

Introduction

The Council is required by law to publish once a month a Forward Plan of Key Decisions proposed to be taken over the coming four months. Key decisions are defined as any executive-side matter that is not already delegated to officers which:

i - involves income or expenditure of £100,000 or more and/or

ii - is likely to have a significant impact on the community in one or more electoral wards.

1 - For example (a) a decision to close a facility, alter services or carry out street works would be a key decision whereas (b) a matter which has no obvious impact on local people, such as an internal Council policy, would not. Where a decision is likely to have a significant impact, but only on a very small number of people, this will not be a key decision if it is under the financial threshold; however, in accordance with good practice, the decision-maker should ensure that those affected are informed in sufficient time for them to have an input into the decision-making process.

2 - Responses to consultation documents or representations on external issues where the comments to be submitted are consistent with Council policy and/or are part of an on-going dialogue within that established policy will not constitute a key decision. However, where a significant or substantive new response is required, this will constitute a key decision.

3 - In the case of any strategy or plan, the key decision or decisions will be made at the meeting where the strategy or plan is discussed - or through the individual Lead Member decision route as appropriate. Subsequent discussion and decisions about the finalising of any text consequent upon such considerations will not be deemed to be a key decision.

4 - Grants of £20,000 or more to voluntary organisations are deemed in normal circumstances to have a 'significant impact on the community' and will therefore be key decisions.

5 - In any case of uncertainty, the matter in question shall be treated as a key decision. Furthermore the Leader or any Lead Member can give notice that they wish themselves to take any executive-side decision within their portfolio that would otherwise fall within an officer's delegated authority (i.e. recall a specific delegated matter) subject to the usual requirements around advance publicity on the Forward Plan.

6 - Any matter that does not fall within the above definition is delegated to the relevant officer of the Authority - albeit that any officer can, where he sees fit to do so, consult with the relevant decision-taker prior to taking any decision falling within his delegated authority.

The attached Forward Plan is a list of all such key decisions. This represents a snapshot of the key decisions in the system on 01 May 2019. An updated version is published on the first working day of each month. An online version is also available on the Council's website at <https://www.rbkc.gov.uk/howwegovern/keydecisions/> which is updated each day.

The Council also offers a weekly e-mail bulletin of new and updated Key Decisions listed in an easy to digest format. You can subscribe via the Council's website at <https://www.rbkc.gov.uk/myrbkc/> or contact the Cabinet Office to subscribe to this free service. To contact all decision makers please e-mail Cabinet.coordinator@rbkc.gov.uk or call Governance Services on 020 7361 3945/2947.

*Councillor Elizabeth Campbell
Leader of the Council*

01 May 2019

Classification of Key Decisions Criteria

Decision-Maker Legend.

The current Executive and its Member portfolios comprise:

Executive (K).

Deputy Leader(Grenfell and Housing) - Cllr Kim Taylor-Smith (H).

Lead Member for Adult Social Care - Cllr Sarah Addenbrooke (A).

Lead Member for Communities and Culture - Cllr Gerard Hargreaves (C).

Lead Member for Families, Children and Schools - Cllr Emma Will (S).

Lead Member for Finance and Modernisation - Cllr Mary Weale (F).

Lead Member for Healthy City Living - Cllr David Lindsay (E).

Lead Member for Skills and Enterprise - cllr Catherine Faulks (P).

Lead Member for Streets, Planning and Transport - Cllr William Pascall (T).

Leader of the Council - Cllr Elizabeth Campbell (L).

Decision Rating Legend.

Decisions are currently rated according to the following criteria:

◆ - Routine/low public interest: A key decision that is of a relatively routine nature where the Scrutiny Committee would not wish to get involved.

◆◆ - High impact OR high public interest: Such a key decision would meet all the above criteria on impact, or could be expected to be of particular public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee.

◆◆◆ - High impact/high public interest: A key decision that is likely to have a major impact on service users, residents or businesses and where there is prospect of significant public interest. This decision would be expected to feature planned consultation with the Scrutiny Committee and the public.

Decision Confidential/Exempt Information Category Legend. Decisions are currently wholly or partially exempt for the following reasons:

1 - Information relating to any individual.

2 - Information which is likely to reveal the identity of an individual.

3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 - Info relating to any consultations/negotiations, or contemplated consultations/ negotiations in connection with any labour relations matters arising between the Authority or a Minister of the Crown and employees of/or office-holders under the authority.

5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

6 - Information which reveals that the authority proposes (a) to give any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.

7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

8 - Confidential information given to the Council by a government department on terms which forbid its public disclosure, or information that cannot be publicly disclosed by a court order.

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Decisions marked with a '†' under 'Report available' contain exempt information. A summary of the exempt information is available on request.

Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Enforcement of Moving Traffic Offences and Parking Contraventions Including by CCTV Ref: 05455/19/K/A To enable the Council to respond to residents' concerns about parking and traffic contraventions, this report seeks approval to apply to the London Councils Transport and Environment Committee (TEC) to commence enforcement of moving traffic contraventions (MTC) and commence enforcement of traffic and parking contraventions by CCTV camera. Contact Officer Caroline Dubarbier</p>	◆◆◆	Leadership Team	Once the Council has adopted powers to enforce moving traffic offences, consultation will take place on which sites are chosen for	Not before 01 May 19	Yes	Public Realm Scrutiny Committee
<p>Supply and Installation of Fire Door-sets Ref: 05422/19/H/AB Award of contract for the supply and installation of fire door-sets to the Council's residential properties. Contact Officer Adeleke Adelowo</p>	◆◆◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	None	Not before 15 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Barlby Special School - Approval of Sponsor Ref: 05262/18/S/AB The Council is asked to approve the selection of a Sponsor for the new Barlby Special School, subject to endorsement by the Department for Skills and Education. Contact Officer Alan Wharton</p>	◆◆◆	Lead Member for Families, Children and Schools Cllr Emma Will	Department for Skills and Education	Not before 15 May 19	No	Family and Children's Services Scrutiny Committee
Exempt by virtue of Category 3						

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<p>London Living Wage Ref: 05439/19/K/A To agree a phased plan for implementation of the London Living Wage for staff working for council contractors; and to apply for Living Wage Employer accreditation from the Living Wage Foundation.</p>	◆◆	Leadership Team	<p>The issue of the London Living Wage was debated by full Council in October and the principle to implement for all staff employed through contractors agreed unanimously.</p> <p>The Council's intention to implement this policy has been discussed with our recognised trades unions and representatives of contracted cleaning staff and it will be subject to further consultation with the trades unions.</p> <p>The Key Decision Report will be subject to internal consultation with directorates including integrated commissioning teams and a Living Wage Steering Group has been established involving representatives from HR, legal, finance, strategic procurement and adults and children's services to feed into the decision making process. Consultation is also planned with the Executive and Corporate</p>	Not before 01 May 19	Yes	Executive and Corporate Services Scrutiny Committee

