

Education, Training and Employment Directory

First edition 2008

For drug users and ex-users



THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA



Learning is lifelong

This Education, Training and Employment (ETE) directory is for people who use the Royal Borough of Kensington and Chelsea's substance use services and would like to move into education, training or employment. However, the directory can also be a useful resource for ETE coordinators and practitioners.

It will help you find out about education, training and employment opportunities as part of your aftercare programme. Developing your skills can help you to unlock your potential and to find a new direction in your life.

The directory mainly focuses on local organisations in Kensington and Chelsea; however other key organisations have also been included.

You can contact any of the services directly, or contact the Kensington and Chelsea ETE team (see page 11).

For advice about the costs associated with education and training, please contact Campden Charities (see page 39).

If you have any comments or recommendations for future editions of this directory please contact:

daatteam@rbkc.gov.uk or l.start@blenheimcdp.org.uk

Contents

Section One: Education and Training

Information about courses, training and education to gain skills and qualifications, including courses where you will learn more general skills to help you to build your confidence.

Section Two:

Employment and Advice

Information about where you can go to find work or where you will be given help to find work, including career search, CVs, interview techniques and application forms.

Section Three:

Self-employment and Business start up Provides information which can help you set up your own business.

Section Four:

Volunteering and other ETE services in the community

Section Five:

Useful websites/links

6

30

36

38

48

Section One: Education and Training

ACAVA

- Courses in computer graphics, digital arts and website design.
- Community art projects and digital/computer arts equipment for use by local people.
- Subsidised artists' studios.

Aimed at

Local unemployed people.

Contact details

Address54 Blechynden Street, W10 6RJPhone020 8960 5015Emailpost@acava.orgWebsitewww.acava.org

Bridge Training Centre

- A 13 week programme with an additional 13 weeks when you can use the organisation's facilities.
- One to one sessions to plan and review progress.
- Group training and focus on getting back to work.
- Access to ECDL training (European Computer Driving Licence).
- Literacy Levels 1 and 2.
- A basic skills course.
- Drop-in with job search help.
- Support to find placements, voluntary work and appropriate training.
- Help with creative software, music composition, graphics and web design.
- Support when you start work/training including travel expenses for six weeks.
- Monthly relaxation/yoga group.

Aimed at

Adults who have experienced difficulty with drugs/alcohol and can make a commitment to regular attendance.

Contact details

AddressBridge Close, W10 6SWPhone020 8960 6798Websitewww.mungos.org/projects_sm/bridge.shtml

Education, Training and Employment Directory Section One Education and Training

City Lit - Community Outreach

City Lit is London's largest adult education college offering part-time evening and day-time courses, during the week and at weekends. It offers more than 3,000 part-time courses including:

- vocational related qualification (VRQ) Level 2
- Supporting Needs of Vulnerable People Level 2 Certificate
- VRQ in Health & Social Care Level 2
- NVQ in Health & Social Care Level 2
- short two day course in Managing Challenging Behaviour (OCN) Level 3.

Aimed at

Supporting Needs of Vulnerable People (Level 2 Certificate) is aimed at unemployed homeless people including those who misuse substances and those in temporary housing. All other courses aimed at adult learners.

Phone	Outreach Team: 020 7492 2521/2524
Email	info@citylit.ac.uk
Website	www.citylit.ac.uk

Clean Break (The Theatre, Education and New Writing Company)

Clean Break uses theatre for personal change, working with women whose lives have been affected by the criminal justice system.

It offers information days, a free arts education programme and a training programme accredited through the Open College Network.

Courses include

Access to Theatre, Introduction to Drama, Improve your English, Self-Development, Take the Space, Group Sing and Record, Make-up, Writing for Theatre, Performance Poetry Group, Move-fit, Technical Theatre and Women and Anger.

Miss Spent is a programme for girls and young women (ages 14-17 or 18-21) in contact with youth offending teams.

Aimed at

Women aged 18+ who have an interest in exploring their creativity and who are able to commit to the course (apart from *Miss Spent*, see above). Women who have offended or are at risk of offending due to drug/alcohol use or mental health problems.

Address	2 Patshull Road, NW5 2LB
Phone	020 7482 8611
Email	general@cleanbreak.org.uk
Website	www.cleanbreak.org.uk

Deep Recording Studios

National City & Guilds centre for all sound recording, music technology and studio engineering exams.

It offers a selection of flexible industry based courses in all aspects of music recording technology.

All lessons are taught inside purpose, industry standard, 48 track recording studios.

