

**THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA
CORPORATE SERVICES BUSINESS GROUP
19 MAY 2015
REPORT TO THE HEAD OF COMMUNITY ENGAGEMENT
SMALL GRANTS FUNDING ALLOCATION APRIL 2015**

This report asks the Head of Community Engagement to decide on applications for one-off grant from the Small Grants Fund 2015-16 Round One

FOR DECISION

- 1.1. **BUDGET: £30,000** **BALANCE REMAINING: £15,000**
- 1.2. In 2015-16 the Corporate Services Small Grants Fund has been managed in two rounds. A total of £30,000 was made available. £15,000 is to be allocated in April 2015, and a further £15,000 is to be allocated in October 2015.
- 1.3. The purpose of the Small Grants Fund is to assist local community organisations with activities that benefit residents of the Royal Borough of Kensington and Chelsea. Applications must be from voluntary and community organisations with charitable objectives working in the Royal Borough and the grant used to primarily benefit residents of Kensington and Chelsea.
- 1.4. Organisations should meet the Corporate Services overall grants priorities as follows:
- Information and Advice
 - Community Engagement
 - Infrastructure and Capacity Building

Priority is given to those organisations not already funded by the Royal Borough. The maximum grant awarded will be £1,500 against criteria 1-5 of the grant scheme and, additionally, up to £7,000 is available for applications against criteria 6. Criteria 1-6 are listed below:

1. Items of equipment
 2. To provide some of the costs for community events, outings and festivals
 3. To produce publicity material or meet the costs of taking part in events which publicise the organisation's services
 4. Volunteer expenses and training for volunteers including Management Committee members
 5. Small scale building work that supports the sustainability of an organisations, improves access, facilitates efficient usage, improves the security of Community Centres, and other buildings
 6. Unexpected one-off costs that support the sustainability of an organisation which the organisation cannot meet. This does not include meeting known budgetary deficits or funding shortfalls, which will not be met.
- 1.5 Applications were assessed independently by the Community and Third Sector Support Officer, Third Sector Development Officer and a City Living,

Local Life Project Officer. Decisions for grant applications were then discussed and agreed by the Head of Community Engagement, following consultation by the Cabinet Member for Voluntary Organisations and Resident Engagement.

2. GRANTS REQUESTED

- 2.1. Appendix One details the grant applications received in April 2015 and includes recommendations for funding.

3. FINANCIAL IMPLICATIONS

- 3.1. The Small Grants recommended for approval can be met from the Corporate Services Grants budget as set out in the Key Decision Report of December 2014.

4. DECISIONS

- 4.1. The Head of Community Engagement agrees the following grants:

	£
Centre for Armenian Information and Advice	400
The Dalgarno Trust	3,000
Eritrean Lowlanders League	300
Latymer Christian Fellowship Trust	500
Pepper Pot Centre	6,000
South London YMCA	1,400
Volunteer Centre Kensington and Chelsea	3,400
Total	15,000
Budget	30,000
Remaining budget	15,000

- 4.2. 12 applications for funding were refused; reasons for refusals are detailed in Appendix One and more information is available upon request to the applicants.
- 4.3. After payment of the recommended grants the 2015-2016 Corporate Services Small Grants Fund will close and re-open in October 2015.

5. APPROVAL

- 5.1 I agree the payment of the above grants from the Corporate Services Small Grants Fund.

Stephen Morgan, Head of Community Engagement

Date: 19 May 2015

Report by:
Jake Butterworth
Community and Third Sector Support Officer

APPENDIX ONE

Recommendations for funding from the Small Grants Fund 2015-16 Round One

Name	Project Description	Amount Requested	Recommendation	Recommended Grant	Reasoning
Action Disability Kensington and Chelsea	To enable the CEO to continue to represent the views of local disabled people and the local voluntary and community sector at meetings and forums throughout the Royal Borough.	£7,000	Grant not recommended	£0	The grant request is addressing a budgetary shortfall and did not sufficiently meet the criteria.
The Amethyst Foundation	Grant is needed for start up and running costs of the charity - office space, recruit, volunteers, publicity, etc.	£8,000	Grant not recommended	£0	Limited information was provided in the application and appears to involve setting up a project in Westminster that benefits Westminster residents. No benefits to RBKC residents were identified.
Angolan Community in London	Modernise computer filling and accessing systems; organisation of community events to prevent social isolation in community; publicity materials. Additional computer items: server, Apple computer, projector and digital camera.	£4,500	Grant not recommended	£0	Insufficient detail was provided in the application.
Bikeworks	Assist in purchasing of equipment to allow the organisation to deliver level 2 accredited maintenance training.	£7,000	Grant not recommended	£0	It was not clear if the majority of beneficiaries would be RBKC residents.

