

# Forward Plan of Key Decisions November 2014 - February 2015

07 November 2014

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## Key

Decision-Maker Legend: Full Cabinet (K): Cabinet Member for Adult Social Care and Health - Cllr Mary Weale (A): Cabinet Member for Community Safety, IT and Corporate Services - Cllr Joanna Gardner (C): Cabinet Member for Education and Libraries - Cllr Emma Will (E): Cabinet Member for Environment, Environmental Health and Leisure - Cllr Tim Ahern (T): Cabinet Member for Family and Children's Services - Cllr Elizabeth Campbell (S): Cabinet Member for Finance and Strategy - Cllr Warwick Lightfoot (F): Cabinet Member for Planning Policy, Transport and Arts - Cllr Tim Coleridge (P): Cabinet Member for Voluntary Organisations and Resident Engagement - Cllr Gerard Hargreaves (V): Deputy Leader and Cabinet Member for Housing, Property and Regeneration - Cllr Rock Feilding-Mellen (H): Leader - Cllr Nicholas Paget-Brown (L).

Decision Rating Legend: ♦ - Routine/low public interest: A key decision that is of a relatively routine nature where the Scrutiny Committee would not wish to get involved: ♦♦ - High impact/low public interest: Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public: ♦♦♦ - High impact/high public interest: A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public.

Decision Confidential/Exempt Information Category Legend: 1 - Information relating to any individual: 2 - Information which is likely to reveal the identity of an individual: 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information): 4 - Info relating to any consultations/negotiations, or contemplated consultations/negotiations in connection with any labour relations matters arising between the Authority or a Minister of the Crown and employees of/or office-holders under the authority: 5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings: 6 - Information which reveals that the authority proposes (a) to give any enactment a notice under or by virtue of which requirements are imposed on a person: or (b) to make an order or direction under any enactment: 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime: 8 - Confidential information given to the Council by a government department on terms which forbid its public disclosure, or information that cannot be publicly disclosed by a court order.

## November 2014

To contact all decision makers please e-mail [Cabinet.coordinator@rbkc.gov.uk](mailto:Cabinet.coordinator@rbkc.gov.uk) or call the Town Hall Cabinet Office on 020 73613950.

Decisions marked with a '‡' under 'Report available' contain exempt information. A summary of the exempt information is available on request.

Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Creation of a Bi-borough Pupil Referral Unit (PRU) Ref: 04280/14/K/AB Proposals to co-locate the RBKC and LBHF pupil referral units in order to improve the quality of provision and provide a more cost-effective Bi-borough PRU.	♦♦♦	The Full Cabinet	Staff and parents of both PRUs, local neighbours / community.	Not before 03 Nov 14	Yes ‡	Cabinet and Corporate Services Scrutiny Committee Family and Children's Services Scrutiny Committee
<b>Contact Officer</b> Ian Turner						<b>Exempt by virtue of Category 3</b>

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<p>LGPS Pensions Administration Service Ref: 04390/14/K/AB To terminate the current provision with Capita and to appoint another provider <b>Contact Officer</b> Debbie Morris</p>	◆◆◆	The Full Cabinet	None	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category</b>						3 4
<p>Pilot project tackling long-term unemployment in North Kensington - funding arrangements Ref: 04389/14/H/A To approve the use of Government "Transformation Challenge Award" funding to establish a pilot project tackling long-term unemployment in North Kensington. <b>Contact Officer</b> Tony Redpath</p>	◆◆	Deputy Leader and Cabinet Member for Housing, Property and Regeneration Cllr Rock Feilding-Mellen	Current long-term unemployed residents; partner organisations in Kensington and Chelsea; other tri-borough Councils.	Not before 17 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Opera Holland Park - An Independent Opera Ref: 03768/12/K/A To separate Opera Holland Park from the Council, and launch it as an independent company.</p> <p>This report will have a part B appendix <b>Contact Officer</b> Sue Harris</p>	◆◆	The Full Cabinet	No external consultation	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Medium Term Planning - Budget and Service Prospects Ref: 04374/14/K/A This report reviews budget and service prospects and policies as the context for the draft Budget Prospects 2015-16 report and future resource allocation. <b>Contact Officer</b> Nicholas Holgate</p>	◆	The Full Cabinet	None	Not before 03 Nov 14	Yes	Cabinet and Corporate Services Scrutiny Committee

