



Leighton House Museum

Information

Application for photography in Leighton House Museum for Research and Educational Use

Here at Leighton House Museum our priority is to protect and maintain the house and its contents. Due to the fragile nature of the building and current copyright restrictions, we limit the amount of photography of the museum. However, applications for photography for educational and research purposes are considered. If your request is successful there are regulations which must be adhered to:

1. A fee of £25.00 must be paid on the day by cash or credit card.
2. Photographs are taken for private use only; they may be used in educational assignments, dissertations and research projects. Their publication in any other format without the prior consent of the Museum is strictly forbidden.
3. Copyright on photographs of Leighton House and its contents is assigned to the Royal Borough of Kensington and Chelsea and may not be sold or reproduced without prior consent of the Museum.
4. The use of flash, tripods and standing lights is not permitted without the prior consent of the Museum.

Before you apply

Images of the Museum and collection are available from Bridgeman Art Library, www.bridgeman.co.uk, and further images are also available on request from the Museum by contacting museums@rbkc.gov.uk. **Permission for photography will only be granted if your requirement cannot be met by the above sources.**

How to apply

Only formal applications for photography will be accepted. If you would like to apply please fill in the Photography Application Form and return it to Leighton House Museum, 12 Holland Park Road, London W14 8LZ or fax back to 020 7371 2467, or email to museums@rbkc.gov.uk

What happens next?

Your application will be considered by the Senior Curator and we may contact your referee. We will contact you, usually within 10 days, to let you know if your application has been successful. Please bring along the confirmation email or letter when you visit the house.



Leighton House Museum

For Office Use

Date:

Approved by:

Application Form

Photography For Research and Educational Use

I apply for permission to photograph Leighton House and/or its contents and agree to abide by the following conditions:

1. A fee of £25.00 must be paid on the day by cash or credit card.
2. Photographs are taken for private use only; they may be used in educational assignments, dissertations and research projects. Their publication in any other format without the prior consent of the Museum is strictly forbidden.
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Name: _____

Email: _____ Tel: _____

Contact address: _____

College/ Institution: _____

Referee from the above institution:

(Please provide name and contact details. We may contact your referee to verify your application)

Please give a description of what the photographs will be used for and your research subject:

If your application is successful, when would you like to visit the house? _____

(Please give a date. Leighton House is open daily from 11am to 5.30pm, closed on Tuesdays. Please respect other visitors while photographing.)

Signature: _____ Date: _____



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA