

# TOWN & COUNTRY PLANNING ACT 1990

FORM TP1

APPLICATION FOR PERMISSION TO DEVELOP LAND AND / OR BUILDINGS IN GREATER LONDON

FOR OFFICE USE ONLY

Fee £ 190  
 Cheque / Postal Order / Cash 154737  
 Receipt No. Issued 0241200

Borough Ref: .....  
 Registered No. ....  
 Date Received 13 DEC 2000

**FORM TP1 TOWN & COUNTRY PLANNING ACT 1990 APPLICATION**

**COMPLETE**

**PLEASE READ CAREFULLY THE GENERAL NOTES BEFORE FILLING IN THE FORM**

<b>PART ONE</b>	To be completed by or on behalf of all applicants as far as applicable	<b>FEE</b> (where applicable)	£ <u>190-00</u>
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**1. APPLICANT** (in block capitals) **AGENT** (if any) to whom correspondence should be sent

Name WILLIAM SUTTON TRUST Name .....  
 Address TWO WATERS HOUSE Address .....  
LAWN LANE, NEMEL HEMPSTEAD ..... PP002859  
HERTS HP1 2AS .....  
 Tel. No. 01442 283126 Tel. No. .... Ref. ....

**2. PARTICULARS OF PROPOSAL FOR WHICH PERMISSION IS SOUGHT**

(a) Full address or location of the land to which this application applies ESTATE ~~OFFICE~~ MANAGER'S FLAT, SUTTON ESTATE, CALE STREET LONDON SW3 3SG

(b) Site area 93 m<sup>2</sup>

(c) Give details of proposal indicating the purpose for which the land/buildings are to be used and including any change(s) of use The proposal is for a change of use of the flat above the Trust's Estate Office as a base for the Estates Tenants Association. The Tenants Association will use the flat to hold committee meetings and a base for ~~some~~ coordinating community activities.

(d) State whether applicant owns or controls any adjoining land and if so, give it's location. The Trust is a Registered Social Landlord and owns the surrounding Estate (see attached map)

(e) State whether the proposal involves:- State Yes or No

(i) New buildings(s)  or extensions to existing building(s)

RECEIVED BY PLANNING SERVICES									
EX DIR	HDC	N	C	SW	SE	ENF	AO	ACK	
7 SEP 2000									
Internal					External				
IC	AL	ER	AS	PLN	CON	DES	FEE		

NO  YES **► If "Yes" state gross floor area of proposed building(s).**  m<sup>2</sup>

NO  YES **► If residential development state number of dwelling units proposed and type if known, e.g. houses, bungalows, flats.**

(iii) Change of use.....  YES  NO

(iv) Construction of new access to a highway } vehicular }  NO  NO } pedestrian

(v) Alteration of an existing access to a highway } vehicular }  NO  NO } pedestrian

YES  NO **► If "Yes" state gross area of land or building(s) affected by proposed change of use (if more than one use involved state gross area of each use).**  Hectares/m<sup>2</sup>

Strike out whichever is inapplicable

### 3. PARTICULARS OF APPLICATION

State whether this application is for:

State Yes or No

(i) Outline planning permission

►

(ii) Full planning permission

YES ►

(iii) Renewal of temporary permission or permission for retention of building or continuance of use without complying with a condition subject to which planning permission has been granted.

►

If "Yes" strike out any of the following which are not to be determined at this stage

- |                |                        |
|----------------|------------------------|
| 1. Siting      | 4. External appearance |
| 2. Design      | 5. Means of access     |
| 3. Landscaping |                        |

If "Yes" state the date and number of previous permission and identify the previous condition.

Date..... N/A ..... Number.....

The Condition.....

### 4. PARTICULARS OF PRESENT AND PREVIOUS USE OF BUILDINGS OR LAND

State :-

(i) Present use of buildings/land

Previously used as accommodation above the office for the Estate Manager up till 1999.

(ii) If vacant the last previous use and period of use with relevant dates.

### 5. LIST ALL DRAWINGS, CERTIFICATES, DOCUMENTS, ETC; forming part of this application

1. Estate Map

### 6. ADDITIONAL INFORMATION

State Yes or No

\* Change of Use.

(a) Is the application for non-residential development

\*

If "Yes" complete PART THREE of this form (See PART THREE for exemptions)

(b) Does the application include the winning and working of minerals

NO

If "Yes" complete PART FOUR of this form

(c) Does the proposed development involve the felling of any trees

NO

If "Yes" state numbers and indicate precise position on plan

(d) (i) How will surface water be disposed of ?..... N/A

(ii) How will foul sewage be dealt with ?..... N/A

(e) Materials - Give details (unless the application is for outline permission) of the colour and type of materials to be used for:

(i) Walls..... N/A

(ii) Roof..... N/A

(iii) Means of enclosure..... N/A

**We hereby apply for (strike out whichever is inapplicable)**

(a) Planning permission to carry out the development described in this application and the accompanying plans in accordance therewith

(b) ~~Planning permission to retain the building(s) or work(s) already constructed or carried out, or a use of the land already instituted as described in this application and accompanying plans.~~

Signed.....  ..... on behalf of..... WILLIAM SUTTON TRUST..... Date..... 6/19/00

### AN APPROPRIATE CERTIFICATE MUST ACCOMPANY THIS APPLICATION (See Notes For Applicants)

Certificate A: Where all the land/building is owned\* by the applicant

Certificate B: Where some or all of the land/building is not owned\* by the applicant but the name and address of the owner(s) is known.