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<p>Procurement of Information Technology and Communications services to support IT shared services Ref: 04401/14/C/AB The report seeks approval for a three councils procurement of information technology and communications service, the procurement strategy, the procurement and its funding</p> <p><b>Contact Officer</b> Jackie Hudson</p>	♦	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	None	Not before 20 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						
<p>Tri-Borough Corporate Services Review Ref: 04230/14/K/A This report will include a proposal and business case for the re-organisation of Tri-Borough Corporate Services at Executive director and Director level.</p> <p><b>Contact Officer</b> Nicholas Holgate</p>	♦	The Full Cabinet	No external consultation	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Annual Treasury Strategy Mid-Year Review 2014-15 Ref: 04395/14/K/A To review the Treasury Strategy for 2014-15 and amend as necessary in response to changes in the financial markets.</p> <p><b>Contact Officer</b> Moira Wallace</p>	♦	The Full Cabinet	No external consultation	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Tri-Borough Managed Services - Finance and Human Resources (Transactional Services) Ref: 04396/14/K/A Request for approval of additional funding for the implementation of the Lot 1 (Finance and HR) Managed Services Programme</p> <p><b>Contact Officer</b> Hitesh Jolapara</p>	♦	The Full Cabinet	No external consultation	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Regulation of Investigatory Powers Ref: 04410/14/K/A Recommends joint working arrangements and a joint policy with the London Borough of Hammersmith and Fulham for the exercise of functions under the Regulation of Investigatory Powers Act 2000</p> <p><b>Contact Officer</b> Andre Jaskowiak</p>	♦	The Full Cabinet	None	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Release of additional funding to deliver Tri-Borough IT working arrangements Ref: 03743/12/F/A To release reserve funding to finance the engagement of IT specialists and temporary staff to allow existing officers to be dedicated to Tri-Borough working projects.</p> <p><b>Contact Officer</b> Barry Holloway</p>	♦	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	Computer and Communications Group	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Tri-borough working in corporate services: proposed re-organisation of responsibilities Ref: 04101/14/C/A Possible specialisation of role across the three boroughs' section 151 officers so that each carries out some tri-borough functions alongside their key financial responsibilities.</p> <p><b>Contact Officer</b> Nicholas Holgate</p>	♦	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	No external consultation	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Working from anywhere Technical Implemetation Ref: 04213/14/C/AB To adopt a wired and wireless technical solution to enable officers from the three boroughs to work at offices of the three boroughs and to agree to share costs.</p> <p><b>Contact Officer</b> Barry Holloway</p>	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	ICT Policy Board	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						
<p>Renewal of the Microsoft Enterprise Agreement Ref: 04227/14/C/AB Renewal of the Enterprise Agreement with Microsoft under which the Council procures most of its Microsoft software at preferential rates.</p> <p><b>Contact Officer</b> Barry Goodall</p>	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	None	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						
<p>Appointment of contractor to deliver CCTV maintenance and new installations in LBHF and RBKC Ref: 04329/14/C/AB To agree to the appointment of the recommended contractor to deliver CCTV maintenance and new CCTV installations in the London Borough of Hammersmith &amp; Fulham and the Royal Borough of Kensington &amp; Chelsea from January 2015 for a period of 5 years</p> <p><b>Contact Officer</b> Pat Cosgrave</p>	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	None	Not before 21 Nov 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						

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Annual Review of Fees and Charges for Council Services Ref: 04327/14/F/A Sets the corporate framework for the services review of fees and charges for the coming (2015-16) financial year and includes the recommendation for guideline increases. <b>Contact Officer</b> Nicholas Holgate	◆	Cabinet Member for Finance and Strategy Cllr Warwick Lightfoot	No external consultation	Not before 21 Nov 14	Yes	Cabinet and Corporate Services Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Drupal Website Content Management System: appointment of consultancy and support partner Ref: 04403/14/C/AB To agree to the appointment of a partner supplier to provide consultancy and support on the new RBKC website content management system which will be on the Drupal platform and its associated new infrastructure. <b>Contact Officer</b> Keith Rangasamy	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	None	Not before 12 Dec 14	No	Cabinet and Corporate Services Scrutiny Committee

**Exempt by virtue of Category 3**

# January 2015

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Tri-Borough Managed Services - Finance and Human Resources (Transactional Services) Ref: 04409/15/K/A Request for approval of additional funding for the implementation of the Lot 1 (Finance and HR) Managed Services Programme <b>Contact Officer</b> Hitesh Jolapara	◆	The Full Cabinet	No external consultation	Not before 09 Jan 15	No	Cabinet and Corporate Services Scrutiny Committee

Number of Decisions for November 2014 - February 2015 included: **18**

Total Number of Decisions included: **18**

The criteria selected to produce this report was:

 [Before printing think about the environment](#)

Current Key Decisions yet to be Implemented and Referral Committee = Cabinet and Corporate Services Scrutiny Committee.