- Foundation courses.
- Music and recording digital technology courses.
- DJ and radio technology.
- City & Guilds sound engineering and music technology.
- City & Guilds graduate engineering diplomas.

Aimed at

Kensington and Chelsea residents.

Address	187 Freston Road, W10 6TH
Phone	020 8206 5850
Email	deep.studios@virgin.net
Website	www.deeprecordingstudios.co.uk

Education Training and Employment (ETE) Department, Portobello Road Project (Blenheim CDP)

ETE aims to support service users to gain access into education, training and employment opportunities.

- Assessment with an education, training and employment worker, diagnostic tests for literacy/numeracy – referrals, advice, ongoing support and encouragement to find education, training and employment opportunities and develop skills.
- Workshops developing "soft skills" around confidence building, self-esteem, anger management, boundaries, motivation, communication/interpersonal skills.
- Accredited training programme SUNDIAL (Service User Network Development in Adult Learning) through OCN (Open College Network) at Level 2.
- NVQ Level 3 in Health & Social Care.
- Mentoring and befriending support.

Aimed at

Kensington and Chelsea residents aged 18 + who have a history of substance use and are now stable.

Contact details

AddressPortobello Road Project, 321 Portobello Road,
W10 5SYPhone020 8962 9932EmailI.start@blenheimcdp.org.uk

Website www.blenheimcdp.org.uk

Gateway Technology Centre

ICT training courses are run during the day and in the evenings.

- Word, Access, Excel, Outlook.
- Internet and email taster courses.
- Website design and networking.
- City & Guilds Computer Repair and Maintenance.
- City & Guilds NVQ Level 3 Computer Repair and Maintenance.

Aimed at

Free courses for unemployed people and those looking for a career change.

Contact detailsAddress123 Godolphin Road, W12 8JNPhone020 8740 6981Websitewww.gtc-online.org

Islington Music Workshop

Diploma in Sound Design Music Technology. 30 week course – 16 hours per week.

Cost £100 to those on benefits.

Aimed at Everyone.

Contact details

Address44 Peartree Street, EC1V 3SFPhone020 7608 0231Websitewww.imw.co.uk

Kensington and Chelsea College

The College is particularly strong in visual and performing arts – courses range from short courses for beginners right up to full-time degree level studies. The College also offers a number of courses in health, childcare, beauty therapy and teacher training.

Skills Coaching Service – *Next Steps* – offers advice on learning new skills, finding the right training, support and encouragement and helps you to keep track of your progress and build up a skills record.

Aimed at

Everyone aged 16+.

Next Steps is open to people aged 20+ who are in receipt of benefits.

Contact details

AddressVarious locations across the borough.Phone020 7573 5333Emailenquiries@kcc.ac.ukWebsitewww.kcc.ac.uk

Kensington & Chelsea - Mind Training and Work Experience

Mind works to help people, excluded from the labour market due to mental ill health, to develop the skills, confidence and work experience needed to access a range of vocational and employment options.

Free training, accredited qualifications and work experience in the following areas:

- IT and office skills
- Horticulture
- Painting and decorating
- Employment skills.

Aimed at

Residents of Kensington and Chelsea aged 18 to 65 who have experienced severe and/or enduring mental health problems and are supported by the community mental health team.

Address	Kensington & Chelsea Mind Skills Development
	Service, Meanwhile Life Garden, 154 Kensal Road,
	W10 5BN
Phone	020 8960 6336
Email	garden@kcmind.org.uk
Website	www.kcmind.org.uk

London Electronics College

- Foundation skills in electrical engineering and maintenance.
- Advanced Electronic Engineering in maintenance for computers, TVs and videos.
- Higher National Certificate.
- Higher National Diploma in electronics plus engineering degrees.

Aimed at

Some courses are suitable for unemployed people who are in receipt of benefits. Students may be eligible for a grant.

Address	20 Penywern Road, SW5 9SU
Phone	020 7373 8721
Website	www.lec.org.uk

Media Prospects

Media Prospects work experience preparation programme offers a one week work preparation course including:

- · work experience awareness and preparation
- CV media focused
- application forms
- interview skills and practice
- · careers/training awareness and options
- guest speakers including: industry professionals; potential employers; work placement providers and Media Prospects graduates
- career awareness workshops
- vocational workshops

Work experience.

Where appropriate a work experience opportunity will be provided to support job search.

Aimed at

People wishing to find employment in the media and creative sectors. Unemployed Kensington and Chelsea residents aged 16+.