Certificate C: Where some or all of the land is not owned\* by the applicant and where the ownership of only part of the remainder is known.

Certificate D: Where some or all of the land/building is not owned\* by the applicant and the applicant has not been able to find out who owns it.

\* Freeholder or leaseholder with more than 7 years to run.

THE ROYAL BOROUGH OF KENSINGTON & CHELSEA

TOWN AND COUNTRY PLANNING ACT 1990  
TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT  
PROCEDURE) ORDER 1995  
CERTIFICATE UNDER ARTICLE 7

PP002859

Complete only one certificate, either A, B, C or D to accompany your application  
(see notes for applicants)

CERTIFICATE A

I certify that:

- No person other than the applicant was an owner (a) of any part of the land to which the application relates at the beginning of the period 21 days before the date of this application.
- None of the land to which this application relates constitutes or forms part of an agricultural holding.

Signed:



On behalf of:

WILLIAM SUTTON TRUST Date: 6/9/00

CERTIFICATE B

I certify that:

- I have/The applicant has given requisite notice to the persons specified below, being persons who on the day 21 days before the date of the application were owners (a) of any part of the land to which the application relates.
- None of the land to which the application relates constitutes or forms part of an agricultural holding.

Owner's name	Address at which notice was served	Date on which notice was served

Signed:

On behalf of:

Date:

**TOWN AND COUNTRY PLANNING ACT 1990**  
**TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 1995**  
**CERTIFICATE UNDER ARTICLE 7**

**CERTIFICATE C**

I certify that:

- I/The applicant cannot issue a Certificate A or B in respect of the accompanying application.
- I have/The applicant has given the requisite notice to the persons specified below, being persons who on the day 21 days before the date of the application were owners (a) of any part of the land to which the application relates.

Owner's name	Address at which notice was served	Date on which notice was served
--------------	------------------------------------	---------------------------------

- I have/The applicant has taken all reasonable steps open to me/him/her to find out the names and addresses of the owners (a) of the land, or of a part of it, but have/has been unable to do so. These steps were as follows (b):

- Notice of the application, as attached to this Certificate, has been published in the (c):

on (d):

**Signed:**

**On behalf of:**

**Date:**

**CERTIFICATE D**

I certify that:

- I/The applicant cannot issue a Certificate A in respect of the accompanying application.
- I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, on the day 21 days before the date of the application, was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows (b):

- Notice of the application, as attached to this certificate, has been published in the (c):

on (d):

**Signed:**

**On behalf of:**

**Date:**

**Notes:**

(a) "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years.

*Insert:*

(b) *description of steps taken*

(c) *name of newspaper circulating in the area where the land is situated*

(d) *date of publication (which must be not earlier than the 21 days before the date of the application)*

# THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA

## TOWN AND COUNTRY PLANNING ACT 1990 PP 002859

<b>PART THREE:</b>	<b>ADDITIONAL INFORMATION FOR NON RESIDENTIAL DEVELOPMENT</b> <b>TO BE COMPLETED FOR ALL NON-RESIDENTIAL DEVELOPMENT</b>
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<p>1. For industrial development, describe the process to be carried on and of the end products, and the type of plant/machinery to be installed:</p>	<p>N/A</p> <table border="1" style="margin: auto;"> <tr><th colspan="9">RECEIVED BY PLANNING SERVICES</th></tr> <tr> <td>EX DIR</td><td>HDC</td><td>N</td><td>G</td><td>SW</td><td>SE</td><td>ENF</td><td>AO</td><td>ACK</td> </tr> <tr><td colspan="9" style="text-align: center;">13 DEC 2000</td></tr> </table>	RECEIVED BY PLANNING SERVICES									EX DIR	HDC	N	G	SW	SE	ENF	AO	ACK	13 DEC 2000								
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<p>3. If the proposal is related to an existing use on or near the site, please explain the relationship:</p>	<p>The proposal is for community use by the Tenants Association of a flat above the Trust's Estate Office that provides <sup>house's</sup> management service to the Estate.</p>																											
<p>4.</p> <p>(a) What is the total floor space of all the buildings to which the application relates?</p> <p>(b) What is the amount of industrial floor space included in the above figure?</p> <p>(c) What is the amount of office floor space?</p> <p>(d) What is the amount of floor space for retail trading?</p> <p>(e) What is the amount of floor space for storage?</p> <p>(f) What is the amount of floor space for warehousing?</p> <p>(g) Please specify the amount of floor space of any other uses.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Existing floor space to be lost (through demolition or change of use)</th> <th style="width: 33%;">Existing floorspace to be retained (if any)</th> <th style="width: 33%;">Proposed additional floorspace</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">93 m2</td> <td style="text-align: center;">0 m2</td> </tr> <tr> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> </tr> <tr> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">93 m2</td> <td style="text-align: center;">0 m2</td> </tr> <tr> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> </tr> <tr> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> </tr> <tr> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> </tr> <tr> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> <td style="text-align: center;">0 m2</td> </tr> </tbody> </table>	Existing floor space to be lost (through demolition or change of use)	Existing floorspace to be retained (if any)	Proposed additional floorspace	0 m2	93 m2	0 m2	0 m2	0 m2	0 m2	0 m2	93 m2	0 m2	0 m2	0 m2	0 m2	0 m2	0 m2	0 m2	0 m2	0 m2	0 m2	0 m2	0 m2	0 m2			
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(Part Three continues overleaf)

THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA  
TOWN AND COUNTRY PLANNING ACT 1990

PART THREE: SIDE TWO

5. How many staff will be employed on the site as a result of the proposed development?  (a) full-time  (b) part-time	NONE  NONE
6. State estimated vehicular traffic flow to the site during a normal working day:  (a) Heavy Goods Vehicles  (b) Other vehicles	NONE  NONE
7. Describe parking / loading / unloading provision (also show location on plan unless you are reserving design for further approval).	NO REQUIREMENT
8. State nature, volume and proposed means of disposal of any trade effluents or trade refuse:	NONE
9. Please state here if hazardous substances in the quantities listed in Schedule 1 to the Planning (Hazardous Substances) Regulations (1992) will be kept on the land * :	NONE

(\* For further information on Schedule 1 of the Planning (Hazardous Substances) Regulations please consult with the Planning Information Office, 0171 361 2079 / 2977).

Signed: 	On behalf of: WILLIAM SUTTON TRUST	Date: 12/12/00
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# TOWN & COUNTRY PLANNING ACT 1990

FORM TP1

APPLICATION FOR PERMISSION TO DEVELOP LAND AND / OR BUILDINGS IN GREATER LONDON

FOR OFFICE USE ONLY

Fee £ £190  
 Cheque / Postal Order / Cash 154737  
 Receipt No. Issued 0241300

Borough Ref: **COMPLETE**  
 Registered No. ....  
 Date Received 13 DEC 2000

**PLEASE READ CAREFULLY THE GENERAL NOTES BEFORE FILLING IN THE FORM**

<b>PART ONE</b>	To be completed by or on behalf of all applicants as far as applicable	£ <u>190-00</u>
	<b>FEE</b> (where applicable)	

**1. APPLICANT** (in block capitals)  
 Name WILLIAM SUTTON TRUST  
 Address TWO WATERS HOUSE  
LAWN LANE, HEMEL HEMPSTEAD  
HERTS HP1 2AS  
 Tel. No. 01442 283 176

**AGENT** (if any) to whom correspondence should be sent  
 Name .....  
 Address .....  
PP002859  
 Tel. No. .... Ref. ....

**2. PARTICULARS OF PROPOSAL FOR WHICH PERMISSION IS SOUGHT**

(a) Full address or location of the land to which this application applies  
ESTATE OFFICE MANAGER'S FLAT,  
SUTTON ESTATE, CALE STREET  
LONDON SW3 3SG

(b) Site area 93 m<sup>2</sup>

(c) Give details of proposal indicating the purpose for which the land/buildings are to be used and including any change(s) of use  
The proposal is for a change of use of the flat above the Trust's Estate Office as a base for the Estates Tenants Association. The Tenants Association will use the flat to hold committee meetings and a base for ~~some~~ coordinating community activities.

(d) State whether applicant owns or controls any adjoining land and if so, give it's location.  
The Trust is a Registered Social Landlord and owns the surrounding Estate (see attached map).

(e) State whether the proposal involves:- State Yes or No

(i) New buildings(s)

NO

► If "Yes" state gross floor area of proposed building(s). ▼

m<sup>2</sup>

If residential development state number of dwelling units proposed and type if known, e.g. houses, bungalows, flats.

NO

NO

(iii) Change of use.....

YES

► If "Yes" state gross area of land or building(s) affected by proposed change of use (if more than one use involved state gross area of each use).

Hectares/m<sup>2</sup>

(iv) Construction of new access to a highway } vehicular }  
 } pedestrian }

NO

NO

(v) Alteration of an existing access to a highway } vehicular }  
 } pedestrian }

NO

NO

Strike out whichever is inapplicable

RECEIVED BY PLANNING SERVICES									
EX	HDC	N	C	SW	SE	ENF	AO	ACK	
7 SEP 2000									
Internal					External				

### 3. PARTICULARS OF APPLICATION

State whether this application is for:

State Yes or No

(i) Outline planning permission

(ii) Full planning permission

YES

(iii) Renewal of temporary permission or permission for retention of building or continuance of use without complying with a condition subject to which planning permission has been granted.

