

## Curve Community Centre

### Board of Governors Meeting (9)

31.01.2019

#### Attendees BOG:

Abderrahman Elgerbouzi AE, Tom Charles TC, Nadia Boujettef NB, Lizzie Cho LC and Jacqui Haynes JH, Reedah N El-Saie RE, Kerstin Razzaq

#### Attendees The Curve:

Callum Wilson CW (Head of Service Grenfell Assistance Centres), Kevin Ramsey KRA (Centre Lead), Di Donaldson DD (Secretariat)

**Apologies:** None

**Guest:** None

**Minutes of the meeting:** Di Donaldson

**Chair:** Abderrahman Elgerbouzi AE

Agenda Point#	Time	Agenda Point	Introduced by	Key Discussion Point(s)	Action(s)
Ao	18:30	10-minute private BOG  72 second silent observance.	NB	N/A  We begin the meeting with 72 seconds of silence to honour those that were lost in the Grenfell Tower fire and remember those that continue to suffer in this community.	N/A
	18:35	Minutes approved and matters arising	NB	Minutes proposed for sign off - NB Minutes seconded - TC Minutes agreed no objections Lizzie Cho confirmed her resignation from the BOG.	N/A <ul style="list-style-type: none"><li>The BOG would like to express their thanks and gratitude for the contribution made by Lizzie Cho and wish her well for the future.</li></ul>

A1 18:40	Questions from the BOG			
	Business Plan/ vision & Information sharing	BOG	<ul style="list-style-type: none"> <li>• <b>RE</b> requested clarity on information that is and is not able to be provided to the BOG as some information was not forthcoming which had caused delays in the formulation of the Business Plan. A more structured format of monitoring financial data is required as there is limited time for members to compile information from raw data being sent through since their work is undertaken on a voluntary basis, there was also a large amount of data missing. The expectation is that the senior leadership should be able to manage this request as it is considered to be central to managing a centre of this kind.</li> <li>• <b>CW</b> agreed there should be a better financial schedule in place, but suggested the information that was not forthcoming should not have impacted on the completion of the business plan as much of the information that was not provided related to past activity that was not required to plan for the future.</li> <li>• <b>RE</b> how is financial spend monitored, managers should be providing a schedule of all spend information.</li> <li>• <b>CW</b> there are two budget monitoring meeting each month with Michael Fitch (<i>RBKC Corporate finance</i>) to thematically break down, track and monitor financial spend. Carolyn Mackey (centre manager) and KRA do one, and CW does the final review.</li> <li>• <b>RE</b> questioned why Curve management CVs had not been provided. RE explained that these were required to identify skills and experience against ability to deliver the vision and programme for the Curve as well as make informed decisions. Initially CW stated that this information had not been available. However, later CW</li> </ul>	<ul style="list-style-type: none"> <li>• <b>CW</b> to provide more detail on finance at the next meeting</li> <li>• <b>CW</b> to provide update on audit at the next meeting</li> </ul>

			<p>stated it was 'not relevant' for BoG to have this information.</p> <ul style="list-style-type: none"> <li>• <b>CW</b> – it seems like members of the Board feel that information is being held back deliberately? This is not the case and is more of an issue of poor communication, local authority process, and poor corporate systems. Issues with communication, which is under our control, is noted and will be improved upon.</li> <li>• <b>KRA</b> expressed the frustration of the financial system that was in place. The transition from Agresso to IBC has also been a challenge but hopefully the new system should improve.</li> <li>• <b>CW</b> – it seems that members of the Board are concerned that the BOG could be brought in to disrepute by the external audit that is currently taking place in/ of the Curve. CW reassured the BOG that the audit is of the Curve and the team and will not assess the BOG as final decisions and responsibility and accountability sits with the Council. The BOG are working and to challenge the Curve team appropriately and to hold the Curve management to account. The auditor may touch on ways to improve relationships and systems between RBKC/ Curve Management and the Board which should be welcomed.</li> <li>• <b>RE</b> expressed frustration that the Board were governing and questioned what the role of the BoG was, if not to involve itself in the governance of the Curve which requires clear and transparent data.</li> <li>• <b>NB</b> suggested the role of the BoG appeared more to be an advisory panel than a Board of Governors who govern, and expressed her concerns around the clarity of BoG's role.</li> </ul>	
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	Residents Steering Group	BOG	<ul style="list-style-type: none"> <li>• <b>NB</b> the BOG are concerned regarding the delay in this group being established, the Curve website states that there is a Residents Steering Group already established. <b>DD</b> an advert is being placed in newsletter and invitations for residents to come and meet.</li> <li>• <b>NB</b> there needs to be a method of escalating issues that the board feel has not been addressed by the Curve effectively as this has been asked for repeatedly and the management team have not delivered.</li> <li>• <b>CW</b> – the escalation route is to senior management in the Council and to elected members.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>BOG</b> - The BOG to consider amending the Terms of Reference.</li> <li>• <b>BOG</b> – to raise at meeting with Robyn Fairman (Executive Director for Grenfell)</li> <li>• <b>DD</b> – to ensure advert goes out this week and first session takes place as planned.</li> <li>• <b>CW</b> – to ensure website updated</li> </ul>
	Clinical Supervision	BOG	<ul style="list-style-type: none"> <li>• <b>TC</b> raised that he was disappointed that this could not be done and that it was not pursued further.</li> <li>• <b>LC</b> the board did have the opportunity to move this forward with the local authority given their independence.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>N/A</b> until the future of the team is confirmed beyond July, the position remains the same</li> </ul>
	Support for Curve Management	BOG	<ul style="list-style-type: none"> <li>• <b>TC</b> why does it sometimes feel that there is such chaos at the Curve? does the team get enough support from the Council? <b>CW</b> – the council is in a transitional phase and there is lots of work to do in many areas – there is support available in some areas but not all. We have to keep working to deliver the change that's needed but you are right, we have to ensure that the services provided aren't impacted.</li> <li>• <b>KRA</b> Stated that the current council body is very different to when he worked for RBKC many years ago. The finances are a challenge and there is a lot of work to be done. It is difficult to focus enough time on the long term future and helping the Board to look forward as there is ambiguity re the future of the centre.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>N/A</b></li> </ul>