Centre for Armenian Information and Advice	Publicity costs and stall hire at the Armenian Street Festival at Iverna Gardens, Kensington. At the event they intend to engage with the visiting people to promote charitable services.	£700	Award a part grant to cover festival brochure publicity	£400	Good application which benefits wider community engagement. Part funding to cover specific costs incurred by the event, namely for festival brochure publicity. Full funding is not allocated to encourage sustainability as funding has been allocated in the past.
The ClementJames Centre	Two laptops for use in the Centre and to fund a professionally designed and printed impact report for 2014-15.	£1,409	Grant not recommended	£0	It was felt that the printed impact report is something that should be funded via other means other than the small grants fund.
The Dalgarno Trust	Lift repairs and upgrade – new shaft terminal links, battery backed alarm system, new floor selection equipment, full rewire of shaft and motor room, trunking and conduit.	£5,000	Award a part grant	£3,000	This was a good application and is a project that is required to benefit the sustainability of the centre and ensuring the centre is accessible for all. Not full grant allocation as Dalgarno have sourced funding from elsewhere and RBKC are matching the allocation from the Trust.
Eritrean Lowlanders League	To fund communication and stationary materials and expenses for volunteers to assist in filling out applications for benefits and interpretation, and to assist with interpretation/translation at GPs and hospitals.	£1,500	Award a part grant to cover communication costs	£300	The Small Grants Fund does not award grant allocation to cover volunteer costs as this is not sustainable. Part grant awarded to cover the creation and circulation of communication costs for the organisation. Grant allocation is on condition of governance documents supplied and referee submission.
Ethiopian Community Alliance	To purchase equipment such as a PC, laptop, workshop desk and computer desk.	£1,500	Grant not recommended	£0	Insufficient information provided with application.

Key Events	To cover the initial expenses to launch a mass yoga event in K&C. The event will accommodate 100+ attendees and will tour wards. Grant will cover equipment, venue and volunteer expenses.	£4,700	Grant not recommended	£0	It was felt that the application did not meet the criteria and there is insufficient detail about amount of RBKC beneficiaries.
Latymer Christian Fellowship Trust	Replacement of folding chairs in meeting space.	£1,500	Award a part grant	£500	Good application that would benefit the sustainability of the organisation and the residents that use the facilities. Part funding awarded in light of an oversubscribed application round.
Lyndon Arts Trust	Publicity material for an exhibition to be held at the Lighthouse, Lancaster Road. To include invitations, information and photography at the event.	£1,000	Grant not recommended	£0	Insufficient information supplied about how the project is to benefit RBKC residents. Organisation is not based in the borough and does not meet funding priorities.
Making Communities Work and Grow (MCWG)	A supplementary school year trip which enable students and families to spend a day out with friends and teachers. Hope to gain a new appreciation for outdoor activities and curriculum topics.	£1,500	Grant not recommended	£0	No evidence provided about the impact of the proposed trip, and insufficient information supplied.
Open Age	Provision of two laptops to add to the three currently in place in Open Age's new employment centre at the Positive Age Centre on the Peabody Estate, Dalgarno.	£1,378	Grant not recommended	£0	The benefits to RBKC residents are not clear and 50% of users are RBKC residents.
The Pepper Pot Centre	Upgrade PPC's IT system and hardware (which is currently several years old and not compatible with programmes).	£6,559	Award a part grant	£6,000	A new computer system appears vital for the sustainability of the organisation. It is unfeasible to be working without a fully functioning system and is not compliant with health and safety. The service users would benefit from an improved IT system, e.g. greater

					access.
The S.P.I.D. Theatre Company	Publication highlighting the free activities and space that is available at Kensal House estate's community rooms and distribute this publicity three times a year.	£1,500	Grant not recommended	£0	A good application which highlights a worthwhile requirement around publicity, but as the organisation has had a larger grant in the last two years; the grant allocation should be directed elsewhere.
South London YMCA	Creation of a new skills centre to offer a space and provide resources that will empower and support homeless people to improve digital skills, access to work and learning opportunities. Rejuvenation of their existing, unused storage rooms by purchasing new equipment.	£1,472	Award part grant	£1,400	A good application which fulfils the funding priorities by helping "people to get the advice and information they need to tackle challenges in their lives". It directly focuses on RBKC homeless "residents" and the project would support deprived, homeless young people.
Volunteer Centre Kensington and Chelsea	New website to enable VCKC to communicate with the full range of their stakeholders and potential stakeholders, promote volunteering, recruit volunteers and support volunteer involving organisations in RBKC.	£5,000	Award part grant	£3,400	This needs to be funded as current website does not work properly and is unsatisfactory to meet Volunteer Centre's needs. The grant would make the Centre more sustainable and more efficient.
Women's Association for African Networking and Development UK (WAND)	Develop and deliver a project to raise health awareness and provide information about WAND's services in collaboration with KCTMO Resident Engagement Team.	£1,495	Grant not recommended.	£0	Insufficient information supplied.
19 applications were received	Total	£62,713	Total	£15,000	