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Contact Officer Sam Elliot			Services Select Committee in March.			
Local Discretionary Business Rate Relief Scheme for 2019-20 Ref: 05440/19/K/A Determine whether the proposed Local Discretionary Business Rates Relief Scheme 2019/20 should be adopted.	◆◆	Leadership Team	None	Not before 01 May 19	Yes	Executive and Corporate Services Scrutiny Committee
Contact Officer Anita Murray						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Housing Management Anti-Social Behaviour Policy' Ref: 05443/19/K/A The policy is a commitment from RBKC's Housing Management Service which sets out how it will deliver services related to resolving anti-social behaviour. It includes service standards with specific response times, how cases are prioritised dependent on the type of anti-social behaviour reported and the legal / pre-legal remedies available to RBKC, as a social housing landlord.</p>	◆◆	Leadership Team	<p>Tenants and Leaseholders have been consulted throughout the development of the proposed anti-social behaviour policy. This has been through a dedicated Task and Finish Group for anti-social behaviour. The Task and Finish groups are sub groups of the Tenants Consultative Committee.</p> <p>The draft policy has been subject to comments and scrutiny by the Anti-Social Behaviour Task and Finish group since August 2018.</p> <p>The Anti-Social Behaviour Task and Finish Group convened six meetings between August 2018 and March 2019.:</p> <p>Tenants Consultative Committee consultation: 21 January 2019 Update provided to the Tenants Consultative Committee on the draft anti-social behaviour policy. 25 March 2019 – Tenants Consultative Committee to</p>	Not before 01 May 19	Yes	Housing and Property Scrutiny Committee

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			consider the anti-social behaviour Policy before being taken to for a final decision			
			The policy will be taken to the Housing Scrutiny Panel on 17 April 2019 before it is brought to the Leadership Team for a final decision.			
Contact Officer Stav Kokkinou						
Busking and Street Entertainment Policy and PSPO consultation approval. Ref: 05444/19/K/A A draft Busking and Street Entertainment Policy and Public Space Protection Order (PSPO) have been produced to help resolve the detrimental impact busking and street entertainment has in certain areas of the borough, whilst promoting responsible busking where suitable. The report is seeking approval for the draft Busking and Street Entertainment Policy and PSPO to be consulted on for 28 days.	◆◆	Leadership Team	The report is seeking approval for the draft Busking and Street Entertainment Policy and PSPO to be consulted on for 28 days. A report was present at Public Realm Scrutiny Committee in January 2019 also Ward councillors in Colville, Hans Town & Brompton, Earl's Court have been consulted on the proposals.	Not before 01 May 19	Yes	Public Realm Scrutiny Committee
Contact Officer Terry Oliver						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Capital Support for New Facilities at St Francis RC Primary School Ref: 05457/19/S/AB</p> <p>That an agreed sum be allocated from relevant Section 106 resources to contribute towards the establishment of a new building at St Francis of Assisi RC Primary School for the purposes of education, education intervention, mentoring, support and counselling</p> <p>Contact Officer Ian Turner</p>	◆◆	Lead Member for Families, Children and Schools Cllr Emma Will	RC Diocese DfE Executive Head and Governors of the school	Not before 09 May 19	No	Family and Children's Services Scrutiny Committee
Exempt by virtue of Category 3						
<p>Transport Policy and Projects Work Programme 2019/20 Ref: 05428/19/T/A</p> <p>To approve a programme of transport policies, projects and schemes to be carried out in 2019/20 by the Transport Policy and Highway Projects teams.</p> <p>Contact Officer Mark Chetwynd</p>	◆◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	The majority of items included in the proposed work programme are part of the Local Implementation Plan, on which we consulted the public between November 2018 and January 2019.	Not before 10 May 19	Yes	Public Realm Scrutiny Committee
Exempt by virtue of Category 3						
<p>Gas Consultancy Contract Extension (Housing) Ref: 05320/18/H/AB</p> <p>Authority to extend the contract for the consultancy of gas maintenance.</p> <p>Contact Officer Katherine Parkinson</p>	◆◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	None	Not before 15 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Chelsea Academy Acoustic Attenuation Ref: 05390/19/S/AB</p> <p>to consider funding 80% of the cost of increasing acoustic attenuation to the Multi-Use Games Area at the Academy.</p> <p>Contact Officer Ian Turner</p>	◆◆	Lead Member for Families, Children and Schools Cllr Emma Will	Officers have consulted with Chelsea Academy and understand that the Academy has engaged with local residents.	Not before 15 May 19	No	Family and Children's Services Scrutiny Committee
Exempt by virtue of Category 3						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Kensal Cemetery Conservation Area Appraisal (CAA) Ref: 05043/17/P/A</p> <p>This Key Decision will seek approval for the adoption of the Kensal Cemetery CAA and revocation of the Kensal Cemetery Conservation Area Proposal Statement (CAPS). The Kensal Cemetery CAA outlines the character and appearance of the conservation area and, if adopted, will be a material consideration in determining relevant planning applications within the conservation area. It will replace the existing Kensal Cemetery CAPS which is considered out of date.</p> <p>Contact Officer Claire Sutton</p>	◆◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	Ward Councillors	Not before 21 May 19	No	Public Realm Scrutiny Committee
<p>Review of controlled parking hours - Queen's Gate area Ref: 05331/18/T/A</p> <p>This report gives the results of the public consultations asking for views on extending the controlled parking hours in the Queen's Gate area.</p> <p>Contact Officer Shirley Long</p>	◆◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	Local residents & businesses.	Not before 21 May 19	No	Public Realm Scrutiny Committee

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<p>Planning Contributions Supplementary Planning Document (2019) Ref: 05396/19/T/A To adopt the Planning Contributions SPD and revoke the Planning Obligations SPD 2010.</p> <p>The Council has prepared a Supplementary Planning Document on Planning Contributions. It provides more detailed guidance on Policy C1 Infrastructure Delivery and Planning Contributions of the emerging Local Plan Partial Review (LPPR). The purpose of the SPD is to clearly set out the level of contributions that will be sought from relevant developments and how they should be calculated.</p>	◆◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	<p>A six-week public consultation took place between 12 September to 24 October 2017. A further eight-week consultation is being undertaken, this runs from 27 November 2018 to the 22 January 2019. Consultees on the Local Plan database were consulted directly, this includes borough residents, residents' associations such as Kensington Society, Chelsea Society and Tenants and Residents Associations, bodies which represent the interests of different racial, ethnic or national groups and bodies which represent the interests of persons carrying out business in the Royal Borough such as KC Chamber of Commerce, planning consultants and statutory bodies. The document is available on-line for anyone interested to comment on.</p>	Not before 21 May 19	No	Public Realm Scrutiny Committee

