KENSINTON AND CHELSEA PARTNERSHIP

May 13th, 2009

KCP Review – taking forward priorities for 2009/10

This paper outlines some actions identified by the Community Strategy sub group to take forward priorities arising from the KCP Review.

For information

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1.   Introduction

1.1   At the Community Strategy sub group meeting in April officers suggested ways in which actions identified during the KCP Review, and subsequently agreed by the KCP at the last Steering Group meeting in March, could be taken forward. This report outlines these actions and the Partnership is asked to note these, for information.

2.   Identified priorities

2.1   Areas for action, as identified and agreed at the KCP Steering Group meeting in March are outlined below with some suggested actions to help deliver these. Community Strategy sub group members agreed these actions.

2.2   Role of the KCP

Role of the Partnership could be further developed beyond formal required role (developing the Community Strategy and LAA) and the wider network of theme groups/sub partnerships is underused and could be strengthened.

Actions:

2.2.1 RBCK officers to enhance KCP website adding new 'theme group/sub partnership' page. Lead officers for theme groups across partner organisations to add content to these pages and/or make links to their own websites with relevant information available. Agendas and papers for meetings to be made available here to keep people up to date with the work of these groups and partnerships.

2.2.2 KCP members to ensure that they update on the work of relevant theme groups/sub partnership at each Steering Group meeting during 'News and Views'. Lead officers for these theme groups and sub partnerships to take responsibility for ensuring relevant KCP members are briefed to do so.

2.2.3 RBKC officers to develop network for lead officers of theme groups/sub partnerships to ensure work programme and priorities for the year are shared with KCP and vice versa.

2.2.4 RBKC officers to hold annual Partnership Event to bring together the wider KCP network. This could focus on pertinent issues of particular interest.

2.3   Membership

Membership of the KCP Steering Group should be kept under regular review to ensure it remains relevant and a formal induction programme should be developed.

Actions:

2.3.1 RBKC officers to develop an induction programme with collaboration from KCP members. The programme could include the possibility of 'member shadowing' and/or an opportunity for new members to meet briefly with existing members outside the scope of KCP meetings.

2.3.2 KCP members to take responsibility for raising membership issues with RBKC officers as and when they feel appropriate throughout the year. This could include a request for someone new to join the Partnership or forewarning of new regional developments which will effect existing membership, such as the cessation of the Learning and Skills Council.

2.3.3 RBKC officers to monitor member attendance throughout the year and raise any issues with the Chairman in the first instance, and wider KCP where appropriate.

2.4   Steering Group meetings

Frequency and format of the meetings is appropriate but they could be planned further ahead to capture forthcoming priorities and new mechanisms could be used to make the format more interesting, as appropriate.

Actions:

2.4.1 Agenda Planning Group to put forward and agree a suggested set of longer term priorities for Steering Group meetings, where possible.

2.4.2 Agenda Planning Group to ensure meetings contain at least one item of interest per meeting, aside from core business, where possible.

2.5   Risk Management

Results from the risk exercise undertaken early in 2008 should be added to any identified risks arising from the KCP Review and these should be reviewed and updated annually.

Actions:

2.5.1   RBKC officers to design a 'KCP Risk Register' which is reviewed and updated on an annual basis.

2.5.2   Community Strategy sub group to review KCP Risk Register annually and report to the wider KCP, identifying actions where appropriate.

2.6   <u>Looking to the future</u>

Although the Partnership is strong, member development could be strengthened to increase the capacity of members to contribute to KCP business. The profile of the KCP could be improved through better communications and/or event management.

Actions:

2.6.1   RBKC officers to improve KCP website and set out a communications plan for the forthcoming period.

2.6.2   RBKC officers to hold an annual Partnership Event, with collaboration from partner organisations and wider network of theme groups and sub partnership, see 'Role of the KCP'.

2.6.3   RBKC officers to arrange Away Day, with external facilitation, focussing on capacity building, member development and forward planning. KCP members to prioritise attendance, subject to availability.

2.6.4   Community Strategy sub group to be re named more appropriately, to be used as a tool to drive forward and contribute to each of these areas identified for action. Membership to be opened out to the full Partnership and forward plan and frequency of meetings to be agreed.

3.   Conclusion

3.1   The Steering Group is asked to note the contents of the report. The group should also note that the Community Strategy sub group have agreed to all recommendations, particularly 2.6.4. As a result, Partnership members are asked to express an interest in joining the group either at the meeting or by contacting the Partnership Support Manager.

For information

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