Appendix 3

**This document is based on the DfE Free School Assumption advice, Annex B**

**BARLBY SPECIAL SCHOOL, KENSINGTON**

Free School Presumption Application Form

This application form should be used, in conjunction with the Specification for the new school (Appendix 1) and the published ‘free school presumption’ advice, to submit your proposal to co-sponsor the new Barlby Special School via the presumption route – i.e. where a local authority has invited proposals to open a new school. This new school would be deemed a free school. You should use this form to provide all the necessary information and evidence for your proposal.

If you would like further information or wish to discuss your application, please contact the local authority using the contact details set out in the specification.

Please note that the LA led free school presumption is a different route to the DfE’s free school programme. Further information about how to establish a new school via the free school programme route can be found on the DfE website.

**Please return your completed application form to the address set out in the Council’s invitation and within the specified deadline.**

**BARLBY SPECIAL SCHOOL, KENSINGTON**

**Section A – APPLICANT DETAILS**

Name of organisation.

Contact details (name, email address, phone number, and postal address).

How would you describe your organisation?

When did you become a DfE approved sponsor? Proposers must be DfE approved sponsors. If you are not already an approved sponsor you will need to separately apply via the formal sponsor approval process. You should contact the DfE about becoming a sponsor before submitting a proposal and you can find out more information at www.gov.uk/guidance/sponsor-an-academy

Do you currently run any existing schools, academies or free schools, and in particular schools for children with ALD/SLD? If so, please give details, including the most recent Ofsted and attainment data for each.

Did you put this application together with support from another company or organisation? And if so, please provide details about this organisation.

**Section B - THE SCHOOL**

Please explain how your organisation’s knowledge and experience of the local area would be used to inform your plans to establish this particular school.

**Section C – VISION**

Please explain your vision and how it meets the requirements in the published specification.

Applicants should take account of the relevant criteria in Annex C of the free school presumption guidance.

As a minimum, please ensure you include the following:

* A strong educational vision and a curriculum delivery based on high standards of attainment for each key stage
* Plans for appropriate engagement with the local community and parents during the pre-opening period and any on-going engagement
* Excellent support facilities to meet the needs of all children, including looked after children
* A commitment to excellent outcomes and high quality of teaching and learning

**Section D – EDUCATION PLAN**

Please explain how your educational offer/curriculum plan meets the requirements in the published specification.

Applicants should take account of the relevant criteria in Annex C of the free school presumption guidance.

As a minimum please ensure you include the following:

* An ambitious, broad and balanced, deliverable curriculum plan which is consistent with the vision and pupil intake
* Strategies for measuring pupil performance effectively and setting challenging targets
* A staffing structure that will deliver the planned curriculum within the expected income levels; with a focus on outstanding teaching (including strategies for effective performance management)
* The needs of all children are fully provided for and how the school will be fully inclusive
* Details of enrichment and extended services, for example, breakfast clubs, sports clubs, homework clubs and music/art clubs
* The school’s approach to: PHSE; the Prevent Duty; safeguarding and welfare; and promoting fundamental British values (democracy, the rule of law, individual liberty, mutual respect and tolerance of those with different faiths and beliefs)

**Section E – CAPACITY AND CAPABILITY**

Please explain and provide evidence of how your organisation would meet the requirements in the published specification.

Applicants should take account of the relevant criteria in Annex C of the free school presumption guidance.

As a minimum please ensure you include the following:

* The resources you would draw on and/or deploy to support the development of the new free school by the opening date
* Clear evidence that you have the range of skills and abilities necessary to set up and then run a school effectively, including: managing school finances; leadership; project management; marketing; human resources; safeguarding; and health and safety
* How the school would be organised and what the governance arrangements would look like, including a diagram of the proposed structures