Contact Officer Preeti Gulati Tyagi

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Direct Award - Day Service for Adults with Learning Disabilities delivered by Full of Life Ref: 05247/18/A/AB This quality service meets the needs of adults with complex needs locally, the costs for care are met through individual care packages. The total contract value for twenty-four (24) months is £546,025 for core running costs.</p> <p>Contact Officer Anna Waterman</p>	◆◆	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	None.	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						
<p>Mental Health Day Opportunities Re-procurement Ref: 05442/19/A/AB There are three existing contracts across 4 services that deliver day opportunity services in RBKC. These are 2 supported employment services and a further two day centre projects that also provide a range of activities support and outreach services. The focus of the consultations and stakeholder engagements has been to support the re-modelling and proposed procurement of these services which will continue to support people with severe and enduring mental health needs, with clearer specifications and contracts detailing a personalised approach and being recovery and outcome focused.</p> <p>Contact Officer Shazia Ghani</p>	◆◆	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	Prior consultation with the Scrutiny Committee. Consultations and stakeholder engagement with groups representing people with severe and enduring mental health needs.	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Kensington Town Hall Security Works Ref: 05221/18/E/AB To approve the award of Contract for the installation of CCTV and access control barriers to the Civic Reception and Civic Halls.</p> <p>Contact Officer David Cambridge</p>	◆◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Colville school - Appointment of a replacement D&B Contractor to complete the refurbishment works Ref: 05381/19/F/AB The current contractor's company is no longer able to complete the construction works. This urgent decision is required to appoint a replacement D&B contractor to complete the refurbishment works, before the start of September 2019.</p> <p>Contact Officer Nilesh Pankhania</p>	◆◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Secondary School Expansion Ref: 05460/19/S/A It is proposed to expand two secondary schools, All Saints' RC Secondary School and Kensington Aldridge Academy, to accommodate an increase in demand for secondary places, from September 2020.</p> <p>Contact Officer Ian Turner</p>	◆◆	Lead Member for Families, Children and Schools Cllr Emma Will	All secondary schools The Head Teachers of the schools concerned in detail	Not before 29 May 19	No	Family and Children's Services Scrutiny Committee

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<p>Housing repairs policy Ref: 05447/19/H/A To consider and agree the policy for dealing with repairs pursuant to the Council's obligation in accordance with section 11 of the Landlord and Tenant Act 1985.</p> <p>Contact Officer Amanda Johnson</p>	◆◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	Repairs Task and Finish Group (Residents) Tenants' Consultative Committee Scrutiny Committee has received updates via Lead Member's Report.	Not before 31 May 19	No	Housing and Property Scrutiny Committee
<p>Single-Use Plastic Policy Ref: 05374/19/K/A This decision paper asks members to formally adopt the RBKC Single Use Plastics Policy Statement. This statement has been produced as a result of the motion on single use plastics recently put forward by members. This policy statement will be the mandate through which officers deliver efforts to reduce our use of single use plastic.</p> <p>Contact Officer Jeremy Plester</p>	◆	Leadership Team	This report and associated policy statement have been produced in response to the motion on single-use plastics recently tabled by members. The policy statement has been prepared in consultation with the Lead member Councillor Lindsay, Councillor McVeigh, and a selection of key internal service stakeholders.	Not before 01 May 19	Yes	Public Realm Scrutiny Committee
<p>Contract Awards- School projects 2019 Ref: 05434/19/S/AB Appointment of contractor for each of four school development projects. Two of these projects are essentially continuations of works begun under a KDR of August 2018.</p> <p>Contact Officer Ian Turner</p>	◆	Lead Member for Families, Children and Schools Cllr Emma Will	Ward Member re Chelsea Academy Heads and Governors of affected schools	Not before 07 May 19	Yes ‡	Family and Children's Services Scrutiny Committee

Exempt by virtue of Category 5

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Results of the consultation regarding the proposed Pembridge Square to Meanwhile Gardens Cycleway Ref: 05454/19/K/A In February/March 2019, the Council consulted residents on a proposed Cycleway cycle route between Pembridge Square and Meanwhile Gardens. This report will provide the results of that consultation and recommend how the Council should proceed.</p>	◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	The Holland Ward councillors (Cllr Aarien Areti, Cllr Charles O'Connor and Cllr Johnny Thalassites) were provided the proposals in advance of 2,000 postal copies of the consultation pack being sent to residents along the route the proposed Quietway will take. An online survey was also set up and promoted by the Communications Team. Around 200 responses were received.	Not before 09 May 19	No	Public Realm Scrutiny Committee
<p>Contact Officer Caroline Dubarbier</p> <p>Consultation results - controlled parking in the Russell Road area Ref: 05369/19/T/A This report gives the results of the public consultations asking for views on extending the controlled parking hours in the Russell Road area.</p> <p>Contact Officer Shirley Long</p>	◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	Local residents and businesses. All Holland Ward Councillors	Not before 10 May 19	Yes	Public Realm Scrutiny Committee

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<p>Highways Maintenance Work Programme 2019-20 Ref: 05399/19/T/A To approve the planned highway resurfacing and footway paving works programme for 2019/20</p>	◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	This is routine maintenance work which doesn't require external or RA consultation. Selection of the schemes is based on technical information gathered from condition survey of Borough's complete road network. Any consultations we have are with the members and internal departments to ensure the work does not conflict with any other Council schemes.	Not before 10 May 19	Yes	Public Realm Scrutiny Committee
<p>Contact Officer Arif Mahmud</p>						
<p>Keystone (Civica) - Additional Modules and Interfaces Ref: 05437/19/H/A Keystone is the Council's primary housing property management system. Approval is sought to purchase two further Keystone modules, a contract management tool and a risk management tool. This report will include a Part B (confidential) appendix, exempt from publication on the basis that it contains information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p>	◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	None	Not before 13 May 19	Yes	Housing and Property Scrutiny Committee
<p>Contact Officer Boe Williams</p>						

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Award of contract for provision of vehicles to Repairs Direct Ref: 05296/18/H/AB To consider approving the award of contract for lease vehicles for Repairs Direct for the next three years. Contact Officer Paul Orrett	◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	Repairs Direct Board	Not before 15 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
Housing - Autumn Externals Works Programme 1 Ref: 05300/18/H/AB To award a contract for works relating to Elgin Crescent (12 properties) (Lot 1), 37 Holland Park (lot 2) and Cecil Court etc. (Lot 3) Contact Officer Paul Orrett	◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	None	Not before 15 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
Sub-contractors (Repairs Direct) Ref: 05323/18/H/AB Authority to award contracts to various sub-contractors to support Repairs Direct. Contact Officer Paul Orrett	◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	None	Not before 15 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						

