

Annex A

Schedule of Draft Fees and Charges 2022/23

This document includes fees and charges that have been proposed for 2022/23 and in some cases 2023/24 for services which need to facilitate advance bookings.

The proposed fees and charges are presented by directorate for the purposes of this report.

There are increases that broadly follow the 2% increase set out in the budget report in November with some small deviation either in % or absolute amount being allowed for in this. For example, where the fee or charge is only a few pence, a small change appears as a larger % increase.

Notable exceptions (marked ▼) are explained in annex B.

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**DIRECTORATE: ENVIRONMENT AND COMMUNITIES
DEPARTMENT: CLEANER, GREENER AND CULTURAL SERVICES**

SERVICE: STREET CLEANSING (20% Discount Applied for Charities)

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
HOUSEHOLD BULKY COLLECTIONS - VAT Zero rated			
Up to 10 items of unwanted household furniture, electrical items/appliances or similar items	33.30	34.00	2.1%
REMOVAL FROM GULLIES			
Standard Charge	82.80	84.50	2.1%
Pensioners and registered Disabled (10% Of Standard charge)	8.30	8.50	2.4%
OTHER REMOVALS FROM THE HIGHWAY			
Shopping Trolleys - Removal, transport and administration	60.30	61.50	2.0%
Removal of Estate Agent Boards (per board)	170.40	173.80	2.0%
Removal of Small Items from the Highway - Standard Charge	76.60	78.15	2.0%
Removal of Small Items from the Highway - Storage per day	10.20	10.40	2.0%
Removal of debris after a motor incident (minor accident)	Actual Cost	Actual Cost	N/A
Removal of debris after a motor incident (major accident)	Actual Cost	Actual Cost	N/A
Removal of Builders waste or other fly tipped items on the Highway	Actual Cost	Actual Cost	N/A
Removal of damaged items/debris as a result of extreme weather events	Actual Cost	Actual Cost	N/A
Removal of abandoned vehicles from land other than the public highway or Council land			
- Inspection/Admin Fee	109.30	111.50	2.0%
- Removal/Admin Fee	164.00	167.30	2.0%

SERVICE: STREET ENFORCEMENT

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
DISTRIBUTION OF FREE LITERATURE LICENCES (Zero VAT)			
Standard Application Fee for each Site for 1 Distributor (A Site is a Street) for up to 1 Month	207.90	212.05	2.0%
Short Notice Application Fee for each Site for 1 Distributor (A Site is a Street) for up to 1 Month	251.30	256.35	2.0%
Additional Fee for applications over 1 Month (£ per month)	11.10	11.35	2.3%
Each Additional Distributor at each Site	29.40	30.00	2.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Administration charge for alterations to licenses which have already been issued (including the replacement of licenses and or distributors permit IDs.	44.60	45.50	2.0%
Newspaper distributors outside underground stations only - placement of paper distribution containers to be used only during licence operational period in partnership with a distributor. (£ per month)	10.40	10.60	1.9%

SERVICE: PUBLIC CONVENIENCES ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Public conveniences - charge per use	0.20	0.20	0.0%

SERVICE: COMMERCIAL WASTE (20% Discount Applied for Charities) ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
BAGGED WASTE & RECYCLING			
General Waste Sacks - cost per sack	1.99	2.05	3.0%
Recycling Sacks - cost per sack	1.20	1.25	4.2%
WHEELIE BIN WASTE & RECYCLING			
23 Ltr Caddy - Food Waste - cost per empty	1.20	1.25	4.2%
120/140 Ltr Wheelie Bins - Food Waste - cost per empty	5.50	5.70	3.6%
Waste collection charge 240 L General	6.60	6.80	3.0%
Waste collection charge 240L Recycling	2.70	2.80	3.7%
360 Ltr Wheelie Bins - General Waste - cost per empty	7.99	8.25	3.3%
360 Ltr Wheelie Bins - Recycling - cost per empty	3.80	3.95	3.9%
660 Ltr Wheelie Bins - General Waste - cost per empty	11.10	11.45	3.2%
PALADINS / CHAMBERLAINS			
940 Ltr Paladins & Chamberlains - General Waste Only	14.65	15.10	3.1%
EURO BIN WASTE & RECYCLING			
1100 Ltr Euro Bins - General Waste - cost per empty	15.99	16.50	3.2%
1100 Ltr Euro Bins - Compacted Waste - cost per empty	42.00	43.25	3.0%
1100 Ltr Euro Bins - Recycling - cost per empty	11.99	12.35	3.0%
OFFICE RECYCLING BOX (takes one recycling sack)			
Large cardboard bale	5.20	5.35	2.9%
Cardboard units	1.30	1.35	3.8%
DOMESTIC BIN HIRE			

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
240 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	2.20	2.25	2.3%
360 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	2.30	2.35	2.4%
660 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	2.40	2.50	4.3%
1100 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	2.40	2.50	4.3%
Palladin Bins - Domestic Bin Hire - cost per bin per week	2.20	2.30	4.5%
CONTAINER REPLACEMENT			
Paladin replacement	340.00	350.20	3.0%
Chamberlain 940 Litre replacement	340.00	350.20	3.0%
1100 Litre replacement	375.00	386.25	3.0%
660 Litre replacement	365.00	375.95	3.0%
360 Litre replacement - waste	74.00	76.25	3.0%
360 Litre replacement - recycling	74.00	76.25	3.0%
BIN REPAIR (NON-RBKC CONTAINER)			
Lid	45.00	46.35	3.0%
Wheels (per wheel)	14.00	14.45	3.2%
CONTAINER STEAM CLEANSING			
Container/Paladin per cleanse	35.00	36.05	3.0%
COMMERCIAL BULKY WASTE COLLECTIONS			
Minimum Charge	50.00	51.50	3.0%
SKIPS & COMPACTORS			
Commercial Compactors - 7 cubic yards	265.00	272.95	3.0%
Commercial Compactors - 10-14 cubic yards	325.00	334.75	3.0%
Commercial Compactors - 14-18 cubic yards	360.00	370.80	3.0%
COLLECTION AND STORAGE OF BUILDERS SKIPS OF ANY SIZE			
Monday to Friday (normal hours)	182.70	186.35	2.0%
Monday to Friday (call out drivers)	214.60	218.90	2.0%
Saturday	214.60	218.90	2.0%
Sunday	247.20	252.15	2.0%
Storage (per day).	9.80	10.00	2.0%
COMMERCIAL RECYCLING CONTAMINATION CHARGE			
Orange Sack - Customer not removing contamination - 1 contaminated sack	27.60	28.45	3.1%
Orange Sack - Customer not removing contamination - additional sacks	0.60	0.65	8.3%
360 Ltr Euro Bins - Customer not removing contamination - 1 contaminated container	29.50	30.40	3.1%
360 Ltr Euro Bins - Customer not removing contamination - additional containers	2.40	2.50	4.2%
360 Ltr Euro Bins - Customer removes contamination and requires additional collection - 1 contaminated container	27.70	28.55	3.1%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
360 Ltr Euro Bins - Customer removes contamination and requires additional collection - additional containers	0.70	0.75	7.1%
660 Ltr Euro Bins - Customer not removing contamination - 1 contaminated container	31.50	32.45	3.0%
660 Ltr Euro Bins - Customer not removing contamination - additional containers	4.50	4.65	3.3%
660 Ltr Euro Bins - Customer removes contamination and requires additional collection - 1 contaminated container	28.40	29.25	3.0%
660 Ltr Euro Bins - Customer removes contamination and requires additional collection - additional containers	1.30	1.35	3.8%
1100 Ltr Euro Bins - Customer not removing contamination - 1 contaminated container	34.50	35.55	3.0%
1100 Ltr Euro Bins - Customer not removing contamination - additional containers	7.30	7.55	3.4%
1100 Ltr Euro Bins - Customer removes contamination and requires additional collection - 1 contaminated container	29.30	30.20	3.1%
1100 Ltr Euro Bins - Customer removes contamination and requires additional collection - additional containers	2.20	2.30	4.5%
PRIVATE STREET SWEEPING			
Sweeping			
Weekday per hour	47.40	48.35	2.0%
Saturday per hour	48.70	49.65	2.0%
Sunday per hour	59.90	61.10	2.0%
Gullies			
Weekday per gully	18.10	18.50	2.2%
Saturday per gully	19.00	19.40	2.1%
Sunday per gully	23.00	23.45	2.0%

SERVICE: GARDEN WASTE ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Annual subscription	69.00	69.00	0.0%

SERVICE: CEMETERIES ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
CEMETERIES - Exempt for VAT			
GRAVE PURCHASE - GUNNERSBURY CEMETERY			
2.13m x 0.91m (7ft x 3ft) STANDARD			
SINGLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside - Resident	3,050.00	3,111.00	2.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	6,100.00	6,222.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Resident	2,285.00	2,331.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	4,575.00	4,666.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Resident	4,580.00	4,672.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Non Resident	9,160.00	9,343.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Resident	3,433.00	3,502.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Non Resident	6,866.00	7,003.00	2.0%
DOUBLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside - Resident	2,894.00	2,952.00	2.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	5,786.00	5,902.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Resident	2,170.00	2,213.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	4,338.00	4,425.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Resident	4,341.00	4,428.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Non Resident	8,683.00	8,857.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Resident	3,256.00	3,321.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Non Resident	6,511.00	6,641.00	2.0%
TREBLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside - Resident	2,734.00	2,789.00	2.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	5,468.00	5,577.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Resident	2,050.00	2,091.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	4,100.00	4,182.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Resident	4,100.00	4,182.00	2.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Grave Purchase & Reserve - Gunnersbury - Pathside - Non Resident	8,206.00	8,370.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Resident	3,075.00	3,136.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Non Resident	6,150.00	6,273.00	2.0%
2m x 0.75m (6ft 6ins x 2ft 6ins) SMALL SINGLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside - Resident	2,237.00	2,282.00	2.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	4,474.00	4,563.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Resident	1,488.00	1,518.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	2,975.00	3,034.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Resident	3,356.00	3,423.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Non Resident	6,711.00	6,845.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Resident	2,283.00	2,329.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Non Resident	4,566.00	4,657.00	2.0%
DOUBLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside - Resident	2,119.00	2,161.00	2.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	4,236.00	4,321.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Resident	1,439.00	1,468.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	2,877.00	2,935.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Resident	3,177.00	3,241.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Non Resident	6,355.00	6,482.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Resident	2,159.00	2,202.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Non Resident	4,318.00	4,404.00	2.0%
TREBLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside - Resident	1,999.00	2,039.00	2.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	3,999.00	4,079.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Resident	1,359.00	1,386.00	2.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	2,717.00	2,771.00	2.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Grave Purchase & Reserve - Gunnersbury - Pathside - Resident	3,000.00	3,060.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Pathside - Non Resident	6,000.00	6,120.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Resident	2,040.00	2,081.00	2.0%
Grave Purchase & Reserve - Gunnersbury - Non Pathside - Non Resident	4,080.00	4,162.00	2.0%
GRAVE PURCHASE - HANWELL CEMETERY			
2m x 0.75m (6ft 6ins x 2ft 6ins) SMALL			
SINGLE GRAVE SPACE			
Grave Purchase & Grant - Hanwell - Pathside - Resident	1,142.00	1,165.00	2.0%
Grave Purchase & Grant - Hanwell - Pathside - Non Resident	2,284.00	2,330.00	2.0%
Grave Purchase & Grant - Hanwell - Non Pathside - Resident	914.00	932.00	2.0%
Grave Purchase & Grant - Hanwell - Non Pathside - Non Resident	1,827.00	1,864.00	2.0%
Grave Purchase & Reserve - Hanwell - Pathside - Resident	1,714.00	1,748.00	2.0%
Grave Purchase & Reserve - Hanwell - Pathside - Non Resident	3,429.00	3,498.00	2.0%
Grave Purchase & Reserve - Hanwell - Non Pathside - Resident	1,372.00	1,399.00	2.0%
Grave Purchase & Reserve - Hanwell - Non Pathside - Non Resident	2,745.00	2,800.00	2.0%
DOUBLE GRAVE SPACE			
Grave Purchase & Grant - Hanwell - Pathside - Resident	1,085.00	1,107.00	2.0%
Grave Purchase & Grant - Hanwell - Pathside - Non Resident	2,170.00	2,213.00	2.0%
Grave Purchase & Grant - Hanwell - Non Pathside - Resident	873.00	890.00	1.9%
Grave Purchase & Grant - Hanwell - Non Pathside - Non Resident	1,746.00	1,781.00	2.0%
Grave Purchase & Reserve - Hanwell - Pathside - Resident	1,628.00	1,661.00	2.0%
Grave Purchase & Reserve - Hanwell - Pathside - Non Resident	3,257.00	3,322.00	2.0%
Grave Purchase & Reserve - Hanwell - Non Pathside - Resident	1,310.00	1,336.00	2.0%
Grave Purchase & Reserve - Hanwell - Non Pathside - Non Resident	2,619.00	2,671.00	2.0%
TREBLE GRAVE SPACE			
Grave Purchase & Grant - Hanwell - Pathside - Resident	1,024.00	1,044.00	2.0%
Grave Purchase & Grant - Hanwell - Pathside - Non Resident	2,047.00	2,088.00	2.0%
Grave Purchase & Grant - Hanwell - Non Pathside - Resident	821.00	837.00	1.9%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Grave Purchase & Grant - Hanwell - Non Pathside - Non Resident	1,642.00	1,675.00	2.0%
Grave Purchase & Reserve - Hanwell - Pathside - Resident	1,538.00	1,569.00	2.0%
Grave Purchase & Reserve - Hanwell - Pathside - Non Resident	3,075.00	3,136.00	2.0%
Grave Purchase & Reserve - Hanwell - Non Pathside - Resident	1,232.00	1,257.00	2.0%
Grave Purchase & Reserve - Hanwell - Non Pathside - Non Resident	2,463.00	2,512.00	2.0%
INTERMENT & REOPENING OF GRAVES			
The interment cost for residents' children up to 16 years of age are waived			
Single interment - Resident	1,917.00	1,955.00	2.0%
Single interment - Non Resident	3,833.00	3,910.00	2.0%
Up to 2 interments / Reopenings (each) - Resident	1,917.00	1,955.00	2.0%
Up to 2 interments / Reopenings (each) - Non Resident	3,833.00	3,910.00	2.0%
INTERMENT OF CREMATED REMAINS			
Grave Purchase & Reserve - Resident	971.00	990.00	2.0%
Grave Purchase & Reserve - Non Resident	1,941.00	1,980.00	2.0%
Grave Purchase and Grant - Resident	646.00	659.00	2.0%
Grave Purchase and Grant - Non Resident	1,292.00	1,318.00	2.0%
Interment - Resident	380.00	388.00	2.1%
Interment - Non Resident	762.00	777.00	2.0%
Double Internment - Resident	571.00	582.00	1.9%
Double Internment - Non Resident	1,142.00	1,165.00	2.0%
Triple Internment - Resident	762.00	777.00	2.0%
Triple Internment - Non Resident	1,523.00	1,553.00	2.0%
INTERMENTS - UNPURCHASED GRAVES			
Still-born and infants up to 30 days			
- resident	210.00	214.00	1.9%
- non-resident	210.00	214.00	1.9%
Child up to 12 years			
- resident	959.00	978.00	2.0%
- non-resident	1,918.00	1,956.00	2.0%
Person exceeding 12 years			
- resident	1,917.00	1,955.00	2.0%
- non-resident	3,833.00	3,910.00	2.0%
INTERMENTS - PRIVATE GRAVES (Includes grass matting) costs are claimed through the children's fund			
Still-born and infants up to 30 days			
- resident	210.00	214.00	1.9%
- non-resident	420.00	428.00	1.9%
Child up to 12 years			
- resident	959.00	978.00	2.0%
- non-resident	1,918.00	1,956.00	2.0%
Person exceeding 12 years			
- resident	1,917.00	1,955.00	2.0%
- non-resident	3,833.00	3,910.00	2.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Coffin longer than 6'9" (2.06m) and/or wider than 2'5" (0.74m) or a Casket/Non-standard coffin			
- resident	2,398.00	2,446.00	2.0%
- non-resident	4,796.00	4,892.00	2.0%
Out of Hours Charges for Interment			
Monday to Friday	270.00	275.00	1.9%
NON PRIVATE GRAVES			
Grave Space Only - Resident	1,917.00	1,955.00	2.0%
Grave Space Only - Non Resident	3,833.00	3,910.00	2.0%
EXHUMATIONS (Includes VAT at 20%)			
Standard Charge (Coffin or Casket) - Resident	3,910.00	3,988.00	2.0%
Standard Charge (Coffin or Casket) - Non Resident	7,819.00	7,975.00	2.0%
Disinterment of Cremated Remains - Resident	395.00	402.00	1.8%
Disinterment of Cremated Remains - Non Resident	788.00	804.00	2.0%
MEMORIALS			
Small/Standard Headstone (including Tablet, Vase, etc) - Resident	238.00	243.00	2.1%
Small/Standard Headstone (including Tablet, Vase, etc) - Non Resident	474.00	483.00	1.9%
Large/Double Headstone (including Tablet, Vase, etc) - Resident	341.00	348.00	2.1%
Large/Double Headstone (including Tablet, Vase, etc) - Non Resident	680.00	694.00	2.1%
Garden of Remembrance - Resident	114.00	116.00	1.8%
Garden of Remembrance - Non Resident	228.00	233.00	2.2%
Additional inscription - Resident	65.00	66.00	1.5%
Additional inscription - Non Resident	130.00	133.00	2.3%
REGISTER SEARCH FEE			
Per Search	32.00	33.00	3.1%
Certified copy of entry	23.00	23.00	0.0%
CHANGE OF OWNERSHIP			
Registering change of ownership & new Deed	103.00	105.00	1.9%
Replacement Deed of Grant only	59.00	60.00	1.7%
USE OF CHAPEL (Per Hour)			
Standard Hours (Monday - Friday 10am-4pm)	104.00	106.00	1.9%
Out of Hours (Weekdays After 4pm / Saturdays / Bank Holidays). 24 Hours Notice Required	104.00	106.00	1.9%
Officer attendance (Per hour at weekends)	POA	POA	N/A
MAINTENANCE OF GRAVES & MEMORIALS			
<i>A 10 year maintenance agreement may be entered into for the following services. The charge is 12 times that of the annual fee to cover inflation and administrative costs.</i>			
Grave Planting and Maintenance (Per annum/per grave space)			
Large/Double	382.50	390.00	2.0%
Standard	274.00	279.00	1.8%
Small	246.00	251.00	2.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Memorials			
Washing - Standard/Small (per annum charge)	91.00	93.00	2.2%
Washing - Large/Double (per annum charge)	139.00	142.00	2.2%
Lift and re-level memorial	97.00	99.00	2.1%
Turfing	106.00	108.00	1.9%
Garden of Remembrance			
Planting (twice per annum)	125.00	127.50	2.0%
Washing of memorial (per annum)	47.00	48.00	2.1%
REMOVAL AND REPLACEMENT OF GRAVESTONES AND MONUMENTS			
SMALL/STANDARD			
Headstone up to 0.76m - 1.07m(2' 6" - 3'6") high	339.15	356.10	5.0%
Full memorial up to 0.76m - 1.07m (2'6" - 3'6") high	673.05	706.70	5.0%
LARGE/DOUBLE			
Headstone up to 0.76m - 1.07m (2'6" - 3'6") high	451.50	474.00	5.0%
Full memorial up to 0.76m - 1.07m (2'6" - 3'6") high	898.80	944.00	5.0%
Additions/alterations to existing masonry	116.00	118.00	1.7%
Inspection and staking of weak memorials	25.50	26.00	2.0%
Inspection and bonding of weak crosses	85.00	87.00	2.4%
Double memorial	1,813.35	1,904.00	5.0%
PURCHASE OF INTER GRAVE STRIP			
Purchase of inter grave strip between two plots	558.00	569.00	2.0%

