

RBKC Safety Impact Assessment (SIA)

(for publication with decision reports)

SECTION 1: Programme/ or proposed decision details

| Question | Information provided |
|---|--|
| Name of the decision, policy, project, service, or strategy being assessed | Adoption of Earl's Court shopfront design guide Supplementary Planning Document (SPD) |
| Key or Executive Decision reference number | ED5012136 |
| Give a brief overview of your works aims and objectives | Adoption by the Council of a supplementary planning document (SPD) that seeks to improve the look and feel of Earl's Court Road District Centre by bringing a unified design identity to the shops and businesses. The design guide provides general shopfront design guidance and bespoke advice for shops and businesses in Earl's Court Road District Centre and, if adopted, would become a material consideration in determining shopfront planning applications within the District Centre. |
| Name of person completing this Safety Impact Assessment (SIA) | George Weir |
| Name of Director | Amanda Reid |
| Team | Growth and Delivery |
| Directorate | Planning and Place |
| Contact Email | George.weir@rbkc.gov.uk |
| Where is this SIA stored. (This is to ensure colleagues can pick this up in your absence) | Draft Shopfront SPD HSIA.docx |

SECTION 2: SIA Screening – Do you need to complete a full SIA?

Please complete the checklist below, including impact to help determine if a full SIA is necessary.

| Question | Answer (Yes, No, Unclear) | Impact (Positive, Negative or Neutral) |
|---|------------------------------|---|
| Does your programme or proposed decision involve: | | |
| Construction work - see below Error! Reference source not found. for a definition of construction work (SECTION 3A: Assessing the Impact – Construction work) | No | |
| Any impact on residents, service users or the community? (SECTION 3B: Assessing the Impact – Community project/programme) | No | |
| Working on or installing any safety related installations (e.g. fire detection/alarm systems, fire doors, panic alarms, water, gas, electricity, asbestos) (SECTION 3C: Assessing the Impact – Statutory building safety requirements) | No | |
| Changes to the working environment, or procedures, policies or practices affecting staff (SECTION 3D: Assessing the Impact – Working environment) | No | |
| Any foreseeable impact on children’s safeguarding, e.g. work at a location where vulnerable children are present? (SECTION 3E: Assessing the Impact – Children’s safeguarding) | No | |
| Any foreseeable impact on adults’ safeguarding, e.g. work at a location where vulnerable adults are present? (SECTION 3F: Assessing the Impact – Adults’ safeguarding) | No | |
| Are there any foreseeable activities or policies which will impact the safety of residents in the context of crime or antisocial behaviour (SECTION 3G: Assessing the Impact – Community) | No | |

If you have assessed the impact to any of the above questions to be Negative, or Unclear, then you will need to complete the relevant parts of Section 3 and Sections 4 and 5 below.

If you have assessed all the necessary impacts as Positive or all of the questions are answered No, explain the rationale for this in the box below. Then complete Section 5.

The SPD is a clarificatory document that provides guidance on the interpretation of existing planning policy and does not itself authorise or require any construction or physical works. As such, its adoption has no direct health and safety implications, since any future development arising from its use would remain subject to separate planning applications, building regulations, and statutory safety controls.

SECTION 3A: Assessing the Impact – Construction work

Please use this section to assess the impact of the programme/proposed decision. Please note considerations of the impact for identified risks and proposed mitigations.

'Construction work' means the carrying out of any building, civil engineering or engineering construction work and includes the construction, alteration, conversion, fitting out, commissioning, renovation, repair, upkeep, redecoration or other substantial maintenance, de-commissioning, demolition or dismantling of a structure ([more information](#)).

In identifying risks in this section (some examples are provided in the green box below – *please delete this row in the table before the document is published*), you should consider all aspects of the construction process, including Construction, Design & Management (CDM) and Building Control compliance:

| Risk factor | Impact | Mitigations |
|-------------|--------|-------------|
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Return to Screening section

SECTION 3B: Assessing the Impact – Community project/programme

Please use this section to assess the impact of the programme/proposed decision. Please note considerations of the impact for identified risks and proposed mitigations.

