

## Curve Community Centre

### Board of Governors Meeting (10)

28:02:19

#### Attendees BOG:

Abderrahman Elgerbouzi AE, Reedah N El-Saie RE, Tom Charles TM, Nadia Boujettef NB, Jacqui Haynes JH

#### Attendees The Curve:

Callum Wilson (Head of Service, Grenfell Assistance Centres), Di Donaldson Centre Officer),

**Apologies:** Kevin Ramsey (Centre Lead), Kerstin Razzaq (BoG)

**Guests:** None

**Minutes of the meeting:** Di Donaldson

**Chair:** Reedah El-Saie (ReS)

| Item | Title                                    | Lead | Key Discussion Point (s)   | Follow Up Action |
|------|--|------|--|------------------|
| 1    | <b>72 Second Silence</b>                 | All  | NA   | NA               |
| 2    | <b>Minutes from January 2019 meeting</b> | All  | - BoG expressed dissatisfaction with the accuracy of the minutes of the previous meeting. BoG circulated amended version which were approved at the meeting by RE and seconded by NB.<br>- It was agreed that BoG would be given until Monday 4 March to review the amended minutes and suggest any changes otherwise the minutes were accepted as approved. | NA               |

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| 3 | <b>Governors update</b>          | ReS   | <p>- BoG Thanked Tom Charles who resigned, and Reedah El-Saie who is stepping down due to work commitments, for all their passion and hard work.</p> <p>- It was agreed that BoG members should be sent a card or letter to formally thank them for volunteering their time.</p> <p>- BoG discussed the need for additional governors. It was agreed that there was strong representation at community level and a wider professional skills set was required in light of governors leaving. In particular BoG agreed legal, financial, business, communications, marketing/ social media, health/ wellbeing/ trauma recovery specialists were required.</p> | <p>- <b>BoG</b> agreed to amend the draft of the previous advert and issue to Curve management to place an advert in The Guardian as well as local press and community spaces to attract the right balance.</p> <p>- <b>BoG</b> agreed to attend interviews of shortlisted candidates together with the Curve management</p>    |
| 4 | <b>Actions from last meeting</b> | CW/KR | <p>- CW and DD updated BoG on feedback from the community on the Residents Steering Group. It was agreed that the team should aim to have between 15-20 people on the committee.</p> <p>- JH, NB and AE updated that they had started to engage local community members to get feedback on what local people thought about the centre and what they wanted for its future to help the BoG's decisions. It was agreed that the feedback forms needed a little more work and that they would aim to amend the documentation used.</p> <p>- All agreed that the meeting with Grenfell United was constructive.</p>  | <p>- <b>BoG and Curve SLT</b> agreed a date of 29th April to have the Residents Steering Group in place and active by the Curve SLT and BoG.</p> <p>- <b>BoG</b> members to continue engagement with support of Curve team.</p> <p>- <b>CW</b> to share draft of audit report when received so BoG can review and consider.</p> |

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|   |  |       | <ul style="list-style-type: none"> <li>- Meeting with Grenfell taskforce due 11 March – BoG to decide who can attend.</li> <li>- TC was thanked for liaising on planning application, which was rejected.</li> <li>- CW indicated first draft of the audit is expected in March with final report in the summer although it is difficult to give an accurate date.</li> </ul>  |  |
| 5 | <b>Finance &amp; staffing overview</b> | CW/KR | <ul style="list-style-type: none"> <li>- CW discussed finances pages of presentation and indicated that exact cost categories were now being identified as per BoG request from previous meetings. BoG stressed importance of Quality Assurance of initiatives which were being funded and that value for money was being secured.</li> <li>- BoG requested that they are consulted on any expenditure in relation to Curve initiatives, in particular future pilot schemes. NB raised specific concerns about some feedback she had heard about a particular project. BoG agreed that there was an urgent need for greater involvement and oversight of spending and the programmes/ outcomes of expenditure. BoG emphasised that any future expenditure must meet specific criteria in relation to pilot/activities aligned with core themes from the business plan and feedback from the community.</li> <li>- CW outlined staff contracts had been extended to end of July to align with recovery strategy,</li> </ul> | <ul style="list-style-type: none"> <li>- <b>Curve SLT</b> to provide BoG with overview of process of how commissioning decisions are made; and to revise processes to ensure BoG are more sighted on decisions so they can review ideas, and provide feedback on effectiveness.</li> <li>- <b>CW</b> to update on staffing at the next meeting.</li> </ul> |

