

## **PRESENT**

### **Members of the Committee**

Councillor Merrick Cockell, Chairman (Leader, RBKC)  
Councillor Judith Blakeman (Notting Barns Ward, RBKC)  
Zrinka Bralo, (VOF Education and Employment Representative)  
Tim Chidgey (Borough Commander, LFB)  
Sylvia Collett (TMO)  
Cynthia Dize (Sixty Plus)  
Mary Gardiner (Chairman, K&C Social Council)  
Chief Supt. Mark Heath (Borough Commander, MPA)  
Helen Leech (Voluntary Sector)  
Frankie Lynch (Director of Primary Care Commissioning, K&C PCT)  
Councillor Nicholas Paget-Brown (Cabinet Member, RBKC)  
Celia Rees-Jenkins (The K&C Societies)  
Dr. Melanie Smith (Director of Public Health, K&C PCT)  
Angela Spence (K&C Social Council)  
Malcolm Spalding, Vice-Chairman (President, K&C Chamber of Commerce)

### **Others in Attendance**

Don McBean (Head of Adult and Family Learning, RBKC)  
Tony Redpath (Director of Strategy and Service Improvement, RBKC)  
Rachel Smith (KCP Support Manager, RBKC)  
Cameron MacLean (Governance Services, RBKC)

## **1 APOLOGIES FOR ABSENCE AND AGREEMENT TO THE AGENDA**

Apologies for absence were received from Councillor Shireen Ritchie and Jamie Renton (VOF Disability Issues).

The Steering Group agreed the agenda.

## **2 MINUTES OF THE MEETING HELD ON 16 JULY 2008**

The minutes of the 16 July meeting were agreed, subject to minor amendment, as a correct record.

## **3 PRIMARY CARE STRATEGY**

Frankie Lynch (K&C PCT) presented a summary of the Kensington and Chelsea PCT 10-year Strategy, a copy of which had been circulated with the papers for the meeting.

The summary report set out the Strategy's vision for primary care, as follows:

1. That all Kensington and Chelsea registered patients would be able to choose and have the benefit of primary health care services that were delivered to the highest clinical standards in environments that were modern, clean and accessible;
2. The emphasis was on patient experience being enhanced to ensure patients received as much health care as possible, closer to home, and in a timely and accessible manner;
3. The strategy emphasised the need to improve both the quality of services and patients being given a choice of providers across all services (noting that it was no longer acceptable for patients to receive differing ranges and quality of services as a consequence of which doctor or dentist they were registered with, or the community pharmacist or optician they had visited).

In her presentation, Ms. Lynch made the following points;

1. The strategy was local to Kensington and Chelsea and it was proposed that patient treatment should take place in surgeries rather than hospital;
2. To standardise services, a hub and spoke model for primary care provision was proposed whereby the hub would be a large practice or centre of 15,000 plus registered patients, providing routine primary care services and community and diagnostic tests, NHS dentistry, and community pharmacies. Spokes would be smaller practices providing routine primary care services;
3. That St. Charles Community Hospital would be the first hub with neighbouring GP practices forming the spokes;
4. That the PCT were working on organisational change requirements with local GP's who had small, traditional practices, as well as with the Council's planning department on the modernisation of premises and facilities, including disabled access, to meet the standards set out in the strategy; and
5. That consultation had taken place within local areas and with the BME community, and the Picker Institute had conducted a telephone survey on the proposals in the Strategy on behalf of the PCT.

In the discussion that followed, the following points were made;

1. Residents, depending on where they lived, should start to see changes effected by the strategy within 10 years, and in some cases, much sooner;

2. Assessment of the quality of services would be done in part by statistical analysis e.g. how many chronic illnesses were managed in the community rather than in hospitals, and score cards for GP's;
3. That it was not possible to be specific about the proposed structure of the hub and spoke model as it had still to be decided where the hubs, other than St. Charles Community Hospital, would be located;
4. There were varying views amongst GP's regarding the changes entailed in the 10-year strategy and the PCT had instituted a change programme to address concerns GP's might have, including working with those GP's who supported the changes set out in the strategy;
5. As part of the strategy, training would also be provided for reception and other staff.

In conclusion, Ms. Lynch stated she would be happy to accept invitations to attend Area Review and other meetings to discuss the strategy.

The Chairman thanked Ms. Lynch for her presentation.

#### **4 COMMUNITY FOUNDATION PROPOSALS**

Mr Jeremy Raphaely, Focus Fund Co-ordinator, gave a PowerPoint presentation on the setting up of "Focus Kensington and Chelsea", a new local community foundation supported by Kensington & Chelsea Social Council and the Westway Development Trust.