Contact details

AddressMedia Prospects, Room 242, Kensington Town Hall,
Hornton Street, W8 7NXPhone020 7361 3722Emailinfo@mediaprospects.comWebsitewww.mediaprospects.com

Notting Dale Technology Centre

- Full and part-time courses in Microsoft Office and multimedia.
- PC repair and maintenance up to NVQ Level 3.
- Training and travel allowances are possible.

Aimed at

Free to Kensington and Chelsea residents of all ages.

Contact details

Address191 Freston Road, W10 6THPhone020 8969 8000Emailinfo@ndtc.orgWebsitewww.ndcst.org

Notting Hill Housing Trust Construction Training Initiative (CTI)

Offers support to people who want to work in construction, bricklaying, plumbing, carpentry, painting, decorating and electrics.

NVQ Level 2: six to nine months at college followed by paid work experience on site.

Aimed at

Unemployed people aged 18 to 59.

Contact details

Address27 Hammersmith Grove, W6 0JLPhone020 8357 4668Websitewww.nottinghillhousing.org.uk

Education, Training and Employment Directory Section One Education and Training

Nova New Opportunities

NOVA is small voluntary organisation, helping local people with IT training, building confidence and helping people to find work.

It provides advice, guidance and support with all aspects of job seeking including help with CVs, job applications and interview skills.

IT training includes: CLAIT (Computer Literacy and Information Technology) courses, Word, Excel, Access, email, the internet and typing skills. There is also a drop-in available for use of computers and internet.

Other courses include: Literacy and numeracy (basic to Level 2), English for Speakers of Other Languages (pre-entry to Level 2), Letter writing and Budgeting.

Aimed at

Everyone.

Contact details

AddressCanalside House, 383 Ladbroke Grove, W10 5AAPhone020 8960 2488Emailnova.new@btclick.comWebsitewww.novanew.co.uk

Portobello Business Centre

- Seminars on specific topics such as fashion, restaurants and the music business.
- Information technology centre with short courses in Web page creation, navigating the Web, word processing, spreadsheets, desktop publishing, the internet and E-Commerce.
- OCN accredited Level 2 Running a Small Business.
- Level 2 in Drugs Awareness Studies.

Aimed at

Everyone.

Contact details

Address2 Acklam Road, W10 5QZPhone020 7460 5050Emailinfo@pbc.co.ukWebsitewww.pbc.co.uk

Education, Training and Employment Directory Section One Education and Training

Portobello Film Festival

With a chance to help to organise the Portobello film and video festival, the Portobello Film Festival offers work experience opportunities in administration and event management.

All aspects of event management are covered from basic office skills and IT, to PR/marketing, fundraising, programming, projection and front of house and dealing with the public, sponsors and film makers.

Aimed at

Unemployed Kensington and Chelsea residents.

Contact details

AddressUnit 11, ACAVA, 54 Blechynden Street, W10 6RJPhone020 8960 0996Websitewww.portobellofilmfestival.com

Queens Park New Media Centre

The Centre offers a range of ICT and digital arts courses from web design to music visualisation. They are targeted at people of all levels and experiences.

Aimed at

Kensington and Chelsea residents.

Contact detailsAddressOffice 9, Beethoven Centre, Third Avenue, W10 4JLPhone020 8964 5891Websitewww.qpnmc.com

Rathbone (Offenders Learning Skills)

The Rathbone centre offers a programme called Options and Choices for young people who have offended.

The project offers qualifications in English for Speakers of Other Languages, Basic Skills Literacy and Numeracy with extensive tailored support. It also offers: basic skills, work placement opportunities and job search support.

The 12 week programme lasts from 15 to 30 hours per week.

Aimed at

Offenders aged 16+.

Offenders in custody who are within three months of release. Those who have been released from prison into the community under supervision.

Contact details

AddressLadbroke Grove,111-117 Lancaster Road, W11 1QTPhone020 7243 4812Emailladbrokegrove@rathboneuk.orgWebsitewww.rathboneuk.org

Regeneration Trust

New found confidence - keeping your computer skills up to date or getting started with using computers.

- First steps beginners' course in basic IT skills.
- Intermediate classes and regular classes in IT skills and various packages including Word, Excel, Publisher, Internet and Adobe Photoshop.
- English for Speakers of Other Languages (ESOL), literacy and numeracy courses.

Aimed at

Everyone.

Contact details

Address 8-10 World's End Place, SW10 0HE

Phone 020 7352 3368

Email email@trtrust.com

Website www.regenerationtrust.org

Education, Training and Employment Directory Section One Education and Training

SIA Door Supervision

Training for people who want to work in security or door supervision.

