



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

Permit with introductory note

**Environmental Permitting (England and Wales)
Regulations 2010**

Installation address

Chelsea Cloisters
Sloane Avenue
London
SW3 3EL

Permit Reference: 09/066138/2

Permit and introductory note LA-PPC

Contact Details:

Environmental Health
The Royal Borough of Kensington and Chelsea
Council Offices
37 Pembroke Road
London
W8 6PW

Tel: 0207 341 5295

Fax: 0207 341 5645

www.rbkc.gov.uk

E-mail: guy.denington@rbkc.gov.uk

Introductory note

This introductory note does not form a part of the Permit

The following Permit is issued under Regulation 13 of the Environmental Permitting (England and Wales) Regulations 2010 (S.I.2010 No. 675) (“the EP Regulations”) to operate an installation carrying out one or more of the activities listed in Part 2 to Schedule 1 of those Regulations, to the extent authorised by the Permit.

The Permit includes conditions that have to be complied with. It should be noted that aspects of the operation of the installation which are not regulated by specific conditions are subject to the Best Available Techniques condition placed in the permit, that the Operator shall use the best available techniques for preventing or, where that is not practical, reducing emissions from the installation.

Please note techniques include both the technology used and the way in which the installation is designed, built, maintained, operated and decommissioned.

Brief description of the installation regulated by this permit

Installation for the Unloading of Petrol into Storage as prescribed by Section 1.2 Part B(c) of schedule 1 to the Environmental Permitting (England and Wales) Regulations 2010, subject to the following conditions. The service station has 5 storage tanks.

Superseded Licences/Consents/Permits relating to this installation		
Holder	Reference Number	Date of Issue
Chelsea Cloisters Services Limited	09/066138	24/06/2010

Confidentiality

The Permit requires the Operator to provide information to **The Royal Borough of Kensington and Chelsea Council**. The Council will place the information onto the public registers in accordance with the requirements of the EP Regulations. If the Operator considers that any information provided is commercially confidential, it may apply to **The Royal Borough of Kensington and Chelsea** to have such information withheld from the register as provided in the EP Regulations. To enable **The Royal Borough of Kensington and Chelsea** to determine whether the information is commercially confidential, the Operator should clearly identify the information in question and should specify clear and precise reasons.

Variations to the permit

Your Attention is drawn to the Variation Notification Procedure condition in the permit. This Permit may be varied in the future. If at any time the activity or any aspect of the activity regulated by the following conditions changes such that the conditions no longer reflect the activity and require alteration, the Regulator should be contacted.

Surrender of the permit

Where an Operator intends to cease the operation of an installation (in whole or in part) the regulator should be informed in writing; such notification must include the information specified in Regulation 24 for a Part B, Part A2 of Section 5.1 or mobile plant permit, within Schedule 1 and in accordance with Regulation 25 of the EP Regulations for all other Installations (Part A2).

Transfer of the permit or part of the permit

Before the Permit can be wholly or partially transferred to another person, a joint application to transfer the Permit has to be made by both the existing and proposed holders, in accordance with Regulation 21 of the EP Regulations. A transfer will be allowed unless the Authority considers that the proposed holder will not be the person who will have control over the operation of the installation or will not ensure compliance with the conditions of the transferred Permit.

Responsibility under workplace health and safety legislation

This Permit is given in relation to the requirements of the EP regulations. It must not be taken to replace any responsibilities you may have under Workplace Health and Safety legislation.

Appeal against permit conditions

Anyone who is aggrieved by the conditions attached to a Permit can appeal to the Appropriate Authority, (Secretary of State for the Environment, Food and Rural Affairs, in England and the Welsh Ministers in Wales) Appeals must be made in accordance with the requirements of Regulation 31 and Schedule 6 of the EP Regulations.

Appeals should be received by the Secretary of State for Environment, Food and Rural Affairs or the Welsh Ministers at the following addresses:

The Planning Inspectorate
Environment Team, Major
and Specialist Casework
Room 4/04 Kite Wing
Temple Quay House
2 The Square
Temple Quay
Bristol BS1 6PN

Or for appeals in Wales:

The Planning Inspectorate
Crown Buildings
Cathays Park
CARDIFF
CF10 3NQ

Please Note

An appeal brought under Regulation 31 (1) (b) and Schedule 6, in relation to the conditions in a permit will not suspend the effect of the conditions appealed against; the conditions must still be complied with.

In determining an appeal against one or more conditions, the Act allows the Secretary of State in addition to quash any of the other conditions not subject to the appeal and to direct the local authority either to vary any of these other conditions or to add new conditions.

End of introductory note

**Permit issued under the Environmental Permitting
(England and Wales) Regulations 2010**

Permit

Permit Number: 09/066138/2

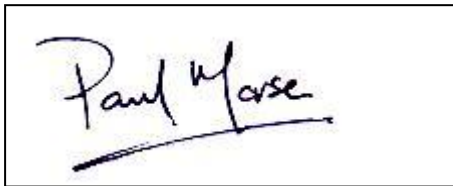
The Royal Borough of Kensington and Chelsea Council (the Regulator) in exercise of its powers under Regulation 13 of the Environmental Permitting (England and Wales) Regulations 2010 (S.I. 2010 No. 675) hereby permits:

Chelsea Cloisters Services Limited (“the operator”),

Whose registered office is: Chelsea Cloisters, Sloane Avenue, London, SW3 3DW

To operate an installation at: Chelsea Cloisters Services, Chelsea Cloisters, Sloane Avenue, London, SW3 3DW to the extent authorised by and subject to the description and boundaries within the conditions of this Permit.

Signed

A rectangular box containing a handwritten signature in black ink that reads "Paul Morse". The signature is written in a cursive style with a horizontal line underneath.

