



Volunteering at Leighton House Museum

Role title:	Various different duties depending on your interest
Where:	Leighton House Museum, 12 Holland Park Rd, London W14 8LZ
Duties:	<p>For community access scheme activities;</p> <ul style="list-style-type: none">• Welcoming & escorting community groups into the museum;• Setting up & clearing out different rooms and spaces with resources & refreshments;• Giving an introduction to the museum's handling collection;• Delivering conservation sessions. <p>For the dementia support activities:</p> <ul style="list-style-type: none">• Welcoming & escorting people living with dementia and their carers into the museum and throughout the session;• Setting up & clearing out the Education Room with resources & refreshments;• Assist the workshop facilitator with delivery• Observational evaluation completion <p>For the handling collection activities;</p> <ul style="list-style-type: none">• Facilitate object handling sessions on and off site - introduce objects, facilitate activity/discussion• Conduct object research• Evaluation completion <p>For Leighton House Museum ambassadors/tour guides;</p> <ul style="list-style-type: none">• Developing and delivering Leighton House Museum talks to various audiences at various venues as well as short tours of the museum and the Holland Park Circle of artists walking tours• to conduct evaluation/assist with evaluation of the activities• to conduct any relevant research to support the delivery <p>For Learning activities;</p> <ul style="list-style-type: none">• To assist with school learning sessions, for both primary and secondary age school children.• Support the Learning Officer to set up and clear up for school sessions, de-briefing• Welcome and support of teachers and young learners, guest speakers and tutors• Assist with delivery of sessions, workshops and study days• Conduct evaluation/assist with evaluation of the activities• Liaise with members of the public and the front of house team

	For Family Fun activities <ul style="list-style-type: none"> • Support to set up and run activities on family days, including creative workshops and special events • Welcome and support of children and their families, guest tutors • Participate and assist with delivery • Evaluation completion • Liaise with members of the public and the front of house team
How much of your time we ask for:	Volunteering will be on an ad hoc basis when activities and events are booked in with the museum.
Why we need your help:	<p>We have various activities taking place including formal and non-formal learning.</p> <p>We need volunteers to assist the Community Engagement Officer and Learning Officer with pre-booked activity visits, training and networking events.</p> <p>We also need volunteers interested in becoming tour guides.</p>
Requirements:	<p>Ideally you will have:</p> <ul style="list-style-type: none"> • An interest in Victorian art, museum education and Middle Eastern art and culture; • A willingness to work and communicate with diverse community groups and individuals (including those with further needs and disabilities); • An amiable, engaging and positive manner • DBS check if working with children and young people (this can be arranged through us)
What's in it for you:	<p>This opportunity will offer the right person a chance to get involved with the work of the museum and museum education. You will also receive training on:</p> <ul style="list-style-type: none"> • Conservation • Handling the museum collection • Working with community/school groups • Evaluation • Safeguarding <p>Additionally, we aim to make this experience sociable and you will be an important part of the team. We can offer receipted travel expenses to and from the Museum on volunteering days of up to £6 per day and refreshments.</p> <p>You'll also have free access to selected public events hosted at the Museum.</p>
Notes:	A full induction to the Museum and the role will be given, as well as ongoing volunteering-related training as required.
For more information contact:	<p>Tracey Lazarus Volunteer Coordinator Leighton House, 12 Holland Park Road, London, W14 8LZ Email: tracey.lazarus@rbkc.gov.uk Tel: 020 7471 9158</p>