

Applications made under the Licensing Act 2003

	Grant of a premises licence/ Club Premises Certificate	A provisional statement to be granted	Application for a full variation (premises licence/ Club Premises	Application for a minor variation (premises licence/ Club Premises	Application to vary the Designated Premises Supervisor	Application for a transfer	Temporary Event Notice
The Licensing Sergeant, C/o Council Offices, 37 Pembroke Road, London W8 6PW - licensing.bs@met.pnn.police.uk	✓	✓	✓		✓	✓	✓
Fire Safety Regulation, South West Area 4, Kensington and Chelsea Fire Safety Team, 169 Union Street, London SE1 0LL- fsrsw@london-fire.gov.uk	✓	✓	✓				
The Senior Administration Officer (Licensing), Planning Department, The Town Hall, Hornton Street, London W8 7NX - planning@rbkc.gov.uk	✓	✓	✓				
The Team Manager, Health and Safety Team, Department of Environmental Health, Council Offices, 37 Pembroke Road, London W8 6PW environmentalhealth@rbkc.gov.uk <i>Or, if the premises are under the jurisdiction of the Health and Safety Executive (ie. museums etc.)</i> The Health and Safety Executive, Rose Court, 2 Southwark Bridge Road, London, SE1 9HS	✓	✓	✓				
The Team Manager, Noise and Nuisance Team, Department of Environmental Health, 37 Pembroke Road, London W8 6PW - Noise@rbkc.gov.uk	✓	✓	✓				✓
The Team Manager, Trading Standards Team, Department of Environmental Health, 37 Pembroke Road, London W8 6PW - trading.standards@rbkc.gov.uk	✓	✓	✓				
Director of Public Health, Tri-borough Public Health Westminster City Council, 64 Victoria Street London, SW1E 6QP PH_Licensing_RKBC@westminster.gov.uk	✓	✓	✓				
Angela Flahive Safeguarding Review and Participation Manager Room 242, Kensington Town Hall, Hornton Street London W8 7NX- angela.flahive@rbkc.gov.uk	✓	✓	✓				

Please note, if you wish to submit an application electronically to the responsible authorities you must obtain prior consent from them, otherwise you will need to submit a hard copy by hand or post.