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<p>Structural Surveys across the housing stock Ref: 05354/18/K/AB Consideration for the authority to award a contract to a supplier for structural surveys to take place across the housing stock at the Royal Borough of Kensington and Chelsea. An existing professionally devised Public Contract Regulations (2015) compliant framework will be used and a mini competition will be carried out amongst the capable suppliers appointed to the selected framework. Following the mini competition, a recommendation will be provided in regards to the tenders received back which will seek to gain approval for the appointment of the selected supplier.</p> <p>Contact Officer Boe Williams</p>	◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	Consultation with Scrutiny Committee to be arranged.	Not before 15 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Repairs to the four blocks at Silchester Estate Ref: 05389/19/K/A Approval required to procure multi-disciplinary consultancy services for managing the remedial works to the structure of Dixon House, Markland House, Frinstead House and Whistable House within Silchester Estate.</p> <p>Contact Officer Dritan Uka</p>	◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	A public meeting was held with residents on 27 Sept 2018, Stage 1 S20 leasehold consultation was undertaken in August – September 2018, and separate meeting was held with the Residents Association on 7 Nov 2018.	Not before 15 May 19	No	Housing and Property Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Wet Risers at Trellick Tower - Contract Award Ref: 05441/19/H/A Award of contract for wet risers which are required to be installed on the third floor of Trellick Tower to bring it up to the new British Standards in line with London Fire Brigade requirements. Contact Officer Nick Walker</p>	◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	None	Not before 15 May 19	No	Housing and Property Scrutiny Committee
<p>Direct award of interim contract for domestic abuse refuge provision Ref: 05446/19/H/A Direct award of one-year contract for domestic abuse refuge, in accordance with council contract regulations, to enable commissioners to fully understand the impact of recommendations that will come out of Central government review of funding for Domestic Abuse Accommodation-based services and the implications of the Draft Domestic Abuse Bill, which will inform future commissioning of this provision. Contact Officer Shelley Prince</p>	◆	Deputy Leader(Grenfell and Housing) Cllr Kim Taylor-Smith	<p>We carry out annual consultation and gain feedback from clients of the service and stakeholders who use and work with the services.</p> <p>Future commissioning of this provision will be undertaken with key stakeholders, nationally, locally and in partnership with clients that use this provision.</p>	Not before 15 May 19	No	Housing and Property Scrutiny Committee
<p>Contract Award for the Client Caseload Information System (CCIS) Ref: 05429/19/S/A To agree the contract award for the Client Caseload Information System (CCIS). Contact Officer John O'Sullivan</p>	◆	Lead Member for Families, Children and Schools Cllr Emma Will	None	Not before 15 May 19	No	Family and Children's Services Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Extension of Public Health Core Drug Services (Lot 1) Ref: 05414/19/E/AB</p> <p>This report seeks approval by the Lead Member for Healthy City Living in RBKC that he approve the option to extend Lot 1, for the Substance Misuse Treatment Service contract with Turning Point, from 1 April 2019, up to a value of £4,023,000</p> <p>Contact Officer Judith Ralphs</p>	◆	Lead Member for Healthy City Living Cllr David Lindsay	Legal, Risk and Finance colleagues.	Not before 15 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						
<p>The Club Drug Clinic - Direct Award Ref: 05420/19/E/AB</p> <p>This report seeks approval by the Lead Member for Healthy City Living in RBKC that he approve a two year direct award for the Club Drug Clinic provided by Central North West London NHS Foundation Trust from 1 April 2019, up to a value of £300,000.</p> <p>Contact Officer Judith Ralphs</p>	◆	Lead Member for Healthy City Living Cllr David Lindsay	Legal, risk, and finance colleagues will be consulted.	Not before 15 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						
<p>Peer Led Service Substance Misuse - Build on Belief Direct Award Ref: 05435/19/E/AB</p> <p>Approval is sought to a two year direct award to Build on Belief to provide peer led support for people affected by substance misuse from 1 April 2019, up to a two year value of £290,000</p> <p>Contact Officer Judith Ralphs</p>	◆	Lead Member for Healthy City Living Cllr David Lindsay	The Bi-borough Service User Forum is kept up to date with commissioning plans.	Not before 15 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Adoption of Brompton Cemetery Conservation Area Appraisal (CAA) Ref: 05142/17/T/A This Key Decision will seek approval for the adoption of the Brompton Cemetery CAA and revocation of the Brompton Cemetery CAPS. The Brompton Cemetery CAA outlines the character and appearance of the conservation area and, if adopted, will help guide development management decisions within the conservation area. It will replace the existing Brompton Cemetery CAPS which is considered out of date. Contact Officer Preeti Gulati Tyagi	◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	those on local plan database & Ward Councillors	Not before 21 May 19	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Extension of Spur Information Solutions payment processing systems arrangements for Parking Services Ref: 05193/18/T/A</p> <p>The proposal is to extend the existing contract to provide payment processing services for Parking Services. The contract was originally put in place as a “stop gap” while the BT Agresso system was developed to provide these services. While the BT Agresso system is now able to process these types of payment the Council is looking to migrate to another solution in 2018/19. This solution is required for RBKC Parking Services to continue to take web payment and automated telephone payments for Penalty Charge Notices (PCNs) and permits while the Council seeks an alternative provider to BT Agresso. The solution also ensures that RBKC will continue to provide a robust range of real-time payment channels for residents and motorists.</p> <p>Contact Officer Dominic Hurley</p>	♦	Lead Member for Streets, Planning and Transport Cllr William Pascall	Internal Consultation has been performed with members of the Parking Services IT Programme Board, Shared Services ICT, Legal Services, TTS Finance, Corporate Finance and Customer Services.	Not before 21 May 19	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Adoption of Queen's Gate Conservation Area Appraisal (CAA) Ref: 05204/18/T/A</p> <p>The adoption of the Queen's Gate CAA and revocation of the Queen's Gate CAPS. The Queen's Gate CAA outlines the character and appearance of the conservation area and, if adopted, will help guide development management decisions within the conservation area. It will replace the existing Queen's Gate CAPS which is considered out of date.</p> <p>Contact Officer Preeti Gulati Tyagi</p>	◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	N/A	Not before 21 May 19	No	Public Realm Scrutiny Committee
<p>Residents Parking Policy Charges to Enable Expansion of Online Offer Ref: 05223/18/F/AB</p> <p>This paper seeks changes to residents parking scheme to enable the Council to expand the existing online offer to parking customers so they are able to apply for their first permit and any subsequent change of vehicle requests online.</p> <p>Contact Officer Sharon Dhési-Cowper</p>	◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	None	Not before 21 May 19	No	Public Realm Scrutiny Committee

