

Application for multi-registration permits

Housing estate parking permit Application for multi- registration permits



A multi-registration permit can be issued only when there is a clear need for regular and ongoing visitor parking on an estate.

The best example of this would be in circumstances where a resident receives regular personal support from several carers, all of whom may drive different vehicles. Multi-reg permits are only issued to Council tenants and leaseholders, not to care agencies or any other third-party organisations.

While multi-reg permits are free of charge, they are not issued in respect of a dedicated parking bay or space; parking will be made available on a first-come, first-served basis. If a carer gets to the estate and there are no bays available, they will have to park elsewhere. We also ask that multi-reg permit holders not use the permit overnight as this may prevent residents who pay to park on the estate from doing so.

A multi-reg parking permit will only be granted for use with multiple vehicles once the resident has demonstrated a need for the permit and an independent professional has verified this need with a letter, stating that regular care is required.

Please note we will not issue more than three permits per household.



Important

- Please write clearly in **BLOCK CAPITALS** and black ink, ticking all relevant boxes.
- Make sure you sign and date this form where indicated and provide a letter signed by a qualified healthcare professional or Council social services employee evidencing your need for the permit.
- You can return the completed form and letter via email, post or in person at our offices.

**Housing
Management**



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

Contact information

Title (Mr, Mrs, Miss, Ms, Other):

First name:

Surname:

Address:

Postcode:

Phone number:

Email:

*We will use this information to contact you if any vehicle linked to your multi-reg permit is parked in a suspended bay.

Number of existing Council estate parking permits in my household:

Do you currently hold a Council estate permit or rent a garage?

☐ Yes

☐ No

Please state your preferred housing estate for parking (a list of the Council's estate parking facilities for residents and the respective weekly charges for each is enclosed with this form)

Documentation

Please include a 'letter of need' on letter-headed paper, signed by a qualified healthcare professional or Council social services employee.

Declaration

I have read and understood the terms and conditions of the Council's Disabled residents' parking scheme as detailed in Section 2 of the Council's Housing Management Parking on Estates Guide.

I understand that by signing this, I accept all the terms and conditions under which the permit is issued.

I understand the Council may terminate this agreement by giving one week's written notice.

I shall advise the Council of any change in circumstance, including a change of address and/or a change of vehicle.

I confirm that the information I have supplied is accurate and true. I understand that it is a criminal offence to give untrue or misleading information or to withhold information and if I do so I may be prosecuted and face an unlimited fine or a term of up to 10 years imprisonment or both and I may be refused another permit regardless of whether I meet the eligibility criteria.

Signature

Date:

The information you have provided to Housing Management will be used to process your application for a parking permit. If we intend to use your information for any other purpose, we will normally ask you first. In some cases, the Council may use your information for another purpose if it has a legal duty to do so.

Full details of how your personal data is processed is contained within the Housing Management Privacy Notice. This can be found at the following path:

www.rbkc.gov.uk/housing/get-involved-and-feedback/housing-management-privacy-notice

Please email this form and any supporting documents to **HM-Parking@rbkc.gov.uk**

Alternatively, you can forward by post or hand-deliver them to:

**Neighbourhood Resident Services Team, RBKC Housing Management
2-4 Malton Road, W10 5UP**

or

World's End Estate Office, 12 Blantyre Street, SW10 0DS

Opening hours at both offices are Monday to Friday 9am to 5pm.

Copies of documents can be supplied with this form via email, post, or in person at our offices. If you are applying via email, then please include scanned copies. If you are applying via post or in-person, all documents must be originals, which will be returned to you. We do not accept photocopies.

If you need advice or have difficulty providing the documents needed to apply for your permit, please contact us:

Tel: 0800 137 111

Email: HM-Parking@rbkc.gov.uk

