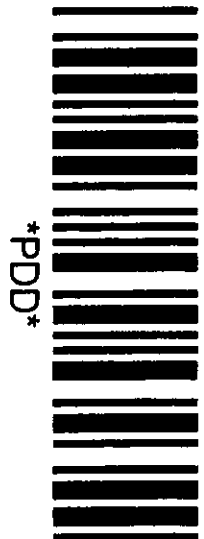


**ROYAL BOROUGH  
OF  
KENSINGTON & CHELSEA**

**DOCUMENT SEPARATOR**

**DOCUMENT TYPE:**

**POST DECISION DOCUMENT SUBMITTED**



**\*PDD\***

## J. ESSENTIAL SUPPORTING DOCUMENTS

The documents listed in 1-6 below, **must** be sent with your appeal form; 7-10 must also be sent if appropriate. If we do not receive **all** your appeal documents by the end of the 6 month appeal period, we will not deal with them. Please tick the boxes to show which documents you are enclosing.

1. A copy of the original **planning application** sent to the LPA.
2. A copy of the **site ownership certificate and ownership details** submitted to the LPA at application stage (this is usually part of the LPA's planning application form).
3. A copy of the **LPA's decision notice** (if issued).
4. A **plan showing the site outlined in red**, including two roads clearly named (preferably on a copy of a 1:10,000 Ordnance Survey map).
5. A list and copies of all **plans, drawings and documents** sent to the LPA as part of the application.
6. A list and copies of any **additional plans, drawings and documents** sent to the LPA but which did not form part of the original application (eg drawings for illustrative purposes).

### Copies of the following must also be sent, if appropriate:

7. **Additional plans or drawings** relating to the application but not previously seen by the LPA.   
Please number them clearly and list the numbers here:

---

---

8. Any relevant **correspondence** with the LPA.
9. If the appeal is against the LPA's refusal or failure to grant permission for 'details' imposed on a grant of outline permission, please enclose:
- (a) the relevant outline application;
- (b) all plans sent at outline application stage;
- (c) the original outline planning permission.
10. If the appeal is against the LPA's refusal or failure to decide an application which relates to a **condition**, we must have a copy of the original permission with the condition attached.
11. A copy of any Environmental Statement plus certificates and notices relating to publicity (if one was sent with the application, or required by the LPA).
12. If you have sent other appeals for this or nearby sites to us and these have not been decided, please give details and our reference numbers.

---

---

---

**PLEASE TURN OVER AND SIGN THE FORM - UNSIGNED FORMS WILL BE RETURNED**

**K. PLEASE SIGN BELOW**

(Signed forms together with all supporting documents must be received by us within the 6 month time limit)

182

1. I confirm that I have sent a copy of this appeal form and relevant documents to the LPA (if you do not, your appeal will not normally be accepted).
2. I confirm that all sections have been fully completed and that the details of the ownership (section I) are correct to the best of my knowledge.

Signature 

(on behalf of) ST BERWIN

Name (in capitals) ELEANOR PENN

Date 21 NOVEMBER 2002

The gathering and subsequent processing of the personal data supplied by you in this form, is in accordance with the terms of our registration (Reg No: E311018) under the Data Protection Act 1998. Further information about our Data Protection policy can be found on our Website under "Privacy Statement" and in the booklet accompanying this appeal form.

**NOW SEND:**

• **1 COPY to us at:**

The Planning Inspectorate  
Customer Support Unit  
Temple Quay House  
2 The Square  
Temple Quay  
BRISTOL  
BS1 6PN

• **1 COPY to the LPA**

Send a copy of the appeal form to the address from which the decision notice was sent (or to the address shown on any letters received from the LPA). There is no need to send them all the documents again, send them any supporting documents not previously sent as part of the application. If you do not send them a copy of this form and documents, we may not accept your appeal.

• **1 COPY for you to keep**

We do not currently accept appeals by e-mail or fax.

When we receive your appeal form, we will:

- 1) Tell you if it is valid and who is dealing with it.
- 2) Tell you and the LPA the procedure for your appeal.
- 3) Tell you the timetable for sending further information or representations.

**YOU MUST KEEP TO THE TIMETABLE**

**If information or representations are sent late we may disregard them. They will not be seen by the Inspector but will be sent back to you.**

- 4) Tell you about the arrangements for the site visit, hearing or inquiry.

At the end of the appeal process, the Inspector will give the decision, and the reasons for it, in writing.

