Kensington and Chelsea Partnership

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DATA QUALITY PROTOCOL

This paper outlines a protocol to follow when providing or sharing data. It invites the partnership to discuss, comment and endorse the protocol.

FOR ENDORSEMENT

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1.   Introduction

1.1   Members of the KCP are frequently asked to provide data to the Council and other organisations to support the delivery of their services. This could include monitoring information for targets in the LAA and Community Strategy, information to support the achievement of outcomes in funding agreements and data to support policy priorities and objectives that feed into service delivery.

1.2   This data is not only used to assess how well or not services are being delivered but it also feeds into decision making processes regarding how services should be designed, including the sharing of information to improve efficiency and effectiveness. It is important for the partnership to maintain a quality standard when providing and sharing this information. Performance management arrangements under the new Comprehensive Area Assessment will require organisations to demonstrate that they have quality controls in place to ensure the robustness of any data they collect and report.

2.   Data Quality Protocol

2.1   Since the KCP encompasses a selection of organisations across the borough, it is important to agree a standard that organisations will work towards when providing or sharing data. This standard should aim to be useful and to clarify expectations, roles and definitions around the provision of data.

2.2   Officers have drafted a Data Quality Protocol that outlines some key principles that the partnership are invited to support. This is attached at Annex A.

3.   Conclusion

3.1   The partnership is asked to discuss and endorse the draft Data Quality Protocol attached at Annex A.

FOR ENDORSEMENT

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