SERVICE: ECOLOGY ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Environmental Education			
Provision of Ecology Staff - up to 2 hours (RBKC funded schools/groups)	70.00	70.00	0.0%
Provision of Ecology Staff - up to 2 hours (Non-RBKC funded schools/groups - private and out of borough)	105.00	105.00	0.0%
Self-Led Sessions Including use of wildlife area			
Ecology Centre Talk (RBKC funded schools/groups)	35.00	35.00	0.0%
Ecology Centre Talk (Non-RBKC funded schools/groups - private and out of borough)	35.00	35.00	0.0%
Attendance Wildlife Area (RBKC funded schools/groups)	2.65	2.65	0.0%
Attendance Wildlife Area (Non-RBKC funded schools/groups - private and out of borough)	3.75	3.75	0.0%
Forest School			
Taster Session - up to 2 hours	70.00	70.00	0.0%
Taster Session - up to 2 hours (Non-RBKC funded schools/groups - private and out of borough)	95.00	95.00	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
6 Week Programme (RBKC funded schools/groups)	380.00	380.00	0.0%
6 Week Programme (Non-RBKC funded schools/groups - private and out of borough)	490.00	490.00	0.0%
Full Day Forest School Program - up to 5 hours (Possible revision of Forest provision in 2019) - RBKC funded Schools/groups	150.00	150.00	0.0%
Full Day Forest School Program - up to 5 hours (Possible revision of Forest provision in 2019) - Non RBKC funded schools/groups and private and out of borough schools	210.00	210.00	0.0%
Holiday Program - 2 hour session			
Standard Individual	5.40	5.40	0.0%
Concessions	4.40	4.40	0.0%
NatureTots - Under 5's nature explorers activity	7.00	7.00	0.0%
Entrance fee	2.00	2.00	0.0%
Holiday Program - 2-4 hour session			
Standard Individual	10.40	10.40	0.0%
Concessions	8.00	8.00	0.0%
Forest School Holiday Program - per day	32.00	32.00	0.0%
Adult Event (per person/max. 2 hours)			
Standard Individual	6.20	6.20	0.0%
Concessions	5.10	5.10	0.0%
Entrance fee	2.00	2.00	0.0%
Adult Event/Workshop (per person/ 2-5 hours)			
Standard Individual	55.00	55.00	0.0%
Concessions	40.00	40.00	0.0%
Individual charge for half day inset session	35.00	35.00	0.0%
Inset Training per half day	350.00	350.00	0.0%
Gardening Workshop - per session	10.00	10.00	0.0%
Centre Hire			
Per hour rate – minimum 2 hours (weekdays & working hours)	38.00	38.00	0.0%
Per hour rate – minimum 2 hours (after hours & weekends)	58.00	58.00	0.0%
Corporate Hire - Per Hour	78.00	78.00	0.0%
Professional filming/photography - exclusive use of centre	POA	POA	N/A
Provision of Refreshments: Tea, Coffee and biscuits - per head	2.50	2.50	0.0%
Audio visual equipment per session	55.00	55.00	0.0%
Flip Chart stand, pads and pens per set per booking	15.00	15.00	0.0%
Birthday Parties			
Weekday Ecology Party (centre hire and environmental activity led by Ecology Staff) – up to 2 hours, plus 1 hour each side for preparation/clean up	380.00	380.00	0.0%
Weekend Ecology Party (centre hire and environmental activity led by Ecology Staff) – up	525.00	525.00	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
to 2 hours, plus 1 hour each side for preparation/clean up			
Other			
1 lb (16oz) Jar of Holland Park Honey	13.30	13.30	0.0%
0.5 lb (8oz) Jar of Holland Park Honey	8.40	8.40	0.0%
New Nature Explorer Bags - for hire per person	5.00	5.00	0.0%

SERVICE: FILMING AND EVENTS

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
EVENTS IN PARKS / ON COUNCIL LAND			
N.B.50% concession for Charity events			
Community Event 1 - 499 People	102.00	104.00	2.0%
Community Event 500 - 999 people	255.00	260.00	2.0%
Community Event 1000 - 1999 People	510.00	520.00	2.0%
Community Event 2000 + People	1,020.00	1,040.00	2.0%
Commercial Party Organiser Sports Field- Maximum 25 people for 2 hours + Sports Field booking fee	204.00	208.00	2.0%
Commercial event in a park for over 3,000 people for one day	1,590.00	1,622.00	2.0%
Commercial event in a park for over 3,000 people	POA	POA	N/A
Street Trading Licence per stall for Commercial Events	26.00	26.52	2.0%
Admin charge for all paying jobs (minimum charge for first hour)	106.00	108.10	2.0%
Out of hours fee (for Events/Filming taking place before 8am or after 6pm)	109.00	111.20	2.0%
PROMOTIONS & EVENTS ON THE HIGHWAY			
N.B.50% concession for Charity events			
Temporary Highways Consent to use the public highway for events and promotional activity - payable on all activities for up to 3 days	245.00	250.00	2.0%
Temporary Highways Consent for promotional activity with a structure, 3+ days	POA	POA	N/A
Small scale promotional activity (such as a product giveaway e.g. chocolate bar). Includes up to 2 distributors	665.00	678.00	2.0%
Additional distributors (per distributor / per day)	31.00	31.62	2.0%
Promotional activity of more than three days in duration	POA	POA	N/A
FILMING & PHOTOGRAPHY			
N.B. Includes video and stills photography and excludes extra staff and car parking fees.			
Full scale features all park locations (approval needed from Ward Councillors)	POA	POA	N/A
Flagship Sites	387.00	395.00	2.1%
All other parks	193.00	197.00	2.1%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Flagship sites including Holland Park (concessions)	193.00	197.00	2.1%
Commercial Wedding Photo shoot	204.00	208.00	2.0%
All other parks (concessions)	99.00	101.00	2.0%
Per Hour 50% concession for:			
<ul style="list-style-type: none"> - Stills photography where not more than 2 people involved - Registered charity - Educational documentary, not for cinema or television distribution - Voluntary organisations meeting criteria 			
Unit Base (per day)			
Small (10 Bays)	713.00	727.00	2.0%
Medium (40 Bays)	£706 - £2,570	£720 - £2,262	2.0%
Medium (40 Bays) - minimum charge	706.00	720.00	2.0%
Medium (40 Bays) - maximum charge	2,570.00	2,622.00	2.0%
Large (over 40 bays)	POA	POA	N/A
Film Locations Fee Structure			
Tier 4: Community spaces (Kensington Leisure, Chelsea Sports Centre)	0 to £3,000	0 to £3,100	3.3%
Tier 3: Unusual locations across the borough	£3,000 to £4,000	£3,100 to £4,100	2.5%
Tier 2: Classic borough locations that are in high demand	£4,000 to £5,000	£4,100 to £5,100	2.0%
Tier 1: Iconic location - international recognised	£5,000+	£5,100+	2.0%
Administration Fees			
Admin charge for all paying jobs (minimum charge for first hour)	106.00	108.00	1.9%
Out of hours fee (for Events/Filming taking place before 8am or after 6pm)	109.00	111.00	1.8%
Short Notice Fee Supplement	87.00	89.00	2.3%
Cancellation Fee Supplement	87.00	89.00	2.3%
Administration Fees for Filming Applications:			
- Student and Charity (up to 10)	19.00	19.50	2.6%
- Small Crews (up to 10)	50.00	51.00	2.0%
- Medium Crews (11 to 24)	100.00	102.00	2.0%
- Large Crews (25 + 50)	151.00	154.00	2.0%
-XL Large crews (51 +)	202.00	206.00	2.0%
Structure on the Highway - 3 days +	POA	POA	N/A
Structure on the Highway - Full Day	245.00	250.00	2.0%

SERVICE: LEISURE ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
LEISURE IN PARKS			
FOOTBALL (GRASS PITCHES) - Holland Park and Kensington Memorial Park			
Game is defined as a 2 hour booking (bookings for 10 or more games are exempt from VAT)			
Per pitch - Adult	101.85	103.90	2.0%
Per pitch - Junior	66.70	68.05	2.0%
Sports session per area - please note there are 3 available area in Holland Park and 2 in Kensington Memorial Park	27.90	28.45	2.0%
Commercial Rate for Sports Session per area	New Charge	40.00	42.0%
Block Booking - adult	96.30	98.25	2.0%
Block Booking - junior	62.30	63.55	2.0%
5-A-SIDE MULTI-USE GAMES AREA (MUGA) (ASTRO-TURF PITCHES) - EMSLIE HORNIMAN PLEASANCE			
Bookings for 10 or more games are exempt from VAT			
Per pitch - Adult	37.65	38.40	2.0%
Per pitch - Junior	18.80	19.20	2.1%
Block Booking per pitch - Adult	32.15	32.80	2.0%
Block Booking per pitch - Junior	15.90	16.20	1.9%
7-A-SIDE MULTI-USE GAMES AREA (MUGA) (ASTRO-TURF PITCHES) - EMSLIE HORNIMAN PLEASANCE AND AVONDALE PARK			
Bookings for 10 or more games are exempt from VAT			
Per pitch - Adult	60.35	61.55	2.0%
Per pitch - Junior	30.10	30.70	2.0%
Block Booking per pitch - Adult	56.00	57.12	2.0%
Block Booking per pitch - Junior	27.90	28.45	2.0%
Commercial Rate for Pitch Hire	30.10	42.50	41.2%
CRICKET (ARTIFICIAL) - HOLLAND PARK AND KENSINGTON MEMORIAL PARK			
Bookings for 10 or more games are exempt from VAT			
Per pitch at Holland Park (one off booking)	88.85	90.65	2.0%
Per pitch at Holland Park	80.75	82.35	2.0%
Junior practice session at Holland Park (one off booking)	39.00	39.80	2.1%
Junior practice session at Holland Park	35.50	36.20	2.0%
Per pitch at Kensington Memorial Park (for use for junior games only) (one off booking)	39.00	39.80	2.1%
Per pitch at Kensington Memorial Park (for use for junior games only)	35.50	36.20	2.0%
CRICKET NETS - HOLLAND PARK			
Per net excluding equipment (one off booking)	15.60	15.90	1.9%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Per net including equipment (one off booking)	20.80	21.20	1.9%
Per net excluding (5 credits)	62.40	63.65	2.0%
Per net including (5 credits)	83.25	84.90	2.0%
Commercial Rate per net	15.60	22.30	42.9%
TENNIS			
Off-peak is from 12pm-3pm Monday-Friday			
Pay and play per court - Adult	8.70	8.85	1.7%
Pre-booked per court (minimum of 5 bookings)	43.70	44.60	2.1%
Pre-booked per court (minimum of 10 bookings)	87.40	89.15	2.0%
Pay and play per court - Junior	4.50	4.60	2.2%
Off-peak per court - Junior	2.90	2.95	1.7%
Off-peak per court - Adult	5.70	5.80	1.8%
Per court - Leisure Pass	4.50	4.60	2.2%
Leisure Tennis Session (2 courts for 2 hours)	8.10	8.25	1.9%
Annual Tennis Registration Fee	17.40	17.75	2.0%
Annual Coach Registration Fee - Holland Park	1,435.75	1,464.45	2.0%
Annual Coach Registration Fee - All other sites	998.80	1,018.80	2.0%
MISCELLANEOUS			
Replacement of lost registration card	4.50	4.60	2.2%
Hire of tennis racket - Adult	4.90	5.00	2.0%
Deposit for tennis racket - Adult	20.80	21.20	1.9%
Sale of tennis balls (tube of 4 balls)	7.30	7.45	2.1%
Hire of golf clubs (any 3 clubs)	4.50	4.60	2.2%
Deposit for golf clubs	20.80	21.20	1.9%
Hire of cricket equipment	New charge	5.20	N/A
Deposit of cricket equipment	52.00	53.05	2.0%
Floodlights per hour	3.40	3.50	2.9%
COACHED TENNIS ACTIVITIES			
Adult tennis court fee for coaches (Holland Park)	18.70	19.10	2.1%
Junior tennis court fee for coaches (Holland Park)	9.40	9.60	2.1%
Adult tennis court fee for coaches (all other sites)	12.50	12.75	2.0%
Junior tennis court fee for coaches (all other sites)	6.20	6.30	1.6%
Adult individual	56.70	57.85	2.0%
Junior individual	44.20	45.10	2.0%
Group coaching adult - 6 sessions	77.00	78.55	2.0%
Group coaching adult - single session	12.60	13.50	7.1%
Group coaching junior - 6 sessions	52.40	53.45	2.0%
Group Coaching junior - single session	10.00	10.20	2.0%
Average priced Coached court fee (all other sites)	New charge	9.55	N/A
Tennis Activator (Holland Park)	5.20	5.30	1.9%
Tennis Activator (all other sites)	2.10	2.10	0.0%
Cardio tennis local residents (proof of residency required)	9.50	9.70	2.1%
Cardio tennis non-residents	12.10	12.35	2.1%
NETBALL			
Astro-turf 7-a-side charge applies if 3 courts are booked at any one time			