Published by the Planning Inspectorate April 2002

Printed in the UK April 2002 on paper comprising 25% post consumer waste and 100% ECF recycled paper.

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The Copyright Unit  
Her Majesty's Stationery Office  
St Clements House  
2-16 Colegate  
Norwich NR3 1BQ

NEW APPEAL

DATE: 26-11-02

188

TO: DEREK TAYLOR

/ PAUL KELSEY

JOHN THORNE

/ BRUCE COEY

A NEW APPEAL HAS BEEN RECEIVED, WHICH FALLS IN YOUR AREA -  
FILE(S) ATTACHED. THE SITE ADDRESS IS:

7 Swanscombe Road, W11

1. PLEASE INDICATE THE OFFICER WHO WILL BE DEALING  
WITH THIS APPEAL:

DT

2. PLEASE INDICATE THE PROCEDURE BY WHICH YOU WISH THE  
APPEAL TO BE DETERMINED:

♦ WRITTEN REPRESENTATIONS

♦ HEARING

♦ PUBLIC INQUIRY

N.B. The appellant has requested Written Reps a Hearing / an Inquiry. The  
appellant has the right to be heard. If the appellant wants a Hearing and you choose  
Written Reps, this may result in an Inquiry. If the appellant requests an Inquiry and  
you would prefer a Hearing, a letter outlining reasons why will normally be required.

3. YOU ARE REMINDED TO ORDER LAND USE MAPS AS APPROPRIATE  
AT THIS STAGE

PLEASE RETURN THIS SHEET AND THE ATTACHED FILE(S) TO THE  
APPEALS SECTION WITHIN 24 HOURS

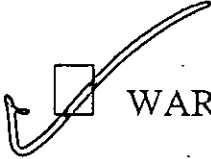
THANK YOU

**APPEAL NOTIFICATIONS**

Re: ..... 7 Swanscombe Road, W11

189

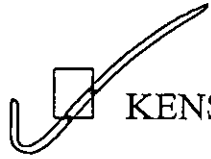
Please complete the list of those to notify of the appeal and return with the file(s) to the Appeal Section within 24 hours. Thank You.



WARD COUNCILLORS:

sent 9/12.

- 1. Cllr David Lindsay ✓<sub>jk</sub>
- 2. Cllr Ernest P. Tomlin ✓<sub>jk</sub>
- 3. Cllr Richard Walker-Arnott ✓<sub>jk</sub>

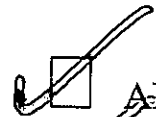


KENSINGTON SOCIETY (Ms Susie Symes, 19 Denbigh Terrace, London W11 2QJ) ✓<sub>jk</sub>

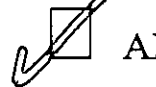
CHELSEA SOCIETY (Mr Terence Bendixson, 39 Elm Park Gardens, London SW10 9QF)

RESIDENT ASSOCIATIONS AND AMENITY SOCIETIES:

- 1.
- 2.
- 3.



ALL 3<sup>RD</sup> PARTIES ORIGINALLY NOTIFIED ✓<sub>jk</sub>



ALL OBJECTORS/SUPPORTERS ✓<sub>jk</sub>

STATUTORY BODIES ORIGINALLY NOTIFIED

ENGLISH HERITAGE

OTHERS:..... London Borough of

Hammermith + Fulham ✓<sub>jk</sub>

Department of Planning  
Two Hill, King Street, London W6 9JU.



# The Planning Inspectorate

3/07 Kite Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol BS1 6PN

<http://www.planning-inspectorate.gov.uk>

Direct Line 0117-3728930  
Switchboard 0117-3728000  
Fax No 0117-3728443  
GTN 1371-8930

190

Ms R Gill (Dept Of Planning & Conservation)  
Kensington And Chelsea R B C  
3rd Floor  
The Town Hall  
Hornton Street  
London  
W8 7NX

Your Ref: PP/02/0901  
Our Ref: APP/K5600/A/02/1104579  
APP/H5390/A/02/1104580  
Date: 2 December 2002

Dear Madam

**TOWN & COUNTRY PLANNING ACT 1990  
APPEALS BY NOTTING HILL HOME OWNERSHIP  
SITE AT 7 SWANSCOMBE ROAD, LONDON, W11.**

I have received appeal forms and accompanying documents for this site. I am the case officer. If you have any questions please contact me. Apart from the questionnaire, please always send **2 copies** of all further correspondence, giving the full appeals reference numbers which are shown at the top of this letter. As the greater part of the site falls within your control you should take the lead for these appeals. I will ask Hammersmith & Fulham LBC to contribute to any statement produced.