Exempt by virtue of Category 4

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Procurement of disposable waste and recycling bags Ref: 05302/18/T/AB</p> <p>To tender and appoint the contract to supply the Council with disposable waste and recycling bags for between 1 – 5 years (duration is dependent on the outcome of the tender). The bags include the domestic recycling 'clear sacks' distributed to residents, as well as bags used for commercial waste and the markets.</p> <p>Contact Officer Thomas Baylis</p>	◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	Public Realm Scrutiny Committee	Not before 21 May 19	No	Public Realm Scrutiny Committee
Exempt by virtue of Category 3						
<p>Extension of the Automated Public Conveniences (APC) contract Ref: 05398/19/T/A</p> <p>JC Decaux provide automated toilet facilities at nine locations across the borough. The contract with JC Decaux expired on 31/12/2018. We want to extend until 31/12/2019, while we review toilet services and decide future provision arrangements. This could result in a new procurement exercise and/or the introduction of a community toilet scheme.</p> <p>Contact Officer Matthew Lawrence</p>	◆	Lead Member for Streets, Planning and Transport Cllr William Pascall	This Key Decision is to extend the contract, while a full review of the service (which will include consultation) takes place. We envisage having the agreed new arrangements in place by the end of 2019.	Not before 21 May 19	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Hans Town Conservation Area Appraisal (CAA) Ref: 05407/19/T/A</p> <p>This Key Decision will seek approval for the adoption of the Hans Town CAA and revocation of the Hans Town CAPS. The Hans Town CAA outlines the character and appearance of the conservation area and, if adopted, will help guide development management decisions within the conservation area. It will replace the existing Hans Town CAPS which is considered out of date.</p> <p>Contact Officer Preeti Gulati Tyagi</p>	♦	Lead Member for Streets, Planning and Transport Cllr William Pascall	All those on the Local Plan Database.	Not before 21 May 19	No	Public Realm Scrutiny Committee
<p>Norland Conservation Area Appraisal (CAA) Ref: 05408/19/T/A</p> <p>This Key Decision will seek approval for the adoption of the Norland CAA and revocation of the Norland CAPS. The Norland CAA outlines the character and appearance of the conservation area and, if adopted, will help guide development management decisions within the conservation area. It will replace the existing Norland CAPS which is considered out of date.</p> <p>Contact Officer Preeti Gulati Tyagi</p>	♦	Lead Member for Streets, Planning and Transport Cllr William Pascall	Ward Councillors Local Plan Database residents	Not before 21 May 19	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Oxford Gardens St. Quintin Conservation Area Appraisal (CAA) Ref: 05409/19/T/A</p> <p>This Key Decision will seek approval for the adoption of the Oxford Gardens St. Quintin CAA and revocation of the Oxford Gardens St. Quintin CAPS. The Oxford Gardens St. Quintin CAA outlines the character and appearance of the conservation area and, if adopted, will help guide development management decisions within the conservation area. It will replace the existing Oxford Gardens St. Quintin CAPS which is considered out of date.</p> <p>Contact Officer Preeti Gulati Tyagi</p>	♦	Lead Member for Streets, Planning and Transport Cllr William Pascall	Local Plan Database residents	Not before 21 May 19	No	Public Realm Scrutiny Committee
<p>Thames Conservation Area Appraisal (CAA) Ref: 05410/19/T/A</p> <p>This Key Decision will seek approval for the adoption of the Thames CAA and revocation of the Thames CAPS. The Thames CAA outlines the character and appearance of the conservation area and, if adopted, will help guide development management decisions within the conservation area. It will replace the existing Thames CAPS which is considered out of date.</p> <p>Contact Officer Preeti Gulati Tyagi</p>	♦	Lead Member for Streets, Planning and Transport Cllr William Pascall	All those on the Local Plan database.	Not before 21 May 19	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>The introduction of floating car club services to the borough. Ref: 05436/19/T/A</p> <p>Floating car club services permit users to pick up a car and to drop it elsewhere with a defined operating area. Such services are available in other parts of London and the proposal is to introduce them here to provide residents with an alternative to car ownership.</p>	♦	<p>Lead Member for Streets, Planning and Transport Cllr William Pascall</p>	<p>Proposal to be covered in Lead Member for Streets, Planning and Transport Round Up Report for PRSC meeting of 26 March</p> <p>The Council's draft Local Implementation Plan (LIP) makes specific reference to the proposed implementation of floating car clubs. Following public consultation on this draft document one comment was received in support of the introduction of floating car clubs and their positive impact upon reducing vehicle ownership levels. No other relevant comments were received from this consultation. Given that floating car clubs are not fixed spatially to particular locations, we would not be able to identify particular local stakeholders to consult. We would, however, seek to build residents' awareness of the car clubs, in order to increase car club membership and the policy benefits that would</p>	<p>Not before 21 May 19</p>	<p>No</p>	<p>Public Realm Scrutiny Committee</p>

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Contact Officer James McCool</p>						
<p>Exhibition Road - road safety improvements Ref: 05438/19/T/A To approve the implementation of road safety improvements on Exhibition Road from Thurloe Street to Imperial College Road. This follows a study of the changes to pedestrian movements as a result of the new V&A entrance and will include measures to protect pedestrians and improve crossing visibility.</p>	♦	Lead Member for Streets, Planning and Transport Cllr William Pascall	<p>follow.</p> <p>An Exhibition Road Stakeholders group which includes; the local institutions, businesses, local resident's associations, ward councillors and WCC has met regularly to help develop the project this is chaired by the Lead Member. Other consultee's included Exhibition Road Access Group, Transport for London and London Underground. Members of the Public Realm Scrutiny will be alerted when the report is published.</p>	Not before 21 May 19	No	Public Realm Scrutiny Committee
<p>Contact Officer Gary Noble</p>						