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Adult - Holland Park and Avondale Park	27.00	27.55	2.0%
Junior - Holland Park and Avondale Park	13.50	13.75	1.9%
Adult - Emslie Horniman Pleasance	18.90	19.30	2.1%
Junior - Emslie Horniman Pleasance	10.30	10.50	1.9%
GROUP FITNESS LICENCE - ANNUAL FEE			
Group of 3-10 clients:			
- 1 - 6 sessions per week (312 per annum)	929.00	947.60	2.0%
- 7+ sessions per week (365+ per annum)	1,093.40	1,115.25	2.0%
- Sports field hire (per hour)	27.90	28.45	2.0%
Group of 11-20 clients:			
- 1 - 6 sessions per week (312 per annum)	1,093.40	1,115.25	2.0%
- 7+ sessions per week (365+ per annum)	1,312.00	1,338.25	2.0%
- Sports field hire (per hour)	27.80	28.35	2.0%
PERSONAL FITNESS LICENCE - ANNUAL FEE			
Group of 2 or less clients:			
- 1 - 6 sessions per week (312 per annum)	381.85	389.50	2.0%
- 7+ sessions per week (365+ per annum)	655.45	668.55	2.0%
GROUP/PERSONAL DAILY FITNESS LICENCE FEES (Charges are per trainer, per park)			
Group of 3 or less clients	54.60	55.70	2.0%
Group of more than 4 clients (plus £25.40 for sports field booking)	109.30	111.50	2.0%
GOLF PRACTICE NETS - HOLLAND PARK			
Adult	5.80	5.90	1.7%
Junior	3.00	3.05	1.7%
HIRE OF SPORTS FIELD AREA (SCHOOLS AND NON-CHARGE ACITIVITES) - HOLLAND PARK			
Full Day (1/2 pitch)	56.00	57.10	2.0%
Half Day (1/2 pitch)	28.70	29.25	1.9%
Full Day (whole pitch)	111.85	114.10	2.0%
Half Day (whole pitch)	57.00	58.15	2.0%
PETANQUE			
Game	5.00	5.10	2.0%
Equipment deposit	20.80	21.20	1.9%
SPORTS CENTRES			
SWIMMING			
Adult Swim	4.90	5.00	2.0%
Junior Swim	1.95	2.00	2.6%
Concession - Standard	1.95	2.00	2.6%
Exercise Referral Scheme	1.95	2.00	2.6%
Swimming Lessons / Coaching (per person per lesson)			
- Adult Group	8.75	8.95	2.3%
- Junior Group	5.90	6.05	2.5%
School Swimming (per 30 minutes):			
- Main Pool One Lane - Kensington	26.85	27.40	2.0%
- Main Pool One Lane - Chelsea	26.85	27.40	2.0%
- Small Pool - Kensington	26.80	27.45	2.4%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
- Small Pool - Chelsea	26.80	27.30	1.9%
Pool Hire (per hour)			
- Main Pool - Kensington	132.55	136.10	2.7%
- Main Pool - Chelsea	118.20	120.60	2.0%
- Small Pool - Kensington	70.20	72.00	2.6%
- Small Pool - Chelsea	70.20	70.95	1.1%
Showers			
BADMINTON (per court per 30 minutes)			
Adult	6.65	6.80	2.3%
Junior/Concession	3.30	3.40	3.0%
SQUASH (per court per 30 minutes)			
Adult	6.65	6.80	2.3%
Junior/Concession	3.30	3.35	1.5%
TABLE TENNIS (per table per hour)			
Adult	6.65	6.80	2.3%
Junior/Concession	3.30	3.35	1.5%
ROOM HIRE (per hour)			
Whole Main Hall - Kensington	99.70	101.75	2.1%
Whole Main Hall - Kensington Community Rate	New Charge	51.00	N/A
Half Main Hall - Kensington	49.85	50.85	2.0%
Half Main Hall - Kensington Community Rate	New Charge	25.50	N/A
Studio - Kensington	72.60	74.10	2.1%
Studio - Chelsea	60.25	61.50	2.1%
Studios - Kensington and Chelsea - Community Charge	New Charge	24.00	N/A
Meeting Room - Kensington	55.45	56.55	2.0%
Meeting Room - Kensington - Community Charge	New Charge	25.00	N/A
HARD PLAY AREA (per pitch per hour)			
Adult	40.15	41.00	2.1%
Junior	20.00	20.40	2.0%
Community Concession Rate	New Charge	17.50	N/A
COACHED ACTIVITIES (KENSINGTON AND CHELSEA)			
Adult (per hour)	6.75	6.90	2.2%
Junior (per hour)	5.70	5.70	0.0%
CONCESSIONARY CARD (KENSINGTON AND CHELSEA)			
6 Months	0.00	0.00	N/A
Annual	0.00	0.00	N/A
Family	0.00	0.00	N/A
FITNESS GYM (KENSINGTON AND CHELSEA)			
Standard Session (1 hour)	8.35	8.50	1.8%
Concessions	3.85	3.90	1.3%
Induction Session - Casual	27.35	27.35	0.0%
Induction Session - Concessions	15.80	15.80	0.0%
MEMBERSHIP			
Monthly Membership	52.65	52.65	0.0%

SERVICE: MUSEUMS ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
LEIGHTON HOUSE (Includes VAT at 20%)			
Entry Charges			
Adult Entry	9.50	9.50	0.0%
Concessions Entry	8.00	8.00	0.0%
Under 18's	Free	Free	N/A
Entry for Special Events and Exhibitions	POA	POA	N/A
Tours			
Guided Tours	12.50	12.50	0.0%
Guided Tours - Students (undergrad/postgrad)	11.00	11.00	0.0%
Private Evening Tours - Non-Costumed Guide (minimum spend)	600.00	600.00	0.0%
Children			
School visits - per class of 30	0.00	0.00	N/A
Family Events (per child)	POA	POA	N/A
Course, Lectures and Study Days			
Drawing Classes of 10 week duration - Full Day	POA	POA	N/A
Courses per day (not drawing)	POA	POA	N/A
Study Days	POA	POA	N/A
Lectures (Day or Evening)	POA	POA	N/A
SAMBOURNE HOUSE ENTRANCE FEES (Includes VAT at 20%)			
Adult Entry (Open Access)	9.50	9.50	0.0%
Concessions Entry	8.00	8.00	0.0%
Under 18's	Free	Free	N/A
Adult Entry - Standard Tour	12.50	12.50	0.0%
Concession - Standard Tour	11.00	11.00	0.0%
Public Evening Tours - Costumed Guide	30.00	30.00	0.0%
School visits - per class of 30	0.00	0.00	N/A
JOINT MUSEUM TICKETS (Both Houses)			
Joint Ticket to Leighton House and 18 Stafford Terrace. Pre-booked only Adult.	16.00	16.00	0.0%
Joint Ticket to Leighton House and 18 Stafford Terrace. Pre-booked only Concession	12.00	12.00	0.0%
Under 18's	Free	Free	N/A
Joint Guided Tours (LH & 18 Stafford Terrace)	22.50	22.50	0.0%
Student Joint Guided Tours (LH & 18 Stafford Terrace)	20.00	20.00	0.0%
Walking Tours of Artists Houses (Normal)	12.50	12.50	0.0%
LEIGHTON HOUSE LETTINGS			
Lectures / Meetings / AGMs	900.00	900.00	0.0%
Concerts - Weekdays	1,000.00	1,000.00	0.0%
Use of Audio/Visual equipment for talks/events	POA	POA	N/A
Concert with catering	2,800.00	2,800.00	0.0%
Dinners	5,500.00	5,500.00	0.0%
Cocktail Parties (Whole house)	4,200.00	4,200.00	0.0%
Cocktail Parties - Arab Hall & Dining Room only	3,200.00	3,200.00	0.0%
Dinners in Leighton's Dining Room	3,500.00	3,500.00	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Dinner in Narcissus Hall	5,000.00	5,000.00	0.0%
Photo-shoots	POA	POA	N/A
Filming / TV	POA	POA	N/A

SERVICE: PARKS

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
ICE HOUSE			
Public Exhibitions (11 day hire)			
Standard Rate	995.00	1,010.00	1.5%
Local Artist	810.00	825.00	1.9%
Single Day Events			
Weekday Hire (per half day/ 4hrs)	133.00	135.00	1.5%
Weekend Hire (per half day/ 4hrs)	225.00	230.00	2.2%
DONATED BENCHES & TREES			
Donated Benches	1,030.00	1,051.00	2.0%
Donated Tree	190.00	194.00	2.1%

SERVICE: MARKETS ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
TRADERS STORAGE UNITS			
HAYDENS PLACE (all with traders) Storage Unit			
14 units	99.25	99.25	0.0%
DUNWORTH MEWS (all with traders) Storage Unit			
Unit 1	117.10	117.10	0.0%
Unit 2	108.73	108.73	0.0%
Unit 3	139.13	139.13	0.0%
Unit 4	126.58	126.58	0.0%
MUNRO MEWS (20 units) Storage Unit			
Traders	55.18	55.18	0.0%
Non-traders	78.74	78.74	0.0%
LONSDALE MEWS (20 units) Storage Unit			
Traders			
Units 1 to 5	68.75	68.75	0.0%
Units 6 to 8	94.96	94.96	0.0%
Units 9 to 12	89.60	89.60	0.0%
Unit 13	70.40	70.40	0.0%
Unit 14	75.80	75.80	0.0%
Units 15 and 16	83.80	83.80	0.0%
Unit 17	78.40	78.40	0.0%
Units 18 and 19	61.90	61.90	0.0%
Unit 20	35.90	35.90	0.0%
Non-traders			

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Units 1 to 5	98.30	98.30	0.0%
Units 6 to 8	135.70	135.70	0.0%
Units 9 to 12	128.00	128.00	0.0%
Unit 13	100.40	100.40	0.0%
Unit 14	108.20	108.20	0.0%
Units 15 and 16	120.00	120.00	0.0%
Unit 17	112.00	112.00	0.0%
Units 18 and 19	88.50	88.50	0.0%
Unit 20	51.20	51.20	0.0%
STREET TRADING CHARGES			
PORTOBELLO ROAD AND 'ISOLATED' PITCHES			
7 day - Monday to Sunday (isolated pitches only)	60.00	60.00	0.0%
6 day - Monday to Saturday	47.00	47.00	0.0%
5 day - Monday to Friday	33.00	33.00	0.0%
4 day - Monday to Thursday	24.00	24.00	0.0%
2 day - Friday and Saturday	44.00	44.00	0.0%
1 day - Friday - Antiques	13.00	13.00	0.0%
1 day - Friday - Other	18.50	18.50	0.0%
1 day - Saturday	41.00	41.00	0.0%
1 day - Saturday Arts and Crafts	15.00	15.00	0.0%
1 day - Sunday (isolated pitches only)	25.00	25.00	0.0%
SITE 166 PORTOBELLO ROAD NORTHWARDS			
6 day - Monday to Saturday	36.50	36.50	0.0%
2 day - Friday and Saturday	32.00	32.00	0.0%
1 day - Friday	11.50	11.50	0.0%
1 day - Saturday	28.00	28.00	0.0%
SITE 213 PORTOBELLO ROAD NORTHWARDS			
6 day - Monday to Saturday	35.00	35.00	0.0%
2 day - Friday and Saturday	30.00	30.00	0.0%
1 day - Friday	10.00	10.00	0.0%
1 day - Saturday	25.00	25.00	0.0%
GOLBORNE ROAD			
6 day - Monday to Saturday	40.50	40.50	0.0%
2 day - Friday and Saturday	36.00	36.00	0.0%
1 day - Friday	14.00	14.00	0.0%
1 day - Saturday	32.00	32.00	0.0%
RECEPTACLE SPACE			
6 day	34.00	34.00	0.0%
2 day	17.00	17.00	0.0%
Daily	8.50	8.50	0.0%
RECEPTACLE SPACE - MUNRO MEWS			
6 day	9.00	9.00	0.0%
2 day	4.50	4.50	0.0%
Daily	3.00	3.00	0.0%

DIRECTORATE: ENVIRONMENT AND COMMUNITIES

DEPARTMENT: PARKING

SERVICE: PARKING ▼

All charges provided below relate to the amount of money that the Council receives, i.e. if a charge is applied by the customer's bank for making a payment, e.g. in the case of cheques or transfers from foreign banks (where accepted), then this charge is payable by the customer in addition to the charges below. It should be noted that:

- if the charges are not paid in full, the application will not proceed until the full amount is received by the Council;
- any false claims will not be refunded.

Similar to previous years, resident permit parking charges are increased in line with the Retail Price Index (RPI), which this year is assumed at 4.9%. However, these are rounded to the nearest £1 and therefore in some cases the percentage increase is higher than RPI.

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
RESIDENTS' PARKING PERMITS			
Motorcycle Permit (to park in motorcycle permit bays only)	Free	Free	N/A
Residents' car parking permit charges based on CO2 emissions			
Base cost of a permit (This cost is payable for all permits, with the exception of Motorcycle Bay only permits, and is regardless of the type of permit or vehicle and is charged to cover the cost to the Council for issuing a permit which is the same regardless of the length of the permit)	21.00	22.00	4.8%
Band 1 - Additions to Base Price			
Fully electric car/ fully electric motorcycle (combined permit)/ or other zero emissions vehicle will be the same price as the base permit price	0.00	0.00	N/A
Band 2 - Additions to Base Price			
Cost per CO2 g/km - 3 month permit	0.24	0.25	4.2%
Cost per CO2 g/km - 6 month permit	0.48	0.50	4.2%
Cost per CO2 g/km - 12 month permit	0.96	1.00	4.2%
Other Additions to Base Permit Price			
One month temporary permit	20.00	21.00	5.0%
Annual Combined Motorcycle Permit (to park in motorcycle and resident permit bays) - 6 months and 3 month permits would be 50% and 25% respectively	24.00	25.00	4.2%
Annual Unknown emissions for a car or van (Engine size not over 1549cc) - 6 months and 3 month permits would be 50% and 25% respectively	119.00	125.00	5.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Annual Unknown emissions for a car or van (Engine size over 1549cc) - 6 months and 3 month permits would be 50% and 25% respectively	165.00	173.00	4.8%
Diesel Surcharge (pre-Euro 6) including electric diesel/ diesel hybrid registered before 1 September 2015			
3 month permit	15.00	16.00	6.7%
6 month permit	30.00	32.00	6.7%
12 month permit	60.00	64.00	6.7%
Second and subsequent residents' permit charge			
3 month permit	19.75	20.75	5.1%
6 month permit	39.50	41.50	5.1%
12 month permit	79.00	83.00	5.1%
DOCTORS' BAY PERMITS			
First permit for a doctors' bay (12 months)	300.00	315.00	5.0%
Each additional permit for a doctors' bay (12 months)	14.00	15.00	7.1%
CAR CLUB PERMITS			
Annual permit charges			
Permit for an electric car or a plug-in hybrid electric/petrol car in VED band A (for the first three years following the installation of a new electric-vehicle charging point, paid for by the car club operator)	91.00	Charge removed	N/A
Permit for a non electric vehicle (floating car club) excl VAT	1,553.00	1,629.00	4.9%
Permit for an electric vehicle (floating car club) excl VAT	777.00	815.00	4.9%
Permit for an electric van	1,391.00	1,459.00	4.9%
Permit for a car in VED bands A and B (including electric cars where a charge point has not been paid for by the operator)	688.00	722.00	4.9%
Permit for a car in VED band C	1,199.00	999.00	-16.7%
Permit for a car in VED band D	New Charge	1,292.00	N/A
Permit for a Euro 6 van	1,837.00	1,927.00	4.9%
ADMINISTRATIVE CHARGES			
Administrative charge for processing refunds associated with all permits other than antique dealer permits	26.00	9.00	-65.4%
Administrative charge for replacing lost, stolen, damaged or destroyed permits and processing permanent or temporary change of vehicle applications, associated with all permits other than antique dealer permits	14.00	9.00	-35.7%
ANTIQUE DEALER PERMITS			
Antique Dealer Permit (12 month price) - for new permits	209.00	209.00	0.0%
Antique Dealer Permit (12 month price) - for renewals	157.00	157.00	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Administrative charges for Antique Dealers' Permits			
Administrative charge for replacing antique dealer permits, i.e. replacing lost, destroyed, damaged or stolen permits, change of vehicle, adding a second vehicle to the permit and issuing temporary permits.	7.00	7.00	0.0%
ON-STREET PAY-BY-PHONE TARIFF PER HOUR			
Basic (Electric Vehicles)	1.00	1.10	10.0%
Basic(Petrol/ Hybrid/ Emissions unknown)	1.40	1.50	7.1%
Basic (Diesel/ Pay and Display machine)	1.60	1.70	6.2%
Low and Intermediate (Electric Vehicles)	2.00	2.10	5.0%
Low and Intermediate (Petrol/ Hybrid/ Emissions unknown)	2.70	2.90	7.4%
Low and Intermediate (Diesel/ Pay and Display machine)	3.10	3.30	6.5%
Medium (Electric Vehicles)	2.90	3.10	6.9%
Medium (Petrol/ Hybrid/ Emissions unknown)	3.90	4.10	5.1%
Medium (Diesel/ Pay and Display machine)	4.50	4.80	6.7%
High (Electric Vehicles)	3.90	4.10	5.1%
High (Petrol/ Hybrid/ Emissions unknown)	5.30	5.60	5.7%
High (Diesel/ Pay and Display machine)	6.10	6.40	4.9%
HOLLAND PARK CAR PARK PER HOUR			
Medium (Electric Vehicles)	2.90	3.10	6.9%
Medium (Petrol/ Hybrid/ Emissions unknown)	3.90	4.10	5.1%
Medium (Diesel/ Pay and Display machine)	4.50	4.80	6.7%
PARKING SUSPENSIONS			
Fewer than six chargeable days (per space per chargeable day)	58.00	62.00	6.9%
Six to 42 chargeable days inclusive (per space per chargeable day)	87.00	93.00	6.9%
43 chargeable days or more (per space per chargeable day)	116.00	124.00	6.9%
Utilities suspensions where the suspended bays will be excavated by the utility company	Suspension charges apply for the first day only	Suspension charges apply for the first day only	N/A
Utilities suspensions where the suspended bays will not be excavated by the utility company, e.g. traffic management reasons	Suspension charges apply for every day of the suspension	Suspension charges apply for every day of the suspension	N/A
Administrative charges for suspensions			
Cancelling a suspension after the suspension sign has already been posted (per suspension application)	19.00	20.00	5.3%
Cancelling a suspension before the suspension sign has been posted (per suspension application)	14.00	15.00	7.1%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Administrative charge for any change to the suspension sign on-street after the suspension sign has been posted (per suspension application)	19.00	20.00	5.3%
Administration charge for changes to the suspension application where suspension sign has not been posted and where the change is the second or subsequent change made to that application	14.00	15.00	7.1%
PARKING DISPENSATIONS			
Fewer than six chargeable days (per five metre space per chargeable day)	58.00	62.00	6.9%
Six to 42 chargeable days inclusive (per five metre space per chargeable day)	87.00	93.00	6.9%
43 chargeable days or more (per five metre space per chargeable day)	116.00	124.00	6.9%

Explanatory notes:

Diesel surcharge

In April 2021, the Council changed the resident parking permit structure to provide a greater incentive for residents to choose a cleaner vehicle. Further details can be found in the Key Decision Report link below.