I have checked the papers and confirm that the appeals are valid. If it appears at a later stage, following further information, that this may not be the case, I will write to you again.

The appellant has requested the written procedure. Unless you tell me otherwise, I will assume that you do not want an inquiry. The date of this letter is the **starting date** for the appeals.

The following documents must be submitted within this timetable:

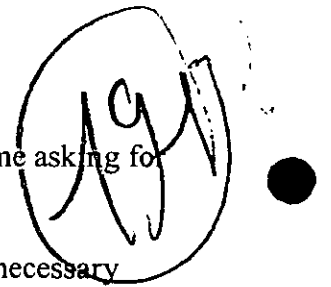
**Within 2 weeks from the starting date -**

**You** must notify any statutory parties and any other interested persons who made representations to you about the application, that the appeals have been made. You should tell them that:-

- i) any comments they made at application stage will be sent to me and if they want to make any additional comments, wherever possible, they must submit 3 copies within **6 weeks of the starting date**. If representations are submitted after the deadline, they will not normally be seen by the Inspector and they will be returned.
- ii) they can get a copy of our booklet 'Guide to taking part in planning appeals' free of charge from you, and

EX DIR	HDC	TP	CAC	AD	CLU	AO
R.B.	- 3 DEC 2002				PLANNING	AK
N	C	SW	SE	APP	IO	REC
		ARB	EPLN	DES	FEE	

iii) if they want to receive a copy of the appeals decision they must write to me asking for one.



**You** must submit a copy of a completed appeal questionnaire with copies of all necessary supporting documents, to the appellant and me. It is essential that details of all the relevant development plan policies are included with it at this early stage.

**Within 6 weeks from the starting date -**

**You** must submit 2 copies of your statement to me if the appeal questionnaire does not comprise the full details of your case. The appellant must submit 2 copies of any statement to me if it proves necessary to add to the full details of the case made in the grounds of appeal. I will send a copy of your statement to the appellant and send you a copy of their statement. Please keep your statement concise, *as recommended in Annex 1(i) of DETR Circular 05/2000*. Please also include a list of any conditions or limitations you would agree to, if the appeal were to be allowed. I will send you and the appellant a copy of any comments submitted by interested parties. Would you please liaise with Hammersmith & Fulham LBC so that they can provide a contribution to a joint statement.

**Within 9 weeks from the starting date -**

**You** and the appellant must submit 2 copies of any final comments on each other's statement and on any comments on any representations from interested parties to me. Your final comments must not be submitted in place of, or to add to, your 6 week statement and no new evidence is allowed. I will forward the appellant's final comments to you at the appropriate time.

Site visit arrangements

We will arrange for our Inspector to visit the appeal site and we will send you the details. Our aim is to arrange the visit within 12 weeks of the **starting date**, but from time to time it may take us a little longer.

You **must keep to the timetable** set out above and ensure your representations are submitted within the deadlines. If not, your representations will not normally be seen by the Inspector and they will be returned to you. Inspectors will not accept representations at the site visit, nor will they delay the issue of their decision to wait for them. As I have given details of the timetable, I will not send you reminders.

Planning obligations - Section 106 agreements

A planning obligation, often referred to as a 'section 106 agreement', is either a legal agreement made between the LPA and a person 'interested in the land', or a legally binding undertaking signed unilaterally by a person 'interested in the land'.

If you intend to rely on an obligation, you must submit a completed, signed and dated copy before the date of the site visit. An Inspector will not normally delay the issue of a decision to wait for the completion of an obligation.

Yours faithfully

D Shorland

Mr Dave Shorland

102(BPR)

192



**sjberwin**

*DT*  
*[Handwritten signature]*

Date 5 December 2002  
Our ref 939/N17679.1  
Your ref  
Partner Simon Ricketts  
Direct tel 020 7533 2547  
Email eleanor.penn@sjberwin.com

By Post

Dear Sirs

**Appeals by Notting Hill Home Ownership  
Site at 7 Swanscombe Road, London, W11  
Your Ref: APP/K5600/A/02/1104579 and 1104580**

Thank you for your letter of 2 December 2002, confirming that the appeals are validly registered and that the starting date is 2 December 2002.

Please note that one copy of the statement of case with accompanying appendices has already been sent to you, together with the original appeal forms, and under cover of our letter of 22 November 2002. Therefore we enclose one further copy of the statement of case and appendices.

