

Higher Level Teaching Assistant Courses for TAs (HLTA)

in Nursery, Primary, Secondary and Special Schools and PRUs

For full information see separate leaflet or go to http://www.clpe.co.uk/courses/courses_main_03c.html

HLTA training from CLPE *High success rate* HLTA Provider since status was introduced

'CLPE provides a high quality, well resourced and candidate-friendly approach to HLTA.'

HLTA Quality Assurance Report, 2007

CLPE is an independent, not-for-profit Charitable Trust and an Approved Provider for HLTA preparation for assessment in London and the south east. This course is for Teaching Assistants wishing to develop their role as part of the professional team in school through the award of HLTA status. CLPE has been a highly effective provider of HLTA preparation for assessment since the beginning of the HLTA Programme. Teaching Assistants should visit the HLTA website for further information and to assess individual experience and qualifications against the Professional Standards at:

www.tda.gov.uk/support-staff/developing-progressing/hlta.aspx

Preparation for Assessment: 3 course days

This course provides briefing and guidance in preparation for the assessment of TAs against the Professional Standards for Higher Level Teaching Assistants (HLTAs). This route is for experienced TAs who are already demonstrating the HLTA Professional Standards in their everyday practice in school. TAs will be expected to demonstrate that they can work effectively as a team member with a range of groupings including individual pupils, small groups and the whole class.

Eligibility

All applicants need to have achieved qualifications in English/literacy and Mathematics/numeracy equivalent to level 2 of the National Qualifications Framework before beginning the Preparation for Assessment course. Applicants are required to show their original certificates on the first day of the course.

Application Procedure

If you wish to apply for CLPE HLTA training and preparation:

- Talk to your Head Teacher who will need to support your application
- Agree funding arrangements, this could be school, LA, self funded or a combination
- Contact CLPE once funding is agreed to obtain an application form

Dates: CLPE 3 day Preparation for Assessment courses are run each term

Autumn 2011: Mondays: 26 September/10 Oct/ 7 November 2011

Spring 2012: Mondays: 9, 23 January/ 6 February 2012

Summer 2012: Monday 23 April/ Tuesday 8 May/ Monday 21 May 2012

All course days 9.30 am - 3.30pm

Venues: at CLPE, Waterloo, or at local training venues by arrangement (subject to demand)

Course fees:

Preparation for Assessment: **£200 per candidate**
(Assessment: £450 per candidate payable on acceptance of application to the Assessor organisation, Babcock 4S).

Application form

To obtain an application form please return to CLPE, Webber St, London SE1 8QW Fax 020 7928 4624

HLTA Preparation for Assessment 2011-2012

Course Commencing (date)

Name

Telephone

School

LA

School address

Email address

Funding (please tick): School

Self-funding

Combination

If you need to cancel your booking we will refund the fee less 10% for administration.

If notice of cancellation is within less than five working days, we regret no refund will be given.



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