

CHILDREN AND YOUNG PERSONS ACT, 1933 & BY-LAWS
APPLICATION TO EMPLOY A CHILD OF COMPULSORY SCHOOL AGE

PART ONE

(TO BE COMPLETED BY THE EMPLOYER)

I HEREBY GIVE NOTICE THAT I INTEND TO EMPLOY THE CHILD WHOSE DETAILS APPEAR BELOW

FULL NAME OF CHILD

FULL NAME OF EMPLOYER

TRADING AS

ADDRESS AND POST CODE

EMPLOYER'S 'PHONE NO.

PLEASE GIVE BRIEF DETAILS OF THE TYPE OF WORK
THE CHILD WILL BE EMPLOYED TO DO

ADDRESS WHERE CHILD WILL BE EMPLOYED

HOURS OF EMPLOYMENT

- On school days, children may only work between 7 and 8 am (but only for the delivery of newspapers), or the end of school and 7 pm for a maximum of two hours, or 12 hours in any school week. No child may be absent from school to be employed.
- On Saturdays and during school holidays, children may only work between 7 am and 7 pm. Under 15, a maximum of 5 hours; 15+, eight hours per day
- On Sundays, children may work up to 2 hours between 7am and 10 am but only for the delivery of newspapers .

SCHOOL DAYS

MONDAY		TUESDAY	
WEDNESDAY		THURSDAY	
FRIDAY		TOTAL	

WEEKDAYS DURING SCHOOL HOLIDAYS

MONDAY		TUESDAY	
WEDNESDAY		THURSDAY	
FRIDAY		TOTAL	

WEEKENDS

SATURDAYS		SUNDAYS	
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DECLARATION TO BE SIGNED BY EMPLOYER

I understand that a child employment permit, if granted, would:

- not give any authority to employ the said child except in accordance with any Enactment, Regulation or By-law relating to the employment of children of compulsory school age;
- only permit the child to be employed for the times and class of employment referred to in this application form;
- not be transferable, either to any other type or class of employment, or to another child.

I (the employer) have completed a risk assessment in respect of this work, and have notified the child's parent of any risks associated with the work, and what steps I shall be taking to reduce them. Please tick ☐

I hereby declare that to the best of my knowledge, the above information is true. I understand that I would be liable to prosecution if I willfully stated in this application anything which I knew to be false or did not believe to be true, or if I employed the child in breach of any Enactment, Regulation or Bye law relating to the employment of children of compulsory school age.

SIGNED

PRINT NAME

DATE

POSITION IN COMPANY

PART II
TO BE COMPLETED BY THE PARENT OF THE CHILD
(see note 2 below)

THE CHILD'S FULL NAME

THE CHILD'S DATE OF BIRTH AND AGE

NAME, ADDRESS AND POSTCODE OF THE CHILD'S SCHOOL

THE CHILD'S ADDRESS AND POSTCODE, AND 'PHONE NUMBER

DETAILS OF ANY AILMENTS OR ILLNESSES, AND TREATMENTS THAT THE CHILD HAS HAD OVER THE PAST TWELVE MONTHS. (SEE NOTE 3 BELOW)

DECLARATION TO BE SIGNED BY THE PARENT

I support this application for a Child Employment Permit in respect of my child named above. I certify that to the best of my knowledge that the foregoing details are correct. I understand that I would be liable to prosecution if I willfully stated in it anything which I knew to be false or did not believe to be true, or if it led to the employment of my child in breach of the any Enactment, Regulation or By-law relating to the employment of children of compulsory school age.

SIGNED

PRINT NAME

DATE

RELATIONSHIP TO CHILD (SEE NOTE 2)

NOTES

- 1. In this form, the phrase "the Authority" means the Local Education Authority in whose area the child will be employed
- 2. The expression "parent" means someone who has parental responsibility (within the meaning of the Children Act, 1989) for the child.
- 3. On receipt of this application form by the Authority, a medical certificate may be sought from the Area Health Trust, or the child's GP. There may be a small charge for this, but the Authority accepts no liability for any such payment.

When completed, the employer must send this form, together with two passport size photographs with a copy of the child's birth certificate to:

ROSE HALLIGAN - CHILD EMPLOYMENT OFFICER THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA ACE TEAM, 2 ND FLOOR, KENSINGTON TOWN HALL, HORNTON STREET W8 7NX