				<ul style="list-style-type: none"> <li>• <b>TC</b> the council should go above and beyond to support the Curve with resources required.</li> <li>• <b>RE</b> stated over £1.3m has been invested in the Curve and senior staff are paid above market rates and should recruit the right people with the skills and experience required to deliver the job without additional costs. RE related this back to the request for staff CVs. It is important to ensure that public funding is used effectively.</li> </ul>	
	Meetings with external bodies			<ul style="list-style-type: none"> <li>• Meeting with Grenfell United held.</li> <li>• Meeting has been arranged for the 11<sup>th</sup> March 2019 6pm.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>BOD</b> - confirm their attendance to DD re Taskforce.</li> </ul>
A2	19:00	Recovery Strategy – Impact on the Curve		<ul style="list-style-type: none"> <li>• <b>CW</b> gave a summary of pages 8-10 showing the most important parts of the recovery strategy and what it means for the Curve. Discussions focused on what is possible and what has been agreed regarding leadership.</li> <li>• <b>JH</b> the strategy is somewhat abstract. Is this real co-design on offer re pages 11-12 for the future or a stitch up?</li> <li>• <b>RE</b> stated that the business plan was based on feedback from the OST workshops, governors who represented the community and needed more work to develop the detail of the business plan and vision.</li> <li>• <b>CW</b> – no its real. We know the centre has a mixed reputation. We have lots of people who use it on a daily basis and who give us good feedback, we have a lot of people who use it irregularly, but there is also a lot of people locally who don't want to access it because of the council brand/ what they've heard about in the past, and there are some people who really don't like it. We have secured £1.5m for 2019-20 for the Curve or an equivalent. It's a lot of money and a large part of the</li> </ul>	<ul style="list-style-type: none"> <li>• <b>BOG</b> to consider the options published and to have further conversations</li> <li>• <b>BOG</b> and <b>CW</b> – to meet with Robyn Fairman (Exec Director for Grenfell) to discuss BOG ideas.</li> <li>• <b>BOG</b> to consider and reflect on what route they want to put their weight behind.</li> </ul>

				<p>investment into the community programme. We need to make sure people have a voice in deciding how this is money is spent and what people want in terms of the future of the Curve. The options we proposed try to do this and the BOG option is another route. But these aren't the only options, we could end up down a totally different path.</p> <ul style="list-style-type: none"> <li>• <b>JH</b> – we need to work out what the community want. Do they want the Curve to remain open in its current model?</li> <li>• <b>CW</b> at this point the BOG has an opportunity to drive their vision forward and to ensure the community have a say in what happens.</li> </ul>	
A3	19:20	How the Curve stacks up vs findings of the Creating Stronger Communities Consultation		<ul style="list-style-type: none"> <li>• The BOG decided to use this write up to reflect upon future options as any future Curve or equivalent needs to deliver upon some of the priorities raised by the local community in the Stronger Communities consultation.</li> <li>• <b>TC</b> the name Stronger Communities is archaic and offensive coming from RBKC.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>BOG</b> – to reflect on this section when considering options.</li> </ul>
A4	19:35	Update from the BOG fourth proposal for future of Curve		<ul style="list-style-type: none"> <li>• <b>RE</b> the BOG want the Curve to become independent from RBKC. If accepted, then further consultation will be required. <b>RE</b> the board need to make a decision as to what are they going to do, is there a will to drive the centre towards independence from the council? And will the Council support this decision?</li> <li>• <b>NB</b> further consultation is required.</li> <li>• <b>JH</b>. Do not compile a business plan and then ask the community, you have to ask the community first.</li> <li>• <b>RE</b> suggested that the proposed business plan was a draft outline document, and it should be presented to RBKC SLT first to ensure there is support. Need to be cautious</li> </ul>	<ul style="list-style-type: none"> <li>• <b>BOG</b> to reflect on what they want from their option to be. Meeting with Robyn Fairman will help.</li> </ul>

				<p>that we do not mislead the community as there is a risk around suggesting this vision without knowing whether RBKC would support this.</p> <ul style="list-style-type: none"> <li>• <b>KR</b> suggested the meeting retire to discuss the Business Plan in private as the Board needed to be united.</li> </ul>	
A5	19:55	How we approach decision making in the future		<ul style="list-style-type: none"> <li>• Due to the meeting ceasing this agenda point was not recorded in minutes.</li> </ul>	<ul style="list-style-type: none"> <li>• To be discussed at next meeting.</li> </ul>
A6	20:00	AOB		<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>