

Volunteer Room Guide Role Summary Stafford Terrace

18 Stafford Terrace was the home of *Punch* cartoonist Edward Linley Sambourne, his wife Marion, their two children and their live-in servants. A late Victorian family home it is preserved almost entirely intact, giving a memorable insight into the lives of the Sambournes and the world in which they lived.

The house is open to the public for Open Access on Wednesdays, Saturdays and Sundays from 2 pm to 5.30 pm. On these days, during the open season of September to the end of June, members of the public can come and explore the house at their leisure.

We are looking for volunteer **Visitor Assistants** who will be on hand to provide a warm, friendly welcome to visitors and keep an eye on the contents of our rooms.

The role will give you the opportunity to get to know the art work and house in more depth. It will also be sociable and offer new opportunities for learning and skills development.

No experience is required.

Role title:	Volunteer Visitor Assistant
Where:	18 Stafford Terrace, London W8 7BH
When:	Wednesday, Saturday or Sunday afternoons from 1.50- 5.30 pm.
How much of your time we ask for:	It's up to you – weekly, once a fortnight, or whenever you can. If you would like us to provide a reference for you we do ask that you come regularly for a minimum of 3 months as that means we can get to know you.
Will the role suit you:	If you have an enthusiastic and friendly manner; enjoy meeting and talking with people, like operating as part of a team and are keen to learn then yes.
Why we need your help:	<p>We want to give ensure visitors enjoy their visit. To do this we need your help:</p> <ul style="list-style-type: none">○ Providing a warm, informal and friendly welcome to all visitors○ Improving the visitor's experience by answering questions○ Protecting interiors and collections from damage during open hours○ Keeping an eye on objects to prevent theft <p>There may be other activities where we could use your help</p>
What's in it for you:	Our volunteer opportunities aim to be sociable and offer new opportunities for learning and skills development. We want our volunteers to feel that they are part of the team, however long they stay with us. We can offer receipted travel expenses to and from the Museum on volunteering days. You will also have the opportunity to attend some events. If appropriate, we can also provide references for volunteers.



Notes: You will be supervised by Tracey Lazarus. A full induction to the Museum and the role will be given, as well as ongoing volunteering-related training as required.

For more information contact: Tracey Lazarus
Tours Coordinator
Email: tracey.lazarus@rbkc.gov.uk