

# Forward Plan of Key Decisions September - December 2014

05 September 2014

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## Key

Decision-Maker Legend: Full Cabinet (K): Cabinet Member for Adult Social Care and Health - Cllr Mary Weale (A): Cabinet Member for Community Safety, IT and Corporate Services - Cllr Joanna Gardner (C): Cabinet Member for Education and Libraries - Cllr Emma Will (E): Cabinet Member for Environment, Environmental Health and Leisure - Cllr Tim Ahern (T): Cabinet Member for Family and Children's Services - Cllr Elizabeth Campbell (S): Cabinet Member for Finance and Strategy - Cllr Warwick Lightfoot (F): Cabinet Member for Planning Policy, Transport and Arts - Cllr Tim Coleridge (P): Cabinet Member for Voluntary Organisations and Resident Engagement - Cllr Gerard Hargreaves (V): Deputy Leader and Cabinet Member for Housing, Property and Regeneration - Cllr Rock Feilding-Mellen (H): Leader - Cllr Nicholas Paget-Brown (L).

Decision Rating Legend: ♦ - Routine/low public interest: A key decision that is of a relatively routine nature where the Scrutiny Committee would not wish to get involved: ♦♦ - High impact/low public interest: Such a key decision would meet all the above criteria on impact, but would not be expected to be of particularly public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public: ♦♦♦ - High impact/high public interest: A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public.

Decision Confidential/Exempt Information Category Legend: 1 - Information relating to any individual: 2 - Information which is likely to reveal the identity of an individual: 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information): 4 - Info relating to any consultations/negotiations, or contemplated consultations/negotiations in connection with any labour relations matters arising between the Authority or a Minister of the Crown and employees of/or office-holders under the authority: 5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings: 6 - Information which reveals that the authority proposes (a) to give any enactment a notice under or by virtue of which requirements are imposed on a person: or (b) to make an order or direction under any enactment: 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime: 8 - Confidential information given to the Council by a government department on terms which forbid its public disclosure, or information that cannot be publicly disclosed by a court order.

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Decisions marked with a '‡' under 'Report available' contain exempt information. A summary of the exempt information is available on request.

Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Barlby Primary School site redevelopment Ref: 04278/14/K/AB To rebuild Barlby Primary School and to build a new special school on the same site. To do this within the context of housing redevelopment in the area.	♦♦♦	The Full Cabinet	School, parents of children at Barlby School and of children with special needs, neighbours and the local community.	Not before 05 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee Family and Children's Services Scrutiny Committee
<b>Contact Officer</b> Ian Turner						<b>Exempt by virtue of Category 3</b>

