

SCHEDULE OF UPDATES TO THE ACCREDITATION ACTION PLAN

Items achieved

Item	Due	Notes
1.1, 4.2, 9.1, 18.1 and 24.1 Social Councils on behalf of VOF to encourage people from ethnic minorities to stand for election as voluntary sector representatives on the Steering Group.	20 March 2002	
1.2 and 9.2 Faith representative have established Forum of Faiths to provide representation.	22 January 2002	
1.4 and 9.4 Steering Group has agreed to include a representative of the Kensington Society/Chelsea Society	22 January 2002	
1.5, 9.5 and 14.2 RBKC Research and Consultation Manager/Acting Director of Notting Hill Social Council to design a process for tenants and residents groups to fill the second place for residents on the Steering Group.	By 20 March 2002	
1.7, 9.7 and 13.2 RBKC Chief Executive to discuss either the Learning and Skills Council or the Employment Service taking up a place on the Partnership Steering Group.	By 20 March 2002	
2.1 Leader of the Council to resolve issue of Council's political representation with the Leader of the Minority Party.	By 23 May 2002	
3.1 and 38.1 Steering Group approved the revised LSP structure diagram.	22 January 2002	
3.2 and 7.2 Officer Working Group to draft terms of reference (operating principles) for the Steering Group and for itself.	For 20 March 2002	
4.1 Council, PCT and police to consider gender balance when reappointing representatives.	Ongoing	Covered in TOR (4. Equality of Opportunity)
5.2 As new members join the Steering Group, they will be asked to make a similar contribution.	Ongoing	Covered in TOR (4. Equality of Opportunity)
6.1 RBKC Research and Consultation Manager/Social Councils Community Partnership Officer to feedback to people who took part in consultation the action which has resulted from their ideas.	By 20 March 2002	
6.3 Steering Group to ensure that results are publicised annually.	Ongoing	Covered in TOR (12. Borough Conference)
7.1 and 17.1 Officer Working Group to commission a communications strategy for the LSP from one of those partners (local authority, health, police) which have public relations departments.	by 20 March 2002 and in place by 23 May 2002	

Item	Due	Notes
7.4 Steering Group meetings to be advertised on the LSP website as being open to the public.	Ongoing	Covered in TOR (7. Transparency)
12.1 Meeting with the Portobello Business Forum scheduled.	For January 2002	
14.1 Steering Group has agreed to include a representative of the Kensington Society/Chelsea Society.	22 January 2002	
15.1 and 31.1 RBKC Research and Consultation Manager/Social Councils Community Partnership Officer to organise consultation on the draft CS and NRS.	In February 2002	
19.1 LSP Steering Group considered the Compact.	22 January 2002	
20.1 Steering Group to consider further a plan for community involvement in the LSP in the light of evidence of community involvement in the CS and NRS consultation.	23 May 2002	
21.1 LSP Steering Group considered the Development Plan to 2003, the progress report to GOL on the October to December 2001 Work Plan and the Work Plan for January to March 2002.	22 January 2002	
23.1 Social Councils to seek involvement of MRCF	By 20 March 2002	
25.1 Meeting scheduled with the Portobello Business Centre, following on from two meetings already held with the Chamber of Commerce.	January 2002	
28.1 Officers preparing draft NRS to include baseline data.	By 20 March 2002	
29.1 Steering Group to be clear that its decisions are based on sound evidence and to include this in its terms of reference.	Ongoing	Subject to Steering Group agreement, Terms of Reference will be amended to include
30.1 Steering Group members to discuss and aim to resolve any conflicts and to include this in the terms of reference.	Ongoing	Covered in TOR (5. Decision Making and 8. Key Principles)

Item	Due	Notes
31.2 CS to be approved by the Steering Group.	20 March 2002	
31.3 Framework NRS to be approved by the Steering Group.	20 March 2002	
34.1 Council, police, PCT, Social Councils and other key agencies to report to the Steering Group on how they have built the LSP aims and objectives into their planning for 2002/3.	20 March 2002	
37.1 Steering Group to approve final CS and NRS framework.	20 March 2002	
37.2 Council, PCT, police, Social Councils, VOF, Faith Forum representatives to report back to next Steering Group meeting on endorsement by their organisations.	23 May 2002.	
40.1 Officer Working Group to ensure that only essential forms are issued by the LSP.	Ongoing	Covered in TOR (7. Transparency)
42.1 Dissemination of best practice to feature as an objective in the draft NRS and the Skills and Knowledge element of the NRF.	By 20 March 2002	
42.2 An LSP-wide Regeneration Exchange will meet quarterly.	From February 2002	
43.1 Officers drafting the NRS to include a 'plan for local action learning'.	By 20 March 2002	