Paul Morse
Authorised to sign on behalf of
The Royal Borough of Kensington and Chelsea

Dated

08 July 2010

CONDITIONS

The Permitted Installation

Emission limits, monitoring and other requirements

1. Vapours displaced by the delivery of petrol into storage installations at service stations shall be returned through a vapour tight connection line to the mobile container delivering the petrol. Unloading operations may not take place unless the arrangements are in place and properly functioning, subject to Conditions 3, 4 and 5.
2. The operator shall implement the schedule of preventative maintenance.
3. All reasonably practicable steps shall be taken to prevent uncontrolled leaks of vapour from vents, pipes and connectors from occurring. Kensington and Chelsea Council shall be advised without delay of the circumstances of such a vapour leak if there is likely to be an effect on the local community, and in all cases such a vapour leak should be recorded in the log book required under Condition 26. For this Condition and Condition 4 a vapour leak means any leak of vapour excepting those which occur through the vent mentioned in Condition 12 during potentially hazardous pressurisation.
4. The operator shall advise the regulator of the corrective measures to be taken and the timescales over which they will be implemented in the event of a vapour leak described in Condition 3.
5. Instances of vapour lock shall be recorded in the logbook and, under the circumstances detailed in Condition 3, should be reported to the regulator.
6. The procedures in conditions 2 to 5 inclusive shall be reviewed in light of any modifications which occur to the facilities. The regulator shall be advised of any proposed alteration in operating procedures.

Control techniques

7. The vapour balancing systems shall be sized and designed to minimise vapour emission during the maximum petrol and vapour flow in accordance with Conditions 1 and 8 (i.e. when most tank compartments are being simultaneously discharged).
8. The number of tanker compartments being discharged simultaneously shall not exceed two, excluding the diesel compartment(s).
9. The connection points on the tank filling pipes and vapour return pipe shall be fitted with secure seals to reduce vapour leaks when not in active use. If fixtures are provided on storage tanks for the use of a dip stick, these shall be securely sealed when not in active use.
10. The fitting for delivery and vapour return pipes shall be different to prevent misconnection.
11. Petrol storage tank vent pipe shall be fitted with a pressure vacuum relief valve to minimise vapour loss during unloading and storage of petrol. The pressure vacuum

relief value shall be sized and weighted to prevent vapour loss, except when the storage tanks are subject to potentially hazardous pressurisation.

12. Vent pipes should normally discharge not less than 3 metres above the ground, nor within 3 metres of any opening windows or ventilation air inlets.

Deliveries

13. When connecting hoses prior to delivery, the vapour return hose shall be connected before any delivery hose. The vapour return hose shall be connected at the road tanker end first, and then at the storage tank end.
14. Adjacent to each vapour return connection point for the storage tank, there shall be a clearly legible and durable notice instructing 'Connect vapour return line before off-loading' or similar wording. The sign shall also refer to the maximum number of tanker compartments which may be unloaded simultaneously in accordance with condition 8.
15. If dip testing of storage tanks is performed before delivery, the dip openings shall be securely sealed prior to the delivery taking place.
16. Road tanker compartment dip testing shall not be performed whilst the vapour hose is connected.
17. A competent person shall remain near to the tanker and keep a constant watch on hoses and connections during unloading. A competent person is one who has received training for deliveries in accordance with conditions 13-22 and ensures that they are followed. Delivery drivers may be trained as the competent person.
18. All road tanker compartment vent and discharge valves shall be closed on completion of the delivery.
19. On completion of unloading, the vapour hose shall not be disconnected until the delivery hose has been discharged and disconnected. The delivery hose shall be disconnected at the road tanker end first. The vapour return hose shall be disconnected at the storage tank end first.
20. All connection points shall be securely sealed after delivery.
21. If the storage tanks or road tanker compartments are dipped after delivery, the dip openings shall be securely sealed after dip testing.
22. Manhole entry points to storage tanks shall be kept securely sealed except when maintenance and testing are being carried out which require entry to the tank.

Maintenance

23. Petrol delivery and vapour return lines shall be tested annually for correct functioning.

24. Pressure vacuum relief valves on petrol storage tank vents shall be checked for correct functioning, including extraneous matter, seating and corrosion at least once every three years.
25. Any essential spares and/or consumables, especially those subjected to continual wear, should be available on site, or should be available at short notice from guaranteed local suppliers, so that plant breakdowns can be rectified rapidly.

Record keeping

26. The operator should maintain a logbook at the authorised premises incorporating details of all maintenance, examination and testing, inventory checking, installation and repair work carried out, along with details of training given to operating staff. The log book should also detail any suspected vapour leak together with corrective action taken, in accordance with conditions 3, 4 and 5.
27. The logbook will;
 - Be maintained at all times
 - Be legible
 - Be completed as soon as reasonably practicable after the observation is made, records shall be retained at the site of the authorised premises for a minimum of three years and made available by the operator for examination by an authorised person from Kensington and Chelsea Council's Environmental Health Department.

Appropriate management systems

28. Effective preventative maintenance should be employed on all aspects of the process including all plant, buildings and the equipment. In particular;
 - A written maintenance programme should be compiled by the operator with respect to pollution control equipment
 - A record of such maintenance should be made available for inspection by the regulator on request.

Training

29. A statement of training requirements for each competent person should be recorded and maintained. Documentation should be made available to the regulator on request.
30. In order to minimise risk of emissions, particular emphasis should be given to control procedures during start-up, shut down and abnormal conditions. Training of all staff with responsibility for operating the process should include;
 - Awareness of their responsibilities under this permit
 - Supervising and performing unloading operations of tankers
 - Action to minimise emissions during abnormal conditions.

End of Permit