

**Environment and Communities**

Council Offices, 37 Pembroke Road, London W8 6PW

**Executive Director for Environment and Communities**

Sue Harris



THE ROYAL BOROUGH OF  
**KENSINGTON  
AND CHELSEA**

Owner/Managing Agents

Dear Sir/Madam,

RE: Graffiti/ fly posting

We are contacting you because it has been reported to us that there is some graffiti / fly posting at your property.

We can assist you with removal of graffiti. The removal of graffiti which is at ground floor level and accessible from public highway is free of charge but prior to removal we require written consent from person with ownership or responsibility for managing the property.

The work will be carried out by our contractors to at the method/s applied to remove graffiti will be either treating & washing the graffiti or if suitable painting it over.

By giving consent you are confirming that you agree with the following statements.

1. You have ownership of the property or are in position of responsibility that can authorise works to be carried out on the property.
2. The graffiti are at ground floor level and accessible from public highway
3. That the method of graffiti removal above is acceptable.
4. That you will not hold the Council or the contractor responsible for any damage which may occur during the cleaning process.

If you would like us to carry out the works please complete the attached form and return it to us by post or e-mail. We look forward to hearing back from you soon.

Yours sincerely,



Kenneth Thompson  
Contracts & Enforcement Area Manager

**Direct Line:** 020 7361 3001

**Email:** [graffiti@rbkc.gov.uk](mailto:graffiti@rbkc.gov.uk)

**Web:** [www.rbkc.gov.uk](http://www.rbkc.gov.uk)

**Private property graffiti removal consent form**

I give permission for The Royal borough of Kensington & Chelsea to instruct their contractors to remove graffiti/fly posting (delete as applicable) from property at \_\_\_\_\_ (address).

The graffiti is located on

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I confirm that

1. The graffiti are at ground floor level and accessible from public highway
2. the methods applied for graffiti removal (either treating & washing or if suitable painting it over) are acceptable.
3. I will not hold the Council or the contractor responsible for any damage which may occur during the cleaning process.

Please tick as applicable

I am the property owner

I am not the owner but I am in a position of responsibility to authorise the work to be carried out at this property.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

e-mail address: \_\_\_\_\_

Date: \_\_\_\_\_