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<p>Agreement to extend current contract for the Independent Mental Health Capacity Advocate Service Ref: 04970/17/A/AB</p> <p>The current Independent Mental Capacity Act Advocate (IMCA) contract, led by Westminster City Council, contains the option to extend for a further year. Local authorities are statutorily required to provide an IMCA service to help represent any person aged 18 and above who has been deprived of their liberty under the terms of the Deprivation of Liberty Safeguards (DOLS) Code of Practice and as described in the Mental Capacity Act 2005, and who has no friend or family member who is willing or eligible to represent them and who is ordinarily resident.</p> <p>Contact Officer Tabby Eichler</p>	♦	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	None	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						
<p>Agreement to procure a Shared Living Service for adults with learning disabilities in RBKC Ref: 05250/18/A/AB</p> <p>This service recruits, trains and supports registered carers to provide long-term housing and short breaks for vulnerable adults. The current service is underperforming and it is recommended that the service be re-procured for when the existing contract ends in January 2019. The proposed cost is £19,000 per year.</p> <p>Contact Officer Anna Waterman</p>	♦	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	-	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Day and Outreach Services to Adults with Severe and Enduring Mental Ill-health - Direct Award Ref: 05266/18/A/AB The direct award of a contract for day services and outreach for people with severe and enduring mental illness will enable continuation of this provision during a period of consultation, remodelling and retendering of services. This will form part of a wider review of day service provision to this vulnerable customer group, which will seek to improve wellbeing and recovery outcomes.</p> <p>Contact Officer Shazia Ghani</p>	◆	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	None.	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						
<p>Pre-employment Training/Support to Adults with Severe and Enduring Mental Illness - Direct Award Ref: 05267/18/A/AB The direct award of two contracts for provision of employment training and support for people with severe and enduring mental illness will enable continuation of two services providing these services during a period of consultation, remodelling and retendering of services. This will form part of a wider review of day service provision to this vulnerable customer group which will seek to improve wellbeing and recovery outcomes.</p> <p>Contact Officer Shazia Ghani</p>	◆	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	None.	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Mental Health Supported Accommodation re-procurement of High Support Services Ref: 05351/18/A/AB</p> <p>A review of the existing 6 high support supported accommodation units has been completed and the Key Decision Report seeks approval to re-procure the existing services with a revised delivery model and service specification. These have a focus on recovery, improving the accommodation and move on pathway and outcomes for those with severe and enduring mental health needs.</p> <p>Contact Officer Shazia Ghani</p>	◆	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	None	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						
<p>Formalisation of Existing Arrangement with CNWL Ref: 05360/18/A/AB</p> <p>Formalisation of existing arrangement with CNWL for meeting the psychiatric health outcomes of adults with Learning Disabilities eligible for ASC. The new Bi-Borough Head of Service for the Community Learning Disability Teams is reviewing the structure of the team prior to Commissioning moving to open procurement in the Summer</p> <p>Contact Officer Anna Waterman</p>	◆	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	None	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Extension of an Existing Contract with CLCH Ref: 05361/18/A/AB Extension of an existing contract with CLCH for meeting the health outcomes of adults with Learning Disabilities eligible for ASC. The new Bi-Borough Head of Service for the Community Learning Disability Teams is reviewing the structure of the team prior to Commissioning moving to open procurement in the Summer. Contact Officer Anna Waterman	◆	Lead Member for Adult Social Care Cllr Sarah Addenbrooke	None.	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Direct Contract Award to Westminster Society for People with Learning Disabilities (WSPLD) Ref: 05427/19/A/AB</p> <p>A waiver to the tendering requirements of the Public Contract Regulations 2015 and approval for a direct contract award to WSPLD for the provision of a short breaks service for adults with learning disabilities and complex needs. The direct award is for 20 months with an option to extend for a further 12 months.</p>	♦	<p>Lead Member for Adult Social Care Cllr Sarah Addenbrooke</p>	<ul style="list-style-type: none"> • The direct award will facilitate the completion of necessary refurbishment work to secure resident and staff safety • The direct award will facilitate the completion of the acquisition and redevelopment of another property to enable planned remodelling of the service to be progressed and procured. • Detailed discussion with WSPLD and the Community Learning Disability Team in each borough (it is a joint contract with WCC) • Liaison with the Legal Team • Liaison with RBKC Group Accountant (ASC) and WCC's Finance Manager (ASC) • Liaison with the Risk and Compliance Team • Liaison with the Bi-Borough ASC Procurement Team • There will be ongoing engagement and co-production with Carers, People who use the service and key stakeholders in monitoring 	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Contact Officer Anna Waterman						
Three Year Joint Contract for the provision of toilets at Notting Hill Carnival Ref: 05387/19/C/AB The award of a three-year joint contract with Westminster City Council for the provision of toilets at Notting Hill Carnival (2019 to 2021) to 2021, following a joint procurement exercise.	◆	Lead Member for Communities and Culture Cllr Gerard Hargreaves	and service design. Notting Hill Carnival 2018 post event briefing took place at the Tabernacle on 17 September 2018 provided qualitative evidence of resident interest in increased toilet numbers. We are also responding to resident complaints after Carnival on the poor service of our previous contractor. • The contract award will follow an open tender on eCapital procurement platform, which will include a market briefing event in December 2018. • Carnival Village Trust as Notting Hill Carnival organisers have been consulted on the procurement specification.	Not before 24 May 19	No	Public Realm Scrutiny Committee
Contact Officer Suzel Pitty						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Leighton House Museum Project (Hidden Gem to National Treasure) W14 - Appointment of Design Services Ref: 05431/19/C/AB Approval of appointment of Design Services/ Architect for, RIBA stages 4 -7 (technical design through completion) for the refurbishment of Leighton House Museum.	◆	Lead Member for Communities and Culture Cllr Gerard Hargreaves	A Statement of Community Involvement has been issued as part of the Heritage Lottery Fund application grant and extensive community and stakeholder engagement has taken place during the refurbishment and restoration project. We have a further engagement event to schedule once the contractor has been appointed.	Not before 24 May 19	No	Public Realm Scrutiny Committee
Contact Officer Andrea Benneyworth				Exempt by virtue of Category 3		
Kensington Town Hall - Cooling Plant Replacement Project Ref: 05055/17/M/AB To award the main contract for the replacement of the cooling plant.	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Contact Officer David Cambridge				Exempt by virtue of Category 3		

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Grant of lease for temporary pop-up units at Thorpe Close. Ref: 05061/17/H/AB The decision is for the grant of a lease for land at Thorpe Close, and for the provision of funding for temporary pop-up retail units.</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	<p>A total of four co-design workshops were conducted where the community around Thorpe Close provided direction of the use of the space, the scale and style of the units, the materials used and the improvements to the public realm.</p> <p>Planning and Borough Development have been consulted on these plans and planning consent for the units was approved on 24 April 2017.</p>	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Contact Officer Martin Mortimer			Exempt by virtue of Category 3			
<p>Flat 10, 45-46 Elm Park Gardens, SW10 - statutory lease extension Ref: 05131/17/H/AB To approve the grant of a statutory lease extension</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None.	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Contact Officer Mark Grant			Exempt by virtue of Category 3			
<p>Acquisition of Digital Mail and Scanning Equipment Ref: 05173/17/E/A To approve the acquisition of digital mail and scanning equipment on behalf of the Council for the development and implementation of an electronic document collation, management, archiving and digital mail capability for the Council.</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None.	Not before 24 May 19	No	Executive and Corporate Services Scrutiny Committee
Contact Officer Glenn Woodhead			Exempt by virtue of Category 3			

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Kensington Town Hall Replacement of Cold Water Storage Tanks Ref: 05219/18/E/AB To approve the award of Contract for the replacement of the cold water storage tanks to the town hall	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Contact Officer David Cambridge				Exempt by virtue of Category 3		
Kensington Town Hall Plant Room Health and Safety Works Ref: 05220/18/E/AB To approve the award of Contract for the building works to address health and safety issues throughout the plant room areas.	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Contact Officer David Cambridge				Exempt by virtue of Category 3		
51 Chelsea Manor Street, SW3 - Grant of New Lease Ref: 05271/18/F/AB To approve the terms of the lease.	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Contact Officer Yemisi Felix-Adewale				Exempt by virtue of Category 4		
19 Golborne Road, W10 - Grant of New Lease Ref: 05273/18/F/AB To approve the terms of the lease.	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Contact Officer Sarah Muluta				Exempt by virtue of Category 3		
Surrender and grant of new lease on retail unit 86 Bramley Road London W10 Ref: 05297/18/F/AB Proposal to surrender existing lease and grant new lease to existing tenants with extended term on convenience store unit.	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Contact Officer Martin Mortimer				Exempt by virtue of Category 3		

