

The Royal Borough of Kensington and Chelsea

Inclusive Sport and Physical Activity Sub Group – Terms of Reference

Background

The Royal Borough of Kensington and Chelsea (RBKC) Inclusive Sport and Physical Activity Sub Group is designed to address the delivery of Sport England's Inclusive and Active 2 Strategy in RBKC. The Sub Group will provide a clear platform for all members to influence the strategic development and delivery of Inclusive sport in RBKC. The Sub Group will feed into the RBKC Community Sport and Physical Activity Network (CSPAN) through the Strategic group.

Purpose

To provide strategic direction for the development and delivery of accessible sport and physical activity in RBKC. The Sub Group will advise the RBKC CSPAN on the key issues relating to inclusive sport and physical activity, who will then address the issues and come up with possible solutions.

Objectives

- To encourage and support those people in RBKC who have a disability or impairment to become more involved in sport and physical activity and to widen access to opportunities.
- To identify and support clubs, facilities and providers in RBKC to become more inclusive and accessible.
- To ensure effective communication between members of the sub group, in order to identify, understand, and where necessary work collectively on each other's roles, targets, and needs. And how they link into our Inclusive and active 2 action plan objectives.
- To support partners' existing priorities and targets within one joined up plan for inclusive sport and physical activity within RBKC based on local needs.
- To increase participation rates of disabled people within the borough.

Representation

The Sub Group is not owned or controlled by any single organisation; all those involved retain their own independence whilst working collaboratively on improving opportunities and increasing participation.



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

Membership

The Sub Group will include, but will not be limited to members from:

- RBKC Council e.g. Leisure Services, Adults, Children and Family Services, Public Health
- Private sector leisure operator e.g. GLL
- Local voluntary organisations
- Charitable facilities operator e.g. Westway Trust
- Community amateur sports clubs
- Interactive
- Any other organisations in RBKC with an interest in sport and physical activity.

Chair

- The chair will convene the Sub Group meetings.
- The chair will be elected by Sub Group members on an annual basis.
- The agenda will be determined by the Chair in consultation with the Secretary.

Secretary

- The Secretary will be responsible for scheduling Sub Group meetings and distributing the agenda.
- The Secretary will be responsible for recording minutes of Sub Group meetings and distributing these to members.

Operational

- The Sub Group will meet on a quarterly basis.
- Organisations are expected to attend at least 75% of meetings. They will have a designated representative and deputy in the event of the representative being unable to attend.
- The Sub Group is an integral and active part of the RBKC CSPAN.
- The Sub Group is to link with the Central London Inclusive and Active Steering Group.
- The Sub Group will oversee the development, implementation and delivery of the RBKC Inclusive and Active Action Plan.
- The Sub Group will improve communication and provide a forum to share information and good practice, encouraging collaboration and avoiding duplication.
- The Sub Group will review its role, output and success on an annual basis.

Governance and Accountability

The Sub Group establishes a shared vision for sport and physical activity in RBKC. Members of the network must always be conscious that they are working to achieve common goals rather than represent the needs of their individual organisation.



THE ROYAL BOROUGH OF
**KENSINGTON
AND CHELSEA**