- Door Supervision Course.
- Additional training in conflict management and search procedure skills.

Aimed at

Adults aged 18+.

Address	SIA services/Lexus Security Management, Linton
	House, Unit 204, 164-180 Union Street, SE1 0LH
Phone	020 7922 1111 0844 892 102
Email	info@siaservicesuk.co.uk
Website	www.siaservicesuk.com and
	www.the-sia.org.uk/

The Video College

The Video College provides free, high-quality, production-based video training with a strong drama element. The programme offers progression routes so that you can develop both video skills and the core skills that you will need to get on at school or to move into work, further education or training.

- Hands on production courses.
- Six days Basic Video Introduction.
- Seven month City & Guilds and combined production courses in drama, and workshops for under 25s.

Aimed at

Unemployed Kensington and Chelsea residents and migrant/ refugee communities.

Contact details

Address1 Thorpe Close, W10 5XLPhone020 8964 2641Emailthevideocollege@ukonline.co.ukWebsitewww.thevideocollege.co.uk

Westway Development Trust

- Fitness training course that can lead to a job as a fitness instructor.
- Community Sports Leader Award.
- Football Level 1 Certificate Coaching Award.

Aimed at

Kensington and Chelsea residents aged 18-45. If you are unemployed or have a low income, you may be suitable for a grant.

Contact details

Address1 Thorpe Close, W10 5XLPhone020 8962 5720Websitewww.westway.org/sports/communitysport

Education, Training and Employment Directory Section One Educaton and Training Education, Training and Employment Directory Section Two Emloyment and Advice

Section Two: Employment and Advice

Employment Projects

Manages and delivers work experience and job search courses to unemployed adults aiming to enter the creative industries.

Aimed at Unemployed adults.

Contact detailsAddressRoom 242, Town Hall, Hornton Street, W8 7NXPhone020 7361 2942Emaillearning@rbkc.gov.uk

Job Centre Plus

- Advice on how to claim benefits Income Support, Jobseeker's Allowance and Incapacity Benefit.
- Opportunities to look for jobs/vacancies at local job centres.
- Referrals to other agencies to help with job search, interview skills, use of telephones and computers.
- New Deal helping people to find work and training (based on soft skills) available if you are 18-24 and have been unemployed for six months, are receiving benefits or are sick/disabled/lone parents.
- An adapted version of *New Deal* if you are 25+ and been unemployed for 18 months or longer.
- Advice for lone parents.

Aimed at

Unemployed people who want to return to work.

Contact details

Address North Kensington Jobcentre Plus, 308-312 Quayside House, Kensal Road, W10 5BL

- Phone 020 7941 6600
- Website www.jobcentreplus.gov.uk

Education, Training and Employment Directory Section Two Emloyment and Advice

LEAP

This North West London based charity has helped over 3,000 people into work. It offers:

- a three week essential skills programme which includes: boosting confidence and self-esteem, learning how to successfully get a job and how to keep a job
- three week essential skills workshop
- one to one support.

Fares to and from the service are fully reimbursed.

Aimed at

Unemployed adults in London.

Contact details

Address Harriet Tubman House, Hazel Road, Kensal Green, NW10 5PP

Phone 020 8962 1900

Website www.leap.org.uk

Maatwerk Progress to Work

- Supports people who have had drug problems to find paid employment by helping to remove the barriers that keep them from returning to work.
- Personalised job finding support including help with writing letters; a personal coach; interview skills; on the job assistance; one to one training and referral to other courses.

Aimed at

People who have had drug problems who wish to find employment.

Contact details

Address Congress House, Lyon Road, Harrow, Middlesex HA1 2EN

- Phone 020 8861 6600
- Email p2w@maatwerk.co.uk

Education, Training and Employment Directory Section Two Emloyment and Advice

Paddington First

Paddington First will help you to find a job and get the training and support that you need.

- Help with CVs, applications, interview support and job search.
- Job brokerage for hospitality, catering, retail, healthcare office work, education and childcare, financial services, property and travel sector.

Aimed at

People looking for work.

Contact details

Address143 – 145 Harrow Road, W2 1JPPhone020 7087 8080Emailinfo@paddingtonfirst.co.ukWebsitewww.paddingtonfirst.co.uk

Royal Borough of Kensington and Chelsea – jobs and council vacancies

Regularly updated vacancies at the Council.

Aimed at

Everyone.

