

HOUSING AND PROPERTY SCRUTINY COMMITTEE – ACTIONS TRACKER

The Actions Tracker allows Members to monitor responses and actions against their requests for further actions or information. The Tracker is updated following each meeting. Once an action has been completed, it will be shaded out to indicate that it will be removed from the Tracker at the next meeting.

Date of Meeting	Item	Action	To	Response
5 November 2018	Rota visits	(i) Cllrs Berrill-Cox, O'Connor and Rendall to visit Lots Road site one evening in January 2019. (ii) Visit to be arranged to Trellick Tower and the Kensal Gasworks site in Spring 2019.	Richard Egan, Corporate Property	A briefing was arranged for 18 th February and a further meeting on site needs to be arranged for March. In addition a visit will also be arranged for Kensal Gas Works site and Trellick Tower.
3 December 2018	Community Asset Review	Update to be included in the next Lead Member report.	Robyn Fairman, Grenfell Team	An Advisory Group has been set up to develop proposals for Maxilla, which will be reporting in the next few months. Cllr Weale is the Lead Member The wider review has still not started.
3 December 2018	Homelessness Prevention Update	Update requested on the review of homelessness prevention methods.	Claire Wise, Housing Needs and Supply	A Member briefing is to be arrange for all councillors in April/May 2019.
3 December 2018	Heating and Hot Water Charges	The Committee asked to be kept updated on progress with charging, following TCC consultation.	Doug Goldring, Housing Management and Steve Mellor, Finance	Consultation to begin in the Spring with the results expected in late Summer/early Autumn. The TCC will receive an update on the plan at its April meeting.

7 February 2019	Housing Revenue Account Budget	The Committee asked for a breakdown of external loans that were funding HRA outstanding debt.	Steve Mellor, Finance	Information awaited
7 February 2019	Sale of Vacant Properties	Requested details of the three vacant properties sold.	Steve Mellor, Finance	Information awaited
7 February 2019	Canalside House	Recommended that officers provide an update on the lifts to the Canalside House user group.	Mark Grant, Corporate Property	It has been confirmed that Tudor Trust are not in a position to provide a grant for the lift.
7 February 2019	Bramley House	Discussions to take place with residents of Bramley House to decide if they are to be included with Silchester Estate for improvements.	Doug Goldring, Housing Management	The immediate works to Silchester are for the towers only. The works to Bramley House are scoped to start in 2020/21 and officers will be working with residents from the Spring to look at the scope of works. There may be the possibility to link this in with a wider programme of works once the framework has been tendered.
7 February 2019	Warwick Road	Officers to provide regular updates to the residents a Warwick Road	Doug Goldring, Housing Management	Officers are scheduled to attend a public meeting on the Estate on 21 March to provide feedback.
7 February 2019	Fire Door Procurement	Update requested for the fire door replacement tender, including plan for delivery.	Doug Goldring, Housing Management	This has been included in the Lead Member Update report.

7 February 2019	Anti-social behaviour (ASB)	The Committee suggested setting up a task and finish group to look at developing a policy on residents dealing with minor ASB issues themselves.	Doug Goldring, Housing Management	This has been added to the existing ASB task and finish group as an action.
7 February 2019	Residents Charter and Repairs Handbook	For copies of these to be circulated to Members of the Committee.	Doug Goldring, Housing Management	The Residents Charter was circulated 7 March. Following formal agreement of the Repairs Policy, a Tenants' Pack consisting of the Repairs Handbook, a Tenants' Handbook and several leaflets will be produced in the Summer.
7 February 2019	Tenancy Agreements	The Committee endorsed the suggestion from a member of the public to review tenancy agreements in next round of task and finish groups.	Doug Goldring, Housing Management	To be looked at in the next round of task and finish groups.
7 February 2019	Delivery of New Homes	Requested to see other financial models other than the 50% social and 50% market rent split.	Rachel Sharpe, Housing Needs and Supply	A further financial modelling session will be arranged in the late Spring once the initial consultations sessions have occurred and more substantive work has been progressed on what the initial sites may be capable of delivering. This will reflect evolving work streams on tenure types and income levels.

7 February 2019	Drop-in Consultation Sessions regarding Kensal and Acklam Road Schemes	<ul style="list-style-type: none"> (i) To set a time to hold group discussions and have a stall at Sainsbury's and other places where local people go to promote events. (ii) For details of the drop-in consultation sessions be circulated to the Members. 	Mark Grant, Corporate Property And Rachel Sharpe, Housing Needs and Supply	<p>The first consultation for 175/177 Kensal Road occurred 28th February and 2nd March. Acklam Road will be held 14th and 16th March.</p> <p>Members will be advised in advance of the dates.</p>