



**Curve Community Centre**

**Board of Governors Meeting (1)**

**15.15.2018 17.30-19.30, The Curve 10 Bard Road W10 6TP**

**Attendees:**

Interim Board members - Fatima Elguenuni (Interim Chair), Mike Long

Governors - Emily Stevens, Lizzie Cho, Nadia Boujettef, Aziza Bouchada, Jacquie Haynes, Abderrahman Elgerbouzi, Reedah N. El-Saie, Kerstin Razzaq

Staff - Callum Wilson (Head of Service, Grenfell Assistance Centres), Saskia Goldman (Strategic Lead, The Curve), Di Donaldson (Observer)

**Apologies:** Tom Charles (Governor)

**Minutes of the meeting:**

These minutes correspond to the papers for the meeting which are available online.

Item	Introduced by	Discussion	Actions
Welcome and Introductions	Fatima Elguenuni	<p>The new Board members introduced themselves and all were welcomed into the process.</p> <p>Background of the Interim Board discussed. An interim process with community leaders was chosen to build a fair and transparent system for Governors to apply and be selected.</p>	
The Journey So Far – for the centre	Callum Wilson and Saskia Goldman	<p>Callum Wilson (CW) introduced the overall aim for the centre to be a community led provision, that provides support and help to everyone who feels affected by the Grenfell Tower tragedy, including the bereaved, survivors, and the wider community across North Kensington and beyond. The challenges and opportunities this offers were discussed, and detail was provided by looking at the team structure, dynamics of provision and the history of the centre.</p> <p>CW and SG both discussed the usage of the centre, using an illustration of changing footfall: the centre has moved from visitors being required to come for basic service, followed by loss in confidence in centre, then a turning point around Christmas time, to a centre that people are beginning to choose to go to to access the support they need.</p> <p>An overview was provided of the consultation (for which SG talked through findings and actions to implement), the building works that have been completed, the changing and evolving activities programme and events, the role of community-led</p>	

		<p>governance: both outlined that the changes have been positive and helped improve the offer of support but both acknowledge the long way still to go.</p> <p>On 7 May 337 people attended for an event. There are good, and improving, relationships with key community groups. CW outlined the challenges that remain in community trust and delivering service excellence, and the scale of the work to date on both of these areas.</p> <p>CW explained roles in the Curve structure. He highlighted the Centre Lead vacancy, which is a Strategic Management role. He explained that: Centre Managers are duty managers; Team Leaders are coordinators of various functions and shifts; Community Centre Officers keep the centre running, welcome guests, lead in key area, generate ideas and work with the communities we support to realise them.</p> <p>CW explained that of the new staff team, around 60% are local. CW discussed the challenges of trust and boundaries for staff.</p> <p>Governors asked CW:</p> <ul style="list-style-type: none"> <li>- To what extent do we know why people are using the centre?</li> <li>- Can we map out what is popular?</li> <li>- How do we engage with people after big events? How do we capture what people need?</li> <li>- How do we support different groups to reach outcomes?</li> <li>- Additional information was request on the number of responses to consultation and why, when and how we consulted?</li> </ul>	<p>(1) CW to report data on why people are using the centre and 'map' of popular activities.</p> <p>(2) CW to provide evidence of how we have considered different groups for next meeting</p> <p>(3) SG to share consultation full report with Board.</p>
<p>The Journey So Far – for the Board</p>	<p>Fatima Elguenuni and Mike Long</p>	<p>Fatima Elguenuni (FE) introduced the idea behind and remit of the Interim Board, to get things moving and to create a passage for change, and described the journey so far.</p> <p>FE talked about how difficult it is to increase community ownership in these circumstances. FE said we must always start from those with most need and work outwards, and that it is right that the community affected has no clear limit.</p> <p>Mike Long (ML) talked through how we ensured the recruitment to the Board was fair. ML observed that there are more people on the</p>	