<https://www.rbkc.gov.uk/howwegovern/keydecisions/decision.aspx?DecisionID=5520>

One of the recommendations of the report was that the diesel surcharge be increased at a rate above the general rate of inflation from 2022/23 onwards to encourage residents to choose petrol or electric vehicles which have less harmful health impacts. Therefore the 12-month diesel surcharge has been increased by 6.9 per cent (RPI plus 2 per cent) and rounded to the nearest pound. The six month and three month diesel surcharge price are half and quarter of the annual cost respectively.

Doctor's bay additional permit

The doctor's bay additional permit price was last increased in April 2020. The RPI increase of 1.1 per cent was not sufficient to warrant an increase in administrative charges in 2021/2. However, the cumulative increase of 1.1 per cent for 2021/2 and for 2022/3 has resulted in an increase in price for 2022/3.

Clarification of car club permit prices

In order to encourage operators to supply the cleanest possible vehicles, the Council will only issue Car Club permits to Vans which meet Euro 6 standards or higher. For the avoidance of doubt, Hybrid vans shall be required to pay the Euro 6 permit cost and do not qualify for an Electric Van permit.

The charge for a permit for an electric car or a plug-in hybrid electric/petrol car in VED band A (for the first three years following the installation of a new electric-vehicle charging point, paid for by the car club operator) has been discontinued as there has been no take-up from operators of this charge since it was introduced in April 2018.

Since 2018 the Council's Fixed Bay Car Club permit structure has limited vehicles to VED band C which is emissions of 120g CO₂/km or less. Recent changes in emission testing processes (From NEDC to WLTP) have resulted in a sharp increase in recorded emissions for many vehicles which has led to many new vehicles now exceeding this 120g/km cap whereas under previous testing processes they would have fallen below. The Council was contacted in the Summer of 2020 and advised of the difficulty in satisfying this 120g/KM requirement for new vehicles due to vehicle leasing issues linked to global shortages of components.

In light of the ongoing uncertainty over vehicle availability it is proposed to introduce a new VED band D permit for Car Club vehicles within the 2022/23 fees and charges schedule allowing vehicles up to 130g CO₂/KM to be provided. This is intended as a short-term measure in response to the issues identified above and it is anticipated this will be revoked within the subsequent 2023/24 fees and charges schedule to ensure we continue to incentivise the cleanest vehicles to be provided.

A recording error of the Band C permit fee within the 2020/2021 fees and charges report resulted in an increase of 21% rather than 2.4% being applied to the 2019/20 cost of £920. Correcting for this error and adjusting for RPI inflation since 2019/20 gives a Band C permit price of £999.

The Band D permit price when it was last set in 2017/18 fee was £1,109. The Band D permit was revoked in April 2018. Adjusting for RPI inflation since 2017/18, the Band D permit price is now £1,292.

Antique trader permits

The prices for antique trader permits for:

- i) new permits; and
- ii) renewed permits – the new permit price reduced by 25 per cent, to help businesses deal with COVID-19 pandemic.

And the antique trader permit administrative charge have all be maintained at the 2021/2 prices to support the markets. The antique trader permit administrative charge was last increased in April 2020.

Visitor parking tariffs

The Council links visitor parking tariffs to the Retail Price Index (RPI) to ensure that they keep pace with inflation. In this way, parking tariffs discourage non-essential trips and increase the opportunity for motorists to find a vacant space without excessive searching. The Council review charges each year, taking account of the change in RPI since the previous increase, but we do not necessarily increase them every year.

The Council last increased visitor parking tariffs, across all tariff bands, in April 2020 and introduced a 25 per cent discount for electric vehicles and a 15 per cent increase for diesel vehicles (and any vehicle paying at a pay and display machine) at the same time. Applying the September 2020 RPI of 1.1 per cent and rounding to nearest 10p, resulted in only the Petrol and Diesel tariffs in the high tariff area each increasing by 10p per hour.

Applying both the September 2020 RPI of 1.1 per cent and the September 2021 RPI of 4.9 per cent results to all tariffs excluding the Petrol and Diesel tariffs in the high tariff area has led to an increase in these tariffs in 2022/3. Applying the September 2021 RPI only to the Petrol and Diesel tariffs in the high tariff area has also led to an increase in these tariffs in 2022/3.

The 25 per cent discount for electric vehicles and 15 per cent surcharge for diesel vehicles and any vehicle using a Pay and Display machine be reviewed every year at the Council's annual review of

fees and charges in the light of changing composition of the fleet because as more and more cars go electric, it may not be appropriate to maintain the discount if this clashes with other policy objectives like controlling demand for spaces. The price for vehicles where the emissions are unknown is the same as that of petrol vehicles.

Suspension and dispensation charges

Suspension and dispensation charges are based on the tariff in the high tariff area for Petrol vehicles and are calculated as follows:

- i) Fewer than six chargeable days (per space per chargeable day) – this is 11 times the cost of the hourly petrol tariff in the high tariff area, rounded to the nearest pound;
- ii) Six to 42 chargeable days inclusive (per space per chargeable day) – this is 1.5 times the cost of (i);
- iii) 43 chargeable days or more (per space per chargeable day) – this is twice the cost of (i).

As the cost of the petrol tariff in the high tariff area has increased this year, so too has the cost of suspensions and dispensations.

Clarification of the cost of suspensions

It has come to our officers' attention that some customers are swapping the applicant names on suspension bookings so that they avoid the higher charges for longer suspensions. For clarification, the Council will apply the higher charge for suspensions when the cumulative days relate to the same planning permission rather than by applicant for suspensions which have an associated planning permission. The Council also reserves the right to apply the higher charge where it has evidence of swapping between applicants, or other behaviour, to avoid the higher charge. Suspensions for bays behind hoardings will be charged for every day that the bay is unusable.

Administrative charges

The administrative charges applied for refunding parking permits and carrying out other administrative tasks such as changing vehicle details has been reviewed following changes in how these tasks are carried out as a result of a change in back-office processes in 2020. In order to simplify the charges, we will no longer have a separate charge for processing a refund but one administrative charge of £9 which covers all administrative tasks associated with the issuing of parking permits.

We do not levy an administration charge for residents transferring a private number plate to a different vehicle.

Antique dealer permit administrative charges and all other parking related administrative charges were last increased in April 2020. The RPI increase of 1.1 per cent was not sufficient to warrant an increase in administrative charges in 2021/2. However, the cumulative increase of 1.1 per cent for 2021/2 and 4.9 per cent for 2022/3 is not sufficient to warrant an increase in the administrative charge for antique dealer permit for 2022/3.

DIRECTORATE: ENVIRONMENT AND COMMUNITIES
Department: PLANNING AND PLACE

SERVICE: BUILDING CONTROL

Building Control fees are set against a 'cost recovery' basis and will be tailored to meet the scope of the project. Our fees are determined by making use of the LABC (Local Authority Building Control) risk assessment principles in the LABC Service Plan models (per hour). These fees are published under the Building Regulations charges regime.

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Building Control surveying and/or consultancy advise outside of the Building Regulations charging regime will be charged against the hourly rate for the work undertaken. HOURLY RATE.	112.00	114.00	1.8%

SERVICE: LAND CHARGES

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Fee type (combined VAT & non VAT charge)			
Standard Search Fee (price inc. VAT @ 20%)	277.50	283.10	2.0%
Fee type (ex. VAT)			
Con29R Only Search	250.00	255.00	2.0%
Con29O Questions (each)	13.26	13.50	1.8%
Fee type (VAT exempt)			
LLC1 Search	29.59	30.20	2.1%
LLC1 Search (one part of register)	7.14	7.30	2.2%
Additional Parcels (each)	48.98	50.00	2.1%
Copy Searches	35.71	36.40	1.9%
Copy Documents (each)	20.40	20.80	2.0%
Copies of Plans (each)	6.12	6.20	1.3%
Photocopy/printing A4	0.17	0.20	17.6%
Photocopy/printing A3	0.58	0.60	3.4%
Photocopy/printing A0	5.28	5.40	2.3%
Registration of a charge in Part 11 of the register (light obstruction notices)	71.43	72.90	2.1%
Filing a definitive certificate of the Lands Tribunal under rule 10(3) in part 11 of the register (light obstruction charges)	4.08	4.20	2.9%
Filing a judgement, order or application for the variation or cancellation of any entry in part 11 of the register (light obstruction charges)	8.16	8.30	1.7%

SERVICE: PLANNING

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Street Naming and Numbering Charges			
Fee type (VAT exempt)			
Naming or renaming of a building	302.00	308.00	2.0%
Naming or renaming of a road	2,600.00	2,652.00	2.0%
Numbering or renumbering of a building			
One single unit	117.00	119.30	2.0%
Additional units (£/unit)	55.00	56.10	2.0%
Internal address registration/verification			
One single unit	55.00	56.10	2.0%
Additional units (£/unit)	55.00	56.10	2.0%
Planning Enforcement Charges			
Fee type (including VAT)			
Requests to confirm compliance with an Enforcement Notice	346.00	353.00	2.0%
Requests to confirm compliance with an Enforcement Notice – one hour meeting included	449.00	458.00	2.0%
Requests to withdraw an Enforcement Notice	580.00	592.00	2.1%
Requests to withdraw an Enforcement Notice – one hour meeting included	683.00	697.00	2.0%
Miscellaneous meeting – one hour (at the HoDM's discretion)	744.00	759.00	2.0%
Miscellaneous meeting – two hours (at the HoDM's discretion)	1,255.00	1,280.00	2.0%
Section 106 Compliance Charges			
Fee type (including VAT)			
Consideration of clauses in a S106 obligation	449.00	458.00	2.0%
Confirmation of compliance with clauses in a S106	474.00	483.00	1.9%
Confirmation of compliance with clauses in a S106 – with one hour meeting	576.00	588.00	2.1%
Miscellaneous meeting – one hour (at the HoDM's discretion)	739.00	754.00	2.0%
Miscellaneous meeting – two hours (at the HoDM's discretion)	1,255.00	1,280.00	2.0%
Policy Documents			
Fee type (VAT Exempt)			
Local Plan	53.00	54.00	1.9%
Local Plan Proposal Map	16.25	17.00	4.6%
Supplementary Planning Documents	27.50	28.00	1.8%
Conservation Area Proposal Statements	27.50	28.00	1.8%
Rechargeable Tree Work			
Part of legislation that regulates the control of vegetation on the highway also allows local authorities to carry out work on private trees if they are causing a nuisance but the owners refuse to do the remedial work themselves. In	Contractor costs + 40% monitoring and admin charge	Contractor costs + 40% monitoring and admin charge	N/A

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
these circumstances the cost of the work can then be recharged to the owner			
Responses to solicitor letters, requests for additional copies of completion certificates and approval notices			
VAT exempt	86.50	88.20	2.0%
Section 30 charges			
Section 10(3) of the Local Authorities Act 2004 provides for the recovery of reasonable incurred expenses from a person on whom a notice under Section 30 of the London Buildings Act (Amendment) Act 1935 is served. HOURLY CHARGE.	112.00	114.00	1.8%
Demolition Notices			
Small Site	336.00	342.00	1.8%
Medium Site	560.00	570.00	1.8%
Large Site	1,008.00	1,026.00	1.8%

SERVICE: PLANNING ADVICE AND PLANNING PERFORMANCE AGREEMENTS

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Planning Advice Charges			
Fee type (including VAT)			
Level 1 Advice			
Householder not including subterranean	474.00	483.00	1.9%
Householder including subterranean	612.00	624.00	2.0%
Local community groups	270.00	275.00	1.9%
Advertisements	474.00	483.00	1.9%
Telecommunications	489.00	499.00	2.0%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Residential, including changes of use and conversions (1-4 units)	938.00	957.00	2.0%
Residential, including changes of use and conversions (5-9 units)	2,515.00	2,565.00	2.0%
Residential, including changes of use and conversions (10-49 units)	3,335.00	3,402.00	2.0%
Residential, including changes of use and conversions (50-199 units)	5,553.00	5,664.00	2.0%
Residential, including changes of use and conversions (200+ units)	10,347.00	10,554.00	2.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	382.00	390.00	2.1%
Non-residential, including changes of use (100-499m2 floorspace)	938.00	957.00	2.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Non-residential, including changes of use (500-999m2 floorspace)	2,515.00	2,565.00	2.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	3,335.00	3,402.00	2.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	5,553.00	5,664.00	2.0%
Non-residential, including changes of use (10000m2+ floorspace)	10,347.00	10,554.00	2.0%
Miscellaneous 1 hour meetings (at HoDM discretion)	739.00	754.00	2.0%
Miscellaneous 2 hour meetings (at HoDM discretion)	1,250.00	1,275.00	2.0%
Level 2 Advice			
Householder not including subterranean	474.00	483.00	1.9%
Householder including subterranean	923.00	941.00	2.0%
Local community groups	270.00	275.00	1.9%
Advertisements	474.00	483.00	1.9%
Telecommunications	489.00	499.00	2.0%
Details required by condition	372.00	379.00	1.9%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Internal alterations to listed buildings where planning permission not required (time limited)	474.00	483.00	1.9%
Residential, including changes of use and conversions (1-4 units)	938.00	957.00	2.0%
Residential, including changes of use and conversions (5-9 units)	2,514.00	2,564.00	2.0%
Residential, including changes of use and conversions (10-49 units)	4,248.00	4,333.00	2.0%
Residential, including changes of use and conversions (50-199 units)	6,471.00	6,600.00	2.0%
Residential, including changes of use and conversions (200+ units)	11,265.00	11,490.00	2.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	382.00	390.00	2.1%
Non-residential, including changes of use (100-499m2 floorspace)	938.00	957.00	2.0%
Non-residential, including changes of use (500-999m2 floorspace)	2,514.00	2,564.00	2.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	4,248.00	4,333.00	2.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	6,471.00	6,600.00	2.0%
Non-residential, including changes of use (10000m2+ floorspace)	11,265.00	11,490.00	2.0%
Level 3 Advice			
Householder not including subterranean	576.00	588.00	2.1%
Householder including subterranean	1,025.00	1,046.00	2.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Local community groups	372.00	379.00	1.9%
Advertisements	576.00	588.00	2.1%
Telecommunications	591.00	603.00	2.0%
Details required by condition	474.00	483.00	1.9%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Internal alterations to listed buildings where planning permission not required (time limited)	576.00	588.00	2.1%
Residential, including changes of use and conversions (1-4 units)	1,035.00	1,056.00	2.0%
Residential, including changes of use and conversions (5-9 units)	2,641.00	2,694.00	2.0%
Residential, including changes of use and conversions (10-49 units)	4,380.00	4,468.00	2.0%
Residential, including changes of use and conversions (50-199 units)	6,992.00	7,132.00	2.0%
Residential, including changes of use and conversions (200+ units)	11,969.00	12,208.00	2.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	489.00	499.00	2.0%
Non-residential, including changes of use (100-499m2 floorspace)	1,035.00	1,056.00	2.0%
Non-residential, including changes of use (500-999m2 floorspace)	2,641.00	2,694.00	2.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	4,380.00	4,468.00	2.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	6,992.00	7,132.00	2.0%
Non-residential, including changes of use (10000m2+ floorspace)	11,969.00	12,208.00	2.0%
Level 4 Advice			
Miscellaneous 1 hour meetings (at HoDM discretion)	739.00	754.00	2.0%
Miscellaneous 2 hour meetings (at HoDM discretion)	1,249.00	1,274.00	2.0%
Advice relating to all fee types	Contact Head of Development Management for assessed fee	Contact Head of Development Management for assessed fee	N/A
Level 2 Follow Up Advice			
Householder not including subterranean	321.00	327.00	1.9%
Householder including subterranean	668.00	681.00	1.9%
Local community groups	270.00	275.00	1.9%
Advertisements	321.00	327.00	1.9%
Telecommunications	336.00	343.00	2.1%
Details required by condition	321.00	327.00	1.9%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Internal alterations to listed buildings where planning permission not required (time limited)	372.00	379.00	1.9%
Residential, including changes of use and conversions (1-4 units)	627.00	640.00	2.1%
Residential, including changes of use and conversions (5-9 units)	1,856.00	1,893.00	2.0%
Residential, including changes of use and conversions (10-49 units)	2,922.00	2,980.00	2.0%
Residential, including changes of use and conversions (50-199 units)	4,834.00	4,931.00	2.0%
Residential, including changes of use and conversions (200+ units)	7,721.00	7,875.00	2.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	285.00	291.00	2.1%
Non-residential, including changes of use (100-499m2 floorspace)	627.00	640.00	2.1%
Non-residential, including changes of use (500-999m2 floorspace)	1,856.00	1,893.00	2.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	2,922.00	2,980.00	2.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	4,834.00	4,931.00	2.0%
Non-residential, including changes of use (10000m2+ floorspace)	7,721.00	7,875.00	2.0%
Level 3 Follow Up			
Householder not including subterranean	423.00	431.00	1.9%
Householder including subterranean	765.00	780.00	2.0%
Local community groups	372.00	379.00	1.9%
Advertisements	423.00	431.00	1.9%
Telecommunications	438.00	447.00	2.1%
Details required by condition	423.00	431.00	1.9%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Internal alterations to listed buildings where planning permission not required (time limited)	474.00	483.00	1.9%
Residential, including changes of use and conversions (1-4 units)	729.00	744.00	2.1%
Residential, including changes of use and conversions (5-9 units)	1,989.00	2,029.00	2.0%
Residential, including changes of use and conversions (10-49 units)	3,156.00	3,219.00	2.0%
Residential, including changes of use and conversions (50-199 units)	5,355.00	5,462.00	2.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Residential, including changes of use and conversions (200+ units)	8,425.00	8,594.00	2.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	382.00	390.00	2.1%
Non-residential, including changes of use (100-499m2 floorspace)	729.00	744.00	2.1%
Non-residential, including changes of use (500-999m2 floorspace)	1,989.00	2,029.00	2.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	3,156.00	3,219.00	2.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	5,355.00	5,462.00	2.0%
Non-residential, including changes of use (10000m2+ floorspace)	8,425.00	8,594.00	2.0%
Planning Performance Agreement Charges			
Fee type (rate excludes VAT but is added) day rate			
Support Staff	346.00	353.00	2.0%
Officers	530.00	541.00	2.1%
Senior Officers	663.00	676.00	2.0%
Principal Officers	754.00	769.00	2.0%
Team Leaders	851.00	868.00	2.0%
SMT	1,422.00	1,450.00	2.0%