Please note that we have also already notified both local authorities concerned of the appeals (Royal Borough of Kensington and Chelsea and London Borough of Hammersmith and Fulham). This was done on 22 November 2002, when we sent each local authority a copy of both appeal forms, statement of case and appendices, all under cover of a copy of our letter to you of 22 November 2002.

If you have any further queries in relation to these appeals, please do not hesitate to contact Eleanor Penn of this office (direct line: 0207 5332547).

Yours faithfully

*[Handwritten signature: E. Penn]*

SJ Berwin

Enc:

EX DIR	HDC	TP	CAC	AD	CLU	AO	AK
R.B. K.C.		- 9 DEC 2002			PLANNING		
N	C	SW	SE	APP	IO	REC	
			ARB	FPLN	DES	FEES	

cc Mr Nigel Lane: Notting Hill Home Ownership  
John Allen: Avanti Architects  
Anne O'Neil: Coudert Brothers  
Derek Taylor: Royal Borough of Kensington & Chelsea  
Mr Finlayson: London Borough of Hammersmith & Fulham

222 Gray's Inn Road  
London WC1X 8XF  
T +44 (0)20 7533 2222  
F +44 (0)20 7533 2000  
E info@sjberwin.com  
www.sjberwin.com  
DX 255 London

SJ Berwin is regulated by the Law Society. A list of names of partners and their professional qualifications is open to inspection at the above office. The partners are either solicitors or registered foreign lawyers.

PCP:153995.1/haaa

Berlin

Brussels

Frankfurt

London

Madrid

Munich

Paris

---

**PLANNING AND CONSERVATION**

THE TOWN HALL HORNTON STREET LONDON W8 7NX

---

Executive Director M J FRENCH FRICS Dip TP MRTPI Cert TS

THE ROYAL  
BOROUGH OF



**KENSINGTON  
AND CHELSEA**

File Copy

Direct Line: 020-7361-2701

Extension: 2701

Facsimile:

Switchboard: 020-7937-5464

020-7361-3463

Date: 09 December 2002

---

My Ref: DPS/DCN/PP/02/00901

ODPM's Reference: App/K5600/A/02/1104579 & H5390/A/02/1104580

Please ask for: Mr.D. Taylor

Dear Sir/Madam,

**TOWN AND COUNTRY PLANNING ACT 1990**

**Notice of a Planning Appeal relating to: Site at 7 Swanscombe Road, London, W11 4SU**

A Planning Appeal has been made by Notting Hill Homeownership, to the Planning Inspectorate in respect of the above property. This appeal is against the Council's decision to refuse planning permission for: Construction of residential development of 17 residential units comprising one, two and three bed units and provision for 11 off-street parking spaces, including 11 units of affordable housing.. This appeal will proceed by way of **WRITTEN REPRESENTATIONS**. Any representations you wish to make should be sent to:

**The Planning Inspectorate, Room 3/07 Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN**

Please send 3 copies and quote the ODPM's reference given above. **The Inspectorate must receive your representations by 13/01/03 for them to be taken into account.** (Representations made in respect of the planning application have already been copied to the Inspectorate, and these will be considered when determining the appeal unless they are withdrawn before 13/01/03). Correspondence will only be acknowledged on request. Any representations will be copied to **all** parties including the Inspector dealing with the appeal and the Appellant. Please note that the Inspectorate will only forward a copy of the Inspector's decision letter to those who request one.

I attach a copy of the Council's reasons for refusal and the Appellant's grounds of appeal. The Appellant's and Council's written statements may be inspected in the Planning Information Office after 13/01/03 (**please telephone ahead in order to ensure that these are available**). If you have any further queries, please do not hesitate to contact the case officer on the above extension.

Yours faithfully

**M.J. FRENCH**

Executive Director, Planning and Conservation

NOTICE OF A PLANNING APPEAL

195

Reasons for Refusal

Property

Site at 7 Swanscombe Road, London, W11 4SU

Proposal

**Construction of residential development of 17 residential units comprising one, two and three bed units and provision for 11 off-street parking spaces, including 11 units of affordable housing.**

---

Plans and drawings are/are not available for inspection.