Contact details

Phone020 7361 3011Emailrecruitment@rbkc.gov.ukWebsitewww.rbkc.gov.uk/jobs

Education, Training and Employment Directory Section Three Self-employment and business start up

Section Three: Self-employment and business start up

Portobello Business Centre

- Advice and information for people wanting to start up their own business or become self-employed.
- Business advisers can help with business start up and continuing growth and expansion.
- Help with loans and grants, planning, cash flow forecasts, market research, sales and marketing, and financial management.

Aimed at

Everyone, fees are payable for some courses.

Contact detailsAddress2 Acklam Road, W10 5QZPhone020 7460 5050Emailinfo@pbc.co.ukWebsitewww.pbc.co.uk

Prince's Trust Scheme: Business Programme

- Referral to local business advisers for advice and help.
- Grants and loans available to young people who want to start up in business.

Aimed at

Those aged 18 to 30 years who are unemployed or underemployed (part-time or temporary work or earning less than \pounds 10,000 pa).

Contact details

Address3rd Floor Tribute House, 120 Moorgate, EC2M 6TSPhone0800 842 842 or 020 7382 5100Websitewww.princes-trust.org.uk

Section Four: Volunteering and other ETE services in the community

Blenheim CDP Volunteer Programme

- Varied volunteer roles working with substance use.
- Regular one day per week placement (minimum of six months).
- Travel costs reimbursed.
- Induction programme.
- Regular six weekly supervision.
- Ongoing support and training.
- Direct work with clients.
- Courses are free and are accredited by the Open College Network 'A Pathway to Drugs Work' at Level 2 and Level 3 is mapped to The Drug and Alcohol National Occupational Standards (DANOS).
- Option to study NVQ Level 3 in Health & Social Care (mapped to DANOS) with a placement.

Aimed at

Adults looking for a volunteering experience working with substance use and the option to study a unique accredited training programme. Ex-users (minimum 12 months clean) and non ex-users encouraged to apply.

Address	Volunteer Coordinator, Portobello Project, Blenheim
	CDP, 321 Portobello Road, W10 5SY
Phone	020 8962 9932 / 020 8960 5599
Website	www.blenheimcdp.org

Campden Charities

Can help with

- costs associated with education or training courses that are likely to lead to work
- supplementing loss of benefit for people moving from benefits into paid work
- childcare costs
- funding work experience and voluntary work
- referrals to experts to provide personal assistance with financial affairs
- advice and information
- grants for goods and services that are related to education or work goals.

Aimed at

People on a low income normally in receipt of benefits such as Income Support or Jobseeker's Allowance. You must have lived in Kensington and Chelsea continuously for at least two years. You must be a British or European citizen or have been granted indefinite leave to remain.

Address	Grants Officer, Campden Charities, 27a Pembridge
	Villas, W11 3EP
Phone	020 7313 3797
Email	grants@campdencharities.org.uk
Website	www.cctrustee.org.uk

Goals Project

- Full-time personal development programme lasting five weeks, from Monday to Friday.
- Develop self-respect and communication skills, improving your ability to work with others and help re-focus your life and objectives.
- Goal programmes run from Queens Park Rangers FC stadium and Millwall FC stadium.
- Receive regular football coaching from professional coaches and fitness training.
- Other activities including bowling.
- Free travel and lunch and no assessment or examination.
- Graduation ceremony at the end of the programme at FA Headquarters.

Aimed at

Unemployed people aged 18+.

Project Manager	020 8536 5330	07760 400766
Project Coordinator	020 8536 5330	07939 838245
Project Worker	020 8536 5334	07943 309921

HOT Portobello Project Blenheim CDP

- Drop-in.
- Drugs information.
- Trips for young people.
- Football and fitness.
- Sexual health awareness.
- Advice and support around drugs.

Aimed at

Young people who need to access services within Kensington and Chelsea.

Contact details

 Address
 321 Portobello Road, W10 5SY

 Phone
 07748 638245 | 07825 919488

Kensington and Chelsea Student Support

- Loans and support towards tuition fees.
- Financial Support for Students booklet.

Aimed at

Residents of Kensington and Chelsea.

Contact details

AddressStudent Support, Kensington Town Hall, Hornton
Street, W8 7NXPhone020 7361 3328Emailstudent.support@rbkc.gov.ukWebsitewww.rkbc.gov.uk/studentsupport/general

My Generation

My Generation provides solutions for the social challenges affecting young people, their families and the communities in which they live.

