

The Royal Borough of Kensington and Chelsea
Assistant Chief Executive, 2012 and Special Projects

Job Outline

Main Purpose of the Job

Delivering the Council's ambitions for the London Olympic Games and the place of Kensington and Chelsea in them. Ensuring that the particular projects assigned to me are delivered on time, to the required quality and to budget. Advising the responsible Cabinet Members and all other councilors.

Key Accountabilities

- Ensuring that the London Olympics are successfully delivered in the Royal Borough, with the least disruption to residents and business possible.
- Ensuring that the Council's own 2012 programmes are successful
- Advising on, and managing on the Council's behalf, the successful transition to independence of Opera Holland Park
- Ensuring that a robust and comprehensive business case for Phase 3 of Leighton House is presented to Members
- Providing support to the SPACE programme

Staff Directly Managed

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Budget Responsibility 2011/12