(If plans are available, these may be seen in the Planning Information Office between the hours of 9.15 a.m and 4.30 p.m Mondays to Thursdays and between 9.15 a.m and 4.00 p.m on Fridays)

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**PLANNING AND CONSERVATION**

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THE TOWN HALL HORNTON STREET LONDON W8 7NX

**Executive Director M J FRENCH FRICS Dip TP MRTPI Cert TS**

---

Office of the Deputy Prime Minister,  
3/07 KiteWing,  
Temple Quay House,  
2 The Square, Temple Quay,  
Bristol, BS1 6PN

Switchboard: 020-7937-5464

Direct Line: 020-7361-2081

Extension: 2081

Facsimilie: 020-7361-3463

THE ROYAL  
BOROUGH OF



**KENSINGTON  
AND CHELSEA**

---

Date: 10 December 2002

My Ref: DPS/DCN/PP/02/00901/DT

ODPM's Reference: App/K5600/A/02/1104579 & H5390/A/02/1104580

Please ask for: Rebecca Gill

Dear Sir/Madam,

**TOWN AND COUNTRY PLANNING ACT 1990**

**Appeal relating to: Site at 7 Swanscombe Road, London, W11 4SU**

With reference to the appeal on the above premises, I return the completed questionnaire, together with supporting documents. In the event of this appeal proceeding by way of a local Inquiry the Inspector should be advised that Committee Rooms in the Town Hall must be vacated at 5.00 p.m. unless prior arrangements have been made for the Inquiry to continue after 5.00 p.m.

Yours faithfully,

**M.J. FRENCH**

Executive Director, Planning and Conservation

Enc.

For official use only  
Date received 19/9

# QUESTIONNAIRE

## PLANNING, LISTED BUILDING CONSENT OR CONSERVATION AREA CONSENT

OUR REF: PP1021901

APPEAL REF: APP KS6001A/02/1104579 GRID REF: \_\_\_\_\_

APPEAL BY: NOTTING HILL HOME OWNERSHIP

SITE: 7 SWANSCOMBE ROAD, W11

You must ensure that a copy of a completed questionnaire, together with any enclosures, is received by us and the appellant, within 2 weeks from the starting date given in our letter. You must include details of the statutory development plan, even if you intend to rely more heavily on some other emerging plan. Please send our copy to the case officer. Their address is shown on our letter.

If notification or consultation under an Act, Order or Departmental Circular would have been necessary before granting permission and has not yet taken place, please inform the appropriate bodies of the appeal now and ask for any comments to be sent direct to us within 6 weeks of the starting date.

1. Do you agree to the written representations procedure?	YES <input checked="" type="radio"/> NO <input type="radio"/>
<u>OR</u> Do you wish to be heard by an Inspector at: a. a local inquiry? or b. a hearing?	YES <input type="radio"/> NO <input checked="" type="radio"/> YES <input type="radio"/> NO <input checked="" type="radio"/>
2. If the written procedure is agreed, could the Inspector make an unaccompanied site visit?  <i>(It is our policy that Inspectors make an unaccompanied site visit whenever practicable e.g. the site can be seen clearly from a road or other public land. You must only indicate the need for an accompanied visit when it is necessary to enter the site e.g. to view or measure dimensions from within it.)</i>	YES <input type="radio"/> NO <input checked="" type="radio"/>
3. Does the appeal relate to an application for approval of reserved matters?	YES <input type="radio"/> NO <input checked="" type="radio"/>
4. Was an Article 7 (Regulation 6 for listed building or conservation area consent) certificate submitted with the application?	YES <input checked="" type="radio"/> NO / NA <input type="radio"/>
5. Was it necessary to advertise the proposals under Article 8 of the GDPO 1995 and/or Section 73 of the Planning (Listed Buildings and Conservation Areas) Act 1990?	YES <input type="radio"/> NO <input checked="" type="radio"/>

6. Is the appeal site within an approved Green Belt or AONB?

Please specify which .....

198  
YES / NO

7. Is there a known surface or underground mineral interest at or within 400 metres of the appeal site which is likely to be a material consideration in determining the appeal? (If YES, please attach details.)

YES / NO

8. a. Are there any other appeals or matters relating to the same site or area still being considered by us or the Secretary of State?

If YES, please attach details and, where necessary, give our reference numbers.

H5390/A102/1104580

YES / NO

b. Would the development require the stopping up or diverting of a public right of way? If YES, please provide an extract from the Definitive Map and Statement for the area, and any other details.

YES / NO

9. Is the site within a Conservation Area? If YES, please attach a plan of the Conservation Area. (If NO, go to Q11.)

YES / NO

10. Does the appeal relate to an application for conservation area consent?

YES / NO

11.a. Does the proposed development involve the demolition, alteration or extension of a Grade I / II\* / II listed building?