**DIRECTORATE: ENVIRONMENT AND COMMUNITIES
DEPARTMENT: STREETS AND REGULATORY SERVICES**

SERVICE: CONSTRUCTION MANAGEMENT TEAM

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Pre-Application advice (minimum half day consultation to be charged, additional time based on the above hourly rates)	234.50	239.20	2.0%
Variation/Dispensation to a Section 61 Notice (minimum half day fee to be charged, additional time based on the above hourly rates) gl7192	234.50	239.20	2.0%
Construction bond for development works admin fee (is vatable but net amount quoted)	250.00	255.00	2.0%
Construction bond for development works monitoring fee. Variable dependent on seniority of Officer that is involved. Quoted rate is the most frequently charged in 2021	82.00	82.00	0.0%

SERVICE: ENVIRONMENTAL QUALITY

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Pollution Prevention and Control			
INSTALLATION FEES: Part B Statutory Fees - Pollution Prevention and Control Act 1999 - PART 2			
Application fee for a permit for an installation (Amount payable is the sum of each activity being carried out):			
Waste Oil Burners under 0.4 MW	155.00	155.00	0.0%
Dry Cleaners	155.00	155.00	0.0%
Service Stations - PVR I & II	257.00	257.00	0.0%
Vehicle Coating	362.00	362.00	0.0%
Any other Part B activity or any other solvent emission activity	1,650.00	1,650.00	0.0%
Additional fee for operating without a permit	1,188.00	1,188.00	0.0%
Additional fee if a direction is issued under regulation 33, requiring a local authority to exercise Environment Agency functions in respect of a single permit	279.00	279.00	0.0%
MOBILE PLANT FEES			
Application fee for grant of a permit for mobile plant:			
for the 1st permit	1,650.00	1,650.00	0.0%
for the 2nd permit	1,650.00	1,650.00	0.0%
for the 3rd permit	985.00	985.00	0.0%
for the 4th permit	985.00	985.00	0.0%
for the 5th permit	985.00	985.00	0.0%
for the 6th permit	985.00	985.00	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
for the 7th permit	985.00	985.00	0.0%
for the eighth and subsequent applications	498.00	498.00	0.0%
Additional fee for operating without a permit:			
Permits authorising reduced fee activities	71.00	71.00	0.0%
Permits authorising any other Part B or solvent emission activity	1,188.00	1,188.00	0.0%
Additional fee if a direction is issued under regulation 33, requiring a local authority to exercise Environment Agency functions in respect of a single permit	279.00	279.00	0.0%
PERMIT VARIATION FEES			
Part B Statutory Fees - Pollution Prevention and Control Act 1999 - PART 2			
Permits authorising reduced fee activities	102.00	102.00	0.0%
Permits authorising any other Part B or solvent emission activity	1,050.00	1,050.00	0.0%
Variations resulting in substantial changes	1,650.00	1,650.00	0.0%
PERMIT TRANSFER FEES			
Part B Statutory Fees - Pollution Prevention and Control Act 1999 - PART 2			
Permits authorising reduced fee activities - Partial Transfer	47.00	47.00	0.0%
Permits authorising reduced fee activities - Total Transfer	0.00	0.00	N/A
Permits authorising any other Part B or solvent emission activity - Partial Transfer	497.00	497.00	0.0%
Permits authorising any other Part B or solvent emission activity - Total Transfer	169.00	169.00	0.0%
Supplement for joint application transfer (no fee for second transfer)	53.00	53.00	0.0%
ANNUAL SUBSISTENCE CHARGE			
Low Risk			
INSTALLATIONS			
Service Stations - PVR I	79.00	79.00	0.0%
Service Stations - PVR I & II	113.00	113.00	0.0%
Waste Oil Burners under 0.4 MW	79.00	79.00	0.0%
Dry Cleaning	79.00	79.00	0.0%
Vehicle Coating	228.00	228.00	0.0%
Odourising of Natural Gas	79.00	79.00	0.0%
Any other Part B activity or any other solvent emission activity	772.00	772.00	0.0%
40% reduction for reduced emission activities			
Additional fee if a direction is issued under regulation 33, requiring a local authority to exercise Environment Agency functions in respect of a single permit	104.00	104.00	0.0%
Change of operator of low risk activity permit**			
MOBILE PLANT			
for the third to seventh authorisations			
for the 1st permit	626.00	626.00	0.0%
for the 2nd permit	626.00	626.00	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
for the 3rd permit	385.00	385.00	0.0%
for the 4th permit	385.00	385.00	0.0%
for the 5th permit	385.00	385.00	0.0%
for the 6th permit	385.00	385.00	0.0%
for the 7th permit	385.00	385.00	0.0%
for the eighth and subsequent authorisations	198.00	198.00	0.0%
40% reduction for reduced emission activities			
Medium Risk			
INSTALLATIONS			
Service Stations - PVR I	158.00	158.00	0.0%
Service Stations - PVR I & II	226.00	226.00	0.0%
Waste Oil Burners under 0.4 MW	158.00	158.00	0.0%
Dry Cleaning	158.00	158.00	0.0%
Vehicle Coating	365.00	365.00	0.0%
Odorising of Natural Gas	158.00	158.00	0.0%
Any other Part B activity or any other solvent emission activity	1,161.00	1,161.00	0.0%
40% reduction for reduced emission activities			
Additional fee if a direction is issued under regulation 33, requiring a local authority to exercise Environment Agency functions in respect of a single permit	156.00	156.00	0.0%
Change of operator of low risk activity permit**	78.00	78.00	0.0%
MOBILE PLANT			
for the third to seventh authorisations			
for the 1st permit	1,034.00	1,034.00	0.0%
for the 2nd permit	1,034.00	1,034.00	0.0%
for the 3rd permit	617.00	617.00	0.0%
for the 4th permit	617.00	617.00	0.0%
for the 5th permit	617.00	617.00	0.0%
for the 6th permit	617.00	617.00	0.0%
for the 7th permit	617.00	617.00	0.0%
for the eighth and subsequent authorisations	314.00	314.00	0.0%
40% reduction for reduced emission activities			
High Risk			
INSTALLATIONS			
Service Stations - PVR I	237.00	237.00	0.0%
Service Stations - PVR I & II	341.00	341.00	0.0%
Waste Oil Burners under 0.4 MW	237.00	237.00	0.0%
Dry Cleaning	237.00	237.00	0.0%
Vehicle Coating	548.00	548.00	0.0%
Odorising of Natural Gas	237.00	237.00	0.0%
Any other Part B activity or any other solvent emission activity	1,747.00	1,747.00	0.0%
40% reduction for reduced emission activities			
Additional fee if a direction is issued under regulation 33, requiring a local authority to exercise Environment Agency functions in respect of a single permit	207.00	207.00	0.0%
Change of operator of low risk activity permit**			
MOBILE PLANT			

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
for the third to seventh authorisations			
for the 1st permit	1,551.00	1,551.00	0.0%
for the 2nd permit	1,551.00	1,551.00	0.0%
for the 3rd permit	924.00	924.00	0.0%
for the 4th permit	924.00	924.00	0.0%
for the 5th permit	924.00	924.00	0.0%
for the 6th permit	924.00	924.00	0.0%
for the 7th permit	924.00	924.00	0.0%
for the eighth and subsequent authorisations	473.00	473.00	0.0%
40% reduction for reduced emission activities			
PAYMENT CHARGES			
Additional charge for payment by instalments***	38.00	38.00	0.0%
Late payment	52.00	52.00	0.0%
Admin fee if subsistence changes from reduced to full in year****	52.00	52.00	0.0%
SUBSTANTIAL CHANGES s10 & s11: Part B Statutory Fees - Pollution Prevention and Control Act 1999			
Standard Process	1,050.00	1,050.00	0.0%
Standard Process where the substantial change results in a new PPC activity	1,650.00	1,650.00	0.0%
Service Stations - PVR I & II	102.00	102.00	0.0%
Waste Oil Burners under 0.4 MW	102.00	102.00	0.0%
Dry Cleaners	102.00	102.00	0.0%
Vehicle Coating	102.00	102.00	0.0%
Transfer Fee			
Service Stations - PVR I & II Partial Transfer	47.00	47.00	0.0%
Waste Oil Burners under 0.4 MW Partial Transfer	47.00	47.00	0.0%
Dry Cleaners Partial Transfer	47.00	47.00	0.0%
Vehicle Coating Partial Transfer	47.00	47.00	0.0%
Standard Process Partial Transfer	497.00	497.00	0.0%
New Operator at Low Risk Reduced Fee Activity	78.00	78.00	0.0%
Standard Process Transfer	169.00	169.00	0.0%
Surrender: all Part B activities	0.00	0.00	N/A
Reduced fee activities: transfer	0.00	0.00	N/A
Temporary transfer for mobiles - First Transfer	53.00	53.00	0.0%
Temporary transfer for mobiles - Repeat transfer	0.00	0.00	N/A
Temporary transfer for mobiles - Repeat following enforcement or warning	53.00	53.00	0.0%
Part A2 Statutory fees - LA-IPPC			
Application	3,363.00	3,363.00	0.0%
Additional fee for operating without a permit	1,188.00	1,188.00	0.0%
Annual Subsistence LOW	1,343.00	1,343.00	0.0%
Annual Subsistence MEDIUM	1,507.00	1,507.00	0.0%
Annual Subsistence HIGH	2,230.00	2,230.00	0.0%
Late Subsistence Fee Payment	53.00	53.00	0.0%
*The annual subsistence fee is subject to an additional £30 if payment is made on a quarterly basis.			
Substantial Variation	1,309.00	1,309.00	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Transfer	235.00	235.00	0.0%
Partial transfer	698.00	698.00	0.0%
Surrender	698.00	698.00	0.0%
Environmental Quality			
Full land use search (250 metre radius), not vatable	126.50	129.00	2.0%
Bespoke search (25 metre radius), not vatable	82.50	84.15	2.0%

*Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts.

**If at the 1st April, it has been established in the previous 12 months that there has been a change of operator of a reduced fee activity that has previously been classified as low risk, an additional fee of £78 shall be paid by the new operator to cover the costs of an additional local authority visit to check whether the activity can continue to be classified as low risk.

***Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.

****If the qualifying criteria for a reduced subsistence charge cease to apply within 12 months from the date of the acceptance notice, the operator must pay for the period it has benefitted from the reduced charge, the difference between the full subsistence charge the operator would have paid, the reduced subsistence charge actually paid, and a £52 administration fee.

SERVICE: FOOD HYGIENE TRAINING

This service has been discontinued as a “trading” service. The Council will continue to offer training without charge. This will be funded from alternative resources.

SERVICE: FOOD SAFETY

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Statutory charges. The Regulations allow the Council to recover reasonable costs to a prescribed maximum as follows:			
Risk Assessment (each assessment) (statutory maximum fee)	500.00	500.00	0.0%
Water Sampling (each visit)***	164.20	167.50	2.0%
Investigation (each investigation)****	64.50	64.50	0.0%
Granting an authorisation (each authorisation) (Hourly rate - cost recovery)	64.50	64.50	0.0%
Analysing a Sample:			
Regulation 10 - single and small supplies - non-optional parameters*****	25.00	25.00	0.0%
Regulation 10 -single and small supplies - additional risk-based parameters			

Commercial and Large Supplies -taken during check monitoring - cost recovery - maximum permissible fee	100.00	100.00	0.0%
Commercial and Large Supplies - taken during audit monitoring and monitoring under Regulation 11 (radioactive substances) for all supplies - cost recovery - maximum permissible fee	500.00	500.00	0.0%
Please note: A minimum fee of £217 for a half day consultation will be charged. Any further additional time will be charged by the hour.			
MISCELLANEOUS ENVIRONMENTAL HEALTH FEES			
Food Export Certificates **	106.60	108.75	2.0%
Food Export Certificates within 24 hours **	160.10	163.25	2.0%
Food Safety:			
Food Hygiene re-rating	302.00	308.00	2.0%
Start-up Advice with Site Visit*	197.40	201.50	2.1%
Pre-opening Compliance Checks Site Visit *	164.20	167.50	2.0%
Coaching visit for Safe Food Better Business Management System*	129.00	131.60	2.0%
Advice Visit on how to improve your Food Hygiene Rating*	193.50	197.50	2.1%
Bespoke Arrangements With Environmental Health Officer	64.50	64.50	0.0%
Bespoke Arrangements with Team Manager	79.50	79.50	0.0%
Food condemnation/Food Surrender Certificate	193.50	197.50	2.1%
Primary Authority Scheme			
Setting up the Agreement	1,253.50	1,278.50	2.0%
Hourly officer charges (includes charge of • 12% for management of the partnership • 15% for officer training and competency costs • 1% general transport costs • 3% for equipment Travel costs for visits to other branches will be charged separately	86.20	86.20	0.0%
Food Register *			
- Full copy of Register	92.30	94.15	2.0%
- Per Sheet	2.05	2.10	2.4%
Deceased Persons (Cadaver) Certificates*	42.80	43.65	2.0%
Copies of Miscellaneous Documents*			
- First sheet in any document	8.20	8.35	1.8%
- Subsequent sheets	0.30	0.31	2.0%

* VAT to be added to fees for regulatory advice

** The officer average hourly rate (includes on costs), to cover travel, assessment prior to the visit, the visit, risk assessment and sampling as appropriate.

*** No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample.

**** Hourly rate - cost recovery

***** Where a supply to a single dwelling is monitored, where it is suspected that the supply presents a potential risk to human health, a charge is only made if the owner or occupier requests the monitoring.

