

## Online notification of an interest in premises under section 178 of the Licensing Act 2003

Licensing Team, Royal Borough of Kensington and Chelsea - please visit our website [www.rbkc.gov.uk](http://www.rbkc.gov.uk) for our current postal address or contact us on Telephone: 020 7341 5152 email: [licensing@rbkc.gov.uk](mailto:licensing@rbkc.gov.uk)



THE ROYAL BOROUGH OF  
KENSINGTON  
AND CHELSEA

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. Please ensure that your answers are typed in black. Some text boxes may have a limit on the number of characters. Where necessary please use additional sheets and upload them with your form.

**ALL FIELDS MARKED IN RED ARE MANDATORY AND MUST BE COMPLETED.**

Before submitting your application please save a copy to your desk top. Please ensure that you provide a valid email address.

I/We .....

*(Insert name(s) of notifier)*

hereby give/gives notice of my/our interest in the premises identified below for the purposes of section 178 of the Licensing Act 2003

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description

Post town

Post code

Name of applicant for, or holder of, premises licence or club applying for, or holding, club premises certificate (if known)

Premises licence / club premises certificate number (if known)

**Part 2 - Details of my/our interest in the premises**

- I/we **Please tick**
- a) have a legal interest in the premises as freeholder or leaseholder
  - b) am/are the legal mortgagee in respect of the premises (within the meaning of the Law of Property Act 1925)
  - c) am/are in occupation of the premises

- I /we are
- a) an individual(s)  please complete section (A)
  - b) a company  please complete section (B)
  - c) a partnership  please complete section (B)
  - d) an unincorporated association  please complete section (B)
  - e) other (for example, a statutory corporation)  please complete section (B)

**(A) DETAILS OF INDIVIDUAL**

**Please tick**

Mr  Mrs  Miss  Ms  Other title   
(for example, Rev)

**Surname**

**First names**

**Current postal address if different from premises address**

**Post Town**

**Postcode**

**Contact phone number in working hours (if any)**

**E-mail address (optional)**

**DETAILS OF SECOND INDIVIDUAL**

**Please tick**

Mr  Mrs  Miss  Ms  Other title  
(for example, Rev)

**Surname**

**First names**

**Current postal  
address if  
different from  
premises  
address**

**Post Town**

**Postcode**

**Contact phone number in working hours (if any)**

**E-mail address  
(optional)**

**(B) DETAILS OF NON-INDIVIDUAL**

Please provide name and registered address of notifier in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

**Name**

**Address**

**Registered number (where applicable)**

Description of applicant (for example partnership, company, unincorporated association etc)
Telephone number (if any)
E-mail address (optional)

- I have made or enclosed payment of the fee Please tick yes

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 3 – Signatures** (please read guidance note 1)

**Signature of notifier or notifier’s solicitor or other duly authorised agent (See guidance note 2). If signing on behalf of the notifier please state in what capacity.**

Signed

Date

Capacity

**For joint notifiers signature of 2<sup>nd</sup> notifier 2<sup>nd</sup> notifier’s solicitor or other authorised agent (please read guidance note 3). If signing on behalf of the notifier please state in what capacity.**

Signed

Date

Capacity

**Contact name and address** (please read guidance note 4) **Mandatory – must be completed**

<b>Post town</b>	<b>Post Code</b>
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**Telephone number**

**Your e-mail address**

**Notes for Guidance**

- 1. The form must be signed.
- 2. A notifier’s agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 3. Where there is more than one notifier, both notifiers or their respective agents must sign the form.
- 4. This is the address which we shall use to correspond with you about this notification and if a change is made to the register.

**Acknowledgement by** .....

*[insert name of relevant licensing authority]*

**of receipt of this notification of an interest in the premises described in the notice by**

**the person/persons identified in the notice dated this      day of      20**

**Signed for and on behalf of the authority** .....

**Now save your form and upload here**