Items updated

Item	Due	Update
1.3 and 9.3 RBKC Chief Executive to undertake further consultation with local business on involvement of this sector.	Ongoing	To be addressed as part of the Steering Group away day
1.6, 9.6 and 13.1 Officer Working Group to seek involvement of RSLs, Learning and Skills Council, Employment Service, London Development Agency in the LSP.	Ongoing	As above
3.3 and 7.3 Each formal Partnership within the Partnership Clusters to report to the Steering Group on its terms of reference.	By 17 July 2002	As above
4.3 Steering Group to conduct an audit to establish if any of its members have a disability.	By 17 July 2002	To be addressed at Steering Group meeting on 17 th July 2002
5.1 PCT and police to consider and advise what contribution they can make to drafting policy papers and servicing the Steering Group.	Ongoing	To be addressed as part of the Steering Group away day
6.2 Officers drafting CS and NRS to include outcome measures.	By 20 March 2002	Achieved for CS NRS Action Plan target date now September 2002
8.1 Each formal Partnership within the Partnership Clusters to report to the LSP Steering Group on arrangements for identifying, engaging with and supporting the participation of hard to reach and excluded groups in its work.	By 17 July 2002	To be addressed as part of the Steering Group away day
10.1 and 38.2 Steering Group to consider relationships with and between Partnership Clusters and their future development..	On 17 July 2002	As above
11.1 Each formal Partnership within Partnership Clusters to report to the LSP Steering Group on its membership, including voluntary and community organisations, smaller community groups and local residents, especially from hard to reach groups.	By 17 July 2002	As above

Item	Due	Update
12.3 and 26.2 Officer Working Group to ensure that the cross-Council Business Contact Officer Group is broadened to a cross-agency Group.	By 23 May 2002	To be addressed as part of the Steering Group away day
16.1 and 42.3 RBKC Head of Economic Development to write up the experience of urban regeneration so far in Kensington & Chelsea as a handbook of good practice.	By March 2003	Royal Borough Review of Economic Development and Regeneration to review policy and practice in these areas
19.2 Working Groups on Funding and Consultation Sub-Compacts to report to the LSP Steering Group on progress.	By March 2003	Prepare report by the end of 2002 exploring alternative ways of reporting on Voluntary Sector activity
21.2 Social Councils Community Partnership Officer to make regular progress reports to Steering Group as well as to the Social Councils and VOF.	Ongoing	As above
22.1 Officer Working Group to commission a racial equality audit of LSP work to date to establish baseline and set performance management measures.	Commissioned by 23 May 2002 Completed by 26 November 2002	Borough Conference to act as case study
22.2 The Partnership to work with GOL to identify and develop good practice on race equality within LSPs.	Ongoing	As above
24.2 Each formal Partnership in Partnership Clusters to report to the LSP Steering Group on membership, including from black and ethnic minority communities.	17 July 2002	To be addressed as part of the Steering Group away day
27.1 To seek to involve: businesses the partners have major contracts with; the 50 largest businesses in the Borough; members of the Chamber of Commerce; members of the Portobello Business Forum.	Ongoing	As above

Item	Due	Update
32.1 Each formal Partnership within Partnership Clusters to report to the Steering Group on its progress in joint-working.	By 17 July 2002	To be addressed as part of the Steering Group away day
33.1 Officers drafting CS and NRS to cross-reference with public service agreement floor targets.	By 20 March 2002	Evaluate once PSA floor targets announced.
35.1 Officer Working Group to consider how to share meaningful information.	By March 2003	To be considered as part of the Steering Group away day
36.1 Steering Group to consider accountability for delivering the CS.	On 23 May 2002	As above
36.2 Steering Group to consider accountability for delivering the NRS.	On 26 November 2002	As above
39.1 Funding Sub-Compact Group to consider how to simplify monitoring requirements of funders and report back to LSP Steering Group.	By 26 September 2002	Prepare report by the end of 2002 exploring alternative ways of reporting on Voluntary Sector activity
41.1 Officer Working Group to design a framework and timetable for co-ordinating consultation in Kensington and Chelsea and report back to the Steering Group.	By 17 July 2002	To be considered as part of the Steering Group away day

Items unchanged

Item	Due
8.2 Draw on the experience of partners to find innovative ways of ensuring inclusion – the draft Neighbourhood Renewal Strategy includes joint work to assist service providers to contact, consult and engage hard-to-reach groups and the VOF/LSP Development Plan and Workplans also include specific proposals (9 and 15).	Ongoing
12.2 and 26.1 RBKC Research and Consultation Manager to set up an email-based business panel.	By December 2002
16.2 Regeneration Exchange will enable learning to continue to be shared.	Ongoing
16.3 Steering Group, Partnership Clusters and VOF to experiment with and learn from interventions which involve local people in the NRS.	Ongoing
29.2 Steering Group to draw on and learn from existing programmes and partnerships, e.g. Sure Start, SRBs.	Ongoing
31.4 Intensive work with local people on the detailed NRS to set out ways of tackling issues identified in the framework.	By 26 September 2002
43.2 The NRS Plan for local action learning to draw on the experience of current partnerships through the Regeneration Exchange	September 2002 and on going