



## Leighton House Museum

### Hire Charges – 2019/20

*Please note that the Museum cannot be hired on a Sunday*

<b>Lectures/Meetings (no catering)</b> Hire Times 6.30pm - 9.30pm <b>Up to 100 seated maximum capacity</b>	<b>£ 800</b>
<b>Concerts (no catering)</b> Hire Times 6.30pm - 10.00pm <b>Up to 100 seated maximum capacity</b> <i>Weekdays only</i>	<b>£ 900</b>
<b>Concerts (if catered)</b> Hire Times 6.30 – 10pm <b>Up to 100 seated maximum capacity</b> <i>Weekdays only</i>	<b>£ 2,500</b>
<b>Arab Hall Receptions (ground floor)</b> Hire Times 6.30pm – 9.00pm <b>Up to 80 standing maximum capacity</b>	<b>£ 2,800</b>
<b>Grand Studio Reception (whole house)</b> Hire Times 6.30pm – 9.00pm <b>Up to 150 standing maximum capacity</b>	<b>£ 3,500</b>
<b>Leighton's Studio Seated Dinners</b> Hire Times 6.30pm – 11.00pm <b>Up to 60 maximum capacity</b>	<b>£ 4,500</b>
<b>Leighton's Dining Room Seated Dinners</b> Hire Times 6.30 – 11.00pm <b>Up to 16 maximum capacity</b>	<b>£ 3,000</b>



**Filming/TV/Photographic shoots** *Price on application*

#### Insurance

Clients must be aware that the above hire charges do not include insurance. All events must be insured before they take place. The insurance charge is 9% of the hire fee plus 6% premium tax. **This fee will automatically be added to the hire fee and will be clearly stated on the booking form.**

#### Over-run

Please note an excess charge of £200 per 15 minutes is made for over-running the agreed time.

There is a 5% discount for bookings made by Patrons of Leighton House.

Please note that Leighton House is closed to the public during the day on Tuesdays, but evening events take place in the normal way. Although open on Sundays and Bank Holiday Mondays during the day, there are no evening events.