If "Yes" strike out any of the following which are not to be determined at this stage

- |                |                        |
|----------------|------------------------|
| 1. Siting      | 4. External appearance |
| 2. Design      | 5. Means of access     |
| 3. Landscaping |                        |

If "Yes" state the date and number of previous permission and identify the previous condition.

Date..... N/A ..... Number.....

The Condition.....

### 4. PARTICULARS OF PRESENT AND PREVIOUS USE OF BUILDINGS OR LAND

State :-

(i) Present use of buildings/land

(ii) If vacant the last previous use and period of use with relevant dates.

Previously used as accommodation above the office for the Estate Manager up till 1999.

### 5. LIST ALL DRAWINGS, CERTIFICATES, DOCUMENTS, ETC; forming part of this application

1. Estate Map

### 6. ADDITIONAL INFORMATION

State Yes or No

\* Change of Use.

(a) Is the application for non-residential development

\*

If "Yes" complete PART THREE of this form (See PART THREE for exemptions)

(b) Does the application include the winning and working of minerals

NO

If "Yes" complete PART FOUR of this form

(c) Does the proposed development involve the felling of any trees

NO

If "Yes" state numbers and indicate precise position on plan

(d) (i) How will surface water be disposed of ?..... N/A

(ii) How will foul sewage be dealt with ?..... N/A

(e) Materials - Give details (unless the application is for outline permission) of the colour and type of materials to be used for:

(i) Walls..... N/A

(ii) Roof..... N/A

(iii) Means of enclosure..... N/A

We hereby apply for (strike out whichever is inapplicable)

(a) Planning permission to carry out the development described in this application and the accompanying plans in accordance therewith

(b) ~~Planning permission to retain the building(s) or work(s) already constructed or carried out, or a use of the land already instituted as described in this application and accompanying plans.~~

Signed..... on behalf of..... WILLIAM SUTTON TRUST Date 6/9/00

### AN APPROPRIATE CERTIFICATE MUST ACCOMPANY THIS APPLICATION (See Notes For Applicants)

Certificate A: Where all the land/building is owned\* by the applicant

Certificate B: Where some or all of the land/building is not owned\* by the applicant but the name and address of the owner(s) is known.

Certificate C: Where some or all of the land is not owned\* by the applicant and where the ownership of only part of the remainder is known.

Certificate D: Where some or all of the land/building is not owned\* by the applicant and the applicant has not been able to find out who owns it.

\* Freeholder or leaseholder with more than 7 years to run.



**THE ROYAL BOROUGH OF KENSINGTON & CHELSEA**

**TOWN AND COUNTRY PLANNING ACT 1990  
TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT  
PROCEDURE) ORDER 1995  
CERTIFICATE UNDER ARTICLE 7**

PP002859

Complete only one certificate, either A, B, C or D to accompany your application  
(see notes for applicants)

**CERTIFICATE A**

I certify that:

- No person other than the applicant was an owner (a) of any part of the land to which the application relates at the beginning of the period 21 days before the date of this application.
- None of the land to which this application relates constitutes or forms part of an agricultural holding.

Signed: 

On behalf of: WILLIAM SUTTON TRUST Date: 6/9/00

**CERTIFICATE B**

I certify that:

- I have/The applicant has given requisite notice to the persons specified below, being persons who on the day 21 days before the date of the application were owners (a) of any part of the land to which the application relates.
- None of the land to which the application relates constitutes or forms part of an agricultural holding.

Owner's name	Address at which notice was served	Date on which notice was served
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Signed:

On behalf of:

Date:

**TOWN AND COUNTRY PLANNING ACT 1990**  
**TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 1995**  
**CERTIFICATE UNDER ARTICLE 7**

## CERTIFICATE C

I certify that:

- I/The applicant cannot issue a Certificate A or B in respect of the accompanying application.
- I have/The applicant has given the requisite notice to the persons specified below, being persons who on the day 21 days before the date of the application were owners (a) of any part of the land to which the application relates.

Owner's name	Address at which notice was served	Date on which notice was served

- I have/The applicant has taken all reasonable steps open to me/him/her to find out the names and addresses of the owners (a) of the land, or of a part of it, but have/has been unable to do so. These steps were as follows (b):
- Notice of the application, as attached to this Certificate, has been published in the (c):  
on (d):

Signed:

On behalf of:

Date:

## CERTIFICATE D

I certify that:

- I/The applicant cannot issue a Certificate A in respect of the accompanying application.
- I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, on the day 21 days before the date of the application, was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows (b):
- Notice of the application, as attached to this certificate, has been published in the (c):  
on (d):

Signed:

On behalf of:

Date:

**Notes:**

- (a) "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years.