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<p>Implementation of WorkWell Initiative (Phase 1) at Kensington Town Hall Ref: 05298/18/F/AB To approve the implementation of the WorkWell system across KTH after the completion of a comprehensive and successful pilot on the 3rd Floor, KTH.</p> <p>Contact Officer Matthew Davis</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Office Stationery Contract Award Ref: 05336/18/F/AB To agree the contract award for the provision of office stationery in the Royal Borough of Kensington and Chelsea.</p> <p>Contact Officer Glenn Woodhead</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>132 Bramley Road, W10 - grant of new lease Ref: 05371/19/F/AB To approve the terms of the lease</p> <p>Contact Officer Yemisi Felix-Adewale</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>226 Walmer Road, W11-grant of further term Ref: 05424/19/F/AB To approve the terms of the lease</p> <p>Contact Officer Yemisi Felix-Adewale</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	None	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Grant of further term at 395 King's Road, SW10 Ref: 05425/19/F/AB Grant of a further term to the existing tenant</p> <p>Contact Officer Yemisi Felix-Adewale</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	Chelsea Riverside Ward Councillors	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						

May 2019

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Flat 37, 93 Elm Park Gardens, SW10 - statutory lease extension Ref: 05430/19/F/AB To approve the grant of a statutory lease extension Contact Officer Mark Grant	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	Stanley Ward Members	Not before 24 May 19	Yes ‡	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
Grant of New Sub-Underlease of 205 Holland Park Avenue, London Ref: 05445/19/F/AB To approve the terms of the new underlease. Contact Officer Yemisi Felix-Adewale Antonia Hollingsworth	◆	Lead Member for Finance and Modernisation Cllr Mary Weale Lead Member for Skills and Enterprise cllr Catherine Faulks	None.	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
The grant of a New Lease of the Foreland Medical Centre, 188 Walmer road, W11 Ref: 05451/19/F/AB To approve the terms of the new lease. Contact Officer Maxwell Ahensah-Badu	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	Ward Councillors Robert Atkinson, Judith Blakeman and Marwan Elnaghi.	Not before 24 May 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						

May 2019

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Gunnersbury Cemetery new office space and Grounds Maintenance Depot Ref: 05313/18/E/AB</p> <p>To build a new office and Grounds Maintenance Depot at Gunnersbury Cemetery. The work is being carried out due to the existing office building, being too small, with no separate consultation and reception areas, poor staff facilities, and no fire proof storage for Cemetery records. The grounds maintenance depot is poor state of repair and the building needs replacement.</p> <p>This project will combine the office and depot into one building, the old buildings will then be demolished and more space would become available for burial space, which is urgently needed. Planning permission has already been approved and an Architect has designed the new building.</p> <p>The package of works is to be competitively tendered, and the contract will be awarded to a suitable contractor. The contract value is estimated to be £750,000 to £800,000 this is subject to the value of the tender returns. The decision will relate to the awarding of the construction contract to the winning tenderer.</p> <p>Contact Officer Sarah Brion</p>	♦	Lead Member for Healthy City Living Cllr David Lindsay	<p>The office staff at Gunnersbury Cemetery and Grounds Maintenance Contractor Idverde have been fully briefed and are supportive of the proposal. The resident of the cemetery lodge is also fully aware and in agreement with the proposal.</p> <p>The cemetery is located outside of the Borough in the London Borough of Hounslow, so there are no RBKC ward members representing this area. Lead Member Cllr David Lindsay, will be consulted before the KD is finalised. The scheme has already received planning permission, organisations and residents had the opportunity to comment on the scheme through the planning process.</p>	Not before 24 May 19	No	Public Realm Scrutiny Committee

Exempt by virtue of Category 3

May 2019

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Procurement Strategy for Healthy Families, Healthy Communities Ref: 05388/19/E/AB Westminster City Council (WCC) and the Royal Borough of Kensington and Chelsea (RBKC) are designing a new, innovative service to promote health and wellbeing amongst families within these boroughs for the provision of an Healthy Families, Healthy Communities Service.</p> <p>It will be a flexible service with an intergenerational approach, supporting families and communities to live, learn and play in a healthy environment with a focus on physical activity and healthy eating. We aspire to promote health and wellbeing at all levels of the community.</p> <p>Contact Officer Gaynor Driscoll</p>	◆	Lead Member for Healthy City Living Cllr David Lindsay	N/A	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						
<p>Fees and Charges for Environmental Health and Trading Standards Services 2019/2020 Ref: 05391/19/E/AB To approve the proposed revised fees and charges for the Environmental Health Department.</p> <p>Contact Officer Ann Ramage</p>	◆	Lead Member for Healthy City Living Cllr David Lindsay	None	Not before 24 May 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						

June 2019

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Bi-Borough Passenger Transport Minibus Contract Award for eligible pupils and vulnerable adults. Ref: 05450/19/K/AB Following the reprocurement of the Passenger Transport Service to provide Minibus transport for Children and Young People to Schools/Colleges and for Vulnerable Adults to Day Centres between January 2019 and April 2019, a Key Decision is required to approve the appointment of providers to the Framework and to award contracts to deliver the service from August 2019 for vulnerable adults and September 2019 for eligible pupils.</p> <p>The Councils have a statutory duty to ensure provision of transport once the current contracts come to an end in July 2019. This is a joint commissioning project for Children's Services and Adult Social Care.</p>	◆◆◆	Leadership Team	<p>Lead Members were informed of this decision following the extension of the current contracts in Nov 2016 and were briefed via their Policy Boards on updates. A Procurement Strategy was approved by RBKC Leadership Team in Jan 2018, and Scrutiny Members were updated in Oct 2018.</p> <p>Consultation has taken place with parents, carers, service users, schools and day centres to inform the service requirements, including Children's and Adult's services.</p> <p>There have been ongoing updates with key stakeholders since the consultation, and there is a comprehensive communications plan which is due to be implemented prior to the start of the new contracts. An Equalities Impact Assessment has been compiled as part of the strategy that was approved and this has</p>	Not before 05 Jun 19	No	Family and Children's Services Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Contact Officer Marjana Tharin</p> <p>RBKC website audit and proposed changes to RBKC website Ref: 05456/19/K/AB</p> <p>Further to a comprehensive review of the RBKC website there needs to be agreement on the timeline and cost of implementing the recommended changes to www.rbkc.gov.uk in order to provide an improved website which meets the needs of its users.</p>	◆◆◆	Leadership Team	<p>been updated as part of the re-procurement.</p> <p>Exempt by virtue of Category 3</p>	Not before 05 Jun 19	No	Executive and Corporate Services Scrutiny Committee
<p>Contact Officer Simon Meredith</p> <p>Chelsea Estates Conservation Area Designation and adoption of the Chelsea Estates CAA Ref: 05458/19/K/A</p> <p>This Key Decision will seek approval for the designation of a new conservation area to be known as the Chelsea Estates Conservation Area. The decision also seeks approval for the adoption of the Draft Chelsea Estates Conservation Area Appraisal (CAA). The Chelsea Estates CAA outlines the character and appearance of the conservation area and, if adopted, will help guide development management decisions within the new conservation area.</p>	◆◆	Leadership Team	<p>Exempt by virtue of Category 3</p> <p>The Local Plan database which includes approximately 1500 contacts made up of key stakeholders such as residents' associations, businesses, statutory consultee bodies, individual residents etc.</p>	Not before 05 Jun 19	No	Public Realm Scrutiny Committee
<p>Contact Officer James Preece</p>						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>Replacement of non ULEZ compliant vehicles Ref: 05463/19/K/A There are three options. The first is to pay the ULEZ charges. The second is to retro fit the non-compliant vehicles. The third is to replace the non-compliant vehicles. Contact Officer Matthew Lawrence</p>	◆◆	Leadership Team	Relevant council departments and the current contractor.	Not before 05 Jun 19	No	Public Realm Scrutiny Committee
<p>New Window Installation at Canalside House Ref: 05459/19/F/AB To appoint a contractor to undertake the installation of new windows at Canalside House. Contact Officer Michael Jones</p>	◆◆	Lead Member for Finance and Modernisation Cllr Mary Weale	Legal, Corporate Procurement, Communications team and LINK	Not before 14 Jun 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Fire Risk Assessments Ref: 05417/19/K/AB Approval is sought to award a consultancy contract to provide fire risk assessments borough wide for the Council's housing properties. Contact Officer David Coleman</p>	◆	Leadership Team	Leaseholders are being consulted.	Not before 05 Jun 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Flat 2, 28 Elm Park Gardens, SW10 9QW - statutory lease extension Ref: 05461/19/F/AB To approve the grant of a statutory lease extension. Contact Officer Mark Grant</p>	◆	Lead Member for Finance and Modernisation Cllr Mary Weale	Ward Members	Not before 06 Jun 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
CLCH Health Visiting Contract Extension Ref: 05464/19/E/AB This report seeks approval by the Lead Member for Healthy City Living in RBKC that he approves a six-month extension for the current CLCH Health Visiting Service contract for a six-month period from the 1st October 2019 until the 31st March 2020. Contact Officer Lisa4 Brown	◆	Lead Member for Healthy City Living Cllr David Lindsay	Legal, Comms and Finance colleagues. Paper will be taken on the approval journey - SMT, CoCo and to the Members.	Not before 18 Jun 19	No	Adult Social Care and Health Scrutiny Committee
Exempt by virtue of Category 3						

