



32 Royal Crescent Mews, LONDON W11 4SY

Mr Jonathan Bore  
Director of Planning & Borough Development  
Royal Borough of Kensington & Chelsea  
Hornton Street  
LONDON W8

9 April 2012

Dear Mr Bore

**Neighbourhood Planning (General) Regulations 2012 No 637**

The Norland Conservation Society hereby asks to be designated as the Norland Neighbourhood Forum for the Norland Neighbourhood Area, in accordance with Regulation 8 of the above regulations.

A map of the neighbourhood area is attached. The area was first designated as a conservation area in 1969, and has since been extended in 1978. The reasons for designation were given in the Conservation Area Policy Statement for Norland, published in 1982.

The Norland Conservation Society was founded in 1969 to “protect and preserve, and stimulate public interest in the area; to promote high standards of town planning and architecture in the area; and to secure the preservation, conservation, development and improvement of features of general public amenity or historic or public interest in the area”. It has approximately 370 members. A copy of the Constitution is attached.

The Society has a Committee consisting of Chairman, Hon. Treasurer, Hon. Secretary, Membership Secretary and Planning Secretary, representatives with responsibility for each street in the area, and other members with specific duties. It meets 5-6 times a year, and organises an AGM at which all Officers and Members of the Committee are up for re-election or replacement. It also organises an Annual Lecture on a conservation-related topic; attendance at the latest lecture was over 100. It publishes an Annual 8-page colour Newsletter, summarising the activities and plans of the Society.

Since 1969, the Society has actively represented the interests of its members in dealings with the Council and other authorities, and has an impressive list of achievements to its credit. Examples of these are listed separately, as attached.

It therefore considers itself a relevant body for the purposes of Section 61F(5) TCPA 1990, to apply for designation of the Society as a Neighbourhood Forum for the Norland Neighbourhood Area.

The Society nominates the undersigned as its representatives for the purpose of designation.

We look forward to receiving confirmation of the designation of the Society as a Neighbourhood Forum for the Area.

Yours sincerely

Libby Kinmonth  
Chairman  
32 Royal Crescent Mews  
LONDON W11 4SY  
020 7603 3528

Clive Wilson  
Committee Member responsible for Neighbourhood Planning  
52 St James's Gardens  
LONDON W11 4RA  
020 7603 3610

## **Examples of achievements of the Norland Conservation Society:**

- *secured the closure of Clarendon Cross*
- *thus cut off the huge flow of traffic through the heart of the area*
- *challenged, and frequently secured refusal of inappropriate building developments and alterations*
- *developed guidelines for control of alterations to buildings*
- *supported and secured replacement of garden railings*
- *achieved unified decoration schemes in Royal Crescent and Norland Square*
- *protected front gardens in Addison Avenue from car parking*
- *got many pavements reset with York paving*
- *saved the church tower from collapsing by fund-raising*
- *achieved new street tree planting, and saved important trees*
- *secured FLIP protection for houses most prone to flooding*
- *secured refusal of permission for several huge back-lit advertisement hoardings round Shepherd's Bush roundabout*
- *fostered a real sense of neighbourliness and community through our Annual Lecture and Summer Garden Party*

## **Our vision is to:**

- Enhance and protect the character and historic features that define Norland's sense of place, - in terms of townscape, streetscape, landscape, neighbourhood
- Protect our Listed buildings, as well as those which may not be of Listing quality but whose architectural features are important to the character of Norland
- Protect and enhance our open spaces, gardens and trees – private as well as public
- Protect and enhance the aspects that add to the quality of life - tranquillity, security
- Discourage and reduce traffic noise and disturbance through residential areas
- Strive for retention of local and heritage characteristics - both architecture and local and social amenity (shops, pubs, post offices)
- Make it easy for pedestrians to move freely and safely in Norland
- Manage new development in such a way as to conserve local character
- Maintain a mix of uses – try to retain a diverse range of small businesses
- Maintain social diversity
- Encourage neighbourhood pride and local involvement of individuals and organisations



## Constitution

<b>CONSTITUTION</b>	<b>Norland Conservation Society</b> Adopted 12 May 1970, Revised 15 October 1997, 7 July 1999, 21 June 2005
<b>NAME</b>	The name of the Society shall be the Norland Conservation Society
<b>OBJECTS</b>	<p>The Society is established for the public benefit for the following purposes:</p> <p>(a) To protect and preserve and stimulate public interest in the area within the Royal Borough of Kensington and Chelsea known as Norland which area has been designated by the Council of the said Royal Borough as a Conservation Area under the terms of the Civic Amenities Act 1967 and is hereinafter referred to as “the area of benefit’.</p> <p>(b) To promote high standards of town planning and architecture in the area of benefit.</p> <p>(c) To secure the preservation, conservation, development and Improvement of features of general public amenity or historic or public interest in the area of benefit.</p> <p>In furtherance of the said purposes but not otherwise the Society through its Executive Committee shall have the following powers:</p> <ol style="list-style-type: none"><li>1. To act as a co-ordinating body and to co-operate with the Borough Council, planning committees, sanitary, drainage and all other authorities, charities and persons having aims similar to those of the Society.</li><li>2. To promote or assist in promoting activities of a charitable nature throughout the area of benefit.</li><li>3. To educate public opinion and to give advice and information.</li><li>4. To publish papers, reports and other literature.</li><li>5. To undertake surveys and prepare maps and plans and collect information in relation to any place, erection or building of beauty or historic interest.</li><li>6. To hold meetings, lectures and exhibitions.</li><li>7. To promote research into subjects directly connected with the objects of the Society and to publish the results of any such research.</li><li>8. To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise; provided that the Society shall not undertake any permanent</li></ol>