SERVICE: NOISE AND NUISANCE- Control of Pollution Act 1974

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Pre-Application advice (minimum half day consultation to be charged, additional time based on the above hourly rates)	234.50	239.20	2.0%
Variation/Dispensation to a Section 61 Notice (minimum half day fee to be charged, additional time based on the above hourly rates)	234.50	239.20	2.0%

SERVICE: PEST CONTROL (including VAT) ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Pest Investigation	26.00	26.50	1.9%
Cockroaches	123.00	125.50	2.0%
<i>Per additional visit</i>	53.00	54.00	1.9%
Bedbugs (up to 2 rooms)	181.50	185.00	1.9%
<i>Per additional room</i>	38.75	39.50	1.9%
<i>Per additional visit</i>	105.00	107.00	1.9%
<i>NB- From April 2017 £25 retained if treatment does not proceed</i>	26.00	26.50	1.9%
Fleas	126.00	128.50	2.0%
Pharaoh ants	152.00	155.00	2.0%
Garden ants	47.00	48.00	2.1%
Carpet beetles	126.00	128.50	2.0%
Stored Product Insects	126.00	128.50	2.0%
Rats	132.00	142.00	7.6%
<i>Per additional visit</i>	52.00	53.00	1.9%
<i>NB- From April 2017- This price is for up to 5 rooms. Plus £10.5 for additional rooms.</i>	11.00	11.20	1.8%
Mice	132.00	142.00	7.6%
<i>Per additional visit</i>	52.00	53.00	1.9%
<i>NB- From April 2017 extra £10.5 per additional room</i>	11.00	11.20	1.8%
Trapped live rodent visit (one off)	44.00	44.90	2.0%
Collection and removal of dead rodent	27.00	27.50	1.9%
Wasps nest	61.50	62.75	2.0%
Silverfish	67.50	68.85	2.0%
Domestic Beetle	67.50	68.85	2.0%
Squirrels Three visit treatment	194.00	197.80	2.0%
Extra charge for larger properties	41.80	42.65	2.0%
Aborted visits (client fails to keep appointment, premises not prepared for work or visit cancelled with less than 24 hours' notice)	26.00	26.50	1.9%
Air vents and interceptor cap charges:			

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Supply of prefabricated sub-floor air vent covers	15.80	16.10	1.9%
Supply of interceptor cap	15.80	16.10	1.9%
Supply & fit prefabricated sub-floor air vent covers	36.20	36.90	1.9%
Supply and fit interceptor cap	72.50	73.95	2.0%
CCTV drain surveys	165.75	169.00	2.0%
Clinical Waste Collection (except sharps)	32.00	32.65	2.0%
Sharps Collection	10.50	10.70	1.9%
Sharps Drop Off	10.50	10.70	1.9%
Charge for baits/ equipment where client fails to allow officers to reclaim baits and equipment after treatment has been completed.	33.00	33.65	2.0%
Identification and treatment of clothes moth (1-2 rooms)	255.00	260.00	2.0%
Additional rooms for moth treatment (2 rooms)	64.00	65.30	2.0%
Drain clearance	154.00	157.00	1.9%
Drain clearance and interceptor cap	180.50	184.00	1.9%
Sales of moth traps (pack of 10), including delivery. (delivery within the Borough)	57.00	58.10	1.9%
Sales of moth traps (pack of 10), including delivery. (postage to address in UK but outside the Borough)	62.75	64.00	2.0%
Sales of moth traps (pack of 10), collection from Pembroke Road reception.	52.00	53.00	1.9%
Pest Control Commercial Hourly Rate Team Manager (inc VAT)	122.50	122.50	0.0%
Pest Control Commercial Hourly Rate Officer (inc VAT)	92.00	92.00	0.0%
Annual Contracts		TBC	NEW

SERVICE: PRIVATE SECTOR HOUSING ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
HMO Licensing Set-up Costs	370.00	370.00	0.0%
Assisted fee for HMO Licensing*	312.00	312.00	0.0%
Professional advice to landlords	312.00	318.00	1.9%
Private Sector Housing (PSH) Service of Notices			
Admin hourly rate**** for service of notices*/orders*/HMO Licensing	42.85	42.85	0.0%
Housing Officer hourly rate**** for service of notices*/HMO Licensing	65.80	65.80	0.0%
Manager hourly rate**** for service of notices*/HMO Licensing	81.10	81.10	0.0%
Penalty Charge Notice for non-compliance with a Remedial Notice**(Maximum Statutory Fee)	30,000.00	30,000.00	0.0%

SERVICE: PUBLIC PROTECTION ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Officer Hourly Rate*			
Head of Service***	108.12	108.12	0.0%
Team Manager***	79.50	79.50	0.0%
Area Senior/Lead Practitioner	71.50	71.50	0.0%
Environmental Health Officer/Trading Standards Officer***	64.50	64.50	0.0%
Technical Officer	59.50	59.50	0.0%
Admin officer***	42.00	42.00	0.0%

* VAT to be added to fees for regulatory advice

** Maximum Statutory Fee

*** Hourly rate set on a cost recovery basis

SERVICE: TRADING STANDARDS ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Section 11(5) of the Weights and Measures Act 1985			
For the testing of equipment submitted under UK national initial or partial verification - cost per hour	88.00	88.00	0.0%
Section 76 of the Weights and Measures Act 1985			
For the testing of weighing and measuring equipment with a view to EU initial or partial verification - cost per hour	88.00	88.00	0.0%
For services provided for authorisations, certificates or other documents issues in pursuance of an EU obligation - cost per hour	77.00	77.00	0.0%
London Local Authorities Act 2007			
Registration Fee for Mail Forwarding Addresses	217.50	217.50	0.0%
The Fireworks Regulations 2004			
Fireworks – License to sell all year round*	500.00	500.00	0.0%
Greater London Council General Powers Act			
Competitive Bidding Registration.	293.00	293.00	0.0%
Competitive Bidding Certificate of Exemption	107.00	107.00	0.0%
Primary Authority Scheme			
Setting up the Agreement	1,229.00	1,229.00	0.0%
Hourly officer charges (includes charge of • 12% for management of the partnership • 15% for officer training and competency costs • 1% general transport costs • 3% for equipment Travel costs for visits to other branches will be charged separately	84.50	84.50	0.0%

SERVICE: HIGHWAYS ▼

All charges provided below relate to the amount of money that the Council receives, i.e. if a charge is applied by the customer's bank for making a payment, e.g. in the case of cheques or transfers from foreign banks (where accepted), then this charge is payable by the customer in addition to the charges below. It should be noted that if the charges are not paid in full, the application will not proceed until the full amount is received by the Council.

Fees and charges are rounded to the nearest £1 and therefore in some cases the percentage increase is higher or lower than the Cabinet Member for Finance's recommended uplift of 2 per cent.

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Highways RERC Report			
Banners			
Hire charge per single site per week	28.00	29.00	3.6%
Erection and removal	Actual costs plus 20% administration charge plus VAT	Actual costs plus 20% administration charge plus VAT	N/A
Festive decorations licence	60.00	61.00	1.7%
Highways			
Placing a new sponsored or memorial bench on the highway or adding a sponsored or memorial plaque to an existing bench on the highway	2,448.00	2,497.00	2.0%
Permission to deposit a skip on the highway	123.00	125.00	1.6%
Permission to erect scaffolding on the highway	282.00	288.00	2.1%
Permission to deposit building materials on the highway	282.00	288.00	2.1%
Permission to erect a hoarding or fence on the highway	282.00	288.00	2.1%
Permission to erect temporary structures, e.g. Gantry, cradle or fan on the highway	282.00	288.00	2.1%
Permission to carry out a crane operation on the highway	337.00	344.00	2.1%
Permission to carry out works by Licence under Section 50 NRSWA 1991	806.00	822.00	2.0%
Variation or Extension request to a S50 licence	66.00	67.00	1.5%
Section 50 additional phase	243.00	248.00	2.1%
Permission to carry out construction works on the highway.	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the	N/A

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
	works commencing	works commencing	
Permission to make an opening of the footway to make an entrance of a cellar or vault.	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	N/A
Permission to carry out work on the street to provide means of admitting light to an adjacent premises.	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	N/A
Application under S247 TCPA 1990 to stop up the highway	1,984.00	2,024.00	2.0%
Cost of dealing with a public inquiry if the making of a stopping up order is challenged	Actual cost deducted from a £2,000 deposit placed with us before work begins	Actual cost deducted from a £2,000 deposit placed with us before work begins	N/A
Admin charge associated with holding a returnable deposit for works	54.00	57.00	5.6%
TECHNICAL APPROVAL OF HIGHWAY STRUCTURES			
(Category 0 - no departures) - Technical Approval Application (VAT to be added to cost shown)	1,355.00	1,409.00	4.0%
(Category 1 - no departures) - *Fee for checking and approving structures (VAT to be added to cost shown)	1,916.00	1,992.00	4.0%
(Category 2 - no departures) - *Fee for checking and approving structures (VAT to be added to cost shown)	2,482.00	2,582.00	4.0%
(Category 2 - with departures) - *Fee for checking and approving structures (VAT to be added to cost shown)	£3,207 + cost of any extra officer time plus VAT	£3,335 + cost of any extra officer time plus VAT	4.6%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
(Category 3 - all) - *Fee for checking and approving structures	Actual cost including officer time plus VAT	Actual cost including officer time plus VAT	N/A
PLACING OF AMENITIES ON PUBLIC HIGHWAY			
Tables and Chairs and other amenities			
Application fee	512.00	522.00	2.0%
Fee per chair	19.00	21.00	10.5%
Additional charge beyond 9pm	250.00	255.00	2.0%
Duplication of licence fee	51.00	52.00	2.0%
Licence transfer	152.00	155.00	2.0%
Pavement Licence	100.00	100.00	0.0%
HIGHWAYS AND PUBLIC LIGHTING			
Charge for making changes to street lighting equipment	Actual Cost + 20%	Actual Cost + 20%	N/A
Fee for approving the design of private works on the public highway including footway crossovers	10% of the of the estimated cost of the works	10% of the of the estimated cost of the works	N/A
Charge for supervising/implementing works including footway crossovers	Actual Cost + 20%	Actual Cost + 20%	N/A
Fee for supervising work on the highway carried out by developers under agreement	20% of the total cost of the works	20% of the total cost of the works	N/A
s177 Oversail Licence	241.00	246.00	2.1%
ROAD TRAFFIC REGULATION			
Permission to introduce special temporary waiting restrictions for a relevant (special) event	A scheme of this type requires Lead Member approval with all costs borne by the event organiser.	A scheme of this type requires Lead Member approval with all costs borne by the event organiser.	N/A
Cost of making a temporary road traffic regulation order	1,659.00	1,692.00	2.0%
Cost of road closures for relevant (special) events	1,659.00	1,692.00	2.0%
Cost of making an emergency temporary road traffic notice	371.00	378.00	1.9%
Admin cost of each traffic order change which is included in the four monthly Miscellaneous Parking Amendment Order statutory consultation associated with planning permission granted, a stopping up order, vehicle crossovers, creating or moving any specific parking bay (except diplomatic parking bays)	424.00	432.00	1.9%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
designated for a specific set of users e.g. doctor's permit bays, car club bays, antique dealer bays, coach bays, bus stops/ stands, police bays, ambulance bays, taxi ranks etc. or making any parking change which would benefit a specific set of users			
Implementation cost of each traffic order change which is included in the four monthly Miscellaneous Parking Amendment Order statutory consultation associated with planning permission granted, a stopping up order, vehicle crossovers, creating or moving any specific parking bay (except diplomatic parking bays) designated for a specific set of users e.g. doctor's permit bays, car club bays, antique dealer bays, coach bays, bus stops/ stands, police bays, ambulance bays, taxi ranks etc. or making any parking change which would benefit a specific set of users	540.00	551.00	2.0%
Cost per bay of creating or moving a diplomatic parking bay	2,000.00	2,000.00	0.0%
Cost of removing any specific parking bay designated for a specific set of users as part of the four monthly Miscellaneous Parking Amendment Order, e.g. doctor's permit bays, car club bays, diplomatic parking bays, antique dealer bays, coach bays, bus stops/ stands, police bays, ambulance bays, taxi ranks etc.	Free	Free	N/A
Cost of creating, moving or removing resident bays, pay and display bays, electric vehicle charging bay, disabled blue badge bays, personalised disabled bays, Housing estate disabled bays, all motorcycle bays, loading bays and on-carriageway bicycle bays (not related to a planning application, vehicle crossover or specific set of users)	Free	Free	N/A
Cost of making a permanent road traffic regulation order (outside the four monthly Miscellaneous Parking Amendment Order)	Actual Cost	Actual Cost	N/A
Permission for the erection of temporary signs	41.00	42.00	2.4%
Permission for and the supply and erection of a traffic sign to specific land or premises	Actual Cost + 20%	Actual Cost + 20%	N/A
SEARCH FEES			
Road layout search fee	95.00	97.00	2.1%
Highway status enquiries	103.00	105.00	1.9%

Explanatory Notes

Technical approvals

The fee for Technical Approvals has been increased by 4 per cent to better reflect the

increase our consultants are likely to charge 22/23 as the majority of costs are from consultant specialist engineers, and the fees are rising in line with their contract.

Tables and chairs fee per chair

The tables and chairs fee per chair was last increased in 2018 to £19 per chair and so this year's charge of £21 per chair includes inflation for 2019/20, 2020/21, 2021/22 and 2022/3.

Pavement Licence Fee

The Government has introduced a new type of licence, called a Pavement Licence, to make it easier for hospitality businesses to operate on street. Pavement Licences are like existing Tables and Chairs Licences but with more favourable conditions to help support businesses at this testing time. The granting of a Pavement Licence removes the need for Planning Permission. Pavement Licences can be issued on footways, temporary footway extensions (on suspended parking bays) or on closed roads. We will generally grant Pavement Licences until 30 September 2022, the final date of the Government's emergency measures. In circumstances where we consider that issuing a licence for a shorter period would be prudent to monitor the impact of a proposal, we will issue a licence for three months. The fee is £100. This is the maximum permissible under the Business and Planning Act 2021. The charge includes the cost of any parking suspensions required.

Clarification on the cost of traffic orders

The cost of parking suspensions is charged separately to the cost of making a temporary or emergency temporary traffic regulation order or the cost of closing a road for a relevant (special) event.

The cost of suspensions will apply for every day that public access to the site is possible, i.e. the road is not securely fenced off.

For permanent traffic order changes included in the four monthly Miscellaneous Parking Amendment Order: for items to count as one change the following conditions will need to be met:

- items should be linked, e.g. if a pay-by-phone visitor parking bay is converted to a resident bay to make up for the conversion of a resident space to another use; and
- items should fit on the same street notice when the map is at the scale of 1:625.

Occasionally more than one change will fit on the same street notice. In such cases, each set of linked items will be charged as one change. Where a scheme involves conversion of a number of bays for the same reason, e.g. a new car club operator joins the market, each bay will be charged for as a separate change.

Traffic order changes which have been requested as they have a commercial benefit will be charged for.

**DIRECTORATE: ENVIRONMENT AND COMMUNITIES
DEPARTMENT: LIBRARIES, ARCHIVES AND REGISTRARS**

SERVICE: REGISTRARS ▼

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Licence for Approved Premises for Civil Ceremonies (3 Years Validity)			
Maximum Capacity of Premises:			
Up to 150	1,380.00	1,380.00	0.0%
151 - 300	1,530.00	1,530.00	0.0%
301 - 500	1,735.00	1,735.00	0.0%
50 and over	1,940.00	1,940.00	0.0%
Renewal	1,380.00	1,380.00	0.0%
Licence for Approved Premises for Civil Ceremonies (5 Years Validity)			
Maximum Capacity of Premises:			
Up to 150	2,000.00	2,000.00	0.0%
151 - 300	2,230.00	2,230.00	0.0%
301 - 500	2,550.00	2,550.00	0.0%
50 and over	2,800.00	2,800.00	0.0%
Renewal	2,000.00	2,000.00	0.0%
Notice of Marriage or Civil Partnership Appointment Booking Fee (per person)	35.00	35.00	0.0%
Register Office Ceremonies / Registrations	57.00	57.00	0.0%
Nationality Services			
European Passport Return Service: per applicant excluding postage	23.00	23.00	0.0%
Citizenship Ceremonies			
Private	200.00	200.00	0.0%
Private Group (per person)	100.00	100.00	0.0%
Deed Poll			
Deed Poll Appointment (per applicant)	80.00	80.00	0.0%
Additional Deed Poll certificates	10.00	10.00	0.0%
Other			
Pack of Confetti	2.50	2.50	0.0%
Bottled Water	1.00	1.00	0.0%
Passport Holders	5.00	5.00	0.0%
Luxury Face Coverings - 1	10.00	10.00	0.0%
Luxury Face Coverings - 2	15.00	15.00	0.0%
Certificate Wallets	1.00	1.00	0.0%
Registered Post	2.00	2.00	0.0%
International Post	10.00	10.00	0.0%
Special Delivery Post	<2kg: £10	<2kg: £10	N/A
	2-10kg: £30	2-10kg: £30	N/A
	>10kg: £50	>10kg: £50	N/A
Website Media Advertising Package - 12 months	800.00	800.00	0.0%
Website Media Advertising Package - 6 months	400.00	400.00	0.0%
Priority Certificate Service	24.00	24.00	0.0%
Any other registrars service (other than statutory fees) not - otherwise detailed (HOURLY CHARGE)	100.00	100.00	0.0%

The following fees are agreed a year ahead to enable advanced bookings. Fees for 2022-23 have therefore already been agreed. Fees for 2023-24 are now proposed.