Insert:

- (b) description of steps taken  
(c) name of newspaper circulating in the area where the land is situated  
(d) date of publication (which must be not earlier than the 21 days before the date of the application)

# THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA

## TOWN AND COUNTRY PLANNING ACT 1990 PP 002859

PART THREE:	ADDITIONAL INFORMATION FOR NON RESIDENTIAL DEVELOPMENT TO BE COMPLETED FOR ALL NON-RESIDENTIAL DEVELOPMENT
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1. For industrial development, describe the process to be carried on and of the end products, and the type of plant/machinery to be installed:	<table border="1"> <tr> <td colspan="8" style="text-align: center;">RECEIVED BY PLANNING SERVICES</td> </tr> <tr> <td style="text-align: center;">EX DIR</td> <td style="text-align: center;">HDC</td> <td style="text-align: center;">N</td> <td style="text-align: center;">C</td> <td style="text-align: center;">SW</td> <td style="text-align: center;">SE</td> <td style="text-align: center;">ENF</td> <td style="text-align: center;">AO ACK</td> </tr> <tr> <td colspan="8" style="text-align: center;">13 DEC 2000</td> </tr> </table>			RECEIVED BY PLANNING SERVICES								EX DIR	HDC	N	C	SW	SE	ENF	AO ACK	13 DEC 2000							
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3. If the proposal is related to an existing use on or near the site, please explain the relationship:	<p>The proposal is for community use by the Tenants Association of a flat above the Trust's Estate Office that provides <sup>housing</sup> management service to the Estate.</p>																										
4.	Existing floor space to be lost (through demolition or change of use)	Existing floorspace to be retained (if any)	Proposed additional floorspace																								
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(Part Three continues overleaf)

**THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA  
TOWN AND COUNTRY PLANNING ACT 1990**

**PART THREE: SIDE TWO**

<p>5. How many staff will be employed on the site as a result of the proposed development?</p> <p>(a) full-time</p> <p>(b) part-time</p>	<p>NONE</p> <p>NONE</p>
<p>6. State estimated vehicular traffic flow to the site during a normal working day:</p> <p>(a) Heavy Goods Vehicles</p> <p>(b) Other vehicles</p>	<p>NONE</p> <p>NONE</p>
<p>7. Describe parking / loading / unloading provision (also show location on plan unless you are reserving design for further approval).</p>	<p>NO REQUIREMENT</p>
<p>8. State nature, volume and proposed means of disposal of any trade effluents or trade refuse:</p>	<p>NONE</p>
<p>9. Please state here if hazardous substances in the quantities listed in Schedule 1 to the Planning (Hazardous Substances) Regulations (1992) will be kept on the land * :</p>	<p>NONE</p>

(\* For further information on Schedule 1 of the Planning (Hazardous Substances) Regulations please consult with the Planning Information Office, 0171 361 2079 / 2977).

<p>Signed: </p>	<p>On behalf of: WILLIAM SUTTON TRUST</p>	<p>Date: 12/12/00</p>
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# TOWN & COUNTRY PLANNING ACT 1990

FORM TP1

APPLICATION FOR PERMISSION TO DEVELOP LAND AND / OR BUILDINGS IN GREATER LONDON

FOR OFFICE USE ONLY

Fee £ £190  
 Cheque / Postal Order / Cash 154737  
 Receipt No. Issued 0241200

Borough Ref: .....  
 Registered No. .....  
 Date Received 13 DEC 2000

**COMPLETE**

**PLEASE READ CAREFULLY THE GENERAL NOTES BEFORE FILLING IN THE FORM**

<b>PART ONE</b>	To be completed by or on behalf of all applicants as far as applicable	<b>FEE</b> (where applicable)	£ <u>190-00</u>
-----------------	--	-------------------------------	-----------------

**1. APPLICANT** (in block capitals)  
 Name WILLIAM SUTTON TRUST  
 Address TWO WATERS HOUSE  
LAWN LANE, HEMEL HEMPSTEAD  
HERTS HP1 2AS  
 Tel. No. 01442 283 126

**AGENT** (if any) to whom correspondence should be sent  
 Name .....  
 Address .....  
PP002859  
 Tel. No. .... Ref. ....

**2. PARTICULARS OF PROPOSAL FOR WHICH PERMISSION IS SOUGHT**

(a) Full address or location of the land to which this application applies  
ESTATE ~~OFFICE~~ MANAGER'S FLAT,  
SUTTON ESTATE, CALE STREET  
LONDON SW3 3SG

(b) Site area 93 m<sup>2</sup>

(c) Give details of proposal indicating the purpose for which the land/buildings are to be used and including any change(s) of use  
The proposal is for a change of use of the flat above the Trust's Estate Office as a base for the Estates Tenants Association. The Tenants Association will use the flat to hold committee meetings and a base for ~~co~~ coordinating community activities.

(d) State whether applicant owns or controls any adjoining land and if so, give it's location.  
The Trust is a Registered Social Landlord and owns the surrounding Estate (see attached map).

(e) State whether the proposal involves:-

State Yes or No

(i) New buildings(s)

NO

► If "Yes" state gross floor area of proposed building(s).

m<sup>2</sup>

If residential development state number of dwelling units proposed and type if known, e.g. houses, bungalows, flats.

NO  
 NO

► If "Yes" state gross area of land or building(s) affected by proposed change of use (if more than one use involved state gross area of each use).