Community project/programme means any activities which the Council is proposing to host, run or fund (e.g. by awarding a grant or contract) which will involve residents at locations within the borough.

In identifying risks in this section, you should consider all aspects of the project that could have an impact on community safety and sentiment towards the delivery of the service (some examples are provided in the green box below - *please delete this row in the table before the document is published*):

| Risk factor | Impact | Mitigations |
|--------------------|---------------|--------------------|
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Return to Screening section

SECTION 3C: Assessing the Impact – Statutory building safety requirements

Please use this section to assess the impact of the programme/proposed decision. Please note considerations of the impact for identified risks and proposed mitigations.

'Statutory building safety requirements' means all safety regulations that apply to the setting/activity proposed, including structure, fire safety, electrical safety etc. ([more information](#))

In identifying risks in this section (some examples are provided in the green box below - *please delete this row in the table before the document is published*), you should consider all aspects of the statutory building safety requirements:

| Risk factor | Impact | Mitigations |
|-------------|--------|-------------|
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Return to Screening section

SECTION 3D: Assessing the Impact – Working environment

Please use this section to assess the impact of the programme/proposed decision. Please note considerations of the impact for identified risks and proposed mitigations.

In identifying risks in this section, you should consider all aspects of the project/proposal that could have an impact on staff safety and wellbeing (some examples are provided in the green box below - *please delete this row in the table before the document is published*):

| Risk factor | Impact | Mitigations |
|-------------|--------|-------------|
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Return to Screening section

SECTION 3E: Assessing the Impact – Children’s safeguarding

Please use this section to assess the impact of the programme/proposed decision. Please note considerations of the impact for identified risks and proposed mitigations.

This section relates to any proposed activities where the Council contracts or grant funds a third party to provide services for children and where a service is provided in house.

In identifying risks in this section, you should consider all aspects of the project/proposal that could have an impact on children’s safety and wellbeing through the activities or services to be delivered (some examples are provided in the green box below - *please delete this row in the table before the document is published*):

Further advice can be sought from the appropriate safeguarding lead.

| Risk factor | Impact | Mitigations |
|--------------------|---------------|--------------------|
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Return to Screening section

SECTION 3F: Assessing the Impact – Adults’ safeguarding

Please use this section to assess the impact of the programme/proposed decision. Please note considerations of the impact for identified risks and proposed mitigations.

This section relates to any proposed activities where the Council contracts or grant funds a third party to provide services for adults and where a service is provided in house.

In identifying risks in this section, you should consider all aspects of the project/proposal that could have an impact on adult safety and wellbeing through the activities or services to be delivered (some examples are provided in the green box below - *please delete this row in the table before the document is published*):

Further advice can be sought from the appropriate safeguarding lead.

| Risk factor | Impact | Mitigations |
|-------------|--------|-------------|
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Return to Screening section

SECTION 3G: Assessing the Impact – Community Safety

Please use this section to assess the impact of the programme/proposed decision. Please note considerations of the impact for identified risks and proposed mitigations. You may wish to discuss your responses with the Council's Community Safety Services.

In identifying risks in this section, you should consider all aspects of the project/proposal that could have an impact on the safety and wellbeing of the individuals involved in the activities or services to be delivered (some examples are provided in the green box below - *please delete this row in the table before the document is published*).

| Risk factors | Impact | Mitigations |
|---------------------|---------------|--------------------|
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Return to Screening section

SECTION 4: Action Plan

| Planned Action/mitigation (from section 3) | Implementation date and action owner | Review date 1 – approval (e.g. contract award or project initiation) | Review date 2 – contract review or project completion |
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SECTION 5: Sign-off

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| Director/ Head of Service Name | Jonathan Wade |
| Contact Email | jonathan.wade@rbkc.gov.uk |
| Date of sign off | |
| | |
| Date of 1st Review | |
| Name of Reviewer | |
| Director signature | |
| Date of 2nd Review | |
| Name of Reviewer | |
| Director signature | |
| Date of 3rd Review | |
| Name of Reviewer | |
| Director signature | |