Fee Description	2022-23 Fee (£)	2023-23 Fee (£)	% Increase/ (Decrease)
Civil Marriages, Civil Partnerships, Civil Partnership to Marriage Conversion Ceremonies, All Non-Statutory Ceremonies			
Non-refundable booking fee for all ceremonies	100.00	100.00	0.0%
Harrington Room – Ceremony Attendance / Room Hire Fees			
Mon - Thur: AM, Winter	150.00	165.00	10.0%
Mon - Thur: AM, Summer	155.00	170.00	9.7%
Mon - Thur: PM, Winter	160.00	170.00	6.3%
Mon - Thur: PM, Summer	165.00	175.00	6.1%
Friday: AM, Winter	170.00	180.00	5.9%
Friday: AM, Summer	175.00	185.00	5.7%
Friday: PM, Winter	180.00	190.00	5.6%
Friday: PM, Summer	185.00	195.00	5.4%
Saturday: AM, Winter	320.00	330.00	3.1%
Saturday: AM, Summer	325.00	335.00	3.1%
Saturday: PM, Winter	340.00	350.00	2.9%
Saturday: PM, Summer	345.00	355.00	2.9%
Sunday: AM, Winter	420.00	430.00	2.4%
Sunday: AM, Summer	425.00	440.00	3.5%
Sunday: PM, Winter	440.00	450.00	2.3%
Sunday: PM, Summer	445.00	460.00	3.4%
Public Holiday: AM, Winter	520.00	535.00	2.9%
Public Holiday: AM, Summer	525.00	540.00	2.9%
Public Holiday: PM, Winter	540.00	555.00	2.8%
Public Holiday: PM, Summer	545.00	560.00	2.8%
Rossetti Room – Ceremony Attendance / Room Hire Fees			
Mon – Thur: AM, Winter	300.00	310.00	3.3%
Mon – Thur: AM, Summer	310.00	320.00	3.2%
Mon – Thur: PM, Winter	315.00	325.00	3.2%
Mon – Thur: PM, Summer	320.00	330.00	3.1%
Friday: AM, Winter	320.00	330.00	3.1%
Friday: AM, Summer	330.00	340.00	3.0%
Friday: PM, Winter	335.00	345.00	3.0%
Friday: PM, Summer	340.00	350.00	2.9%
Saturday: AM, Winter	360.00	370.00	2.8%
Saturday: AM, Summer	375.00	385.00	2.7%
Saturday: PM, Winter	380.00	390.00	2.6%
Saturday: PM, Summer	390.00	400.00	2.6%
Sunday: AM, Winter	560.00	575.00	2.7%
Sunday: AM, Summer	575.00	590.00	2.6%
Sunday: PM, Winter	580.00	595.00	2.6%
Sunday: PM, Summer	590.00	605.00	2.5%
Public Holiday: AM, Winter	660.00	670.00	1.5%
Public Holiday: AM, Summer	675.00	685.00	1.5%
Public Holiday: PM, Winter	680.00	690.00	1.5%
Public Holiday: PM, Summer	690.00	700.00	1.4%

Fee Description	2022-23 Fee (£)	2023-23 Fee (£)	% Increase/ (Decrease)
Brydon Room – Ceremony Attendance / Room Hire Fees			
Mon – Thur: AM, Winter	450.00	455.00	1.1%
Mon – Thur: AM, Summer	460.00	465.00	1.1%
Mon – Thur: PM, Winter	465.00	470.00	1.1%
Mon – Thur: PM, Summer	475.00	480.00	1.1%
Friday: AM, Winter	470.00	475.00	1.1%
Friday: AM, Summer	480.00	485.00	1.0%
Friday: PM, Winter	485.00	490.00	1.0%
Friday: PM, Summer	495.00	500.00	1.0%
Saturday: AM, Winter	620.00	625.00	0.8%
Saturday: AM, Summer	640.00	645.00	0.8%
Saturday: PM, Winter	650.00	655.00	0.8%
Saturday: PM, Summer	660.00	665.00	0.8%
Sunday: AM, Winter	720.00	725.00	0.7%
Sunday: AM, Summer	740.00	745.00	0.7%
Sunday: PM, Summer	750.00	755.00	0.7%
Sunday PM, Winter	760.00	765.00	0.7%
Public Holiday: AM, Winter	820.00	825.00	0.6%
Public Holiday: AM, Summer	840.00	845.00	0.6%
Public Holiday: PM, Winter	850.00	855.00	0.6%
Public Holiday: PM, Summer	860.00	865.00	0.6%
Small Hall, Main Hall and Cadogan Suite – Ceremony Attendance Fees			
Mon – Thur: AM, Winter	450.00	455.00	1.1%
Mon – Thur: AM, Summer	460.00	465.00	1.1%
Mon – Thur: PM, Winter	465.00	470.00	1.1%
Mon – Thur: PM, Summer	475.00	480.00	1.1%
Friday: AM, Winter	470.00	475.00	1.1%
Friday: AM, Summer	480.00	485.00	1.0%
Friday: PM, Winter	485.00	490.00	1.0%
Friday: PM, Summer	495.00	500.00	1.0%
Saturday: AM, Winter	620.00	625.00	0.8%
Saturday: AM, Summer	640.00	645.00	0.8%
Saturday: PM, Winter	650.00	655.00	0.8%
Saturday: PM, Summer	660.00	665.00	0.8%
Sunday: AM, Winter	720.00	725.00	0.7%
Sunday: AM, Summer	740.00	745.00	0.7%
Sunday: PM, Winter	750.00	755.00	0.7%
Sunday: PM, Summer	760.00	765.00	0.7%
Public Holiday: AM, Winter	820.00	825.00	0.6%
Public Holiday: AM, Summer	840.00	845.00	0.6%
Public Holiday: PM, Winter	850.00	855.00	0.6%
Public Holiday: PM, Summer	860.00	865.00	0.6%
Approved Venues – Ceremony Attendance Fees			
Mon – Thur: AM, Winter	510.00	515.00	1.0%
Mon – Thur: AM, Summer	520.00	525.00	1.0%
Mon – Thur: PM, Winter	520.00	525.00	1.0%
Mon – Thur: PM, Summer	530.00	535.00	0.9%
Friday: AM, Winter	530.00	535.00	0.9%

Fee Description	2022-23 Fee (£)	2023-23 Fee (£)	% Increase/ (Decrease)
Friday: AM, Summer	540.00	545.00	0.9%
Friday: PM, Winter	540.00	545.00	0.9%
Friday: PM, Summer	550.00	555.00	0.9%
Saturday: AM, Winter	620.00	625.00	0.8%
Saturday: AM, Summer	640.00	645.00	0.8%
Saturday: PM, Winter	650.00	655.00	0.8%
Saturday: PM, Summer	665.00	670.00	0.8%
Sunday: AM, Winter	720.00	725.00	0.7%
Sunday: AM, Summer	740.00	745.00	0.7%
Sunday: PM, Winter	750.00	755.00	0.7%
Sunday: PM, Summer	765.00	770.00	0.7%
Public Holiday: AM, Winter	820.00	825.00	0.6%
Public Holiday: AM, Summer	840.00	845.00	0.6%
Public Holiday: PM, Winter	850.00	855.00	0.6%
Public Holiday: PM, Summer	865.00	870.00	0.6%
Kensington Town Hall – Ceremony Attendance / Room Hire Fees			
Mayor’s Parlour			
Mon – Thur: AM, Winter	450.00	455.00	1.1%
Mon – Thur: AM, Summer	450.00	455.00	1.1%
Mon – Thur: PM, Winter	450.00	455.00	1.1%
Mon – Thur: PM, Summer	450.00	455.00	1.1%
Friday: AM, Winter	450.00	455.00	1.1%
Friday: AM, Summer	450.00	455.00	1.1%
Friday: PM, Winter	450.00	455.00	1.1%
Friday: PM, Summer	450.00	455.00	1.1%
Saturday: AM, Winter	550.00	555.00	0.9%
Saturday: AM, Summer	550.00	555.00	0.9%
Saturday: PM, Winter	550.00	555.00	0.9%
Saturday: PM, Summer	550.00	555.00	0.9%
Sunday: AM, Winter	650.00	655.00	0.8%
Sunday: AM, Summer	650.00	655.00	0.8%
Sunday: PM, Winter	650.00	655.00	0.8%
Sunday: PM, Summer	650.00	655.00	0.8%
Public Holiday: AM, Winter	750.00	755.00	0.7%
Public Holiday: AM, Summer	750.00	755.00	0.7%
Public Holiday: PM, Winter	750.00	755.00	0.7%
Public Holiday: PM, Summer	750.00	755.00	0.7%

Summer dates: 1st April – 31st October; Winter dates: 1st November to 31st March

SERVICE: LIBRARIES

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Book/Audio fines	0.25	0.25	0.0%
Book/Audio fines 16-17 years	0.10	0.10	0.0%
Charge for posting overdue notices	1.00	1.00	0.0%
Charge for posting overdue notices under 18	0.40	0.40	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Maximum overdue fine limit aged 18+	10.00	10.00	0.0%
Maximum overdue fine limit 16-17 years	2.00	2.00	0.0%
Replacement Library card	3.00	3.00	0.0%
Replacement Library card under 16s	1.00	1.00	0.0%
Standard reservation	1.00	1.00	0.0%
Reservations - concessions	0.60	0.60	0.0%
Reservations - 16-17 years	0.60	0.60	0.0%
British Library loan - books, Interlibrary loan outside UK, or interlibrary loan via academic institutions	14.00	14.00	0.0%
British Library loan - books, Interlibrary loan outside UK, or interlibrary loan via academic institutions (reservation fee)	1.00	1.00	0.0%
British Library Loan - periodical article	7.00	7.00	0.0%
British Library Loan - periodical article (per page)	0.10	0.10	0.0%
Periodical article	1.00	1.00	0.0%
Periodical article (per page)	0.10	0.10	0.0%
Periodical article - concessions	0.50	0.50	0.0%
Periodical article - concessions (per page)	0.10	0.10	0.0%
CD single or set	1.00	1.00	0.0%
CDs single or sets (concessions -people receiving benefits, RBKC staff)	0.40	0.40	0.0%
Language course on cassette/CD	2.50	2.50	0.0%
Language course cassette/CD (concessions – people receiving benefits, RBKC staff)	1.10	1.25	13.6%
Language courses on CD-ROM	2.50	2.50	0.0%
Language courses on DVD	2.50	2.50	0.0%
Language courses on DVD (RBKC staff)	2.00	2.00	0.0%
Online language courses	6.00	6.00	0.0%
Talking books (3 weeks)	1.00	1.00	0.0%
Talking books (concessions -people receiving benefits, RBKC staff)	0.50	0.50	0.0%
New release DVDs	2.50	2.50	0.0%
New release (RBKC staff)	2.00	Delete	N/A
Feature DVDs	2.00	2.00	0.0%
Feature DVDs (RBKC staff)	2.00	Delete	N/A
Children's DVDs non feature	1.00	1.00	0.0%
Children's DVD features and Feature films U	1.00	1.00	0.0%
DVD boxed sets	2.50	2.50	0.0%
DVD boxed sets (RBKC staff)	2.00	Delete	N/A
Black and white A4 photocopying per side	0.20	0.20	0.0%
Black and white A3	0.40	0.40	0.0%
Colour A4	0.80	0.80	0.0%
Printing - A4 Black and white	0.20	0.20	0.0%
Printing - A3 Black and white	0.40	0.40	0.0%
Printing - A3 colour	1.50	1.50	0.0%
Internet - subsequent hour (minimum charge 25p per charged booking)	1.00	1.00	0.0%
Advert to be displayed - weekly	1.50	1.50	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Maximum charge author and miscellaneous events (where charged)	50.00	50.00	0.0%
Maximum charge concessions	40.00	40.00	0.0%
Filming - standard library opening hours / per hour	150.00	150.00	0.0%
Filming - out of hours / per hour	200.00	200.00	0.0%
Parking	60.00	60.00	0.0%
Lost identifiable items inc DVDs (maximum charge)	10.00	10.00	0.0%
Damaged items (maximum charge)	10.00	10.00	0.0%
Lost unidentifiable Items (maximum charge)	10.00	10.00	0.0%
Books black and white RBKC Local Studies reproduction fees	27.00	27.00	0.0%
Books colour	52.00	52.00	0.0%
Books non-profit black and white	8.00	8.00	0.0%
Books non-profit colour	16.00	16.00	0.0%
Book jackets black and white	80.00	80.00	0.0%
Book jackets colour	160.00	160.00	0.0%
Newspapers black and white	32.00	32.00	0.0%
Newspapers colour	65.00	65.00	0.0%
Postcards trade black and white	65.00	65.00	0.0%
Postcards trade colour	130.00	130.00	0.0%
Postcards charity black and white	33.00	33.00	0.0%
Postcards charity colour	65.00	65.00	0.0%
Posters and calendars black and white	130.00	130.00	0.0%
Posters and calendars colour	260.00	260.00	0.0%
Advertising black and white	86.00	86.00	0.0%
Advertising colour	170.00	170.00	0.0%
TV/film black and white	66.00	66.00	0.0%
TV/film colour	130.00	130.00	0.0%
Specific enquiries including short enquiries	5.00	5.00	0.0%
Census enquiries	4.50	4.50	0.0%
Longer searches min 1 hour (inc VAT per hour)	21.00	21.00	0.0%
Kitchen and crockery Equipment hire	30.00	30.00	0.0%
Piano and tuning	100.00	100.00	0.0%
Screen only	10.00	10.00	0.0%
Lighting theatre	45.00	45.00	0.0%
Flip chart	12.00	12.00	0.0%
Projector	55.00	55.00	0.0%
Laptop	55.00	55.00	0.0%
1 week standard rate Chelsea Library Gallery hire (10% discount for Community groups, charities)	250.00	250.00	0.0%
2 weeks standard Rate (10% discount for Community groups, charities)	400.00	400.00	0.0%
Private view (10% discount for Community groups, charities)	200.00	200.00	0.0%
Corridor boards per booking (additional space) (10% discount for Community groups, charities)	120.00	120.00	0.0%
Corridor boards per booking (2 weeks) (10% discount for Community groups, charities)	180.00	180.00	0.0%

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
DVD, video and TV	68.00	68.00	0.0%
Flip chart	11.00	11.00	0.0%
Room hire banding - Small room (per hour) / outer K&C	25.00	25.00	0.0%
Room hire banding - Small room (half day) / outer K&C	85.00	100.00	17.6%
Room hire banding - Small room (full day) / outer K&C	160.00	190.00	18.8%
Room hire banding - Medium room (per hour) / outer K&C	35.00	30.00	-14.3%
Room hire banding - Medium room (half day) / outer K&C	115.00	115.00	0.0%
Room hire banding - Medium room (full day) / outer K&C	220.00	220.00	0.0%
Room hire banding - Large room (per hour) / outer K&C	45.00	50.00	11.1%
Room hire banding - Large room (half day) / outer K&C	145.00	170.00	17.2%
Room hire banding - Large room (full day) / outer K&C	260.00	330.00	26.9%
Room hire banding - Small room (per hour) / central K&C	35.00	35.00	0.0%
Room hire banding - Small room (half day) / central K&C	120.00	130.00	8.3%
Room hire banding - Small room (full day) / central K&C	230.00	250.00	8.7%
Room hire banding - Medium room (per hour) / central K&C	45.00	45.00	0.0%
Room hire banding - Medium room (half day) / central K&C	150.00	170.00	13.3%
Room hire banding - Medium room (full day) / central K&C	280.00	330.00	17.9%
Room hire banding - Large room (per hour) / central K&C	80.00	50.00	-37.5%
Room hire banding - Large room (half day) / central K&C	265.00	200.00	-24.5%
Room hire banding - Large room (full day) / central K&C	390.00	390.00	0.0%
Room hire banding - Ex-Large room (per hour) / central K&C	95.00	95.00	0.0%
Room hire banding - Ex-Large room (half day) / central K&C	300.00	300.00	0.0%
Room hire banding - Ex-Large room (full day) / central K&C	500.00	500.00	0.0%
Room hire banding - out of hours additional charge	100.00	100.00	0.0%
Room hire banding - Ex-small room, Central K&C (per hour)	New Charge	30.00	N/A
Room hire banding - Ex-small room, Central K&C (per half day)	New Charge	90.00	N/A
Room hire banding - Ex-small room, Central K&C (per day)	New Charge	210.00	N/A

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Enhanced Membership scheme (Annual)	New Charge	48.00	N/A
Co-working (hire space) - Fixed desk (per month)	New Charge	195.00	N/A
Co-working (hire space) - Hot desk (per day)	New Charge	20.00	N/A
Co-working (hire space) - Hot desk (per week)	New Charge	45.00	N/A
Co-working (hire space) - Hot desk (per month)	New Charge	95.00	N/A
Co-working (hire space) - Group desk (sits up to 6 people) (per month)	New Charge	585.00	N/A
Lecture theatre + meeting room combined - Kensington Central Library (per hour)	110.00	110.00	0.0%
Lecture theatre + meeting room combined - Kensington Central Library (half day)	350.00	350.00	0.0%
Lecture theatre + meeting room combined - Kensington Central Library (full day)	650.00	650.00	0.0%
Duplex printing B&W (per page)	New Charge	0.30	N/A
Duplex printing Colour (per page)	New Charge	1.20	N/A

**PORTFOLIO: ADULT SOCIAL CARE & PUBLIC HEALTH
DEPARTMENT: ADULT SOCIAL CARE**

Councils are required to have a client contribution policy that is demonstrably fair and does not undermine the overall objectives of social care – to promote both independence and social inclusion of individuals. A Contributions Policy is in place. A financial assessment is undertaken in line with the Contributions Policy and determines for each individual, the financial contribution that they are asked to make towards the cost of their care. The amount an individual contributes must be an ‘affordable’ amount, based on their ability to pay. The table below sets out the fees and charges for Adult Social Care services. In most cases, the percentage increase is in line with the Council’s approach of a 2% increase. Within Adult Social Care there are some charges for which the charging framework is set nationally, such as residential and nursing care. These are excluded from the fees and charges set out below.