Hectares/m<sup>2</sup>

Strike out whichever is inapplicable

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EX DIR HDC N C SW SE ENF AO ACK

7 SEP 2000

Internal

ICAI Extensions FWD CON FEES Internal

(iii) Change of use.....

YES

(iv) Construction of new access to a highway } vehicular }  
 } pedestrian }

NO  
 NO

(v) Alteration of an existing access to a highway } vehicular }  
 } pedestrian }

NO  
 NO

### 3. PARTICULARS OF APPLICATION

State whether this application is for:

State Yes or No

(i) Outline planning permission

(ii) Full planning permission  YES

(iii) Renewal of temporary permission or permission for retention of building or continuance of use without complying with a condition subject to which planning permission has been granted.

If "Yes" strike out any of the following which are not to be determined at this stage

- |                |                        |
|----------------|------------------------|
| 1. Siting      | 4. External appearance |
| 2. Design      | 5. Means of access     |
| 3. Landscaping |                        |

If "Yes" state the date and number of previous permission and identify the previous condition.

Date..... N/A ..... Number.....

The Condition.....

### 4. PARTICULARS OF PRESENT AND PREVIOUS USE OF BUILDINGS OR LAND

State :-

(i) Present use of buildings/land

(ii) If vacant the last previous use and period of use with relevant dates.

Previously used as accommodation above the office for the Estate Manager up till 1999.

### 5. LIST ALL DRAWINGS, CERTIFICATES, DOCUMENTS, ETC; forming part of this application

1. Estate Map

### 6. ADDITIONAL INFORMATION

State Yes or No

(a) Is the application for non-residential development  \*

(b) Does the application include the winning and working of minerals  NO

(c) Does the proposed development involve the felling of any trees  NO

(d) (i) How will surface water be disposed of?..... N/A

(ii) How will foul sewage be dealt with?..... N/A

(e) Materials - Give details (unless the application is for outline permission) of the colour and type of materials to be used for:

(i) Walls..... N/A

(ii) Roof..... N/A

(iii) Means of enclosure..... N/A

We hereby apply for (strike out whichever is inapplicable)

(a) Planning permission to carry out the development described in this application and the accompanying plans in accordance therewith

(b) ~~Planning permission to retain the building(s) or work(s) already constructed or carried out, or a use of the land already instituted as described in this application and accompanying plans.~~

Signed..... on behalf of..... WILLIAM SUTTON TRUST..... Date..... 6/9/00

### AN APPROPRIATE CERTIFICATE MUST ACCOMPANY THIS APPLICATION (See Notes For Applicants)

Certificate A: Where all the land/building is owned\* by the applicant

Certificate B: Where some or all of the land/building is not owned\* by the applicant but the name and address of the owner(s) is known.

Certificate C: Where some or all of the land is not owned\* by the applicant and where the ownership of only part of the remainder is known.

Certificate D: Where some or all of the land/building is not owned\* by the applicant and the applicant has not been able to find out who owns it.

\* Freeholder or leaseholder with more than 7 years to run.

**THE ROYAL BOROUGH OF KENSINGTON & CHELSEA**

**TOWN AND COUNTRY PLANNING ACT 1990  
TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT  
PROCEDURE) ORDER 1995  
CERTIFICATE UNDER ARTICLE 7**


PP002859

Complete only one certificate, either A, B, C or D to accompany your application  
(see notes for applicants)

**CERTIFICATE A**

I certify that:

- No person other than the applicant was an owner (a) of any part of the land to which the application relates at the beginning of the period 21 days before the date of this application.
- None of the land to which this application relates constitutes or forms part of an agricultural holding.

Signed:  On behalf of: WILLIAM SUTTON TRUST Date: 6/9/00

**CERTIFICATE B**

I certify that:

- I have/The applicant has given requisite notice to the persons specified below, being persons who on the day 21 days before the date of the application were owners (a) of any part of the land to which the application relates.
- None of the land to which the application relates constitutes or forms part of an agricultural holding.

Owner's name	Address at which notice was served	Date on which notice was served
--------------	------------------------------------	---------------------------------

Signed: On behalf of: Date:

**TOWN AND COUNTRY PLANNING ACT 1990**  
**TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 1995**  
**CERTIFICATE UNDER ARTICLE 7**

**CERTIFICATE C**

I certify that:

- I/The applicant cannot issue a Certificate A or B in respect of the accompanying application.
- I have/The applicant has given the requisite notice to the persons specified below, being persons who on the day 21 days before the date of the application were owners (a) of any part of the land to which the application relates.

Owner's name	Address at which notice was served	Date on which notice was served

- I have/The applicant has taken all reasonable steps open to me/him/her to find out the names and addresses of the owners (a) of the land, or of a part of it, but have/has been unable to do so. These steps were as follows (b):

• Notice of the application, as attached to this Certificate, has been published in the (c):

on (d):

**Signed:**

**On behalf of:**

**Date:**

**CERTIFICATE D**

I certify that:

- I/The applicant cannot issue a Certificate A in respect of the accompanying application.
- I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, on the day 21 days before the date of the application, was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows (b):

• Notice of the application, as attached to this certificate, has been published in the (c):

on (d):

**Signed:**

**On behalf of:**

**Date:**

**Notes:**

(a) "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years.