It was noted that the aim of Focus Kensington and Chelsea was to increase the awareness of work done by voluntary organisations in RBKC and to raise funds for them from local individuals and corporations. In addition, the Foundation would provide donors with relevant information and the opportunity to support the causes of their choice and to engage with them by offering their time, energy and expertise.

It was hoped that bringing new funding into this sector, would increase the independence of the sector. In particular, Mr. Raphaely referred to central government's Grassroots Programme which provided small grants to local community groups and organisations and assisted in developing sustainable funding for them through an endowment match challenge. He noted that an agreement had been reached with Capital Community Foundation, who were responsible for distributing Grassroots Programme funding, for match funding up until 2011.

In the discussion that followed the presentation, the following points were made:

1. Government funding was provided by the Cabinet Office "Office of the Third Sector" and was administered by the Community Development Foundation;

2. That Focus Kensington and Chelsea was working with other organisations in an effort to strengthen community engagement and it was about to embark on a fund raising programme with relevant publicity and fund raising meetings;
3. That it was the intention to raise funding from new sources, thereby avoiding existing funding being diverted from other sources, and to encourage donors to engage in the work of the charities of their choice;
4. That Jeremy Raphaely had been working on setting up an Advisory Board to assist Focus Kensington and Chelsea in the management and organisation of its fundraising activities; and
5. That a Focus Kensington and Chelsea website was under construction.

In conclusion, the chairman thanked Mr. Raphaely for his presentation and for answering questions.

## **5 NEWS AND VIEWS**

The Steering Group Members reported briefly on matters of current interest.

### **Metropolitan Police Service**

The Borough Commander reported on the following items:

1. Crime levels: These were down, as follows -
  - Overall 6%
  - Burglary 18%
  - Robbery 26%
  - Car crime 12%
2. Notting Hill Carnival: Overall, the event had been successful. The only violence that had occurred was late on Monday when a number of arrests were made and further arrests were expected;
3. Drug Offences: There had been an overnight seizure of 1kg of heroin and a stun gun; and
4. Domestic Violence Offences: That police arrested 67% of those who were alleged to have committed domestic violence offences.

The Borough Commander then answered a number of questions regarding events at the Notting Hill Carnival.

### **Learning and Skills Council (L&SC)**

Don McBean reported, on behalf of Joyce Roberts, the new LSC representative, as follows:

1. Progress of project tenders relative to worklessness and related initiatives under the London European Social Fund (ESF) Framework and the Skills for Jobs programme;
2. Comments by David Lammy, MP on the government's Skills Pledge initiative; and
3. the LSC's commitment to working with local authorities relative to funding directed at 16-18 year olds.

### **Voluntary Organisations Forum (VOF)**

Representatives reported, as follows:

Engaging Communities: Zrinka Brola reported that -

1. Voluntary organisations would wish to have a greater involvement in discussions regarding arrangements for the Notting Hill Carnival which should take place at an earlier stage in the proceedings;
2. The Council, when arranging consultation meetings with voluntary organisations, should be mindful that evening meetings did not suit all persons and groups to be consulted;
3. Funding for engagement initiatives had been received from London Councils and October would see Access to Health and Entitlement initiatives;
4. Big Lottery funding had been received for referral advice services; and
5. VOF had been consulted by Government of London on the production of a Community Training Cohesion video.

Diversity, Equality and Inclusivity: Mary Gardiner (on behalf of Jamie Renton), reported that -

1. The second meeting of the disability network had taken place and the item under discussion was transport for London;
2. A new consultation Officer for Action disability Kensington & Chelsea (ADKC) had taken up post;
3. That the Council's Adult Social Care department were to maintain grant monies for another two years;
4. Work was presently taking place on personalisation and role of the voluntary and community sector; and
5. Jamie Renton had been appointed Chair of the Diversity Sub Group.

Adult Health and Well-being: Helen Leech reported on:

1. The election of VOF representatives;
2. Progress on the Older Peoples' consultation;

3. Details of the annual Health Fair;
4. Big Lottery Funding for New Horizons; and
5. The Department of Work and Pensions Best ?

### **Kensington & Chelsea Social Council**

Mary Gardiner (on behalf of Michael Bach, Chair of KCSC), reported that -

1. All KCSF forums were working well and that discussions had been held with Councillor Campbell regarding commissioning and contracting;
2. Copies of relevant policies on issues such as the local Area Agreement (LAA) and personalisation would be available to members at the AGM;
3. KCSC's new Training calendar had been published and sent out to members;
4. Final consideration was being given to the consultation of the Community Strategy and that KCSC would issue a response;
5. KCSC was supporting the PCT Commissioning process; and
6. The main VOF meeting in December would have a presentation by Local Involvement Network.