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| 6 | <b>Meeting with Executive Director for Grenfell re context for future of Curve</b> | BoG | <p>-BoG members updated on their meeting with Executive Director for Grenfell re future of Curve post July and BoG ideas re focus for the Curve. It was reiterated that the future of the Curve depends on the feedback from the community; and that RBKC is open to all ideas about what the centre should focus on. BoG members updated that certain aspects of their draft plan (Trauma Recovery) are being led by the CCG, but the focus on skills and aspiration and emerging industries is viable if the community want it.</p>  | <p>- BoG to further explore themes from the outline business plan, with the wider community with a key focus on skills, experiences that raise ambition/ aspiration and/or lead to voluntary roles, industry exposure, jobs and other opportunities.</p>   |
| 7 | <b>Options for the future of the BoG</b>   | All | <p>- BoG explored all options and reflected on progress to date as well as current resources. BoG agreed that ceasing the BoG was not an option and the majority voted to continue. Doing nothing was not an option. BoG accepted that in order to continue additional governors were required.</p> <p>- CW &amp; BoG explored the need to revise the Terms of Reference (ToR) to manage and reflect the expectations of RBKC and BoG so that the title and function of the BoG was more aligned in form and substance. JH suggested that the BoG needed to be amended and the ToR should be changed. RE suggested that the profile of the board was important - the skills and experience required to deliver the vision. Chair RE advised that BoG/ chair had the power to amend the ToR. CW advised that in order to make this decision effectively, the BoG needed to be clear about its vision and proposed plan of action as the two are linked.</p> | <p>-<b>BoG</b> agreed to reflect on the title of the 'Board of Governors' and feed back by the next meeting. BOG to decide on what the name moving forward is.</p> <p>- <b>BoG</b> agreed to engage the community and obtain their feedback on what people would like to see reflected in programmes and activities that lead to specific skills, experiences and opportunities.</p> |

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|   |  |     | <p>- BoG discussed becoming an independent charity, separate from the Council as had been discussed for a number of months. RE raised concerns around financial mismanagement and time and cost of building infrastructure of a charity and whether the BoG had the skills, experience, desire and resources to drive this forward. CW added that needed to bear in mind, if became independent and tried to move to cheaper location, unlikely RBKC would provide same £1.5m budget as nearly £600-700k of the budget is linked to the building costs. JH &amp; NB stressed that the benefit of not being independent and staying within RBKC delivery allows BoG and community to hold RBKC to account. JH danger of detracting from the LA duty to the community. TC suggested there was a pressing need to become independent of and hold RBKC to account</p> | <p>- It was agreed that deciding on charitable status was a big issue and required more thought. It was agreed that BoG would take the next 2 months to consider the charity route.</p> <p>- BoG agreed that continuing with current structure and developing pilot programmes and ideas to be delivered by Curve was a more efficient and meaningful way to progress in light of the uncertainty of the Curve.</p> |
| 8 | <b>Options for the future of the Curve post July</b> | All | <p>- There was a discussion about the four options laid out in the recovery strategy re the future of the Curve post July.</p>  | <p>- <b>BoG</b> agreed that further discussion with the community and reflection in order to choose the best option.</p> <p>- <b>All</b> to revisit at the next meeting.</p>  |
| 9 | <b>AOB</b>   |     | <p>TOR to be reviewed for Co-opting members who have stepped down. RE agreed to continue to support BoG from a distance, as and when possible.</p> <p>TC provided a written contribution to the Board after the meeting and following his resignation. This raised concerns about the perceived austerity agenda the Council were following and called for greater investment and ambition.</p>   |   |