**Insert:**

(b) description of steps taken

(c) name of newspaper circulating in the area where the land is situated

(d) date of publication (which must be not earlier than the 21 days before the date of the application)



# THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA

## TOWN AND COUNTRY PLANNING ACT 1990 PP 002859

PART THREE:	ADDITIONAL INFORMATION FOR NON RESIDENTIAL DEVELOPMENT TO BE COMPLETED FOR ALL NON-RESIDENTIAL DEVELOPMENT
----------------	--

1. For industrial development, describe the process to be carried on and of the end products, and the type of plant/machinery to be installed:	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="8">RECEIVED BY PLANNING SERVICES</th> </tr> <tr> <td style="font-size: 8px;">EX DIR</td> <td style="font-size: 8px;">HDC</td> <td style="font-size: 8px;">N</td> <td style="font-size: 8px;">G</td> <td style="font-size: 8px;">SW</td> <td style="font-size: 8px;">SE</td> <td style="font-size: 8px;">ENF</td> <td style="font-size: 8px;">AO ACK</td> </tr> <tr> <td colspan="8" style="text-align: center; padding: 5px;">13 DEC 2000</td> </tr> </table> </div> <p style="font-size: 2em; margin-top: 10px;">N/A</p>			RECEIVED BY PLANNING SERVICES								EX DIR	HDC	N	G	SW	SE	ENF	AO ACK	13 DEC 2000							
RECEIVED BY PLANNING SERVICES																											
EX DIR	HDC	N	G	SW	SE	ENF	AO ACK																				
13 DEC 2000																											
2. If the proposal forms part of a larger scheme for which permission is not at present sought, briefly describe the ultimate development:	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: 8px;">APPEALS</td> <td style="font-size: 8px;">IO</td> <td style="font-size: 8px;">REC</td> <td style="font-size: 8px;">ARB</td> <td style="font-size: 8px;">FWD PLN</td> <td style="font-size: 8px;">CON DES</td> <td style="font-size: 8px;">FEES</td> <td style="font-size: 8px;"></td> </tr> </table> </div> <p style="font-size: 2em; margin-top: 10px;">N/A</p>			APPEALS	IO	REC	ARB	FWD PLN	CON DES	FEES																	
APPEALS	IO	REC	ARB	FWD PLN	CON DES	FEES																					
3. If the proposal is related to an existing use on or near the site, please explain the relationship:	<p style="font-size: 1.2em; margin: 0;"><i>The proposal is for community use by the Tenants Association of a flat above the Trust's Estate Office that provides <sup>house</sup> management service to the Estate.</i></p>																										
4.	Existing floor space to be lost (through demolition or change of use)	Existing floorspace to be retained (if any)	Proposed additional floorspace																								
(a) What is the total floor space of all the buildings to which the application relates?	0 m2	93 m2	0 m2																								
(b) What is the amount of industrial floor space included in the above figure?	0 m2	0 m2	0 m2																								
(c) What is the amount of office floor space?	0 m2	93 m2	0 m2																								
(d) What is the amount of floor space for retail trading?	0 m2	0 m2	0 m2																								
(e) What is the amount of floor space for storage?	0 m2	0 m2	0 m2																								
(f) What is the amount of floor space for warehousing?	0 m2	0 m2	0 m2																								
(g) Please specify the amount of floor space of any other uses.	m2	m2	m2																								


(Part Three continues overleaf)

**THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA  
TOWN AND COUNTRY PLANNING ACT 1990**

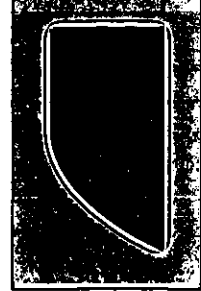
**PART THREE: SIDE TWO**

<p>5. How many staff will be employed on the site as a result of the proposed development?</p> <p>(a) full-time</p> <p>(b) part-time</p>	<p>NONE</p> <p>NONE</p>
<p>6. State estimated vehicular traffic flow to the site during a normal working day:</p> <p>(a) Heavy Goods Vehicles</p> <p>(b) Other vehicles</p>	<p>NONE</p> <p>NONE</p>
<p>7. Describe parking / loading / unloading provision (also show location on plan unless you are reserving design for further approval).</p>	<p>NO REQUIREMENT</p>
<p>8. State nature, volume and proposed means of disposal of any trade effluents or trade refuse:</p>	<p>NONE</p>
<p>9. Please state here if hazardous substances in the quantities listed in Schedule 1 to the Planning (Hazardous Substances) Regulations (1992) will be kept on the land * :</p>	<p>NONE</p>

(\* For further information on Schedule 1 of the Planning (Hazardous Substances) Regulations please consult with the Planning Information Office, 0171 361 2079 / 2977).