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<p>Creation of a Bi-borough Pupil Referral Unit (PRU) Ref: 04280/14/K/AB Proposals to co-locate the RBKC and LBHF pupil referral units in order to improve the quality of provision and provide a more cost-effective Bi-borough PRU.</p> <p><b>Contact Officer</b> Ian Turner</p>	◆◆◆	The Full Cabinet	Staff and parents of both PRUs, local neighbours / community.	Not before 08 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee Family and Children's Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						
<p>Opera Holland Park - An Independent Opera Ref: 03768/12/K/A To separate Opera Holland Park from the Council, and launch it as an independent company.</p> <p>This report will have a part B appendix</p> <p><b>Contact Officer</b> Sue Harris</p>	◆◆	The Full Cabinet	No external consultation	Not before 02 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Approval of the Local Employment and Business Strategic plan for the Earls Court redevelopment Ref: 04328/14/K/A Within the planning permission for the redevelopment of Earls Court, the Section 106 Planning agreement contained an obligation for the Owner to develop a Local Employment and Business Strategic plan (LEBS) and submit this for the approval of both The Royal Borough of Kensington and Chelsea and the London Borough of Hammersmith and Fulham. This decision is to approve the LEBS submission.</p> <p><b>Contact Officer</b> Graham Hart</p>	◆◆	The Full Cabinet	None	Not before 18 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Release of additional funding to deliver Tri-Borough IT working arrangements Ref: 03743/12/F/A</p> <p>To release reserve funding to finance the engagement of IT specialists and temporary staff to allow existing officers to be dedicated to Tri-Borough working projects.</p> <p><b>Contact Officer</b> Barry Holloway</p>	♦	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	Computer and Communications Group	Not before 05 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Tri-borough ICT Target Operating Model Ref: 03986/13/K/A</p> <p>The Tri-borough ICT strategy 2012/15 and the ICT procurement strategy were both approved by the Royal Borough of Kensington and Chelsea, Westminster City Council and the London Borough of Hammersmith and Fulham at the end of 2012. The strategy set out the case for a new operating model for ICT to meet the business requirements of the new combined tri-borough services. Approval is sought for this new operating model.</p> <p>There will be a private Part B Appendix to this report which is not for publication by virtue of information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>Contact Officer: Barry Holloway</p> <p><b>Contact Officer</b> Barry Holloway</p>	♦	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	Computer and Communications Group	Not before 05 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Tri-borough working in corporate services: proposed re-organisation of responsibilities Ref: 04101/14/C/A</p> <p>Possible specialisation of role across the three boroughs' section 151 officers so that each carries out some tri-borough functions alongside their key financial responsibilities.</p> <p><b>Contact Officer</b> Nicholas Holgate</p>	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	No external consultation	Not before 05 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Working from anywhere Technical Implementation Ref: 04213/14/C/AB</p> <p>To adopt a wired and wireless technical solution to enable officers from the three boroughs to work at offices of the three boroughs and to agree to share costs.</p> <p><b>Contact Officer</b> Barry Holloway</p>	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	ICT Policy Board	Not before 05 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						
<p>Tri-borough ICT Programme Manager - continued funding of post from April 2014 Ref: 04224/14/C/A</p> <p>To continue to fund this tri-borough ICT programme role of an ICT programme Manager from 1 April 2014 through to 31 March 2015 in the sum of £140,000, which is based on an industry estimated day rate for this role of £700 per day.</p> <p>To continue to apportion equally the costs of this ICT Programme Manager role across all three boroughs, i.e. £46, 667 per borough .</p> <p><b>Contact Officer</b> Barry Holloway</p>	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	None	Not before 05 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Renewal of the Microsoft Enterprise Agreement Ref: 04227/14/C/AB Renewal of the Enterprise Agreement with Microsoft under which the Council procures most of its Microsoft software at preferential rates.</p> <p><b>Contact Officer</b> Barry Goodall</p>	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	None	Not before 05 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						
<p>Tri-Borough Corporate Services Review Ref: 04230/14/K/A This report will include a proposal and business case for the re-organisation of Tri-Borough Corporate Services at Executive director and Director level.</p> <p><b>Contact Officer</b> Nicholas Holgate</p>	◆	The Full Cabinet	No external consultation	Not before 19 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee
<p>Kensington Town Hall Refurbishment of Mechanical and Electrical and Office Accommodation Ref: 04235/14/K/A The report seeks approval for the award of a contract for the final phase of works to Nidry Lodge office accommodation at Kensington Town Hall, for the purposes of commercial letting.</p> <p><b>Contact Officer</b> James Harper</p>	◆	The Full Cabinet	None	Not before 19 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						

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<p>REQUEST FOR APPROVAL TO BRING ICT PROJECTS OUT OF PIPELINE INTO THE APPROVED CAPITAL PLAN. Ref: 04346/14/K/AB Approval to move the following pipeline projects to the approved Capital Plan:</p> <p>1) ICT Fundamentals Revision (Reference 520)</p> <p>2) SharePoint Infrastructure and Enhancements (Reference 807)</p> <p><b>Contact Officer</b> Marion Sinclair</p>	◆	The Full Cabinet	No external consultation	Not before 19 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee
<b>Exempt by virtue of Category 3</b>						
<p>Tri-Borough Procurement of Key ICT Services Ref: 04279/14/C/A Approval for the funding of the procurement of key tri-borough ICT services including Security Services, Voice and Telecommunications and Data Networks in line with the tri-borough ICT strategy.</p> <p><b>Contact Officer</b> Ed Garcez</p>	◆	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	None	Not before 19 Sep 14	Yes	Cabinet and Corporate Services Scrutiny Committee
<p>Annual Review of Fees and Charges for Council Services Ref: 04327/14/F/A Sets the corporate framework for the services review of fees and charges for the coming (2015-16) financial year and includes the recommendation for guideline increases.</p> <p><b>Contact Officer</b> Nicholas Holgate</p>	◆	Cabinet Member for Finance and Strategy Cllr Warwick Lightfoot	No external consultation	Not before 26 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee

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<p>Appointment of contractor to deliver CCTV maintenance and new installations in LBHF and RBKC Ref: 04329/14/C/AB To agree to the appointment of the recommended contractor to deliver CCTV maintenance and new CCTV installations in the London Borough of Hammersmith &amp; Fulham and the Royal Borough of Kensington &amp; Chelsea from January 2015 for a period of 5 years</p>	♦	Cabinet Member for Community Safety, IT and Corporate Services Cllr Joanna Gardner	None	Not before 30 Sep 14	No	Cabinet and Corporate Services Scrutiny Committee

**Contact Officer** Pat Cosgrave

**Exempt by virtue of Category 3**

Number of Decisions for September - December 2014 included: **16**

Total Number of Decisions included: **16**

The criteria selected to produce this report was:

Current Key Decisions yet to be Implemented and Referral Committee = Cabinet and Corporate Services Scrutiny Committee.

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