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Home Care Services (the charge for home care services is set at the average of rates charged by the Council’s main home care contractors)	18.17	18.53	2%
6 Week Reablement Care (a local authority is not allowed to charge for the first 6 weeks of intermediate care)	No Charge	No Charge	N/A
Day Care (per half day session) Standard	18.94	19.30	2%
Day Care (per half day session) Complex Needs	25.07	25.60	2%
Transport - A charge for each round trip to and from a day centre	10.40	10.60	2%
Deferred Payment Agreements - One off set up charge	500.00	500.00	0%
Deferred Payment Agreements - Ongoing annual maintenance charge	100.00	100.00	0%

**DIRECTORATE: RESOURCES AND CUSTOMER DELIVERY
DEPARTMENT: LEGAL & GOVERNANCE SERVICES**

SERVICE: LEGAL SERVICES

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Residential Property work			
Collective Enfranchisement	1,840.00	1,840.00	0%
Deeds of Variation	960.00	960.00	0%
Flat Enlargements / Divisions	1,840.00	1,840.00	0%
Lease Extensions (via D of V)	1,040.00	1,040.00	0%
Mortgages & Charges	240.00	240.00	0%
Notices	50.00	50.00	0%
Property Sales and Leases (Non RTB)	1,760.00	1,760.00	0%
Residential Licences	800.00	800.00	0%
All other residential work	160.00 per hour	160.00 per hour	0%
Commercial Property work			
Commercial Licences	1,200.00	1,200.00	0%
All other Commercial work	160.00 per hour	160.00 per hour	0%
Planning work			
Section 106 Agreements	260.00 per hour	260.00 per hour	0%
Section 106 Agreements – PPAs	320.00 per hour	320.00 per hour	0%
Section 38 / 278 Agreements	220.00 per hour	220.00 per hour	0%

**DIRECTORATE: RESOURCES AND CUSTOMER DELIVERY
DEPARTMENT: CUSTOMER DELIVERY**

SERVICE: CONCESSIONARY TRANSPORT SERVICE

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Blue Badge Initial application	10.00	10.00	0.0%
Blue Badge Replacements	10.00	10.00	0.0%

SERVICE: COUNCIL TAX

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Council Tax Summons Costs	86.70	86.70	0.0%
Council Tax Liability Costs	35.70	35.70	0.0%

SERVICE: BUSINESS RATES

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Business Rates Summons Costs	138.00	138.00	0.0%
Business Rates Liability Costs	44.00	44.00	0.0%

SERVICE: ENFORCEMENT *

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Compliance Fee	75.00	75.00	0.0%
Visit Fee	235.00	235.00	0.0%

*Enforcement Fees are prescribed in legislation

SERVICE: CORPORATE SAFETY

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Level 1 Advice	150.00	150.00	0.0%
Level 2 Advice	510.00	510.00	0.0%
Level 3 Advice	770.00	770.00	0.0%
Level 4 Advice	910.00	910.00	0.0%
Level 5 Advice	1420.00	1420.00	0.0%
Level 6 Advice	1680.00	1680.00	0.0%

SERVICE: CONFERENCE & EVENTS

Fees for the Conference & Events Service are set one year in advance due to the requirement to enable pre-bookings. The 2022-23 charges have therefore already been agreed. These are included for completeness here of the 2022-23 Fees and Charges Schedule, and the 2023-24 Fees & Charges are proposed for decision.

Fee Description (excluding VAT) (subject to standard rate VAT)	2021-22 Fee (£)	2022-23 Previously Approved Fee (£)	% Increase/ (Decrease)	2023-24 Proposed Fee (£)	% Increase/ (Decrease)
Kensington Town Hall (Monday to Friday)					
The Great Hall (inclusive of foyers)					
· Day (8am to 6pm)	5,055.00	5,155.00	2.0%	5,260.00	2.0%
· Late Day (2pm to midnight)	5,250.00	5,355.00	2.0%	5,460.00	2.0%
· Full Day (8am to midnight)	5,555.00	5,665.00	2.0%	5,780.00	2.0%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	580.00	590.00	1.7%	600.00	1.7%
The Small Hall (inclusive of foyers)					
· Day (8am to 6pm)	1,425.00	1,455.00	2.1%	1,485.00	2.1%
· Late Day (2pm to midnight)	1,580.00	1,610.00	1.9%	1,640.00	1.9%
· Full Day (8am to midnight)	1,750.00	1,785.00	2.0%	1,820.00	2.0%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	245.00	250.00	2.0%	255.00	2.0%
The Great and Small Hall combined					
· Day (8am to 6pm)	5,725.00	5,840.00	2.0%	5,955.00	2.0%
· Late Day (2pm to midnight)	5,750.00	5,865.00	2.0%	5,980.00	2.0%
· Full Day (8am to midnight)	6,580.00	6,710.00	2.0%	6,845.00	2.0%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	830.00	845.00	1.8%	860.00	1.8%
Kensington Town Hall (Saturday, Sunday and Bank Holidays)					
The Great Hall (inclusive of foyers)					
· Day (8am to 6pm)	5,560.00	5,670.00	2.0%	5,785.00	2.0%
· Late Day (2pm to midnight)	6,185.00	6,310.00	2.0%	6,435.00	2.0%
· Full Day (8am to midnight)	6,580.00	6,710.00	2.0%	6,845.00	2.0%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	700.00	715.00	2.1%	730.00	2.1%
The Small Hall (inclusive of foyers)					
· Day (8am to 6pm)	1,960.00	2,000.00	2.0%	2,040.00	2.0%
· Late Day (2pm to midnight)	2,140.00	2,185.00	2.1%	2,230.00	2.1%
· Full Day (8am to midnight)	2,280.00	2,325.00	2.0%	2,370.00	1.9%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	340.00	345.00	1.5%	350.00	1.4%
The Great and Small Hall combined					
· Day (8am to 6pm)	6,720.00	6,855.00	2.0%	6,990.00	2.0%
· Late Day (2pm to midnight)	7,555.00	7,705.00	2.0%	7,860.00	2.0%

Fee Description (excluding VAT) (subject to standard rate VAT)	2021-22 Fee (£)	2022-23 Previously Approved Fee (£)	% Increase/ (Decrease)	2023-24 Proposed Fee (£)	% Increase/ (Decrease)
· Full Day (8am to midnight)	8,000.00	8,160.00	2.0%	8,325.00	2.0%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	1,035.00	1,055.00	1.9%	1,075.00	1.9%
Mayor's Parlour (including Committee Rooms 3 and 4)					
· Standard Hourly Rate (minimum booking 4 hours)	475.00	485.00	2.1%	495.00	2.1%
Committee Rooms/Council Chamber					
· Standard Hourly Rate (8am to 5pm; minimum booking 4 hours)	90.00	90.00	0.0%	90.00	0.0%
· Hourly extension rates (per hour)	195.00	200.00	2.6%	205.00	2.5%

Fee Description (exempt from VAT)	2021-22 Fee (£)	2022-23 Previously Approved Fee (£)	% Increase/ (Decrease)	2023-24 Proposed Fee (£)	% Increase/ (Decrease)
Chelsea Old Town Hall (Monday to Friday)					
The Main Hall					
· Day (8am to 6pm)	2,000.00	2,040.00	2.0%	2,080.00	2.0%
· Late Day (2pm to Midnight)	2,425.00	2,475.00	2.1%	2,525.00	2.0%
· Full Day (8am to midnight)	2,580.00	2,630.00	1.9%	2,685.00	2.1%
· Hourly Rate (Applies to evening meetings after 6pm)	365.00	370.00	1.4%	375.00	1.4%
The Small Hall					
· Day (8am to 6pm)	1,100.00	1,120.00	1.8%	1,140.00	1.8%
· Full Day (8am to midnight)	1,420.00	1,450.00	2.1%	1,480.00	2.1%
· Hourly Rate (Applies to evening meetings after 6pm)	245.00	250.00	2.0%	255.00	2.0%
Cadogan Suite					
· Day (8am to 6pm)	1,100.00	1,120.00	1.8%	1,140.00	1.8%
· Full Day (8am to midnight)	1,420.00	1,450.00	2.1%	1,480.00	2.1%
· Hourly Rate (Applies to evening meetings after 6pm)	245.00	250.00	2.0%	255.00	2.0%
Main Hall and Small Hall Combined					
· Day (8am to 6pm)	2,985.00	3,045.00	2.0%	3,105.00	2.0%
· Late Day (2pm to midnight)	3,440.00	3,510.00	2.0%	3,580.00	2.0%
· Full Day (8am to midnight)	3,650.00	3,725.00	2.1%	3,800.00	2.0%
· Hourly Rate (Applies to evening meetings after 6pm)	595.00	605.00	1.7%	615.00	1.7%
All Spaces Combined					
· Day (8am to 6pm)	3,480.00	3,550.00	2.0%	3,620.00	2.0%
· Late Day (2pm to midnight)	3,815.00	3,890.00	2.0%	3,970.00	2.1%
· Full Day (8am to midnight)	3,900.00	3,980.00	2.1%	4,060.00	2.0%
· Hourly Rate (Applies to evening meetings after 6pm)	625.00	640.00	2.4%	655.00	2.3%

Fee Description (exempt from VAT)	2021-22 Fee (£)	2022-23 Previously Approved Fee (£)	% Increase/ (Decrease)	2023-24 Proposed Fee (£)	% Increase/ (Decrease)
CHELSEA OLD TOWN HALL (Saturday, Sunday and Bank Holidays)					
The Main Hall					
· Day (8am to 6pm)	2,465.00	2,515.00	2.0%	2,565.00	2.0%
· Late Day (2pm to midnight)	2,880.00	2,940.00	2.1%	3,000.00	2.0%
· Full Day (8am to midnight)	3,285.00	3,350.00	2.0%	3,415.00	1.9%
· Hourly Rate (Applies to evening meetings after 6pm)	545.00	555.00	1.8%	565.00	1.8%
The Small Hall					
· Day (8am to 6pm)	1,325.00	1,350.00	1.9%	1,375.00	1.9%
· Full Day (8am to midnight)	1,725.00	1,760.00	2.0%	1,795.00	2.0%
· Hourly Rate (Applies to evening meetings after 6pm)	320.00	325.00	1.6%	330.00	1.5%
Cadogan Suite					
· Day (8am to 6pm)	1,315.00	1,340.00	1.9%	1,365.00	1.9%
· Full Day (8am to midnight)	1,725.00	1,760.00	2.0%	1,795.00	2.0%
· Hourly Rate (Applies to evening meetings after 6pm)	320.00	325.00	1.6%	330.00	1.5%
Main Hall and Small Hall Combined					
· Day (8am to 6pm)	3,760.00	3,835.00	2.0%	3,910.00	2.0%
· Late Day (2pm to midnight)	3,975.00	4,055.00	2.0%	4,135.00	2.0%
· Full Day (8am to midnight)	4,190.00	4,275.00	2.0%	4,360.00	2.0%
· Hourly Rate (Applies to evening meetings after 6pm)	855.00	870.00	1.8%	885.00	1.7%
All Spaces Combined					
· Day (8am to 6pm)	4,255.00	4,340.00	2.0%	4,425.00	2.0%
· Late Day (2pm to midnight)	4,355.00	4,440.00	2.0%	4,530.00	2.0%
· Full Day (8am to midnight)	4,440.00	4,530.00	2.0%	4,620.00	2.0%
· Hourly Rate (Applies to evening meetings after 6pm)	880.00	900.00	2.3%	920.00	2.2%

Fee Description (VAT applicable in certain circumstances)	2021-22 Fee (£)	2022-23 Previously Approved Fee (£)	% Increase/ (Decrease)	2023-24 Proposed Fee (£)	% Increase/ (Decrease)
Orangery (Monday to Thursday - excl. Bank Holidays)					
Day or Evening Hire (9.00-17.00 or 18.00-23.30)					
· 1 April - 31 Oct	2,330.00	2,445.00	4.9%	2,495.00	2.0%
· 1 Nov - 31 Mar	1,860.00	1,955.00	5.1%	1,995.00	2.0%
Late Day Rate (14:00 - 23:30)					
· 1 April - 31 Oct	3,710.00	3,895.00	5.0%	3,975.00	2.1%
· 1 Nov - 31 Mar	2,965.00	3,115.00	5.1%	3,175.00	1.9%
Full Day Hire (9.00-23.30)					
· 1 April - 31 Oct	4,440.00	4,660.00	5.0%	4,755.00	2.0%
· 1 Nov - 31 Mar	3,475.00	3,650.00	5.0%	3,725.00	2.1%

Orangery (Friday to Sunday - incl. Bank Holidays)					
Day or Evening Hire (9.00-17.00 or 18.00-23.30)					
· 1 April - 31 Oct	2,590.00	2,720.00	5.0%	2,775.00	2.0%
· 1 Nov - 31 Mar	2,045.00	2,145.00	4.9%	2,190.00	2.1%
Late Day Rate (14:00 - 23:30)					
· 1 April - 31 Oct	4,090.00	4,295.00	5.0%	4,380.00	2.0%
· 1 Nov - 31 Mar	3,275.00	3,440.00	5.0%	3,510.00	2.0%
Full Day Hire (9.00-23.30)					
· 1 April - 31 Oct	4,920.00	5,165.00	5.0%	5,270.00	2.0%
· 1 Nov - 31 Mar	3,840.00	4,030.00	4.9%	4,110.00	2.0%
Hourly rate extension	345.00	360.00	4.3%	365.00	1.4%
Lawn hire for siting marquee	555.00	585.00	5.4%	595.00	1.7%

Fee Description	2021-22 Fee (£)	2022-23 Previously Approved Fee (£)	% Increase/ (Decrease)	2023-24 Proposed Fee (£)	% Increase/ (Decrease)
Staff Hire/Other Charges					
Service Staff (incl Porter, Cleaner, Usher, Cloakroom) Min 4 hours	22.50	23.00	2.2%	23.50	2.2%
Traffic Marsh/SIA Security (Standard) Min 5 hours	16.75	17.00	1.5%	17.25	1.5%
Traffic Marsh/SIA Security (Bank Holiday) Min 5 hours	25.25	25.75	2.0%	26.25	1.9%
Traffic Marsh/SIA Security (Special Day - Christmas Day, Boxing Day, New Year Eve and New Year Day) Min 5 hours	33.75	34.50	2.2%	35.25	2.2%
AV Technician (Half day) 1-4 hours	225.00	229.50	2.0%	234.00	2.0%
AV Technician (Full day) 4-9 hours	355.00	362.00	2.0%	369.25	2.0%
Other Charges					
Damage Deposit	585.00	595.00	1.7%	605.00	1.7%
Damage Deposit - For exhibitions	1,020.00	1,040.00	2.0%	1,060.00	1.9%
Catering Waiver - Great/Main Hall	1,000.00	1,020.00	2.0%	1,040.00	2.0%
Catering Waiver - Small Hall	545.00	555.00	1.8%	565.00	1.8%
Catering Waiver - Discretionary Rate (generally café service)	255.00	260.00	2.0%	265.00	1.9%
Photocopying per sheet after first 50 free	0.05	0.05	0.0%	0.05	0.0%
PA System (Chelsea) Half day	255.00	260.00	2.0%	265.00	1.9%
PA System (Chelsea) Full day	510.00	520.00	2.0%	530.00	1.9%
Uplighters	15.25	15.50	1.6%	15.75	1.6%

**DIRECTORATE: HOUSING AND SOCIAL INVESTMENT
DEPARTMENT: HOUSING MANAGEMENT GENERAL FUND**

SERVICE: Travellers Sites ▼

Fees have been uplifted by September's CPI of 3.1%.

Fee Description	2021-22 Fee (£)	2022-23 Fee (£)	% Increase/ (Decrease)
Travellers Rent	106.50	109.80	3.1%
Travellers Service Charges *	16.63	17.15	3.1%

*includes water and council tax – these were excluded from the 2021-22 Fees and Charges report.