<p>Signed: </p>	<p>On behalf of: WILLIAM SUTTON TRUST</p>	<p>Date: 12/12/00</p>
--	---	-----------------------

WILLIAM SUTTON TRUST, TWO WATERS HOUSE,  
LAWN LANE, HEMEL HEMPSTEAD, HERTS, HP3 9WH,  
TELEPHONE:01442 283100 FAX:01442 213251



WILLIAM  
SUTTON  
TRUST

Mr. Brian Roche  
Royal Borough of Kensington  
& Chelsea  
Planning & Conservation  
Town Hall  
Hornton Street  
London W8 7NX

6 September, 2000

Our Ref: CH 13 AML

PP002859

Dear Mr. Roche

**Planning Application – Change of Use**


Please find attached a planning application for the change of use of the Estate Manager's flat on the Trust's Chelsea Estate.

The cheque of £190.00 for this application was sent to Borough ahead of the application and is currently at your Offices. The cheque number is 154737 – issue date 31/8/00. Please can you match the two up and I apologise for any inconvenience.

The Trust works in partnership with the Royal Borough in developing thriving communities on social housing estates. A key element of this community development is to establish an active tenants associations. This application is being made to provide the Estate's Tenant Association with premises to facilitate tenant participation and the provision of community activities on the Estate.

Please contact me on 01442 283126 if you require any further information.

Yours sincerely,

  
Clive Taber,  
Area Manager (London).

RECEIVED BY PLANNING SERVICES									
EX DIR	HDC	N	C	SW	SE	ENF	AO ACK		
7 SEP 2000									
OFFS	IO	REC	ARB	FWD PLN	CON DES	FEES			



INVESTOR IN PEOPLE

# WILLIAM SUTTON TRUST

PP002859

RECEIVED BY PLANNING SERVICES							
EX DIR	HDC	N	C	SW	SE	ENF	AO ACK
6 SEP 2000							
PPBS	IC	H	HD	FWD PLN	CON DES	FEES	

Sutton Court  
Tring  
Hertfordshire  
HP23 5BB  
Tel: (01442) 891100

WILLIAM  
SUTTON  
TRUST

Royal Borough K. & C.  
The Town Hall  
Hornton Street  
London

Account : 001226

Date : 31 Aug 2000

WB 7NX

Page : 1

We attach our cheque in settlement of the invoices shown below.

*Sutton White Terms Area*  
*Checked*  
*SETAC*

Invoice Date	Reference/Description	Invoice Amount	Discount	Payment
25 Aug 2000	PLANNING APPL	190.00		190.00

SUPPLIER No	ORDER No
FMS CODE	GROUP ID
DATE	
APPROVED	
REMARKS	

REF: TP/SN/APP/PEND \_\_\_\_\_

ATT/PM

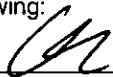
Address:

Estate Managers flat,  
Sutton Estate, Cole Street.

To be completed by applicant: Please find enclosed the following:

4 copies - TPI Part 3

Signed



4 copies of floor plans

Date

12/12/00

D4/313



THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA

M. J. FRENCH, ARICS, Dip. T. P.  
Executive Director of Planning and Conservation

Department 705,  
Room 325,  
The Town Hall,  
Hornton Street  
London,  
W8 7NX  
002859

*William Sutton Trust*  
*Two 1.5 flats House,*  
*Lantern Lane,*  
*Henel Henystead,*  
*Herts, HP1 2AJ*

Telephone: 020 7361 2010  
Facsimile: 020 7361 3463

*11<sup>th</sup> September, 2000*

My reference: TP/PEND

Your reference:

Please ask for:

Dear Sir (Madam),

*Clive Taber*

*Tracey Rust / Brian Roche*

Town and Country Planning Act, 1990 – Town and Country Planning (General Permitted Development) Order 1995 and (Applications) Regulations, 1988 Town and Country Planning (Fees for Applications and Deemed Applications) Regulations 1989 and (Amendment) Regulations 1993

I refer to your Town Planning Application dated *6/9/00*

*for Estate Managers flat, Sutton Estate, Cole Street*

I would advise you that before I can accept your application as a complete application – it will be necessary for you to provide the following information:-

- Photograph(s) of the existing front and rear elevation(s) in relation to adjacent properties.
- Complete and return 4 copies of the enclosed TP.1.Part. *3*
- Complete and return 4 copies of the enclosed TP.1(HB/CA)Part.
- 4 copies of existing floor plan of flat (to metric scale)*

<input type="checkbox"/>	£	Total Fee Required	£ _____
		Received	£ _____
		Outstanding	£ _____

You are requested to note that the eight weeks statutory period will not begin until the application has been completed.

Yours faithfully,

*M. J. French*

Executive Director of Planning and Conservation

PLEASE RETURN TEAR OFF SLIP BELOW WITH INFORMATION REQUIRED

REF: TP/SP/APP/PEND \_\_\_\_\_

ATT/PM

Address: *Estate Managers flat*  
*Sutton Estate, Cole Street*

To be completed by applicant: Please find enclosed the following:

Signed \_\_\_\_\_

Date \_\_\_\_\_