		<p>Board who are women, that there is huge resourcefulness in this group, lots of skill and diversity and that there is a good level of representation of the wider community reflected by them.</p> <p>FE challenged Governors to consider – what is our role? What is our task? How do we define this? Confusion was always caused by this centre being an extension of the Westway and the need to change and adapt to the developing needs of the community. FE emphasised that the legacy of this tragedy should be about empowering, not victimising; she encouraged the board to think about how this is for the community’s children and grandchildren. The Curve could present a model for positive empowerment, changing the culture of the borough, and the future of community ownership. FE continued to say that trauma experts see that in 5-6 (and up to 10) years’ time, a lot of people may experience impacts of trauma. And that we therefore need to be prepared to be in this for the long-term.</p> <p>CW responded and introduced that the Council is working on a recovery strategy for the next 18 months, 5 years, 10 years to reflect this. There will be a dedicated focus on the bereaved, survivors and wider community offer. CW stated that for the Curve there is no attachment to purpose – if the centre’s purpose must change in line with community’s needs, then the Curve are prepared to do so, as it has been doing so, and that this isn’t a failing.</p> <p>The new Board responded and raised a number of points that would help: Firstly new Governors raised the issues of security: all agree that security staff presence in the building should change. This was accepted by the Curve team and will be actioned to help improve how welcoming the centre feels. Nadia Boujettef (NB) suggested we ask residents who use the centre how they would like to be welcomed; she suggested a residents’ panel (see notes); Secondly, Aziza Bouchada (AB) asked for floorplan and what happens where in the centre; Thirdly, Reedah N. El-Saie (RE) felt that we should work together on producing a ‘Business Plan’ for the centre, all at the meeting were in agreement.</p>	<p>(4) Security staff presence in the centre to be on the agenda for the next meeting.</p> <p>(5) SG to update Governors on plan for Residents’ Forum / Curve User Group at next meeting.</p> <p>(6) SG to draw up a floor plan for next meeting’s papers, detailing what happens where in the centre.</p> <p>(7) SG to work with RE to identify and plan for initial Business</p>
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Proposed programme of work for the Board of Governors	Callum Wilson	<p>CW and the Board agreed that the Business Planning is indeed the next best step, and so the group did not go into detail about the proposed programme of work, only to say that this is the Governors' to shape and define in partnership with the community.</p>	
Reporting structures	Callum Wilson	<p>CW introduced the slide on reporting structures and accountabilities.</p> <p>Lizzie Cho (LC) challenged: what is the reporting requirement of the Grenfell Strategic Board? If this is a genuine effort at cultural and systemic change, it has to be a genuine Board that can request as well as provide information. There needs to be trust across the council and with Governors. CW agreed to request that Grenfell Strategic Board and other parts of the response provides updates to the Governors of the Curve.</p> <p>ML made the point that new boundaries are being drawn now – like in recruitment of new staff and increasing community ownership of local assets – and that a</p>	<p>(9) CW to ask Grenfell Response board for two-way reporting on behalf of the Curve Governors and to report back at Governors' second meeting.</p> <p>(10) SG to discuss information sharing and confidentiality agreement with Nadia.</p>
Governance structures	Fatima Elguenuni and Mike Long	<p>Governors agreed that the chair was to be elected in next meeting – a rotating Chair and co-chairing options were suggested and will be discussed in more detail next meeting.</p> <p>ML made the suggestion that alternative ideas could be thought through and shared on email before next meeting to get ahead with time. option</p>	<p>(11) Governors to discuss chairing options and elect chair(s) at next meeting.</p> <p>(12) Governors to share alternative suggestions for chairing on email ahead of meeting, with consideration of strengths and weaknesses.</p>

Communications	Callum Wilson	<p>CW talked through the Communications Plan after the meeting:</p> <ul style="list-style-type: none"> <li>- Publishing minutes online</li> <li>- Grenfell Speaks interview – part of increasing transparency</li> </ul> <p>Governors raised staff engagement with social media and outward communications, with some discussion of staff, as residents also, facing difficult challenges over the next few months.</p> <p>SG raised that all staff will be in ‘Boundaries’ training on 16.5.18 and Governors requested a report as to the success and reception of the training.</p>	<p>(13) SG to work with Grenfell Speaks and governors to arrange an interview on new Governors group and first meeting.</p> <p>(14) SG to feedback to all on Boundaries training taking place on 16.5.18</p>
AOB and further meeting dates	Saskia Goldman	Thursdays were suggested as the best day for all. Calendar invites to follow.	<p>(15) SG to send calendar invites for 2018 meetings to all.</p> <p>(16) Governors to email through AOBs or agenda points for next meeting to SG.</p>

<p style="text-align: center;"><b>P</b></p> <p>“a learning curve”</p> <p>The role of women in the response – significant point made by Aziza</p>
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[Parking space for issues, suggestions and ideas we can explore further or would like to come back to, at a later stage].