trading activities in raising funds for its primary purposes.

9. To take and accept any gifts of property, whether subject to any special trusts or not.

10. To sell, let, mortgage, dispose of or turn to account all or any of the property or funds of the Society as shall be necessary.

11. To borrow or raise money for the purposes of the Society on such terms and on such security as the Executive Committee shall think fit, but so that the liability of individual members of the Society shall in no case extend beyond the amount of their respective annual subscriptions.

12. To do all such other things as are necessary for the attainment of the said purposes.

## **MEMBERSHIP**

Membership shall be open to all who are interested in actively furthering the purposes of the Society, particularly those who live or work in the area of benefit.

[See **Membership Form**]

## **SUBSCRIPTIONS**

The annual subscription shall be such reasonable sum as the Executive Committee shall determine from time to time, and shall be payable on 1st January each year. Membership shall lapse if the subscription is unpaid 3 months after it is due.

## **MEETINGS**

An Annual General Meeting shall be held in the Summer of each year to receive the Executive Committee's report and audited accounts and to elect Officers and Members of the Committee.

The Committee shall decide when meetings of the Society shall be held and shall give at least 14 days notice of such meetings to all members. Special General Meetings of the Society shall be held at the request of members representing not less than 10% of the existing membership of the Society and whose subscriptions are fully paid up. Fifteen members personally present shall constitute a quorum for a meeting of the Society.

## **OFFICERS**

Nominations for the election of officers shall be made at or before the Annual General Meeting. Such nominations shall be supported by a seconder and the consent of the proposed nominee must first have been obtained. The election of Officers shall be completed prior to the election of further Committee members. The Officers of the Society shall consist of:-

Chairman  
Honorary Secretary  
Honorary Treasurer

and such other Officers as the AGM or and EGM shall from time to time determine, all of whom shall relinquish their office every year and shall be eligible for re-election at the Annual General Meeting. A

President and Vice-President may also be elected at a General Meeting of the Society, for periods to be decided at such a meeting. The Executive Committee shall have the power to fill casual vacancies amongst the Officers of the Society.

## **COMMITTEE**

The **Executive Committee** shall consist of the Officers and not more than twelve other members. The Committee shall have power to co-opt further members (who shall attend in an advisory and non-voting capacity). [See current **Executive Committee**]

The officers and members of the Committee shall be resident, or work, in the area of benefit but the Committee shall have power to co-opt additional members not so resident.

The President and Vice-President may attend any meeting of the Executive Committee but may not vote at any such meeting. In the event of an equality in the votes cast, the Chairman shall have a second or casting vote. Nominations for election to the Executive Committee shall be made at or before the Annual General Meeting. They must be supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such manner as the Chairman of the meeting may direct. The Executive Committee shall be responsible for running the affairs of the Society and may take decisions on its behalf. A quorum for Meetings of the Executive Committee shall consist of five members.

## **EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS**

The Officers of the Society, on behalf of the Executive Committee shall, out of the moneys received by the Society, pay all proper expenses of administration and management of the Society. After the payment of the administration and management expenses and the setting aside to reserve of such sums as may be deemed expedient the remaining funds of the Society shall be applied by the Executive Committee in furtherance of the purposes of the Society. [See details of expenditure in recent annual **Accounts**]

## **INVESTMENT**

All moneys at any time belonging to the Society and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments, securities or property as it may think fit, subject nevertheless to such authority, approval or consent whether by the Charity Commissioners or by the Secretary of State for Education and Science as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.

## **AMENDMENTS**

The Constitution may be amended by a two-thirds majority of members present at an Annual or Special General Meeting, provided that 14 days' notice of the proposed amendment has been given to all members, and provided that nothing therein contained shall authorise any amendment the effect of which would be to cause the Society at any time to cease to be a charity in law.

## **NOTICES**

Any notice required to be given by these Rules shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified to the Secretary.

## **WINDING-UP**

In the event of the winding-up of the Society the available funds of the Society shall be transferred to such one or more charitable bodies having objects similar or reasonably similar to those hereinbefore declared as may be chosen by the Executive Committee and approved by the Meeting of the Society at which the decision to dissolve the Society is confirmed.

Registered Charity (No 261166)

[Link to Charity Commission Registration](#)

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