

## **Benefits Manager**

### **Job Outline**

#### Main Purpose of Job

The Benefits Section provides a statutory service assessing residents of Kensington and Chelsea claims for Housing and Council Tax benefit on behalf of the Government.

Housing Benefit is a means tested social security benefit that is intended to help meet housing costs for rented accommodation. Council Tax Benefit is also means tested and is paid as a rebate against the residents' Council Tax Account.

Both benefits, although following the same principles are quite separate legally.

#### Key Accountabilities

- Assessment of claims for Housing Benefit and Council Tax Benefit
- Benefit subsidy returns from the Department for Work and Pensions

Staff Directly Managed: 3

Budgetary Responsibility: £175,471,000