YES / NO

Grade I / II\* / II

b. Would the proposed development affect the setting of a listed building?

YES / NO

If the answer to question 11a or b is YES, please attach a copy of the relevant listing description from the List of Buildings of Special Architectural or Historic Interest. (If NO, go to Q13.)

12. Has a grant been made under Sections 3A or 4 of the Historic Buildings and Ancient Monuments Act 1953?

YES / NO

13.a. Would the proposals affect an Ancient Monument (whether scheduled or not)?

YES / NO

b. If YES, was English Heritage consulted? Please attach a copy of any comments.

~~YES / NO~~

14.a. Is the appeal site in or adjacent to or likely to affect an SSSI?  
If YES, please attach the comments of English Nature.

YES / NO

b. Are any protected species likely to be affected by the proposals?  
If YES, please give details.

YES / NO

15. Copies of the following documents must, if appropriate, be enclosed with this questionnaire:

- a. Is the development in Schedule 1 or column one of Schedule 2 of the Town & Country Planning (Environmental Impact Assessment) (England & Wales) Regulations 1999? If YES, please indicate which Schedule.
- b. Is the development within a 'sensitive area' as defined by regulation 2 of the Town & Country Planning (Environmental Impact Assessment) (England & Wales) Regulations 1999?
- c. Has a screening opinion been placed on Part 1 of the planning register? If YES, please send a copy to us.
- d. Any comments or directions received from the Secretary of State, other Government Departments or statutory agencies / undertakers whether or not as a result of consultations under the GDPO;
- e. Any representations received as a result of an Article 7 (or Regulation 6) notice;
- f. A copy of any notice published under Article 8 of the GDPO 1995; and/or Section 73 of the Planning (Listed Buildings and Conservation Areas) Act 1990; and/or Regulation 5 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990;
- g. Any representations received as a result of a notice published under Article 8 and/or Section 73 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (or Regulation 5);
- h. Details of any other applications or matters you are currently considering relating to the same site;
- i. For all appeals, including those against non determination, you must provide details of all relevant development plan policies. *Each extract must include the front page, the title and date of approval or adoption. Where plans & policies have not been approved or adopted, please give the stage or status of the plan.*  
**EXTRACTS FROM UDP CHAPTERS 1-5 & 7 (ADOPTED MAY 2002)**
- j. Any supplementary planning guidance, together with its status, that you consider necessary. **EXTRACTS FROM CONS. AREA PROPOSAL STATEMENT**
- k. Any other relevant information or correspondence you consider we should be aware of.

199  
 YES  NO

Sch 1 ~~Sch 2 col 1~~

YES  NO

YES  NO

Number of Documents Enclosed	N/A
	✓
	✓
1	
4	
	✓
✓	
✓	
<b>NOT CONSIDERED IF APPROPRIATE YET.</b>	

16. a. What is the date you told those you notified about the appeal that we must receive any further comments by?

13<sup>th</sup> Jan 03  
9<sup>th</sup> Dec 02

b. Copies of the following documents must, if appropriate, be enclosed with this questionnaire.

Notif. letters dated →  
sent 9/12.

Number of Documents Enclosed

N/A

i) representations received from interested parties about the original application

4

ii) the planning officer's report to committee ~~members present~~

✓

iii) any relevant committee minute

✓

17. FOR APPEALS DEALT WITH BY WRITTEN REPRESENTATIONS ONLY

Do you intend to send another statement about this appeal?  
If NO, please send the following information:-

YES  NO

a. In non-determination cases:

- i) what the decision notice would have said;
- ii) how the relevant development plan policies relate to the issues of this appeal.

b. In all cases:

- i) the relevant planning history;
- ii) any supplementary reasons for the decision on the application;
- iii) matters which you want our Inspector to note at the site visit.

18. THE MAYOR OF LONDON CASES ONLY

a. Was it necessary to notify the Mayor of London about the application?  
If YES, please attach a copy of that notification.

YES / NO

b. Did the Mayor of London issue a direction to refuse planning permission  
If YES, please attach a copy of that direction.

YES / NO

I confirm that a copy of this appeal questionnaire and any enclosures have been sent today to the appellant or agent.

Signature: [Signature] on behalf of R B K & C Council

Date sent to us and the appellant 10/13/02.

Please tell us of any changes to the information you have given on this form.