July 2019

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
Street Entertainment Public Space Protection Order (PSPO) Ref: 05268/18/T/A The report will detail the outcome of the public consultation and consider whether to implement a Street Entertainment PSPO in selected areas which are complaint 'hot spots' within RBKC. This PSPO would not ban street entertainment but would introduce restrictions to ensure the safety and quality of life of residents and visitors is preserved. Contact Officer Terry Oliver	◆◆	Leadership Team	One month's consultation begins on 4 June 2018	Not before 10 Jul 19	No	Public Realm Scrutiny Committee

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees
<p>The development and implementation of a Local Economy Strategy Ref: 05395/19/K/A</p> <p>Kensington and Chelsea is an affluent borough but the benefits of economic growth are not felt equally by residents. The proposed inclusive borough-wide economic strategy will supply a framework for working with residents, businesses and other partners, building on existing strengths to support all residents to enjoy the benefits that a burgeoning London economy can bring.</p>	◆◆	Leadership Team	<p>Internal Steering Group currently developing and refining the draft, expecting to be able to consult with key stakeholders and present to Scrutiny Committee before March 19.</p> <p>Key external key stakeholders will be consulted before the proposed KD is published. These will include public sector partners such as Job Centre Plus, Kensington and Chelsea College, local schools, private sector partners including local businesses and landowners as well as third sector providers and local organisations. Findings from the recent Stronger Communities consultation with local residents will be incorporated in the development of the Local Economy Strategy.</p>	Not before 10 Jul 19	No	Executive and Corporate Services Scrutiny Committee

Contact Officer Heather Wills

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<p>Kensington Town Hall - Conference and Events Centre Refurbishment Ref: 05400/19/K/AB This report seeks the Leadership Team's approval to refurbish the Kensington Conference and Events Centre within Kensington Town Hall.</p> <p>Contact Officer Miriam Molina-Gea</p>	◆◆	Leadership Team	Those who hire the conference facilities were consulted at an early stage and will be consulted further when the project resumes.	Not before 10 Jul 19	No	Housing and Property Scrutiny Committee
Exempt by virtue of Category 3						
<p>Award of Adult and Family Learning Grants 2019 - 2020 Academic Year Ref: 05452/19/P/AB To accept the 2019 – 2020 Education and Skills Funding Agency grant allocation for the Adult Education Budget and to approve recommendations for the award of grant funding to providers delivering adult education provision from August 2019 to July 2020 Recommendations will be based on the results of an open and competitive tendering process undertaken from April 2019.</p> <p>Contact Officer Harriet Duncan</p>	◆	Lead Member for Skills and Enterprise c/lr Catherine Faulks	None	Not before 01 Jul 19	No	Family and Children's Services Scrutiny Committee
Exempt by virtue of Category 3						
<p>Kensal Portobello Elizabeth Line Station - Network Rail Feasibility Study Ref: 05058/17/K/AB Cabinet is invited to approve entering into an agreement with Network Rail to carry out a 'GRIP2' study into the feasibility of an Elizabeth Line station in the Kensal Canalside Opportunity Area.</p> <p>Contact Officer Mark Chetwynd</p>	◆	Leadership Team	Members of the Public Realm Scrutiny Committee will be alerted when this report is published, with the Cabinet agenda, on 21 June 2017.	Not before 10 Jul 19	No	Public Realm Scrutiny Committee
Exempt by virtue of Category 3						

July 2019

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Key Decision to be considered	Rating	Decision Maker	Main Consultees	Date to be implemented	Report available	Referral Committees	
<p>Policies to ensure supportive revenues debt collection. Ref: 05449/19/F/A Approval sought for the sign off of Anti-Poverty, Safeguarding and Duty of Care policies for the 'in house' enforcement service.</p> <p>These policies will focus the councils efforts on supportive debt recovery which ensures residents vulnerabilities are considered and the risks of residents descending into poverty are tackled.</p> <p>Contact Officer Mark Stewart</p>	◆	Leadership Team	Officers have consulted with local debt advice agencies.	Not before 10 Jul 19	No	Executive and Corporate Services Scrutiny Committee	
<p>Camelford Walk, Clarendon Road, W11 - Surrender and Grant of New Lease Ref: 05462/19/K/AB Surrender and grant of new lease</p> <p>Contact Officer Yemisi Felix-Adewale</p>	◆	Leadership Team	Notting Dale Ward Councillors	Not before 10 Jul 19	No	Housing and Property Scrutiny Committee	
				Exempt by virtue of Category 3			
				Number of Decisions for May - August 2019 included:			94
				Total Number of Decisions included:			94

The criteria selected to produce this report was:

Current Key Decisions yet to be Implemented.

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