



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

Licensing Team,
Telephone: 020 7341 5152
email: licensing@rbkc.gov.uk

**Surrender of a Premises Licence
Section 28 of the Licensing Act 2003**

I/we(1)
of(2)

hereby surrender the premises licence number
for the premises known as
.....(3)

The premises ceased trading on(4)

I hereby enclose the original licence, **OR**

the licence is not available because(5)

Signed (6)Dated

Print name(s)

Address for correspondence.....

Email address Contact Number

Note

The premises licence will lapse on the day the authority receives the notice of
surrender

1 Insert full name of licence holder(s)
2 Insert address of licence holder(s)
3 Insert name and address of premises to which the notice relates
4 State the date the premises ceased trading.
5 Give reasons why the licence is not available.
6 The form must be signed by ALL licence holders