

Head of Investment and Development

Job Outline

Main Purpose of Job

- To lead the Commercial Property Investment and Development teams in managing the council's commercial property portfolio, providing strategic direction to achieve growth while implementing best practices in line with corporate standards.
- To lead the planning and delivery of a robust, commercial conferencing and events business function, incorporating Chelsea Town Hall and Kensington Town Hall.

Key Accountabilities

- Responsibility for delivering income of circa £10m p.a with growth targets of increasing income to £18m p.a. by 2020.
- Leading all supply chain management activities across Commercial Property Investment, Commercial Property Development and Conferencing and Events, including procuring and managing external consultants.
- Reviewing, developing and implementing service delivery models.
- Identifying and delivering commercial property development opportunities within the council's portfolio.
- Developing and delivering the council's investment portfolio strategies.

Staff directly managed: 4

Budgetary Responsibilities: £TBC