- Support into employment and training.
- Links with local charities, for example, to fund courses.
- Activities and workshops.
- Girls' group educational activities art project/short film project in conjunction with Video College.
- Women's group local agencies come in and give talks to women to help them gain employment.

Aimed at

Young people aged 16+.

Contact details

Address19 Goldborne Road, W10 5NYPhone020 8968 4499Emailcontact@mygeneration.org.ukWebsitewww.mygeneration.org.uk

Volunteer Centre Islington – 'Metamorphoses'

Focus is on supporting ex-offenders and people with a history of substance misuse into volunteering.

- Participate in regular outreach work at detoxification centres, hostels, HMP Holloway and First Night centre at Wormwood Scrubs.
- Linked with drug and alcohol agencies.
- Offers training workshops covering application forms, CVs, interview techniques, disclosures and spent convictions.

Aimed at

Ex-offenders and people with a history of substance misuse.

Contact details

Address6-9 Manor Gardens, N7 6LAPhone020 7686 6801Emailmeta@islingtonvolunteer.org.ukWebsitewww.islingtonvolunteer.org.uk

Volunteer Centre Kensington and Chelsea (VCKC)

- Recruits volunteers and refers them to charities that require their skills and enthusiasm.
- Gives support, reassurance and extra encouragement to those who have extra support needs or a disability.
- Skills Connect: re-engaging women in the work place.
- Resettlement Programme: register whilst in prison or at the end of sentence, or on release call in to discuss (travel, meal and equipment costs will be reimbursed).

Aimed at

People wishing to gain some voluntary experience or those looking to change their career and gain some practical experience. People who have been out of work for a long time or have a criminal record.

Contact details

AddressCanalside House, 383 Ladbroke Grove, W10 5AAPhone020 8960 3722Text07984 222248Emailenquiries@voluntarywork.org.ukWebsitewww.voluntarywork.org.uk

Service User Drug Reference Group (SUDRG)

An aftercare service, which is designed to be supportive and responsive. It runs a number of social activities including:

- badminton club
- social club
- gym and sauna club
- yoga
- art workshop
- music workshop
- support group
- one to one support
- cognitive behavioural therapy group
- alternative therapies

Opportunity to study OCN Level 2 accredited 'SUNDIAL' course, (Service User Network Development in Adult Learning). The course runs over a three month period alongside voluntary placement.

Aimed at

Volunteer positions available to those in recovery. Ex-drug users welcome but must be stable.

Address	Portobello Road Project, Blenheim CDP, 321
	Portobello Road, W10 5SY
Phone	07849 663548
Email	kandcsudrg@yahoo.com

St Mungo's Volunteer Services

Develop skills and experience working with homeless/substance use clients.Volunteers will run activity sessions and work with residents on a more informal basis. Criminal Records Bureau (CRB) checked.

Aimed at

Everyone aged 18+. Ex-drug users must be at least 12 months clean. You must be able to commit for at least six months for at least three hours per week and be willing to travel to and within Zones 1 and 2.

Contact details

Address St Mungo's Volunteer Programme, St Mungo's Griffin House, 161 Hammersmith Road, W6 8BS Phone 020 8762 5500

Email volunteerservices@mungos.org

Website www.mungos.org

Section Five: Useful websites / links

Job search websites

www.londonofficejobs.co.uk www.monster.co.uk www.opportunities.co.uk www.womenjobsearch.net www.jobserve.com www.jobcentreplus.gov.uk www.seasonworkers.com www.worktrain.gov.uk

Other websites

www.learndirect.co.uk

An online database of learning courses and advice. **Phone** 0800 101 901

www.floodlight.co.uk

A guide to part-time and full-time courses at government funded colleges, universities and adult education centres across London.

www.do-it.org A volunteer website Education, Training and Employment Directory Section Five Useful websites / links

Extra information

Education line:

Phone020 7361 3009Emaileducationline@rbkc.gov.uk

Libraries in Kensington and Chelsea: Phone 020 7361 3010

Website www.rbkc.gov.uk/libraries

Education, Training and Employment Directory Section Five Notes

Notes:

Education, Training and Employment Directory Section Five Notes If you do not understand English or you need help to communicate because, for example, you have sight or hearing loss, we can give you the information in this leaflet:

- on audio cassette or in very large print or Braille
- translated into the main languages spoken in Kensington and Chelsea
- by arranging an interpreter or signer for you.

Please call the Drugs and Alcohol Action Team on **020 7361 3768.**

@May 2008. Housing, Health and Adult Social Care. Design and production: PIRS Design 020 7598 4834. J12241.