Angela Spence reported that:

1. The Catholic Children's Society had drafted a Children and Young Peoples plan;
2. During KCP discussions regarding levels of crime, the voluntary sector had expressed a wish to work closely with the police in tackling crime;
3. Service level agreements for voluntary and community groups relative to crime and disorder reduction had been agreed; and
4. Brendan O'Keefe, Head of Services to Young People, was due to address the Children and Young Persons Voluntary organisation Forum (VOF).

### **Chamber of Commerce**

Malcolm Spalding reported on:

1. Dates, as follows -
  - Business Crime Reduction Partnership: 14 October at 11am
  - Regeneration Exchange: 16 October;
2. Proposals to discuss with the Council the harmonisation of waste collections; and
3. The outcome of discussions with Councillor Paget-Brown regarding street furniture as it affected local businesses, tourism and safety.

## **Kensington and Chelsea PCT**

Dr Melanie Smith reported that:

1. Building work had started on the new Community Hospital at St Charles
2. The PCT investment process was starting to show benefit in terms of new services actually starting up now staff had been recruited and that another round of investment was underway with the voluntary sector; and
3. There was to be a public event on Monday 27 October, from 10-4pm at Kensington Town Hall which would update people on "Healthcare for London" and the proposals for change around specialised services which London PCTs consulted on earlier in the year.

## **Fire Service**

Tim Chidgey reported that:

1. Two LIFE (youth intervention programmes) had been run involving eight young people over the summer period;
2. A Duke of Edinburgh Fire Badge course involving around 15 young people would commence at Chelsea fire station in early November; and
3. The London Fire Brigade was undergoing a Comprehensive Performance Assessment from 27 October to 3 November. Examples of partnerships and contact details for RBKC had been forwarded to Brigade HQ, so it was possible that the KCP may be approached by the Audit Commission review team.

## **Kensington and Chelsea Societies**

Celia Rees-Jenkins reported that:

1. It was hoped that work on sunbeam gardens would soon be completed;
2. It was hoped that work on Golborne Bridge would soon begin; and
3. On the efforts being made to promote community gardens.

## **The Royal Borough of Kensington and Chelsea:**

Councillor Paget-Brown reported that:

1. Progress was being made relative to Little Wormwood Scrubs, noting that local residents had been consulted, and that the Council was working with Groundwork on proposals for the park.
2. With regard to the Tabernacle, discussions were taking place with another partner;
3. Portobello Road had been listed as one of three finalists for the title of Britain's Greatest Street, a competition organised by the Academy of

Urbanism. the other streets were Kensington High street and Skipton High Street; and

4. Climate Change Strategy was now the subject of consultation and that the Council were doing a lot of work with the Carbon Trust on RBKC's carbon baseline.

The Chairman, Councillor Cockell noted:

1. the changes being implemented at St Charles Hospital (referred to earlier); and
2. That work had started on the construction of the new Chelsea Academy.

## **6 COMPREHENSIVE AREA ASSESSMENT**

Rachel Smith presented a report highlighting some of central government's proposals for the Comprehensive Area Assessment (CAA) and asked that the Steering group note the contents of the report.

In the discussion that followed, it was noted that:

1. The Audit Commission had appointed a manager, Annette Furley, to oversee the CAA in Kensington and Chelsea and that she would periodically attend meetings of the KCP, specifically the next Steering Group meeting where she will make a presentation about the CAA and her role;
2. The star rating system would be discontinued and a flag system had now been introduced where the emphasis would be on continued improvement rather than identifying failures; and
3. The CAA would include other statutory sector and voluntary sector organisations in the assessment process.

**RESOLVED** - That any comments on the government's consultation on the Comprehensive Area Assessment be forwarded to Rachel Smith.

*Action by: Rachel Smith*

## **7 KCP REVIEW**

The Steering Group considered a report inviting members to participate in the bi-annual review of the partnership and agree the process to be undertaken.

After discussion, it was -

**RESOLVED** - That the Steering Group approve:

1. The proposed structure of the review;
2. That volunteers should be invited from the full KCP Steering Group; and
3. The external facilitation of the sessions, finances permitting; and
4. Mr. Michael Spalding to chair the proposed review sessions.



*Action by: Rachel Smith*

## **8 FORTHCOMING MEETING DATES**

The Steering Group noted forthcoming meeting dates (all Wednesdays):

1. 12 November 2008
2. 14 January 2009
3. 11 March 2009
4. 13 May 2009
5. 15 July 2009
6. 16 September 2009
7. 11 November 2009

The meeting ended at 6.28pm

**CHAIRMAN**