/April
Follow up review of Community Strategy. Adopt key priorities	Review took place April and May 2004		July 2004
Follow up review of Neighbourhood Renewal Strategy Adopt key priorities	Review took place April and May 2004		July 2004
New areas of work to be agreed for the current year	<p>Suggestions include:</p> <ul style="list-style-type: none"> ▪ Increasing the number of people who vote ▪ <i>Fully exploiting educational and cultural opportunities of Carnival (Learning Arts and Leisure)</i> ▪ <i>Addressing needs of 19-25 age group (Learning Arts and Leisure)</i> ▪ <i>Developing Health Impact Assessments for all/selection/pilot projects undertaken by KCP (Health)</i> ▪ <i>Following through on environmental resolutions such as green office purchasing (Health)</i> ▪ <i>Practical projects where collective effort by partners can have tangible results, e.g. redevelopment of Wornington Green (Health and Safer Communities)</i> 	Agenda Planning sub-group to make recommendations to full steering group	July 2004

4. Performance Managed

Planned Action agreed April 2004	Current Situation	Lead contact/organisation	Due date
Monitoring: Progress against the targets in the Neighbourhood Renewal Strategy to be reviewed on annual basis		Cluster Co-ordinators	Review next March 2005
Monitoring: Social Council to propose Equalities performance measures for the SG work	Will follow from Equalities audit	K&C Social Council	March 2005
Statutory organisations to consider how they might further align Business Planning	Taking place on ongoing basis all the time in meetings etc between partners.		ongoing
KCP steering group to consider how it can rationalise & join up existing work and partnerships, especially around cross-cutting issues	Cross-cutting issues such as Disabilities recognised as needing support across KCP.		
Indicators in NRS and CS to be developed for next Community Strategy.	Indicators poorly defined and no central data bank.	RBKC officers: Tony Redpath and Ellie Hobart	Next Community Strategy due July 2005

5. Efficient (and efficiency of Partnership links)

Planned Action agreed April 2004	Current Situation	Lead contact/organisation	Due date
Agenda planning sub-group to consider the addition of a 'News and Views' slot at each meeting which would also allow partners to highlight links within the KCP structure	Currently only time under AOB	RBKC: Helen Kay, Agenda Planning sub-group	Start with July 2004 meeting
Learn from agendas of other LSPs that do not receive NRF		RBKC: Helen Kay, Agenda Planning sub-group	Review other agendas Sept and Nov 2004
Consider ideas from cluster reviews: <ul style="list-style-type: none"> • More time given at meetings to understanding each partners' work and aiding with each others' objectives. • Put current part 2 items first on agenda. GO-L requirements and administrative issues to be dealt with in second half. • Make sure that actions agreed at meetings are followed up (Support Officer to create list of actions from meetings of past year) 	Considered by Agenda Planning sub-group and implemented in June 2004. Meetings to be re-formatted on experimental basis	RBKC: Helen Kay, Agenda Planning sub-group	Start with July 2004 meeting
Consider idea from cluster reviews: KCP Steering group to consider setting up a sub-group to deal with GO-Ls requirements to free up time at meetings	More work now done by the Agenda Planning sub-group. This will continue. PCT Chief Executive to join this sub-group	RBKC convenes Agenda Planning sub-group.	PCT to join group in September 2004
Consider idea from cluster reviews: Establish mechanism to ensure KCP partners take account of Neighbourhood Renewal in their own business planning		Agenda Planning sub-group, and Community Strategy sub-group to consider	March 2005

6. Learning and Development

Planned Action agreed April 2004	Current Situation	Lead contact/organisation	Due date
Ensure that Skills & Knowledge Action Plan is delivered	Follows on from previous 3 years NRS	Programme agreed by Officers at RBKC and Social Council for 2004/06	March 2006
Publicise activities and achievements of the Partnership and member organisations.	Last year's Annual Report delayed due to staff shortage	Helen Kay and Community Strategy sub-group	Publish Sept 2004 to coincide with consultation on new CS
Once a year the SG should undergo 'development training'. Agenda Planning sub-group to propose half day 'Awayday' on Governance and Maintenance arrangements. * Review need for separate training (also see Appendix)	Over the past year, the steering group have agreed to attend additional learning or training sessions on Equalities, Disability Awareness, and Sustainable Development. (also see Appendix)	RBKC: Derek Myers and Helen Kay Agenda Planning sub-group	March 2005
External learning: KCP Steering Group (or a sub-group) to organise at least one visit to another LSP and report back to the rest of the group	Agenda Planning sub-group agreed to try and attend other LSP meetings over the course of the next year.	RBKC: Helen Kay	March 2005
Regeneration Exchange meetings to continue as part of Skills and Knowledge work. Two events to be held in 2004/05.	Three Regeneration Exchange events took place last year. RBKC organising staff have moved on.	RBKC Officer resource to be found	March 2005
Conduct short audit of the steering groups' skills and interests	Some members provided information at AwayDay of Sept 2002	RBKC: Helen Kay	November 2004
Meeting or seminar will be held later in the year to focus on disability awareness.		RBKC: Helen Kay Steering group: Menghi Mulchandani	December 2004