

Application residents with disabilities

Housing estate parking permit Application for residents with disabilities



If you are an estate resident and hold a current Kensington and Chelsea Council-issued disabled person's badge (purple) and a Blue Disabled Badge, we can provide you with a free parking permit for a dedicated bay on an estate if required. This bay will be marked out as a designated disabled parking bay.

Please be aware that the process of re-assigning and line-marking disabled and/or visitor parking bays is only carried out three times a year.

Contact information

Title (Mr, Mrs, Miss, Ms, Other):

First name:

Surname:

Address:

Postcode:

Phone number:

Email:

Important



Please write clearly in BLOCK CAPITALS and black ink, ticking all relevant boxes. Make sure you sign and date this form where indicated and return a copy of the completed form and requested documents via email, post or in person at one of our offices.

**We will use this information to contact you if your vehicle is parked in a suspended bay.*

**Housing
Management**



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

Vehicle Details

Vehicle type	<input type="checkbox"/> Car	<input type="checkbox"/> Van	<input type="checkbox"/> Motorcycle
Vehicle registration number			
Make and model			
Colour			
Fuel type	<input type="checkbox"/> Petrol	<input type="checkbox"/> Diesel	<input type="checkbox"/> Fully electric
	<input type="checkbox"/> Hybrid	<input type="checkbox"/> Other	
Is the vehicle registered with the DVLA?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

We do not issue permits to vehicles that are not registered with the DVLA.

Required documents

In all cases we will require copies of your valid Kensington and Chelsea Council-issued purple badge and your Blue Disabled Badge. Additionally, depending on who owns the vehicle, you will have to provide the relevant documents as set out in the table below.

The vehicle is a...		Copies of documents you will need to provide
Private vehicle owned by me	<input type="checkbox"/>	Original Vehicle Registration Certificate (V5C) in your name and address in the Royal Borough of Kensington and Chelsea
Lease or hire company vehicle	<input type="checkbox"/>	For vehicles purchased within the last three months and with no vehicle registration certificate (V5C), your New Keeper Supplement (V5C/2) or sales invoice or letter from the company or your employer dated within the past three months (for company vehicles only) must be supplied
Company/employer owned vehicle	<input type="checkbox"/>	Letter from the company or your employer dated within the last three months (must be supplied) and vehicle registration certificate (V5C) or lease agreement.

For vehicles purchased within the last three months and with no vehicle registration certificate (V5C), your New Keeper Supplement (V5C/2) or sales invoice or letter from the company or your employer dated within the past three months (for company vehicles only) must be supplied. We will provide you with a temporary permit until updated documents are received. It is a resident's responsibility to ensure that the expiry date on your permit is valid and up to date.

If the registration document for the vehicle you wish to secure the permit for does not include your Kensington and Chelsea address and you have not already done so, you must send it off to the DVLA along with documentary proof that you reside in the borough; the Council will also be happy to do this on your behalf.

A temporary permit will be issued to you for up to three months and you must provide us with the original Vehicle Registration Certificate or lease agreement before that time, otherwise your permit will be invalid and Penalty Charge Notices may be issued.

You must provide us with the original Vehicle Registration Certificate or lease agreement within three months of receiving your permit otherwise your permit will cease to be valid.

Declaration

I have read and understood the terms and conditions of the Council's Disabled residents' parking scheme as detailed in Section 2 of the Council's Housing Management Parking on Estates Guide.

I understand that by signing this, I accept all the terms and conditions under which the permit is issued.

I understand the Council may terminate this agreement by giving one week's written notice.

I shall advise the Council of any change in circumstance, including a change of address and/or a change of vehicle.

I confirm that the information I have supplied is accurate and true. I understand that it is a criminal offence to give untrue or misleading information or to withhold information and if I do so I may be prosecuted and face an unlimited fine or a term of up to 10 years imprisonment or both and I may be refused another permit regardless of whether I meet the eligibility criteria.

Signature:.....

Date:

The information you have provided to Housing Management will be used to process your application for a parking permit. If we intend to use your information for any other purpose, we will normally ask you first. In some cases, the Council may use your information for another purpose if it has a legal duty to do so.

Full details of how your personal data is processed is contained within the Housing Management Privacy Notice. This can be found at the following path:

www.rbkc.gov.uk/housing/get-involved-and-feedback/housing-management-privacy-notice

Please email this form and any supporting documents to HM-Parking@rbkc.gov.uk

Alternatively, you can forward by post or hand-deliver them to:

Neighbourhood Resident Services Team, RBKC Housing Management
2-4 Malton Road, W10 5UP

or

World's End Estate Office, 12 Blantyre Street, SW10 0DS

Opening hours at both offices are Monday to Friday 9am to 5pm.

Copies of documents can be supplied with this form via email, post, or in person at our offices. If you are applying via email, then please include scanned copies. If you are applying via post or in-person, all documents must be originals, which will be returned to you. We do not accept photocopies.

If you need advice or have difficulty providing the documents needed to apply for your permit, please contact us:

Tel: 0800 137 111

Email: HM-Parking@rbkc.gov.uk

